

Terms of Reference Review

You must arrange a review meeting with your supervisor, second marker and yourself.

This meeting must take place as soon as possible in the weeks shown in your schedule – or earlier if you are ready – and after your draft Terms of Reference have been uploaded.

The purpose of the meeting is to allow your second marker to offer constructive feedback and suggestions, and to give ethical approval. It is not intended to be a viva, nor is the intention that you should have to make major changes to the project. By the time the Terms of Reference is submitted, your project should be well defined.

At the meeting, your supervisor and second marker will give you verbal feedback, and write a summary of their feedback on the sheet given overleaf. They will also review your draft ethics form and any risk assessment.

See the Project Handbook for full details of what you need to do.

CM0645: Individual Project - Terms of Reference Feedback

| | |
|---------------------|-------------------------------------------------------------------------|
| Student Name: | RYAN BAKER |
| Project Title: | Motion detection device for skateboards with pairing mobile application |
| Date of TOR Review: | 10 - Nov 2016 |

This sheet (both sides) is to be completed at the TOR review meeting. After the TOR review, the student should make any necessary changes to the TOR, ethics form, and risk assessment (if needed), then upload the revised TOR, the final, signed ethics form and any risk assessment to the Blackboard by the date given in the module schedule.

Project Type (select one):

General Computing Project

Software Engineering Project

Investigative Project

Review Outcomes:

The topic is appropriate to the student's programme

Yes / No

The project contains sufficient practical work using computing skills relevant to the programme.

Yes / No

An appropriate topic for the literature review has been identified.

Yes / No

The contribution of the literature review to the project work has been explained.

Yes / No

The TOR (select one)

- is accepted without changes
- needs the changes listed overleaf.
- cannot be made satisfactory and a new topic is required.

| |
|---|
| |
| ✓ |
| |

Ethics Form (select one):

- The ethics form has been reviewed and approved.
- The ethics form requires revision.
- The ethics form has been reviewed ; the project should be referred to the Faculty Research Ethics Committee (FREC).
- The project has already been referred to FREC.
- The ethics form has not yet been provided.
- Other (explain).

| |
|---|
| ✓ |
| |
| |
| |
| |
| |

Risk Assessment (select one):

- Has been reviewed and accepted.
- Requires revision.
- Is required but has not been provided.
- Not Required.

| |
|---|
| |
| |
| |
| ✓ |

| | | |
|-------------|---------------|-------------|
| Signatures: | Student | R. Baker |
| | Supervisor | [Signature] |
| | Second Marker | [Signature] |