



FIVE OAKS LAKESIDE HOMEOWNERS' ASSOCIATION

Homeowner Request for Exterior Alterations

Please fill in all items and supply all supporting documentation required to the Aesthetics Committee. Incomplete forms (including required supporting data) may cause delays in review of your application.

HOMEOWNER MAY NOT BEGIN WORK PRIOR TO WRITTEN APPROVAL.

Please read the Five Oaks Lakeside Aesthetics Guidelines before completing application.

Name:

Address:

Telephone:

Email Address:

Date Request Submitted:

Start Date:

Describe Exterior Alteration (include location):

***** Please attach a detailed diagram of exterior alteration and a copy of the property survey map. *****

Materials to be used:

Color:

Height (if fence or enclosure):

Completion Date:

Include Homeowner Neighbor Consent Form with packet. All work must be started in sixty (60) days of approval and completed within sixty (60) days of start.



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In support of this application, the following items must be submitted:

One set of plans: The plans will show the following: plat plan, floor plan, exterior elevations, roof design, exterior materials and finished, plant selections, (roof design, floor plan, landscaping plan where applicable), and such other items as may be needed to reflect the character and dimensions of the modification. Photos and brochures are great additions.

Summary: Include a written statement summarizing nature, style, setback, height and square footage of proposed modification, if applicable, as well as how the dimensions and nature of the proposed modification compare with the site specifications and other requirements set forth in the documents. Including whether any variance requests are necessary.

If the application is incomplete, the Aesthetics Committee will notify the applicant. The approval process will not begin until all documents have been received by the Aesthetics Committee.

Your neighbors have the right to know of your future plans. Please obtain signatures from all property owners having common lot lines with your property along with property owners who reasonably view the improvement from their property.

Signature of Owner: _____ Date: _____

Signature of Agent: _____ Date: _____

Signature of Immediate Neighbors	Address	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please check the following:

- | | | |
|--|------------------------------|-----------------------------|
| Is your plat plan included? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is your fence or floor plan included? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the elevation plan included? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are the exterior finish samples included? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Other: Roofing plan, Landscaping Plans, etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |