Ryan Cortino

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SUMMARY

Software Engineer

Object Oriented Analysis, Design, and Development / Relational Database Systems. Innovative software engineer offering four years of experience in the full software development lifecycle—from concept through delivery of office applications and customizable solutions. Well versed in advanced development methodologies, tools, and processes contributing to the design and rollout of specialized software solutions.

Technical Tools

Java, JavaScript, .Net, XML,HTML,Visual Studio .Net, SQL, MS SQL Server, MySQL, jQuery, C, C++, Google Web Toolkit, and more

Administrative Professional

Multi-faceted, efficient, and reliable administrative professional. Office professional with over three years of experience coordinating product information, managing a small department, and supporting managers to improve the internal operations of a medium sized company. Proficient in all of the standard office desktop software, as well as CRM applications and ERP systems. Diversified skill sets covering administrative support, client relations, project management, and data collections and analysis.

EXPERIENCE

Product Merchandiser, RMSI Corp

Dundee, OR — June 2018 - Current

Software Developer, Minerallac Company

Hampshire, IL — April 2014 - September 2017

As a software developer, it was my job to design and develop office-based solutions for use within our company, manage bug reports, and issue updates as needed. Some examples are the internal data warehouse software I created to manage our product information across various databases, an inventory cycle count toolkit that facilitates daily and yearly inventory reports, and a custom-tailored project management MS Access database for tracking and planning marketing projects.

Accomplishments

- Oversaw the planning and development of multiple custom office solutions.
- Database front-end application development and maintenance.

Product Data Coordination, Minerallac Company

Hampshire, IL — April 2013 - 2014

As the Product Data Coordinator, it was my job to fulfill product data requirements, manage product information, and coordinate our data systems to increase sales through visibility. As well as day-to-day administrative assistance, such as: client relations, document processing, and data collection to name a few.

Accomplishments

- Sourced detailed product information for the digitization of our product catalog.
- Designed and generated the product specification sheets for our product.

- Designed and implemented software solutions for maintaining our product information across multiple electronic data systems.

Web Developer, Electric Easel Inc.
Crystal Lake, IL — August 2012 - January 2013

As a web developer, I worked on a small team of maybe 8 people to visualize, create, and support the websites our clients requested. It was my specific duty to install the backend CMS programs and develop the website's framework via HTML, CSS, Java, and Javascript. Imperative was the need for a smooth, consistent, and well designed coding.

Accomplishments
- Bettered my understanding of web-based programming and development.
- Development of both frontend and backend web services
- Trained on installation and maintenance of the Joomla! Content Management Systems.
- Trained in using GitHub as a project repository for a small development team.

EDUCATION

Northern Illinois University

Degree: General Studies — 2008-2011

I studied at NIU for three years, pursuing knowledge across multiple fields, including Computer Sciences, Cognitive Sciences, and Linguistics with an emphasis on Cultural Linguistics.

Elgin Community College

Degree: Associate's in Liberal Arts — 2011-2012

Due to an untimely relocation, I was unable to finish my education at Northern Illinois University. However, not wanting to waste my efforts, I enrolled at E.C.C. and salvaged what credits I could. I later graduated with an Associates in Liberal Arts.

SKILLS
- Mastery of Microsoft Office programs (Access, Outlook, Word, Excel, Powerpoint).
- Experience with Photoshop and similar design tools, Sage ERP and similar ERP solutions, as well as online data management tools such as Trade Services, IDEA I.D.W., and SPS Commerce.
- Competence enough to learn any software system as necessary.
- Analytical skills such as: data collection, analysis, and comparison; project planning and organization; research, reasoning, and reporting.
- Excellent communication skills.

REFERENCES

Available upon request