

8. List some of the main features of a Terms of Service (TOS) agreement.

- a. Defines proper and expected use of service
- b. Defines what is misuse of the service
- c. Outlines membership, subscription and payment details
- d. Outlines the procedure for closing an account
- e. Clarifies the legal liability and dispute resolution process

9. List some of the main features of a Privacy Policy.

- a. Specifies what personal information about you is collected and stored
- b. Outlines how and when your personal information is collected
- c. Defines who your personal information is shared with

10. Summarize the difference between a TOS and a Privacy Policy.

- TOS protects the company from you

• is not required by law but put in place for the benefit of the company

- Privacy policy protects you from the company

• is required by law, not because the company wants it