

📍 Basalt Lane, Terre Rouge, Mauritius

📞 59852279

✉️ manonstelle888@gmail.com

Estelle Manon

Critical thinker who effectively resolves issues through troubleshooting. Very dynamic and highly motivated candidate. Can bring innovation and will ensure quality and delivery of high performance in task assigned. Hard Working person with multitasking skills demonstrated in the different tasks being under the same role

Skills

- Creativity
- Leadership
- Organization
- Problem solving
- Teamwork
- First Aider
- Deputy Chief Fire Warden

Course

Customs Clearance Course

Freight Academy
October 2022

CCNA

University of Mauritius
April 2024

Education

November 2020

BSc Mathematics with Finance

University of Mauritius

November 2014

Higher School Certificate

Loreto College of Port Louis
Subjects: Mathematics, Physics,
Chemistry and French Sub

November 2012

School Certificate

Loreto College of Port Louis
Subjects: Mathematics, Physics,
Chemistry, English Literature,
Biology, French, Additional
Mathematics

2022- now

Team Leader Support and IT System Analyst Rennel Limited

- Assess business systems and processes
- Identify Areas for improvement
- Be an IT coordinator between Suppliers and Rennel
- Edit policies and procedures to adapt to new reality
- Configuration of IT equipment
- Troubleshooting of IT incidents
- Procurement and purchasing
- Reporting
- Implement and help in the development of a new website and digitalization of operations
- Lead the Support team responsible for communication of import shipments

2019 - 2022

IT Coordinator and System Analyst Rennel Limited

- Assess business systems and processes
- Identify Areas for improvement
- Be an IT coordinator between Suppliers and Rennel
- Edit policies and procedures to adapt to new reality
- Configuration of IT equipment
- Troubleshooting of IT incidents
- Procurement and purchasing
- Reporting
- Implement and help in the development of a new website and digitalization of operations

2018-2019

System Coordinator and Data Reporting Analyst Rennel Limited

Administrative Clerk (2017-2018) Rennel Limited

Accounts/Debtors Clerk (2015-2016) Rennel Limited

Customer Service Agent (2015-2015) Rennel Limited

