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IINGSCARS

General Informed Consent Template for Participants

Study Title

Lings' Reimagined

Name and Contact Information of Researchers:

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Carleton University Project Clearance

Clearance #:

Study Clearance Date:

Consent form version date:

Project Sponsor and Funder (if any)

Invitation

You are invited to take part in a research project because you are looking for a new car. The information in this form is intended to help you understand what we are asking of you so that you can decide whether you agree to participate in this study. Your participation in this study is voluntary, and a decision not to participate will not be used against you in any way. As you read this form, and decide whether to participate, please ask all the questions you might have, take whatever time you need, and consult with others as you wish.

What is the purpose of the study?

The purpose of the study is to explore poor interface design and ways to improve it.

What will I be asked to do?

If you agree to take part in the study, we will ask you to:

- *Complete a survey*
- *Individual interviews*
- *This will take place online*
- *It will take about an hour*
- *Interview will be audio recorded; participants can choose not to be recorded*

Risks and Inconveniences

We do not anticipate any risks to participating in this study.

Possible Benefits

You may not receive any direct benefit from your participation in this study. However, your participation may allow researchers to better understand developing a better interface for users.

Compensation/Incentives

You will not be paid or compensated for your participation in this study.

No waiver of your rights

By signing this form, you are not waiving any rights or releasing the researchers from any liability.

Withdrawing from the study

If you withdraw your consent during the course of the study, all information collected from you before your withdrawal will still be used, unless you request that it be removed from the study data.

After the study, you may request that your data be removed from the study and deleted by notice given to the Principal Investigator (named above) within *30 days* after your completion.

Confidentiality

We will treat your personal information as confidential, although absolute privacy cannot be guaranteed. No information that discloses your identity will be released or published without your specific consent. Research records may be accessed by the Carleton University Research Ethics Board in order to ensure continuing ethics compliance.

All data will be kept confidential, unless release is required by law (e.g. child abuse, harm to self or others).

The results of this study may be published or presented at an academic conference or meeting, but the data will be presented so that it will not be possible to identify any participants unless you give your express consent.

You will be assigned a code [or pseudonym] so that your identity will not be directly associated with the data you have provided. All data, including coded information, will be will be kept in a password-protected [or encrypted] file on a secure computer.

Because you will be granted course credit for taking part in the study, identifying information will be retained using a code until the course credit is granted.

Your data will be stored and protected by Carleton University, in a server located in Canada, but may be disclosed via a court order or data breach.

"In-session" data, such as the audio, video, and chat transcript from the interview, will be stored locally on the researcher's computer. Operation data, such as meeting and performance data, will be stored and

protected by Zoom on servers located in Canada, but may be disclosed via a court order or data breach. (Note: The researcher may need to contact the company to learn the server location).

We will encrypt [or password protect] any research data that we store or transfer.

Data Retention

Your de-identified data will be retained for a period of 5 years and then securely destroyed.

New information during the study

In the event that any changes could affect your decision to continue participating in this study, you will be promptly informed.

Ethics review

This project was reviewed and cleared by the Carleton University Research Ethics Board [A or B]. If you have any ethical concerns with the study, please contact Carleton University Research Ethics Board (by phone at 613-520-2600 [ext. 2517 for CUREB A or ext. 4085 for CUREB B] or by email at ethics@carleton.ca).

Statement of consent – print and sign name

I voluntarily agree to participate in this study.	___Yes	___No
I agree to be (audio/video recorded/photographed …)	___Yes	___No
I agree to be contacted for follow up research	___Yes	___No

_____ _____

Signature of participant (or parent/guardian) Date

Research team member who interacted with the participant

I have explained the study to the participant and answered any and all of their questions. The participant appeared to understand and agree. I provided a copy of the consent form to the participant for their reference.

_____ _____

Signature of researcher Date