

# How to Create a Project Organization Chart

*Elizabeth Harrin*

3–4 minutes

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Elizabeth is a freelance writer and project manager living and working in London. She runs The Otobos Group, a project communications consultancy specializing in project management.

Project organization charts help create buy-in for securing resources, build clarity around who does what on the team, and set expectations for the effort involved from individuals. They are easy to produce and you get to see how the whole team fits together in a glance.

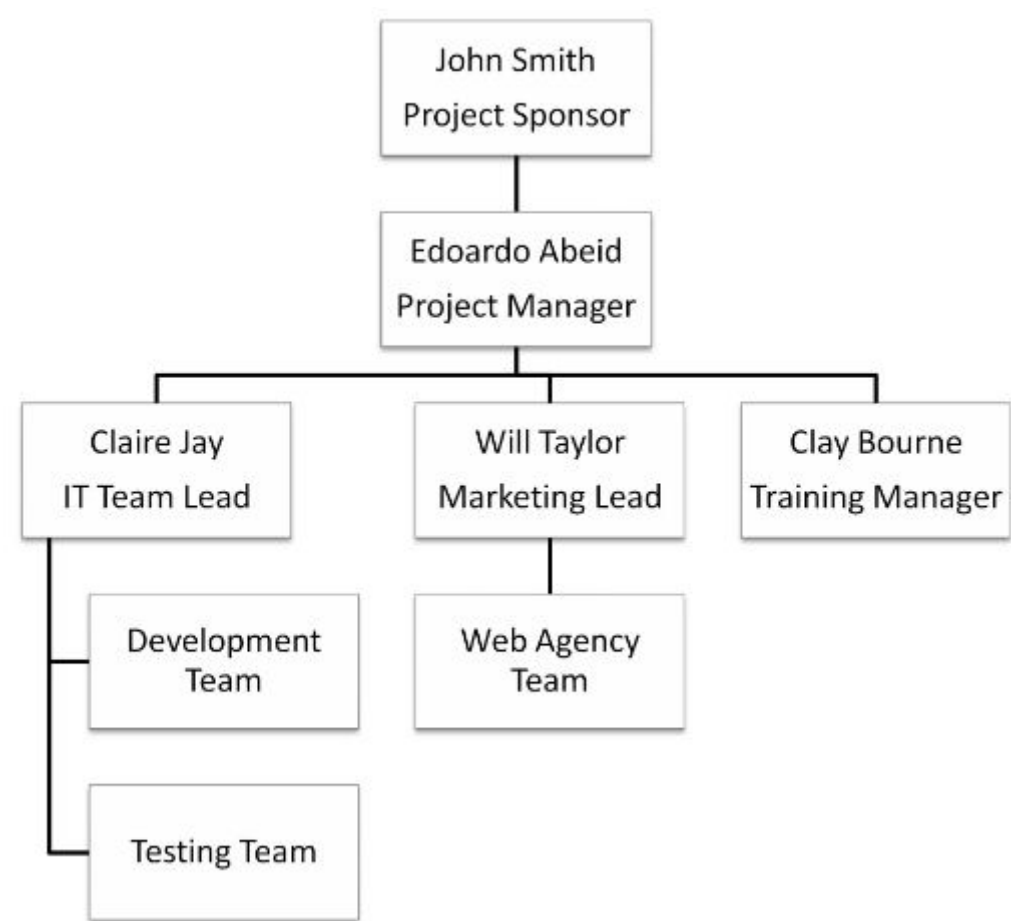
In this article, we'll look at who to include in your project org chart, how to create the chart and what to do with it once you've got one. But first, let's wind back a bit and make sure we're all talking about the same thing...

## **What is a project organization chart?**

A project organization chart is a visual diagram that shows who is in the team and the role they play. You might hear it called an organogram, a hierarchy chart or team structure chart. It shows the structure of the project organization and the relative power positions of the team members. It also shows the relationships between team members.

You'll have seen charts like this before, perhaps for your department or to show which senior manager leads which business unit. If you haven't used them in your project documentation, it's beneficial to do so as it adds

a lot of clarity about who does what.



**Who to include...**

Your project organization chart should include the core project team. There’s no need to include the woman in internal comms who occasionally puts an article ...

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A doctor can bury his mistakes but an architect can only advise his clients to plant vines.

*- Frank Lloyd Wright*