

## ACM Treasurer Notes:

- Monthly Financial Report (MFR) submitted to SGA.
- ⇒ Beginning of year send anticipated budget to SGA rep.
- Attend SGA budget meetings.
- Keep track of expenses and receipts if using Fontbonne credit card.



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GitHub - r...

Twitter Da...

API Refere...

Dashboard...

my.fontbo...

Microsoft...

outlook...

**MONTHLY FINANCE REPORT**

Organization Name:

Reported By:

Report Month:

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STUDENT GOVERNMENT  
ASSOCIATION

	Type of Event	Description	Funding Source	Total Spent
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
			TOTAL	0

**STEPS**

Type in Organization name, your own name, and select the report mon

Select the type of event, and insert a description of the event (Fall Fest

Select a funding source from the drop down

Insert the amount spent as a negative

Insert the amount gained (fundraising, etc.) as a positive

Answer the questions below the table

Which Events do you consider to be the most succesful from the above list?

Were there any events that were not succesful/you would not repeat again?

Is there anything you would do differently if you had more funding?