Minutes of Meeting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Summary** | | | | | |
| **Meeting Topic** | EazyBooks KickOff-Meeting | | | | |
| **Date** | 09. Apr 2024 | **From** | 03:20 AM | **To** | 03:40 PM |
| **Location** | Büro Kurz | **Note Taker** | Hartlauer Sandra | **Duration** | 20 min |

|  |  |
| --- | --- |
| **Agenda** | |
| **Time** | **Topic** |
| 20 mins | KickOff |

|  |  |  |  |
| --- | --- | --- | --- |
| **Attendee List** | | | |
| # | **Name** | **Present?** | **Reason of Absence** |
| 1 | Sandra Hartlauer | Y |  |
| 2 | Marc Kurz | Y |  |

|  |  |
| --- | --- |
| **Meeting Notes** | |
| 1 | Klärung, was in diesem Semester gemacht wird |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Items** | | | |
| # | **Task** | **Person Responsible** | **Due Date** |
| 1 | PWA Frameworks anschauen | Sandra Hartlauer | Next Meeting |
| 2 | Abstract & Requirement Specifications | Sandra Hartlauer | Next Meeting |
| 3 | Anfangen zu coden | Sandra Hartlauer | -- |