

AFRICAN SCHOLARS' FUND

NPO 002—838

P O BOX 294, Rondebosch, 7701

Tel: (021) 689 9094 / 9431

Fax: (021) 689 9240

Email: zena@asf.org.za

Website: www.asf.org.za

DATE:

URGENT ATTENTION: Bursary Representative / Principal

School: _____

Dear Sir / Madam,

RE: Signed 1st Payment list no returned to ASF offices!

During the months of _____ / _____ we directly transferred an amount of R _____ into the school account. Along with the notification of the transfer, a list was sent reflecting the names of the learners to whom the funds were allocated.

Despite sending letters and making numerous phone calls we have had no response from your school and must assume that the learners did not get the money that was allocated to them.

Please contact our offices urgently so we can clear up this matter. Failure to do so will leave us with no other option than to immediately report the matter to the District Manager.

It would also mean that we **will not be processing** application forms your school in the future. Although the learners that have applied for _____ might meet our criteria, we will be forced to inform them that the school has been placed on the **ASF blacklist** and that we cannot process their applications.

We remain confident of the fact that you have the best interest of the current and all future learners at heart and that you will cooperate in getting the matter resolved rather than having the matter reported to the Education Department and being placed on our list of ASF blacklisted schools.

Yours sincerely,

Zena Stanvliet
Accounts Manager