

### Meeting 3:

09/04/2022

#### Agenda:

1. Discussing industry data and IT skills

#### Actions:

1. Andrew to interview an IT professional at work, the rest of the team to watch videos on IT jobs
2. Polina to create files with meeting notes and put up a MS Team technology artifacts PDF file
3. Andrew to check the spelling of the final document
4. Ryan to upload the final text on GitHub
5. Agreed to continue working on the individual tasks and reminded the team to put all information on the shared document in Teams