



TS EAS

This meeting is being recorded!

Tuesday 24th October: 6am PST / 7am MST / 7am CST /
8am CST / 9am EST / 2pm BST / 3pm CEST / 3pm CAT /
3pm SAST / 4pm EEST / 6:30pm IST / 9pm CST / 11pm
AEDT



Notes

All

Membership and introductions

TS-EAS membership

PHOTO TIME!!!!

We will now make our new TS EAS photo!



Roster

- Welcome to Erick and Otshidile
- Who are we?
 - Short intro with name, time zone and if you get the emails sent to the TS EAS email list



Call for members

- If your period is ending in 2024 we (Karin and Mary) will contact you!
 - Do you want to continue?
 - We need to know asap!
- Call will go out!

Reports and status updates

Team leads and liaisons

Lara: Standards Committee



Standards Committee

- Karin, Mary, and I have been in contact regarding the following asks of TS-EAS
 - Help connecting TS-EAS with SAA Diversity Committee
 - Clarification of call for comments requirement
 - Standards Committee and Council support for revision of Statement of Standards Alignment in published EAD standard. Lydia Tang gave Council a heads up that this would be before Council in the Nov 20 meeting.
- October 2023 meeting of Standards Committee:
 - Continuing business: Standards Committee is continuing to review and revise its procedures document. At the October meeting the following tools were approved (and will be shared on Standards Portal soon):
 - Condensed outline of standards creation/revision process
 - Visual swimlane flowchart
 - Jodi, Lydia and I met to discuss paths forward for funding for standards creation/revision. Next step is to set up a meeting with the SAA Foundation to discuss the Standards Committee's desire to pave the way for groups to apply for funding.

Kelly/Janaya: SAA EAS Section



EAS Section

- New members:
 - Janaya Kizzie, Co-Chair, 2023-2025
 - Jacqueline Devereaux Asaro, Steering Committee Member, 2023-2025
 - Laurie Lee Moses, Steering Committee Member, 2023-2025
- "Recommended Tools and Resources page" on the EAS Section microsite update
- Continuing to partner with EAS groups for webinars
- Continuing to liaise between groups

Mark: Schema



Overview

- Current members
 - Ailie, Alex, Iris, Kerstin, Karin, Mark, Mpho
 - New members always welcome!
- Current meeting schedule
 - First Friday of each month, 10 a.m. EST / 4 p.m. CEST
 - More frequent meeting cadence (TBD)
 - We will also schedule at least two off-schedule, check-in meetings to accommodate time-zone conflicts this year.
 - Next meeting: *next* Friday, November 4
- Next major objective
 - Prepare the EAD 4 draft release
 - See <https://github.com/SAA-SDT/eas-schemas/milestone/2>



Our work

- Primarily handled in four different GitHub repositories:
 - Best Practises Website:
 - <https://github.com/SAA-SDT/EAS-Best-Practices>
 - <https://saa-sdt.github.io/EAS-Best-Practices/>
 - EAS Schemas (EAD 4 + EAC-CPF 2)
 - <https://github.com/SAA-SDT/eas-schemas/tree/development>
 - EAS Schematrons (also shared)
 - <https://github.com/SAA-SDT/eas-schematrons>
 - Tag Libraries (again, shared)
 - <https://github.com/SAA-SDT/EAS-TagLibraries>



EAD4 preview

```
<accessConditions valueURI="http://purl.org/coar/access_right/c_f1cf"
  vocabularySource="COAR Access Rights"
  vocabularySourceURI="https://vocabularies.coar-repositories.org/access_rights/">
  <head>Embargoed Access</head>
  <dateRange>
    <toDate standardDate="2023-10-27T13:00:00+0000"/>
  </dateRange>
  <p>No access permitted until the next EAD meeting, which is scheduled for this
upcoming Friday. We hope to see you there!</p>
</accessConditions>
```

Marie: EAC-CPF



EAC-CPF subteam

Membership

Departure of Anna-Maria Underhill—thank you!
Welcome (back) Gerhard Müller!

Current members:

Ailie Smith (Australia)
Gerhard Müller (Germany)
Iris Lee (United States)
Karin Bredenberg (Sweden)
Kerstin Arnold (Germany)
Marie Elia (United States)
李彦霖 Li Yanlin (China)
Silke Jagodzinski (Germany) (*ex officio*)

Meets virtually via Zoom, monthly 1st Thursday (11:00am UTC)



EAC-CPF subteam

Updates:

- Minor revision approved in September
- ISBN for Tag Library 2.1 has been assigned: 978-1-958954-16-4
- Anticipating major revision with release of new EAD version

Ongoing task: Prioritizing community engagement

- Both through official channels (software vendors) and informal ones (our connections to local/regional communities)
- Solicit example files and example coding, especially from outside the US
 - Currently working on examples from Australia and China
 - Authority files in any format → EAC-CPF 2.0 encoding
- Interest from French colleagues in translating tag library



EAC-CPF subteam

EAC-CPF website (<https://eac.staatsbibliothek-berlin.de/>) statistics, 2022 June 1 to 2023 June 30:

Visitors	Unique visits	Page views	New Visitors	Returning Visitors
4502	4149	8300	3504	998

Visitors by Country:

	Visits	Unique visitors (daily sum)
United States	2109	1993
Italy	274	234
Germany	216	197
France	197	177
Spain	169	157
Sweden	153	138
China	151	149
Singapore	108	107
Australia	99	90
United Kingdom	93	88

Kerstin: EAD



The team

- Thank you to Anna, Anna-Maria, and Lori!
- Welcome to Erick and Otshidile!
- Current team
 - Alex, Andrew, Erick, Florence (ex officio), Karin, Kerstin (team lead), Marie (EAC team lead), Mark (Schema team lead), Martin, Mary (co-chair liaison), Otshidile, Silke (ex officio), Venkat, 李彦霖 Yanlin (Ellen)
- Monthly meetings
 - Currently: **fourth** Friday each month
 - Usually 1.5 hours, 1pm UTC
- Always open for new members with fresh eyes and new perspectives



EAD website statistics and more

- <https://www.loc.gov/ead/> from July 2022 to June 2023
- 28,109 visits by 18,091 unique visitors
 - 39.3% new visits (11,047 visits)
 - Predominantly from the US (47.8%, 13,438 visits)
 - Followed by Italy (1,174), UK (1,118), Germany (1,023), France (992)
- 54,903 page views
- Most viewed sub-pages (i.e. excluding the home page itself)
 - EAD3 Tag Library (HTML version)
 - EAD 2002 Tag Library (HTML version, “Elements by Tag Name”)
 - EAD3 schema (landing page with all schema versions)
 - EAD 2002 schema (landing page with all schema versions)



What happened since May

- Minor revision to the EAD3 Tag Library approved by the Standards Committee
 - New eISBN received earlier this month (978-1-958954-15-7)
 - Publication in preparation
- Topics is being discussed as part of the major revision (monthly meetings)
 - Modelling relations (here: focus on <bibliography>, <index>, <relatedMaterial>, <separatedMaterial>, and <controlAccess>
 - Various options presented and discussed
 - Continued at Washington meeting in July
 - Suggestion to rename <bibliography> to <publicationNote> as in ISAD(G)



Meeting in Washington, DC

- Hybrid work meeting with most of the EAD team from 24 to 26 July, including additional interested members of TS-EAS
- Public session on 26 July to present and discuss some of the more conceptual changes and ideas for EAD 4.0 with the community (e.g. EAD and RiC)
 - See [recording on SAA's YouTube channel](#)
- Basis for conversations:
 - Initial [draft of EAD 4.0 schema](#) to reflect the changes resulting from the alignment between EAC-CPF and EAD and discussions so far
 - Issues on GitHub ([eas-schemas repository](#))



Meeting in Washington, DC

- Topics discussed
 - Decided to make the following attributes optional as a result of the decision on predefined value lists for attributes: @maintenanceStatus, @maintenanceEventType, @agentType, @targetType (these also affect EAC-CPF); plus @coverage, @daoType, @physDescStructuredType, and @level (these are EAD-specific)
 - Decided to replace @altrender and @althead with @style (same as other formatting attributes that currently use values from CSS styles)
 - Decided to point to @valueURI instead of @encodingAnalog for references to other standards
 - Decided to remove @entityRef and @xPointer



Meeting in Washington, DC

- Topics discussed (continued)
 - Decided to add an optional `<dateRange>` as direct sub-element of `<accessConditions>` and `<useConditions>`
 - Decided to enable the new vocabulary attributes with `<unitTitle>`, `<unitId>`, and `<dao>`
 - Decided not to support definition lists anymore, but to suggest the use of `<list>` or `<table>` instead depending on the use case at hand
 - Decided to combine `<archRef>` and `<bibRef>` with `<reference>` rather than keeping them as separate elements



Meeting in Washington, DC

- Other topics on the agenda (final decision pending)
 - EAD's relation to RiC
 - Continued review of current <relations> element plus other elements that represent relations
 - E.g. option for grouping by use of RiC terminology
 - E.g. option to encode type and role information in literal form and as URIs
 - EAD's potential use in NAFAN and other aggregation projects (keyword: core schema)
 - Review abbreviated attribute and element names for potential changes
 - Approach to formatting elements in EAD 4.0
 - Approach to mixed content in EAD 4.0 and moving forwards
- Finalisation of notes and updates on GitHub ongoing



Other activities

- Looking into collaboration with EAC and EAF teams on engaging with user communities and interacting with vendors/operators
- Preparing some more direct engagement with aggregators and vendors/operators throughout December and January
 - Gathering contacts at the moment (**please feel free to chip in, if you have any contacts**)
 - Based on the draft schema for EAD 4.0 as per early December
 - Aiming to get insights in what could be useful in an EAD 4.0 core schema
 - Aiming at an open webinar early February to have those involved in these conversations report back (maybe pick their favourite changes in EAD 4.0) and engage the whole community
 - This webinar could then also function as an additional kick-off for the call for comments



Ongoing tasks between now and February

- Continuing the discussion on pending issues
- Preparing the draft schema for EAD 4.0
- Preparing some accompanying “educational” resources to explain the thinking behind the suggested changes
- Preparing the engagement and webinar mentioned on the previous slide
- Aim: publish the call for comments in the 2nd half of January 2024

Karin: EAC-F



Encoded Archival Context - Functions

- Mockups ready and more being developed
- White paper on its way
- Working with Outreach on how to publish and collect comments



Notes!

- <https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/functions-subteam/meeting-minutes>

Cory: Outreach and Communications



Sub-team members and charge

<https://bit.ly/ts-eas-oc>

- Karin Bredenberg (liaison)
 - Mary Samouelian (liaison)
 - Glenn Gardner
 - Cory Nimer (Co-Chair)
 - Jane Gorjevsky (Collection Management Section liaison)
-
- Promote broader awareness of TS-EAS' activities and its work plans, across a range of key stakeholders and audiences
 - Liaise with the EAS Section leadership on communications, education, and outreach plans



Ongoing work

Coordination for upcoming webinars

**Full committee
discussion points or updates**

From the meeting with SAA

Co-chairs



September 26th meeting in Chicago

- Opportunity to meet with SAA staff in person
 - Provided overview of the structure of TS-EAS and how it is different from other SAA committees/subcommittees
 - Learned about current and future SAA staffing and how this will impact/benefit TS-EAS
- Discussed current challenges
 - Application process for international members
 - Reappointments
 - Membership roster/email addresses
 - Appointment of early career member
 - Funding for next year's annual meeting in Chicago (including travel grants)
 - Records in Context (RiC)
- Next steps

RiC

Co-chairs



Related Standards: RiC

- Current status of RiC
- At September 26th SAA meeting, provided overview of RiC and impact on TS-EAS work
- Proposed revision of *Statement on Standards Alignment*
(<https://www.loc.gov/ead/standards-statement.html>)
- Next Steps
 - November 2nd meeting with Standards Committee co-chairs/SAA Council liaison
 - Submit proposal for revised statement for February SAA Council meeting

FileDesc

EAD team





FileDesc: was on the agenda in February 2023

- Mix up in planning topics!
- For reference see the slide deck of that meeting, slide 19

Any other business items?

All

Thank you!

Next all TS-EAS meeting:

- February (aim: time better for members in the timezones with more than +5 from GMT)
- May
- SAA Annual meeting
- October