Checklist for Adult Sponsor (1) This completed form is required for ALL projects.

To l	oe c	ompleted by the Adult Sponsor ir	n collaboration with the s	student researcher(s):	
Stu	den	t's Name(s):			
Pro	ject	Title:			
1.		I have reviewed the Intel ISEF Rule	es and Guidelines.		
2.		I have reviewed the student's com	pleted Student Checklist	(1A) and Research Plan/	Project Summary.
3.		I have worked with the student an	d we have discussed the	possible risks involved in	n the project.
4.		The project involves one or more ☐ Humans ☐ Vertebrate Animals		tentially Hazardous Biol	
5.		Items to be completed for ALL PR ☐ Adult Sponsor Checklist (1) ☐ Student Checklist (1A) ☐ Regulated Research Instit ☐ Continuation/Research Pr	□ □ utional/Industrial Setting		Summary able; after completed experiment)
Add	litio	onal forms required if the project i	includes the use of one o	r more of the following	(check all that apply):
		Humans, including student designate full text of the rules.) ☐ Human Participants Form (4) ☐ ☐ Sample of Informed Consent ☐ Qualified Scientist Form (2) (w	or appropriate Institution Form (when applicable ar	al IRB documentation id/or required by the IRE	val by an Institutional Review Board (IRB);
		□ Vertebrate Animal Form (5B) - Use Committee (IACUC) appro	for projects conducted in for projects conducted at oval required prior experir	a school/home/field re a Regulated Research In mentation.)	search site (SRC prior approval required.) nstitution. (Institutional Animal Care and ulated research site or when applicable)
		fresh or frozen tissue, primary ☐ Qualified Scientist Form (2) (w ☐ The following are exempt from similar microorganisms, for pr	cal Agents Risk Assessme of Call Cultures, blood, blood of hen applicable) on prior review but require of prior sources of call and the	nt Form (6A) completed in addition to d products and body flu a Risk Assessment Form omposting, fuel product	o Form 6A when project involves the use c
		Hazardous Chemicals, Activities ☐ Risk Assessment Form (3) ☐ Qualified Scientist Form (2) (re	•		
Adı	ult S	Sponsor's Printed Name	Signature		Date of Review (mm/dd/yy)
Pho	ne		Email		

Student Checklist (1A)

This form is required for ALL projects.

1.	1. a. Student/Team Leader:	Grade:					
	Email:	Phone:					
	b. Team Member:	c. Team Member:					
2.	2. Title of Project:						
3.	3. School:	School Phone:					
	School Address:						
4.	4. Adult Sponsor:	Phone/Email:					
5.	5. Does this project need SRC/IRB/IACUC or other	pre-approval? 🗆 Yes 🗆 No Tentative start date:					
6.	Is this a continuation/progression from a previous year? \square Yes \square No If Yes:						
	a. Attach the previous year's 🛘 Abstract and 🔻 Research Plan/Project Summary						
	b. Explain how this project is new and different f \square Continuation/Research Progression Form (7)	•					
7.	7. This year's laboratory experiment/data collectio	n:					
	Actual Start Date: (mm/dd/yy)	End Date: (mm/dd/yy)					
8.	8. Where will you conduct your experimentation? (check all that apply)					
	☐ Research Institution ☐ School ☐ Field	d					
9.	9. List name and address of all non-home and non-	school work site(s):					
Na	Name:						
Ad	Address:	_					
	Phone/email						

- 10. Complete a Research Plan/Project Summary following the Research Plan/Project Summary instructions and attach to this form.
- 11. An abstract is required for all projects after experimentation.

Research Plan/Project Summary Instructions

A complete Research Plan/Project Summary is required for ALL projects and must accompany Student Checklist (1A).

- 1. All projects must have a Research Plan/Project Summary
 - a. Written prior to experimentation following the instructions below to detail the rationale, research question(s), methodology, and risk assessment of the proposed research.
 - b. If changes are made during the research, such changes can be added to the original research plan as an addendum, recognizing that some changes may require returning to the IRB or SRC for appropriate review and approvals. If no additional approvals are required, this addendum serves as a project summary to explain research that was conducted.
 - c. If no changes are made from the original research plan, no project summary is required.
- Some studies, such as an engineering design or mathematics projects, will be less detailed in the initial project plan and will change through the course of research. If such changes occur, a project summary that explains what was done is required and can be appended to the original research plan.
- 3. The Research Plan/Project Summary should include the following:
 - a. **RATIONALE:** Include a brief synopsis of the background that supports your research problem and explain why this research is important and if applicable, explain any societal impact of your research.
 - b. **RESEARCH QUESTION(S), HYPOTHESIS(ES), ENGINEERING GOAL(S), EXPECTED OUTCOMES:** How is this based on the rationale described above?
 - Describe the following in detail:
 - **Procedures:** Detail all procedures and experimental design including methods for data collection. Describe only your project. Do not include work done by mentor or others.
 - Risk and Safety: Identify any potential risks and safety precautions needed.
 - Data Analysis: Describe the procedures you will use to analyze the data/results.
 - d. **BIBLIOGRAPHY:** List major references (e.g. science journal articles, books, internet sites) from your literature review. If you plan to use vertebrate animals, one of these references must be an animal care reference.

Items 1–4 below are subject-specific guidelines for additional items to be included in your research plan/project summary as applicable.

1. Human participants research:

- **a. Participants:** Describe age range, gender, racial/ethnic composition of participants. Identify vulnerable populations (minors, pregnant women, prisoners, mentally disabled or economically disadvantaged).
- b. Recruitment: Where will you find your participants? How will they be invited to participate?
- c. Methods: What will participants be asked to do? Will you use any surveys, questionnaires or tests? If yes and not your own, how did you obtain? Did it require permissions? If so, explain. What is the frequency and length of time involved for each subject?
- d. Risk Assessment: What are the risks or potential discomforts (physical, psychological, time involved, social, legal, etc.) to participants? How will you minimize risks? List any benefits to society or participants.
- e. Protection of Privacy: Will identifiable information (e.g., names, telephone numbers, birth dates, email addresses) be collected? Will data be confidential/anonymous? If anonymous, describe how the data will be collected. If not anonymous, what procedures are in place for safeguarding confidentiality? Where will data be stored? Who will have access to the data? What will you do with the data after the study?
- f. Informed Consent Process: Describe how you will inform participants about the purpose of the study, what they will be asked to do, that their participation is voluntary and they have the right to stop at any time.

2. Vertebrate animal research:

- a. Discuss potential ALTERNATIVES to vertebrate animal use and present justification for use of vertebrates.
- b. Explain potential impact or contribution of this research.
- c. Detail all procedures to be used, including methods used to minimize potential discomfort, distress, pain and injury to the animals and detailed chemical concentrations and drug dosages.
- d. Detail animal numbers, species, strain, sex, age, source, etc., include justification of the numbers planned.
- e. Describe housing and oversight of daily care
- f. Discuss disposition of the animals at the termination of the study.

3. Potentially hazardous biological agents research:

- a. Give source of the organism and describe BSL assessment process and BSL determination.
- b. Detail safety precautions and discuss methods of disposal.

4. Hazardous chemicals, activities & devices:

- Describe Risk Assessment process, supervision, safety precautions and methods of disposal.
- Material Safety Data Sheets are not necessary to submit with paperwork.

Approval Form (1B)

A completed form is required for each student, including all team members.

- a. Student Acknowledgment:
 - I understand the risks and possible dangers to me of the proposed research plan.
 - I have read the Intel ISEF Rules and Guidelines and will adhere to all International Rules when conducting this research.
 - I have read and will abide by the following Ethics statement

Student researchers are expected to maintain the highest standards of honesty and integrity. Scientific fraud and misconduct are not condoned at any level of research or competition. Such practices include but are not limited to plagiarism, forgery, use or presentation of other researcher's work as one's own, and fabrication of data. Fraudulent projects will fail to qualify for competition in affiliated fairs and the Intel ISEF. Student's Printed Name Signature Date Acknowledged (mm/dd/yy) (Must be prior to experimentation.) b. Parent/Guardian Approval: I have read and understand the risks and possible dangers involved in the Research Plan/Project Summary. I consent to my child participating in this research. Parent/Guardian's Printed Name Date Acknowledged (mm/dd/yy) Signature (Must be prior to experimentation.)

2. To be completed by the local or affiliated Fair SRC (Required for projects requiring prior SRC/IRB APPROVAL. Sign 2a or 2b as appropriate.)

 a. Required for projects that need prior SRC/IRB approval BEFORE experimentation (humans, vertebrates or potentially hazardous biological agents). 					
Project signatu	The SRC/IRB has carefully studied this project's Research Plan/ Project Summary and all the required forms are included. My signature indicates approval of the Research Plan/Project Summary before the student begins experimentation.				
SRC/IRB Chair's Printed Name					
Signatu	Date of Approval (mm/dd/yy) (Must be prior to experimentation.)				

			fair SRC/IRB approval.
OR	(not home by the pro complies	a regulated research institution), was reviewed and approved rd before experimentation and les. Attach (1C) and any required CUC, IRB).	
	SRC Chair	's Printed Name	
	Signature		Date of Approval (mm/dd/yy)

3. Final Intel ISEF Affiliated Fair SRC Approval (Required for ALL Projects)

SRC Approval After Experimentation and Before Competition at Regional/State/National Fair I certify that this project adheres to the approved Research Plan/Project Summary and complies with all Intel ISEF Rules.				
Regional SRC Chair's Printed Name	Signature	Date of Approval (mm/dd/yy)		
State/National SRC Chair's Printed Name (where applicable)	Signature	Date of Approval (mm/dd/yy)		

Regulated Research Institutional/Industrial Setting Form (1C)

This form must be completed AFTER experimentation by the adult supervising the student research conducted in a regulated research institution, industrial setting or any work site other than home, school or field.

St	udent's Name(s)		
Ti	tle of Project		
	be completed by the Supervising Adult in the Setting (NOT the Student(s)) after extended as must be on the form as it is required to be displayed at student's project booth; please of		
Th 1.	ne student(s) conducted research at my work site: Did you or your proxy (e.g. graduate student, postdoc, employee) mentor or provide substantial guidance to the student researcher? a. If no, describe your and/or your institution's role with the student researcher and his/her project (e.g. supervised use of equipment on site without ongoing mentorship and sign below.	□ Yes	□ No
	b. If yes, complete questions 2–5.		
2.	Is the student's research project a subset of your ongoing research or work? Use questions 3, 4 and 5 to detail how the student's project was similar and/or different from ongoing research or work at your site.	□ Yes	□ No
3.	Describe the independence and creativity with which the student: a. developed the hypotheses or engineering goals for the research project		
	b. designed the methodology for his/her research project		
	c. analyzed and interpreted data		
	(Continued on next page)		

Regulated Research Institutional/Industrial Setting Form (1C) Continued

Stı	Student's Name(s)		
4.	Detail the student's role in conducting the research (e.g. data collection, specific proc performed). Differentiate what the student observed and what the student actually d		
5.	Did the student(s) work on the project as part of a group? If yes, how many individuals were in the group and who were they (e.g. high school students, graduate students, faculty, professional researchers)?	□ Yes □ No	0
	I attest that the student has conducted the work as indicated above and that any requinstitutional regulatory board (IRB/IACUC/IBC) has been obtained. Copies are attached I further acknowledge that the student will be presenting this work publicly in competithe student research regarding any requirements for my review and/or restrictions of	ed if applicable. Hition and I have communicated w	ith
	Supervising Adult's Printed Name Signature	Title	
	Institution	Date Signed (must be after expermentation) (mm/dd/yy)	ri-
	Address	Email/Phone	_

Qualified Scientist Form (2)

May be required for research involving human participants, vertebrate animals, potentially hazardous biological agents, and hazardous substances and devices. Must be completed and signed before the start of student experimentation.

Student's Name(s)					
Fitle of Project					
To be completed by the Qualified Scientist					
•					
Scientist Name:Educational Background:					
Experience/Training as relates to the student's a	rea of research	Degree(s) h:			
Position:	Institution:				
Address:	Email/Phone	e:			
1) Have you reviewed the Intel ISEF rules releva	ant to this proje	ect?	☐ Yes	□ No	
2. Will any of the following be used?					
a. Human participants			☐ Yes	□ No	
b. Vertebrate animals	:	as aDNIA and tissues	☐ Yes	□ No	
 c. Potentially hazardous biological agents (including blood and blood products) 	microorganism	is, runa and tissues,	☐ Yes	□ No	
d. Hazardous substances and devices			☐ Yes	□ No	
3. Will this study be a sub-set of a larger study?			☐ Yes	□ No	
4. Will you directly supervise the student?			☐ Yes	□No	
a. If no, who will directly supervise and serv	ve as the Desig	gnated Supervisor?			
b. Experience/Training of the Designated So	upervisor:				
To be completed by the Qualified Scientist:		To be completed by	v the Des	ignated Supervisor	
I certify that I have reviewed and approved the Resear	ch Dlan/		•	t cannot directly supervise.	
Project Summary prior to the start of the experimenta		Legrify that I have revi	ewed the F	Research Plan/Project Summary	
student or Designated Supervisor is not trained in the		and have been trained in the techniques to be used by this			
procedures, I will ensure her/his training. I will provide supervision during the research. I have a working know		student, and I will prov	ide direct s	supervision.	
the techniques to be used by the student in the Resea Project Summary. I understand that a Designated Sup					
required when the student is not conducting experime		Designated Superviso	or's Printed	l Name	
under my direct supervision.					
Qualified Scientist's Printed Name		Signature		Date of Approval (mm/dd/yy)	
Qualified Scientist's Frinted Name					
Cignature Data of Agreement /	mm/dd/n	Phone			
Signature Date of Approval (i i i i i i i i i i i i i i i i i i i	FIIONE	Email		

Risk Assessment Form (3) Must be completed before experimentation.

St	udent's Name(s)
Tit	tle of Project
	be completed by the Student Researcher(s) in collaboration with Designated Supervisor/Qualified ientist: (All questions must be answered; additional page(s) may be attached.)
1.	List all hazardous chemicals, activities, or devices that will be used; identify microorganisms exempt from pre-approval (see Potentially Hazardous Biological Agent rules).
2.	Identify and assess the risks involved in this project.
3.	Describe the safety precautions and procedures that will be used to reduce the risks.
4.	Describe the disposal procedures that will be used (when applicable).
5.	List the source(s) of safety information.
1	To be completed and signed by the Designated Supervisor (or Qualified Scientist, when applicable): agree with the risk assessment and safety precautions and procedures described above. I certify that I have reviewed the Research Plan/Project Summary and will provide direct supervision.
[Designated Supervisor's Printed Name Signature Date of Review (mm/dd/yy)
F	Position & Institution Phone or email contact information
Ē	Experience/Training as relates to the student's area of research

Human Participants Form (4)

Required for all research involving human participants not at a Regulated Research Institution. If at a Regulated Research Institution, use institutional approval forms for documentation of prior review and approval. (IRB approval required before recruitment or data collection.)

Student's Name(s)	Title of Project	
Must be completed by Student Researcher(s) in collaboration with to 1. I have submitted my Research Plan/Project Summary which a the Research Plan/Project Summary Instructions.	nddresses ALL areas indicated in the Human Participants Section of n my project or other documents provided to human participants. ned.	
BELOW - IR	B USE ONLY	
5. Written Parental Permission required for minor participal Yes	ent with instructions for modifications.) and the following conditions: (All 6 must be answered) al Risk	
assistant, doctor of pharmacy, or registered nurse) with expertise related to	this project.	
Printed Name	Degree/Professional License	
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)	
Educator		
Printed Name	Degree	
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)	
School Administrator		
Printed Name	Degree/Professional License	
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)	

Human Informed Consent Form

Instructions to the Student Researcher(s): An informed consent/assent/permission form should be developed in consultation with the Adult Sponsor, Designated Supervisor or Qualified Scientist.

This form is used to provide information to the research participant (or parent/guardian) and to document written informed consent, minor assent, and/or parental permission.

- When written documentation is required, the researcher keeps the original, signed form.
- Students may use this sample form or may copy ALL elements of it into a new document.

If the form is serving to document parental permission, a copy of any survey or questionnaire must be attached.

Student Researcher(s):					
Title of Project:					
I am asking for your voluntary participation in my science fair project. Please read the following information about the project. If you would like to participate, please sign in the appropriate area below.					
Purpose of the project:					
If you participate, you will be asked to:					
Time required for participation:					
Potential Risks of Study:					
Benefits:					
How confidentiality will be maintained:					
If you have any questions about this study, feel free to	contact:				
Adult Sponsor/QS/DS: Phone/email:					
Please be aware that if you decide to participate, you m specific question.	u decide not to participate there will not be negative consequences. hay stop participating at any time and you may decide not to answer any understand the information above and I freely give my consent/assent				
Adult Informed Consent or Minor Assent	Date Reviewed & Signed:(mm/dd/yy)				
Research Participant Printed Name:	Signature:				
Parental/Guardian Permission (if applicable)	Date Reviewed & Signed: (mm/dd/yy)				
Parent/Guardian Printed Name:	Signature:				

Vertebrate Animal Form (5A)

Required for all research involving vertebrate animals that is conducted in a school/home/field research site. (SRC approval required before experimentation.)

Stud	ent's Name(s)			
Title	of Project			
		and Danas and an		
	e completed by Stud			
1. C	ommon name (or Genus	s, species) and number of anima	als used.	
Ca		nousing and husbandry to be p ng, type of food, frequency of f sary.	9	·
3. W	hat will happen to the a	animals after experimentation?		
4. A	ttach a copy of wildlife l	icenses or approval forms, as a	oplicable	
d	ocumented by a letter fi		gnated supervisor or a veter	weight loss be investigated and rinarian. If applicable, attach this on.
To be	completed by Local or A	ffiliate Fair Scientific Review Com	mittee (SRC) BEFORE experin	nentation.
Leve	l of Supervision Requir	ed for agricultural, behavioral	or nutritional studies:	
	Designated Supervisor RI	EQUIRED. Please have applicable perso	on sign below.	
	Veterinarian and Designa	ted Supervisor REQUIRED. Please have	applicable persons sign below.	
	Veterinarian, Designated S Scientist complete Form (2		UIRED. Please have applicable per	rsons sign below and have the Qualified
	RC has carefully reviewed thi or Affiliate Fair SRC Pre-	s study and finds it is an appropriate s Approval Signature:	tudy that may be conducted in a n	on-regulated research site.
SRC C	hair Printed Name	Signature		oproval (must be prior to ntation) (mm/dd/yy)
To be completed by Veterinarian: ☐ I have reviewed this research and animal husbandry with the student before the start of experimentation. ☐ I have approved the use and dosages of prescription drugs and/or nutritional supplements. ☐ I will provide veterinary medical and nursing care in case of illness or emergency. (Fees may apply.)		To be completed by Designated Supervisor or Qualified Scientist when applicable: I have reviewed this research and animal husbandry with the student before the start of experimentation and I accept primary responsibility for the care and handling of the animals in this project. I will directly supervise the experiment.		
Printe	ed Name	Email/Phone	Printed Name	Email/Phone
Signa	ture	Date of Approval (mm/dd/yy)	Signature	Date of Approval (mm/dd/yy)

Vertebrate Animal Form (5B)
Required for all research involving vertebrate animals that is conducted in at a Regulated Research Institution. (IACUC approval required before experimentation. Form must be completed and signed after experimentation.)

St	tudent's Name(s)
Ti	itle of Project
	itle and Protocol Number of IACUC Approved Project
_ To	o be completed by Qualified Scientist or Principal Investigator:
1.	. Species of animals used: Number of animals used:
2.	. Describe, in detail, the role of the student in this project: animal procedures and related equipment that were involved, oversight provided and safety precautions employed. (Attach extra pages if necessary.)
3.	. Was there any weight loss or death of any animal? If yes, attach a letter obtained from the qualified scientist, designated supervisor or a veterinarian documenting the situation and the results of the investigation.
4.	 Did the student's project also involve the use of tissues? No Yes; complete Forms 6A and 6B
5.	. What laboratory training, including dates, was provided to the student?
	. Attach a copy of the Regulated Research Institution IACUC Approval. A letter from the Qualified Scientist or Principal Investigator is not sufficient. Qualified Scientist/Principal Investigator
ŀ	Printed Name
-	Signature Date (mm/dd/yy)

Potentially Hazardous Biological Agents Risk Assessment Form (6A) Required for research involving microorganisms, rDNA, fresh/frozen tissue (including primary cell lines, human and other primate established cell lines and tissue cultures), blood, blood products and body fluids. SRC/IACUC/IBC approval required before experimentation.

Student's Name(s)

Title of Project To be completed by the QUALIFIED SCIENTIST/DESIGNATED All questions are applicable and must be answered; addition	O SUPERVISOR in collaboration with the student researcher(s). nal page(s) may be attached.
SECTION 1: PROJECT ASSESSMENT1. Identify potentially hazardous biological agents to be used in risk group of each microorganism.	this experiment. Include the source, quantity and the biosafety level
2. Describe the site of experimentation including the level of bio	ological containment.
3. Describe the procedures that will be used to minimize risk (pe	ersonal protective equipment, hood type, etc.).
4. What final biosafety level do you recommend for this project	given the risk assessment you conducted?
5. Describe the method of disposal of all cultured materials and	other potentially hazardous biological agents.
SECTION 2: TRAINING 1. What training will the student receive for this project?	
2. Experience/training of Designated Supervisor as it relates to t	the student's area of research (if applicable).
be conducted at a (check one)BSL-1 orBSL-2 laboratory. T approved prior to experimentation.	elow: this study will NOT be conducted at a Regulated Research Institution, but will his study has been reviewed by the local SRC and the procedures have been
 Experimentation on the microorganisms/cell lines/tissues used in approved by the appropriate institutional board prior to experime Origin of cell lines: 	this study will be conducted at a Regulated Research Institution and was ntation; institutional approval forms are attached. Date of IACUC/IBC approval
	this study will be conducted at a Regulated Research Institution, which does wed that the student received appropriate training and the project complies
CERTIFICATION—To be SIGNED by the QUALIFIED SCIENTIST	or DESIGNATED SUPERVISOR
	cumentation and acknowledges the accuracy of the information pro- $-1/\Box$ BSL-2 study, and will be conducted in an appropriate laboratory.
QS/DS Printed Name	Signature
Date of review (mm/dd/yy)	
SECTION 4: CERTIFICATION – To be completed by the LOCAL of	or AFFILIATED FAIR SRC
The SRC has seen this project's research plan and supporting documen	tation and acknowledges the accuracy of the information provided above.
SRC Printed Name	Signature
Date of review (mm/dd/yy)	•

Human and Vertebrate Animal Tissue Form (6B)

Required for research involving fresh/frozen tissue (including primary cell lines, human and other primate established cell lines and tissue cultures), blood, blood products and body fluids. If the research involves living organisms please ensure that the proper human or animal forms are completed. All projects using any tissue listed above must also complete Form 6A.

Student's Name(s)					
Title of Project					
To be completed by Student Researcher(s):					
 1. What vertebrate animal tissue will be used in this □ Fresh or frozen tissue sample □ Fresh organ or other body part □ Blood □ Body fluids □ Primary cell/tissue cultures □ Human or other primate established cell 					
2. Where will the above tissue(s) be obtained. If	using an established cell line include source and catalog number.				
	e animal study conducted at a research institution attach a copy of the arch institution, the title of the study, the IACUC approval number and a				
To be completed by the Qualified Scientist or Designated Supervisor: ☐ I verify that the student will work solely with organs, tissues, cultures or cells that will be supplied to him/her by myself or qualified personnel from the laboratory; and that if vertebrate animals were euthanized they were euthanized for a purpose other than the student's research. AND/OR ☐ I certify that the blood, blood products, tissues or body fluids in this project will be handled in accordance with the standards and guidance set forth in U.S. Occupational Safety and Health Act, 29CFR, Subpart Z, 1910.1030 - Blood Borne Pathogens.					
Printed Name Signature	Date of Approval (mm/dd/yy) (Must be prior to experimentation.)				
Title	Phone/Email				
Institution					

Continuation/Research Progression Projects Form (7)
Required for projects that are a continuation/progression in the same field of study as a previous project. This form must be accompanied by the previous year's abstract and Research Plan/Project Summary.

Components	Current Research Project (2018-2019)	Previous Research Project Year:
Title	(2010-2013)	rear.
Change in goal/ purpose/objective		
Changes in methodology		
Variable studied		
. Additional changes		
ached are:	and December Diag (Decises Co.)	
ereby certify that the a	and Research Plan/Project Summary above information is correct and that the current ne only in the current year.	year Abstract & Certification and project displa