

# Work Experience

W20008

## Self Assessment Assignment

*This is intended to be a brief assignment.*

### Part 1 (Computer Knowledge):

- Write a brief summary of your current computer skills *before* placement.
- Having been on work placement do you feel you could – with your improved skill set – gain immediate long term employment with promotional prospects?
- If not, what steps can be taken to improve your longer term prospects?

### Part 2 (Target Employment):

- What are your plans for future employment – what sort of job do you see yourself doing in the future?
- Why is this type of employment attractive to you?
- What skills, education and qualifications are necessary for this type of job?
- What steps will you follow to achieve this target?

### Part 3 (Self Assessment):

- What would you have considered your strong points prior to work placement? List 3, explaining your choices.
- How do you consider those same strong points *after* your placement period?
- What are your weaknesses – what things about yourself would you change if you could? List 3, explaining your choices.
- How do you consider those same weaknesses *after* your placement period?

### Guidelines

- The completed assignment should not exceed 2 A4 pages. Each section should be clearly delineated from each other section.
- The assignment should be standard formatted (see sheet on standard formatting) and have a standard cover sheet.
- The assignment should be submitted using the submission box in Room 15
- The deadline for this assignment is: **15:15, Wednesday, 02-03-2011.**