

## TS-EAS - EAC-CPF team

**Place:** Virtual meeting, Zoom

**Date:** Friday, 1 March 2019, 11pm Melbourne/1pm Berlin/noon London/7am Boston

### Participants:

Aaron Rubinstein  
Erica Boudreau  
Karin Bredenberg  
Katherine M. Wisser (Liaison)  
Mark Custer (Schema team lead)  
Silke Jagodzinski (lead)

Not available: Gerhard Müller, Regine Heberlein, Wim van Dongen

### Agenda (proposal)

#### 1) Organising face-to-face meetings

- Who is going to attend the extra meeting in Austin?

Yes: Silke, Kathy, Mark, Aaron, Karin, Kerstin Arnold = 6

No: -

Maybe: Gerhard Müller, Regine Heberlein, Wim van Dongen, Erica Boudreau = 4

Kathy is going to ask SAA to send an invitation to the TS-EAS meetings in Austin, TX, to all TS-EAS members, national and international.

- Who is interested and might be able to attend in March 2020 in Berlin?
- What are the requirements to join (invitation, budget, funding, time frame)?

Ailie: yes, no idea about funding

Mark: yes, invitation would be useful

Aaron: yes

Kathy: yes

Karin: yes

Erica: yes, not idea of criteria

All agreed to go on and plan the Berlin meeting also in case we don't get any extra funding from ICA. Invitations should be sent out about 6 month beforehand, so September 2019.

#### 2) Preparing face-to-face meetings

- Topics to prepare for the meetings:
  - Identifiers: [#45](#), ([#53](#)) [#54](#), [#55](#), [Identifiers in EAC-CPF](#) - Kathy
  - Assertion Description: [#43](#) - Mark
  - Names: [#26](#), [#56](#) - Silke
  - Dates: [#32](#), [#34](#) - Ailie
  - Relations: [#35](#) - Aaron

- having introduction about 15 minutes in the Austin meeting
- going through GitHub, gathering examples, check other standards, share with the committee one month before the meeting (= 1 July 2019)
- GitHub issues are going to be assigned → create new ones, if necessary
- Mark and Ailie are going to create a list to get example records as a working document

### 3) Topics of the month

- Usage of singular/plural elements: [#21](#)
  - bundling elements for formal descriptive elements
  - problem to process the schema, because there are multiple options to do it → need to pick one solution
  - we do not enforce users to use a specific order in the encoding
  - bundling elements makes it easier for processing: having one bundling element signalises that one or more can be existing at this point
  - solution: have one functions (0.. 1) – function (1..n) – term (1..n) with @lang
  - documentation: repeat child elements if you same function in different languages
  - question if we should keep m.discursiveSet becomes a new issue
  - distinction btw formal and informal descriptive elements – how to documents that in the TL and in the schema?
  - 4 elements are not wrapped → include in the documentation but not in the schema, no formally grouping necessary
- Usage of namespace: namespace [#3](#), [#27](#)  
Not discussed.

### 4) Any other business

No other business.

### 5) Next meeting

- Friday, 5 April 2019 - 10pm Melbourne/1pm Berlin/noon London/7am Boston