

Singapore Institute of Technology (SIT)
Information and Communications Technology (ICT) (Information Security) Programme
CODE OF CONDUCT

As an undergraduate of the SIT ICT (Information Security) degree programme ("Programme"), I agree to the following:

1. I will perform all academic activities and duties in accordance with all applicable laws, regulations, policies, guidelines and the highest ethical principles and standards. Such applicable laws include, without limitation:
 - a. Computer Misuse and Cybersecurity Act (Chapter 50A)
 - b. Personal Data Protection Act 2012 (No. 26 of 2012)
 - c. Spam Control Act (Chapter 311A)
 - d. Laws relating to intellectual property, including without limitation, Copyright Act (Chapter 63), Patents Act (Chapter 221), Trade Marks Act (Chapter 332)
2. I will not use the knowledge acquired to carry out or assist in any illegal or hostile activities, acts of aggression, acts that pose threats, including loss of reputation, to SIT staff, students and the public.
3. I will only obtain, use or modify the information needed to complete our academic assignments and responsibilities or which I have been instructed to obtain, use or modify by SIT. I will not cause or assist in any unauthorised modification of the contents of any computer.
4. I will securely protect classified, proprietary or sensitive information while in my possession, and dispose of it securely once it is no longer needed for the academic purposes for which SIT has instructed.
5. I will not collect, access, use or transfer any private or personal electronic information for any purpose other than to address specific academic issues as instructed by SIT. In dealing with such information, I agree to comply with the Personal Data Protection Act 2012 ("PDPA") and all subsidiary legislation with regard to any personal data (as defined in the PDPA).
6. I will comply with the PDPA and all related subsidiary legislation (collectively "Data Protection Legislation") with regard to any and all personal data (as defined in the PDPA) which I receive from SIT. I agree and undertake that when dealing with any and all personal data received from SIT, I will:
 - a. Only use personal data in accordance with the purposes for which SIT disclosed the personal data, in accordance with the instructions of SIT and as is necessary for SIT to fulfil its obligations under the Data Protection Legislation. In this regard, I undertake to collect or use the personal data that I receive from SIT solely for the purposes of the Programme and not for any other purpose whatsoever;

- b. Take appropriate technical measures to protect personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorised disclosure or access and against all other unlawful forms of processing;
 - c. Give SIT notice in writing as soon as reasonably practicable should I be aware of, or reasonably suspect, that any of the events referred to in Clause (b) above has occurred and promptly take all steps necessary to remedy the event and prevent its re-occurrence;
 - d. Not retain personal data for any longer than is necessary for the purposes for which SIT disclosed the personal data;
 - e. Ensure that all personal data I receive from SIT shall remain in Singapore and under my possession including but not limited to only being stored on servers that are in Singapore and that are within my possession and control; and
 - f. Not transfer the personal data or any part thereof outside of Singapore to another country, unless the consent of the individual whose personal data is to be transferred to another country has been obtained and SIT has approved the same in writing. Further, where approval has been given as above for such personal data to be transferred to another country, to take any such additional measures as are necessary to secure that personal data is transferred in accordance with the requirements of the Data Protection Legislation.
7. I will not knowingly cause a computer to perform any function for the purpose of securing access (i) without authority to any program or data held in any computer and/or (ii) with intent to commit an offence involving property, fraud, dishonesty or which causes bodily harm.
8. I will not knowingly intercept or cause interception without authority, directly or indirectly, any function of a computer.
9. I will not knowingly and without authority, interfere with, interrupt or obstruct the lawful use of a computer, or any software, program or data for purposes other than that instructed by SIT.
10. I will not knowingly and without authority, disclose any password, access code or any other means of getting access to any program or data held in any computer for any wrongful gain; for any unlawful purpose; or knowing that it is likely to cause wrongful loss to any person.
11. I will not send, authorise or assist in the sending of electronic messages to electronic addresses generated or obtained through the use of a dictionary attack or address harvesting software.
12. I will not send, authorise or assist in the sending of unsolicited commercial electronic messages in bulk in contravention of the Spam Control Act (Chapter 311A).

13. I will not use the knowledge acquired or resources provided through this Programme to engage or assist in conduct that may be perceived as threatening, stalking, abusive or insulting; or cause harassment, alarm or distress to any person.
14. I will not use the knowledge acquired or resources provided through this Programme to obtain, use or disseminate any material that is pornographic, threatening, obscene, racist, sexually explicit, hateful, violent in nature, or contain inappropriate religious or political messages.
15. I will not engage or assist in any conduct that may damage or compromise SIT's computers, equipment, systems, programmes, data and anything related thereto.
16. I will be responsible for the protection of my own data. I accept that SIT takes no responsibility for any loss of data that may occur during the course of the Programme.
17. I will not allow or assist other students or unauthorised persons to use my account by logging them into my account or giving out my password(s) to other persons.
18. I will not engage in or be a party to unethical or unlawful acts that damage the reputation of SIT and/or is detrimental to SIT, the Singapore Government or the public.
19. I accept responsibility in making decisions with consideration for the security and welfare of SIT and the public.
20. I will abide by any policies, guidelines, regulations and any other instructions that may be issued by SIT from time to time.
21. I will not use any resources provided through this Programme for personal purposes.
22. In the event I encounter any suspicious or inappropriate material or behaviour during the Programme, I will report these instances immediately to my lecturer(s).
23. I understand any failure to meet the Code of Conduct is considered a violation of trust and is grounds for disciplinary action including expulsion from SIT.

I hereby acknowledge that I have received, read, understood and agree to abide by this Code of Conduct.

Name:

Student ID:

Date: