

# ROHAN SINGH

COMPUTER SCIENCE UNIVERSITY STUDENT • RICHMOND HILL, L4E 4N3, ONTARIO, CANADA • +1 (647) 453-0771

## ◦ DETAILS ◦

149 Newman Avenue  
Richmond Hill, L4E 4N3  
Ontario, Canada  
+1 (647) 453-0771  
[rohan@rohansingh.ca](mailto:rohan@rohansingh.ca)

## ◦ LINKS ◦

[rohansingh.ca](http://rohansingh.ca)  
[overclockedservices.ca](http://overclockedservices.ca)  
[linkedin.com/in/rohansingh24](https://linkedin.com/in/rohansingh24)

## ◦ SKILLS ◦

Adaptability  
Effective Time Management  
Financial Analysis  
Computer Programming  
Communication Skills  
Problem Solving  
Leadership/Teamwork  
Computer Skills  
Customer Service  
Microsoft Office Suite  
Computer Hardware  
Server Management  
Computer Software  
HTML/CSS/JavaScript  
Linux/Unix  
Apple iOS & Mac Software  
Windows Environments  
Active Directory  
Google Suite  
Adobe Creative Cloud Suite  
Payment Gateway Processing  
Domain Management  
Visual Studio  
IT Security  
Remote Desktop  
FTP/SSH Environment



## PROFILE

Hard-working university student, who is motivated, driven to succeed, reliable and experienced in project development. Looking to improve the overall business experience, success and service. Devoted to adding to information technology performance, committed to utilizing my skills to further the mission of a company and establishing a good work environment with a strong work ethic, organization and communication skill set.



## EDUCATION

### Honours Bachelor of Science, University of Toronto

September 2022 — Present

Currently studying at the University of Toronto to pursue completion of a double major in both Computer Science (CS) and Mathematical Science (Math) to obtain an Honours Bachelor of Science (H.BSc).

### Ontario Secondary School Diploma, Richmond Green Secondary School

September 2018 — June 2022

Completed and achieved an honours Ontario Secondary School Diploma. Completed courses in order to pursue post-secondary studies in the computer science field at university.

- Achieved a 90% average across both 12th-grade terms [U-Level]
- Received academic honour roll for all years, averaging above 88%
- Participating in extra-curricular: Cross-country Running, Track Team & Science Club



## EMPLOYMENT HISTORY

### Chief Executive Officer at OverClocked Services, Greater Toronto Area

January 2021 — Present

Working to provide and manage/administer client-server setups:

- Providing professional-level network administration and development support
- Presented offers regarding server hosting and design services to clientele
- Maintaining and enhancing optimal network and overall service condition
- Organizing and prioritizing to complete projects in a timely and efficient manner.

### Golf Operations at Summit Golf and Country Club, Richmond Hill

August 2022 — November 2022

- Provided a premium experience for members and supported guests visiting
- Completed training for AODA, Customer Service, Heat Stress, Health & Safety Awareness, WHMIS, and Workplace Violence/Harassment
- Operated Equipment and ensured club resources and member requests were responded to.

### Business Development Manager at Current Motors Company Inc., Toronto

December 2021 — Present

- Managed front-end and back-end development in the company's Portfolio Analyst, Employee Track, and Account Management system.
- Optimized Billings and Information Technology configuration for internal usage
- Performed cost analysis on expense reports and managed generated revenue
- Structured internal financial accounts and reported cash flow to CEO & CFO



○ **Freelance Developer at Fiverr International Ltd., Remote [Greater Toronto Area]**

August 2020 — February 2022

- Created Java Server environments for client development projects
- Aided to increase customers overall current project completion progress
- Contributed to client web and communication platforms and usage
- Effectively integrated and linked payment gateways for online business sales

★ **VOLUNTEER EXPERIENCE**

○ **Marketing Team Member, Achēv, Remote [Greater Toronto Area]**

December 2021 — March 2022

- Attended training seminars regarding maintaining environmental standards
- Utilized knowledge from research & demos to advocate organization topics
- Assisted in training of new volunteers and engaging new virtual members

○ **Video Editor, Canadian Gift & Trade Association, Etobicoke**

August 2019 — July 2020

- Professionally edited introduction film for Toronto/Alberta Market Trade Shows
- Created and modified animations for logo's, banners, titles and subtitles
- Rendered using premium-grade software and with business-appropriate content

○ **Interview Assistant, York Region District School Board, Richmond Hill**

December 2020 — January 2021

- Introduced and assisted attending parents during parents' night conferences
- Established a welcoming/open environment for all attending students & parents

★ **ACHIEVEMENTS**

○ **Ontario Scholar, Richmond Hill**

September 2021 — June 2022

- Achieved over 90% average in top 6 U-level Secondary School Courses

○ **Honour Roll [Grade 9-11], Richmond Hill**

September 2018 — June 2021

- Achieved over an 87% average overall terms for each year from Grades 9 to 11

○ **LinkedIn Assessment - Microsoft Cloud Suite**

January 2021 — Present

- Completed and passed the LinkedIn Microsoft Word, PowerPoint, Excel, Outlook and Azure assessments, scoring within the top 5-15% of all applicants of the test.

○ **LinkedIn Assessment - Server & Code Based Assessments**

August 2021 — Present

- Completed the following LinkedIn Skill assessment tests and scored in the top 5-15% of applicants:

Amazon Web Services (AWS), Git, MySQL, Java, Python, HTML, Windows Server, Cascading Style Sheets (CSS), JavaScript, Search Engine Optimization (SEO), Cybersecurity, Front-end Development and Machine Learning.

○ **LinkedIn Assessment - Adobe Creative Suite**

September 2021 — Present

- Completed the following LinkedIn Skill assessment tests and scored in the top 5-20% of applicants:

Adobe Photoshop CS5+, Adobe Illustrator CS6+, Adobe Premier Pro CS6+, Adobe XD CS+, Adobe Acrobat & Pro DC, Adobe Lightroom CS5+