

# AFRICAN SCHOLARS' FUND

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DATE:

**URGENT ATTENTION: Bursary Representative / Principal**

School: \_\_\_\_\_

Dear Sir / Madam,

**RE: Signed 1<sup>st</sup> Payment list not returned to ASF offices!**

During the months of February/March, we directly transferred an amount of R \_\_\_\_\_ into the school account. Along with the notification of the transfer, a list was sent reflecting the names of the learners to whom the funds were allocated.

It is very important that we get the signed list back in order to facilitate the 2<sup>nd</sup> payment that is now due to these learners. Should we not get the list back we will not be able to make this second payment and would unfortunately have to deny these learners the financial assistance that they worked so hard to qualify for.

The list may be faxed to our offices at (021) 689 9240. We thank you for your much needed co-operation and look forward to confirming the 2<sup>nd</sup> payment with these learners and their parents / guardians.

May we take this opportunity to also wish the learners and the staff at your school a very successful year.

Yours sincerely,

Zena Stanfliet  
Accounts Manager