



PROFILE

As a Loan Administration Officer at Wing Bank branch Pailin city .

My experience includes controlling collaterals , Actually I disburse loan for customer as well and I'm checker .For sure I'm good in Flex-cube system . I am preparing loan document soft copy and hard copy in vault . In addition, I am responsible for controlling report as loan admin .

Finally I'm willing at team work , reliable and hard working . I am flexible and learning something new .

CONTACT

PHONE:

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ADDRESS:

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HOBBIES

Travelling , Photo Shooting , Reading book , Listening music and outgoing

DALIN MEAS

EDUCATION

Dewey International University

2021 – Aug 2024

Finished Bachelor degree in Finance and Banking .

Coerr Language Skill Center

January 2023-June 2024

Studied English at level 6

Samlout High School

2017-2020

Finished diploma and studied English at BFL Foreign Language School

Samlout Secondary School

2014-2017

Finished secondary class

Tasanh Primary School

2008-2014

Finished primary class

QUALIFICATION AND TRAINING COURSE

June-2024

Received a certificate as outstanding student for Year 3

December 2023

Completed course in “ **Business Information System** ”

Completed some courses at Wing University

- Wing Grading Principal
- Whistleblowing Protection Procedure
- Essential Cyber Security
- Disciplinary & Grievance Procedure
- Foreign Account Tax Compliance Act (FATCA)
- Code of Conduct Ethic
- Operational risk Management
- AML & CFT

Completed course “ Responsible for Lending ” by **Institute of Banking & Finance**

May 2022

Received a certificate as outstanding student for Academic Year

2019-2020

Volunteer of Youth Council at Samlout High School .

WORK EXPERIENCE

February 2023- Present

Working as Loan administration Officer at Wing Bank for 1 year and 7 months .

- Disbursement loan
- Controlling collaterals
- Checking document before disbursement
- Controlling soft and hard document
- Holding password with vault
- Can use well in Flex-cube system
- Generate PIN for customer
- Opening account for customer (with loan)
- Controlling report : Master collateral report , CBC report , Post Condition report
- Loan rejected report , Insurance report

August 2022 – January 2023

Intern teller at LOLC (Cambodia) Plc in Battambang branch .

- Can use T-24 System
- Check CBC for customer
- Provide service for customer such as pay repayment loan , deposit money , transfer money , explain some issue for customer ,
- Prepare document

2021-2022

Cashier at Green Garden Mart .

- Be a cashier for customer payment money
- Prepare inventory in stock
- Provide good service for customer
- Cleaning items and inventory

SKILLS

- Can use Microsoft word , Excel and Power point
- Good in English language and Khmer language
- Can use and understand about word that use in bank
- Can write , speak , listen English as well
- Good in basic accounting , banking , finance .

REFERENCES

Khly Leng Position : District Lending Manager at Wing Bank Pailin

Tell : 078 988 862 / 093 240 003