SOCIETY OF American Archivists

Description Section
Technical Subcommittee on Encoded Archival Standards

Encoding Controlled Terms in Archival Descriptions

29 March 2023

Presenters
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A webinar series on controlled vocabularies

- Two sets
  - Time zones from Europe to Oceania
  - Time zones from the Americas to Europe
- Three sessions each
  - Overview of controlled vocabulary use
  - Encoding controlled terms in archival description
  - Controlled vocabularies in practice

Introduction

Controlled access terms and controlled vocabularies

- Access terms help discovering, identifying, and localising “things”
- Controlled access terms follow specific rules in their “construction”
- Controlled vocabularies provide the context for those rules
  - Process in place for the creation of terms and potential changes
  - Authorised
  - Available for (re-)use

Encoded Archival Description (EAD)

- Various contexts in EAD that enable the use of controlled access terms
- Focus of today's session: <controlaccess>
- Other contexts include <origination> and <repository> or <index>
- All of these are available for the highest description level (<archdesc>) as well as the single components (<c>)

<controlaccess>

Text/formatting elements

<head>
<p>
<list>
<table>
<chronlist>
<blockquote>
<address>
<note>

Entities

Agents: <corpname>, <famname>, <persname>, <name>
Places: <geogname>
Topics: <subject>
Activities: <occupation>, <function>
Types of material: <genreform>
Works: <title>

What is in the sub-elements of <controlaccess>?

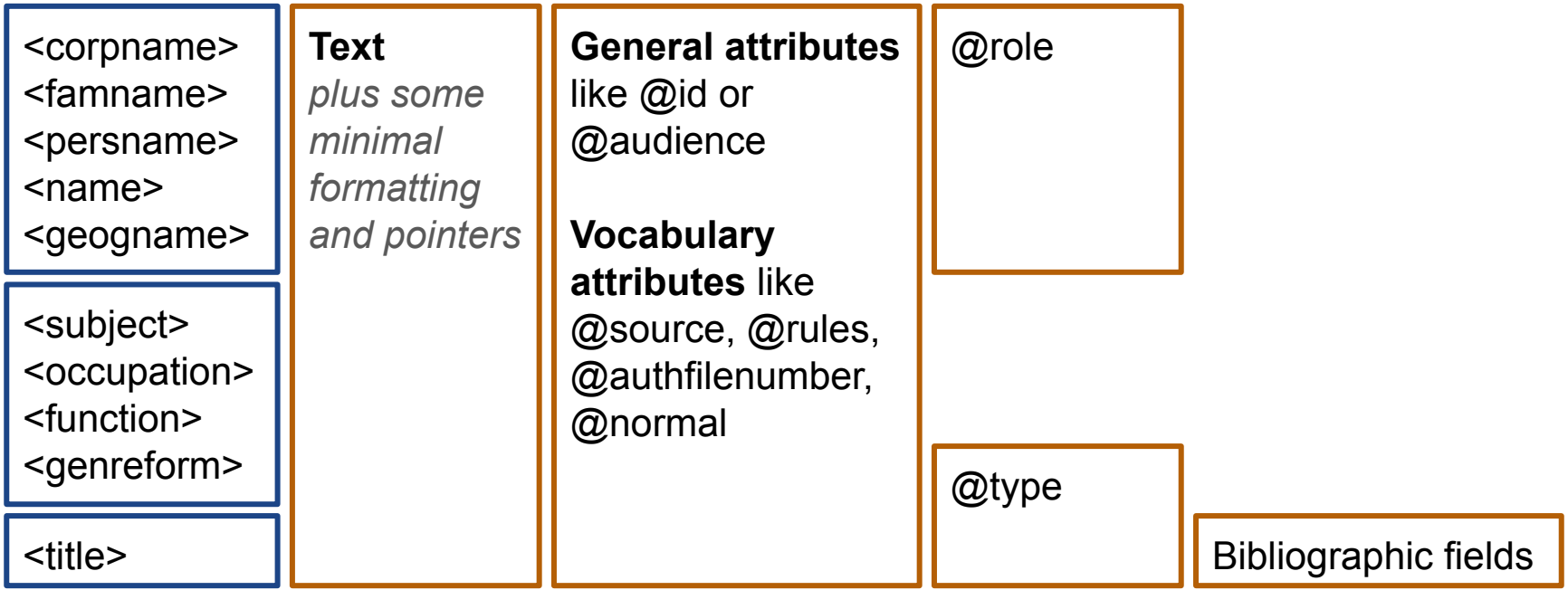
- Names of organisations or groups of people (<corpname>)
- Names of groups of people with blood relations or from the same household (<famname>)
- Personal names (<persname>)
- Generic names, e.g. when more precision is not possible or not necessary (<name>)
- Names of geographic locations and features (<geogname>)

What is in the sub-elements of <controlaccess>?

- Designations of topics represented in the materials (<subject>)
- Designations of professions (<occupation>)
- Designations of activities and processes (<function>)
- Designations for the styles or techniques of the materials intellectual content, the order of information or object function, and physical characteristics (<genreform>)
- Formal names of works (<title>)

The details

Sub-elements of <controlaccess> in EAD 2002



Sub-elements of <controlaccess> in EAD 2002

<corpname>
<famname>
<persname>
<name>
<geogname>

<subject>
<occupation>
<function>
<genreform>

<title>

Text

plus some minimal formatting and pointers

General attributes like @id or @audience

@role

@type

Bibliographic fields

Ideally:
Term from a local, national, or international (controlled) **vocabulary**

E.g. Albert Einstein

Sub-elements of <controlaccess> in EAD 2002

The local, national, or international (controlled) **vocabulary** that is the **source** for the term used

E.g. VIAF

Vocabulary attributes like @source, @rules, @authfilenumber, @normal

Sub-elements of <controlaccess> in EAD 2002

The local, national, or international (controlled) **vocabulary** that is the **source** for the term used

E.g. VIAF

The **authority file number** (identifier, URI) the term has within that (controlled) vocabulary

E.g. https://viaf.org/viaf/75121530/

Vocabulary attributes like @source, @rules, @authfilenumber, @normal

Sub-elements of <controlaccess> in EAD 2002

The local, national, or international (controlled) **vocabulary** that is the **source** for the term used

E.g. VIAF

The **authority file number** (identifier, URI) the term has within that (controlled) vocabulary

E.g. https://viaf.org/viaf/75121530/

Vocabulary attributes like @source, @rules, @authfilenumber, @normal

Rules governing the formulation of the element's content; possibly inherent to the vocabulary

E.g. VIAF

Sub-elements of <controlaccess> in EAD 2002

The local, national, or international (controlled) **vocabulary** that is the **source** for the term used

E.g. VIAF

The **authority file number** (identifier, URI) the term has within that (controlled) vocabulary

E.g. https://viaf.org/viaf/75121530/

Vocabulary attributes like @source, @rules, @authfilenumber, @normal

Rules governing the formulation of the element's content; possibly inherent to the vocabulary

E.g. VIAF

A **normalised form** of the element's content, following the rules set out by the vocabulary

E.g. Einstein, Albert, 1879-1955

Sub-elements of <controlaccess> in EAD 2002

A contextual **role** or relationship that the entity named with the (controlled) vocabulary term has to the materials that are being described

E.g. creator

@role

Sub-elements of <controlaccess> in EAD3

<corpname>
<famname>
<persname>
<name>
<geogname>
<subject>
<occupation>
<function>
<genreform>
<title>

Repeatable **<part>**-s

General attributes like @id or @audience or @lang or @script

Vocabulary attributes like @source, @rules, @identifier, @normal

Contextual attributes @relator, @localtype

<geographiccoordinates>

@render

Sub-elements of <controlaccess> in EAD3

<corpname>
<famname>
<persname>
<name>
<geogname>
<subject>
<occupation>
<function>
<genreform>
<title>

Repeatable **<part>**-s

An entire string as a single **part** of a controlled access term, or a multi-term string broken down into several parts

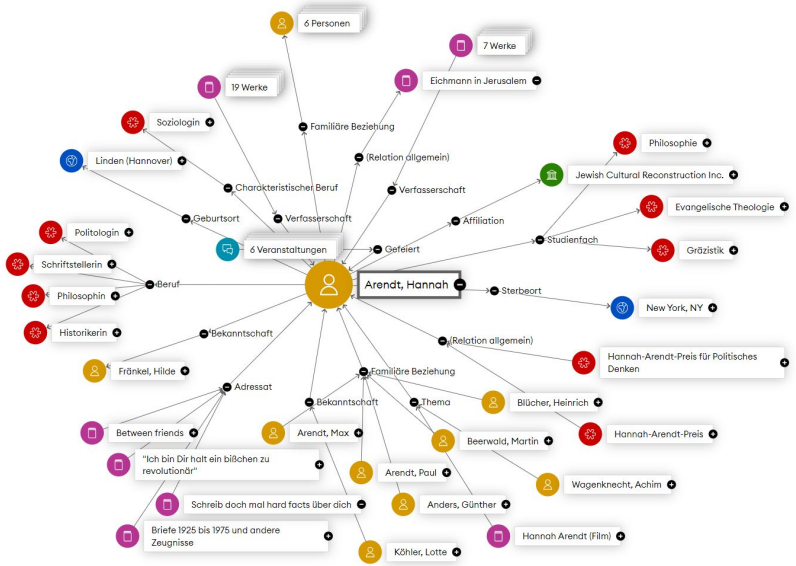
Also comes with @source, @rules, and @identifier

E.g.
<persname identifier="https://viaf.org/viaf/75121530/">
<part>Einstein</part><part>Albert</part><part>1879-1955</part>
</persname>
- or -
<subject identifier="http://id.loc.gov/authorities/subjects/sh85110969">
<part>Railroads</part><part>Fares</part><part>Special rates</part>
</subject>

Use case: the Kalliope Union Catalog

The Kalliope Union Catalog

- A consortium of libraries, archives, and museums to maintain a joint infrastructure to create and to index archival finding aids.
- Quantities as from March 2023
    - 29.200 finding aids encoding 5.4 million archival records maintained by 640 holding organizations
    - 400.000 agents identified by control numbers of the Integrated Authority File (Gemeinsame Normdatei, GND)
- A gateway to (often dispersed) materials of a record creator, e.g. of personal papers, manuscripts, and publishers‘ archives.



GND:Explorer (Hannah Arendt) https://explore.gnd.network/gnd/11850391X/

Standards and Controlled Vocabularies

- ISAD(G) (finding aids) and RDA (authority data)
- Encoded Archival Description (EAD) and Encoded Archival Context – Corporate Bodies, Persons, Families (EAC-CPF)
- Integrated Authority File of the German National Library (Gemeinsame Normdatei, GND, https://gnd.network/)
- Controlled vocabularies, e.g. languages (ISO 639*) and relators (https://id.loc.gov/vocabulary/)
- International Standard Identifier for Libraries and Related Organizations (ISIL, https://sigel.staatsbibliothek-berlin.de/)

```
<archdesc level="collection"
          id="DE-611-BF-4889"
          audience="external">
    <did>
        <repository>
            <corpname role="Aufbewahrungsort"
                      encodinganalog="DE-611-KS-49743"
                      source="ISIL"
                      authfilenumber="DE-2201">Technische Universität Berlin, Universitätsarchiv</corpname>
        </repository>
        <origination>
            <persname role="Bestandsbildner"
                      encodinganalog="DE-611-PS-107233"
                      source="GND"
                      authfilenumber="118711482"
                      normal="Jahn, Georg">Jahn, Georg (1885-1962)</persname>
        </origination>
        <unittitle label="Titel">Nachlaß Georg Jahn</unittitle>
        <physdesc label="Angaben zum Material">
            <extent label="Umfang">17 Kapseln</extent>
        </physdesc>
    </did>
    <controlaccess>
        <head>Gattung</head>
        <genreform source="GND"
                   authfilenumber="4123811-4">Nachlass</genreform>
    </controlaccess>
    <otherfindaid>
        <head>Weitere Findmittel</head>
        <p>Zettelkatalog</p>
    </otherfindaid>
    <scopecontent>
        <head/>
        <p>Biographische Urkunden, Editionskorrespondenzen, Kollegmanuskripte, Vortragsmanuskripte, Seminarakten</p>
    </scopecontent>
```

XML snippet: http://kalliope-verbund.info/DE-611-BF-4890

Integrated Authority File of the German National Library (Gemeinsame Normdatei, GND)

- 9.5 Million Records as from October 2022

Eingabe: 1250:01-07-88 Änderung: 1140:17-11-22 11:34:46 Status: 9999:06-04-08
005 Tp1
006 http://d-nb.info/gnd/118711482
008 piz
011 s;z;f
012 v;k;e
024 geprishisp: 5140176
035 gnd/118711482
039 pnd/118711482$vzg
039 swd/4096414-0$vzg
040 $erda
043 XA-DE
065 10.3p
100 Jahn, Georg
375 m
400 Jahn, Georg Max$4navo
548 28.02.1885$b18.05.1962$4datx
548 1885$b1962$4datl
548 $b1906$4datw
550 !04066533X!*Wirtschaftswissenschaftler [Ts1]*$4berc
550 Rechts- und Sozialwissenschaftler$4beru
550 Nationalökonom$4beru
550 !041842383!*Syndikusanwalt [Ts1]*$4beru
550 !041772946!*Redakteur [Ts1]*$4beru
550 !041763106!*Publizist [Ts1]*$4beru
550 Syndikus$4beru
550 !040559300!*Soziologe [Ts1]*$4beru
550 Prof.$4akad
551 !040352064!*Leipzig [Tg1]*$4ortg
551 Leipzig$4ortw
670 Kürschner-Gelehrte 1961
670 Kürschners Lit.-Kal. (1917), 768
903 $eDE-101
903 $rDE-101
913 $$pndiaaJahn, Georg (Wirtschaftswissenschaftler)$0118711482

Integrated Authority File of the German National Library (Gemeinsame Normdatei, GND)

- 9.5 Million Records as from October 2022
- Sharing data about
  - People and Families (61.8%, 5.871.000)
  - Corporate Bodies (17.9%, 1.700.000)
  - Congresses (9.2%, 874.000)
  - Geographical entities (3.7%, 351.000)
  - Subject headings (2.3%, 219.000)
  - Works – – named cultural objects (5.1%, 485.000)

```
Eingabe: 1250:01-07-88 Änderung: 1140:17-11-22 11:34:46 Status: 9999:06-04-08
005 Tp1
006 http://d-nb.info/gnd/118711482
008 piz
<datafield tag="100" ind1="1" ind2=" ">
  <subfield code="a">Jahn, Georg</subfield>
  <subfield code="d">1885-1962</subfield>
</datafield>
<datafield tag="375" ind1=" " ind2=" ">
  <subfield code="a">1</subfield>
  <subfield code="2">iso5218</subfield>
</datafield>
<datafield tag="400" ind1="1" ind2=" ">
  <subfield code="a">Jahn, Georg Max</subfield>
  <subfield code="d">1885-1962</subfield>
  <subfield code="4">navo</subfield>
  <subfield code="4">https://d-nb.info/standards/elementset/gnd#FullerFormOfNameOfThePerson</subfield>
  <subfield code="w">r</subfield>
  <subfield code="i">Vollstaendiger Name</subfield>
  <subfield code="e">Vollstaendiger Name</subfield>
</datafield>
<datafield tag="548" ind1=" " ind2=" ">
  <subfield code="a">28.02.1885-18.05.1962</subfield>
  <subfield code="4">datx</subfield>
  <subfield code="4">https://d-nb.info/standards/elementset/gnd#dateOfBirthAndDeath</subfield>
  <subfield code="w">r</subfield>
  <subfield code="i">Exakte Lebensdaten</subfield>
</datafield>
550 Prof.$4akad
551 !040352064!Leipzig [Tg1]$4ortg
551 Leipzig$4ortw
670 Kürschner-Gelehrte 1961
670 Kürschners Lit.-Kal. (1917), 768
903 $eDE-101
903 $rDE-101
913 $$pnd$ia$aJahn, Georg (Wirtschaftswissenschaftler)$0118711482
```

Integrated Authority File of the German National Library (Gemeinsame Normdatei, GND)

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- Libraries, Archives, and Museums
- Germany, Austria, Switzerland
- OAI, SRU, … / MARC21, RDF/XML, …

GND

Link zu diesem Datensatz	https://d-nb.info/gnd/118711482
Person	Jahn, Georg
Akademischer Grad	Prof.
Geschlecht	männlich
Andere Namen	Jahn, Georg Max (Vollständiger Name)
Quelle	Kürschner-Gelehrte 1961 Kürschners Lit.-Kal. (1917), 768
Zeit	Lebensdaten: 1885-1962 Wirkungsdaten: -1906
Land	Deutschland (XA-DE)
Geografischer Bezug	Geburtsort: Leipzig Wirkungsort: Leipzig
Beruf(e)	Wirtschaftswissenschaftler Rechts- und Sozialwissenschaftler Nationalökonom Syndikusanwalt Redakteur Publizist Syndikus Soziologe
Systematik	10.3p Personen zu öffentlichen Aufgaben, Öffentlicher Wirtschaft, Energie- und Rohstoffwirtschaft
Typ	Person (piz)
Autor von	5 Publikationen 1. *Grundzüge der Volkswirtschaftslehre* *Jahn, Georg. - Leipzig : B. G. Teubner, 1922, 2. Aufl. 7.-12.*

Integrated Authority File of the German National Library (Gemeinsame Normdatei, GND)

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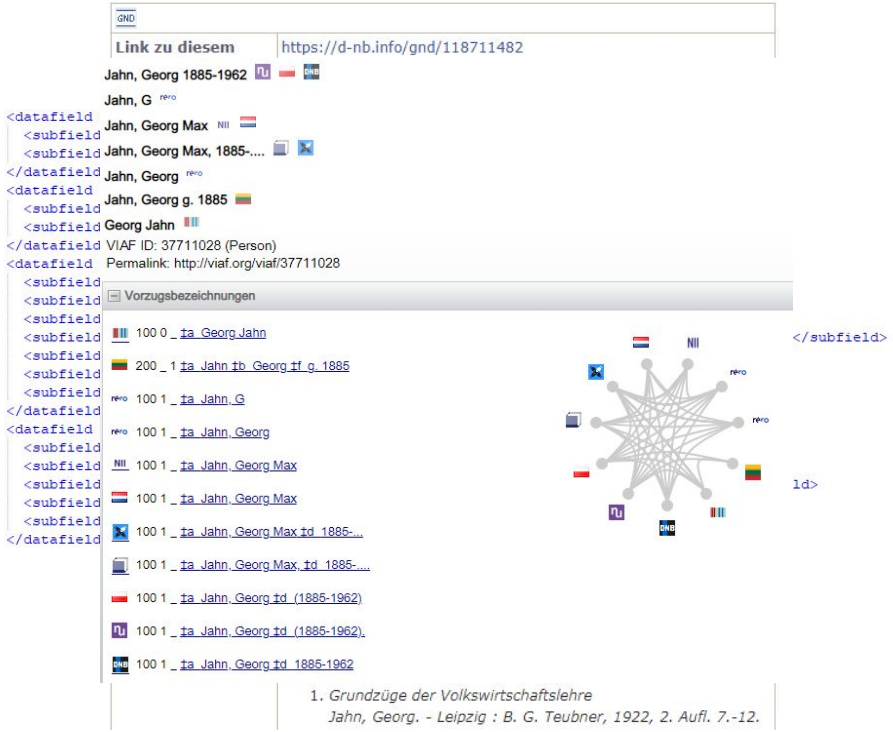
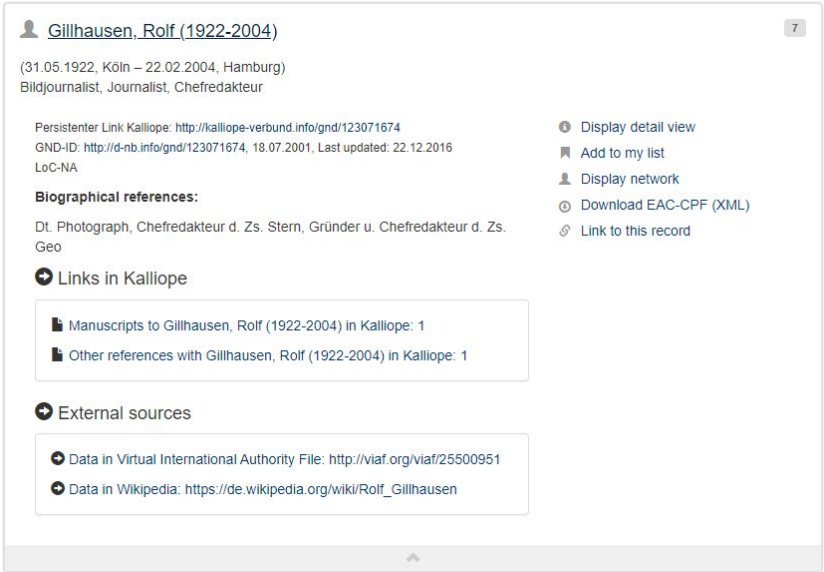
- Libraries, Archives, and Museums
- Germany, Austria, Switzerland
- OAI, SRU, … / MARC21, RDF/XML, …
- VIAF, Wikidata, …



Encoding Relations (EAD) – Overview

- Holding organizations (ISIL)
  - //repository/corpname
- Agents (GND)
  - //origination/persname|famname|corpname
  - //controlaccess/persname|famname|corpname
- Places (GND)
  - //controlaccess/geogname
- Documentary form type & genre (GND)
  - //controlaccess/genreform
- Topics (GND)
  - //controlaccess/subject

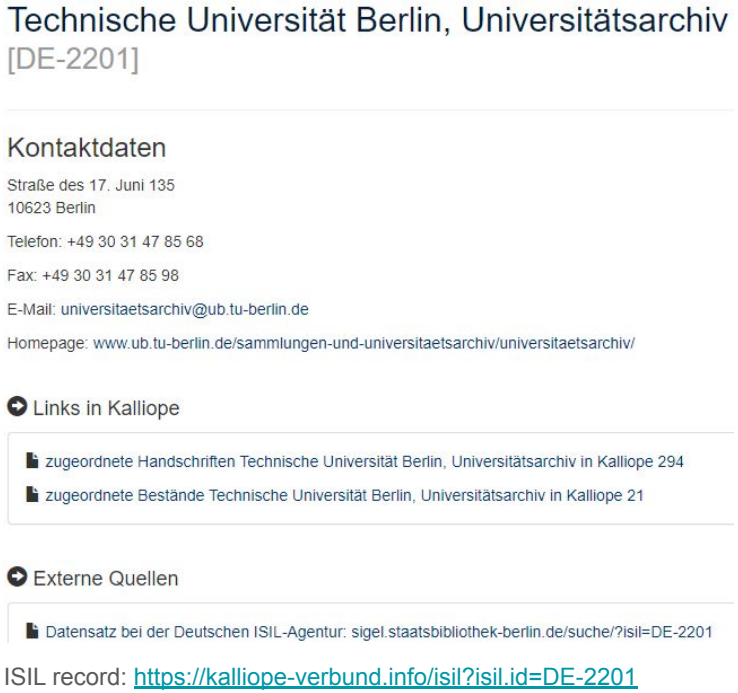


GND record / Kalliope Union Catalog: http://kalliope-verbund.info/gnd/123071674

Encoding Relations (EAD) – Example

- //repository
  - /corpname
  - /corpname/@role
  - /corpname/@source
  - /corpname/@authfilenumber
  - /corpname/@normal
- Example //repository/corpname:

```
<repository>
    <corpname role="Aufbewahrungsort"
              source="ISIL"
              authfilenumber="DE-2201">Technische Universität Berlin,
              Universitätsarchiv</corpname>
</repository>
```



Technische Universität Berlin, Universitätsarchiv
[DE-2201]

Kontaktdaten

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10623 Berlin

Telefon: +49 30 31 47 85 68

Fax: +49 30 31 47 85 98

E-Mail: universitaetsarchiv@ub.tu-berlin.de

Homepage: www.ub.tu-berlin.de/sammlungen-und-universitaetsarchiv/universitaetsarchiv/

Links in Kalliope

zugeordnete Handschriften Technische Universität Berlin, Universitätsarchiv in Kalliope 294

zugeordnete Bestände Technische Universität Berlin, Universitätsarchiv in Kalliope 21

Externe Quellen

Datensatz bei der Deutschen ISIL-Agentur: sigel.staatsbibliothek-berlin.de/suche/?isil=DE-2201

ISIL record: https://kalliope-verbund.info/isil?isil.id=DE-2201

Encoding Relations (EAD) – Example

- //origination
  - /persname|corpname|famname
  - /persname|corpname|famname/@role
  - /persname|corpname|famname/@source
  - /persname|corpname|famname/@authfilenumber
  - /persname|corpname|famname/@normal
- Example //origination/persname:

```
<origination>
    <persname role="Bestandsbildner"
              source="GND"
              authfilenumber="116273410"
              normal="Koch, Waldemar">Koch, Waldemar (1880-1963)</persname>
</origination>
```

Koch, Waldemar (1880-1963)
(25.09.1880, Bad Harzburg – 15.05.1963, Berlin)

Politiker, Betriebswirt, Hochschullehrer

Persistenter Link Kalliope: http://kalliope-verbund.info/gnd/116273410
GND-ID: http://d-nb.info/gnd/116273410, 04.11.1995, Letzte Änderung: 20.07.2017
Provenienzmerkmal ; NDB; Wikipedia; DbA (WBIS) ; DBE, Kürschner Gelehrte (1961)

Beziehungen:
Technische Universität Berlin

Biographische Hinweise:

Buchbesitz: Privatbibliothek Waldemar Koch

1918 DDP, 1945-1948 LDPD (ersten Vorsitzenden der Liberal-Demokratischen Partei Deutschlands), 1948-1956 FDP; Professor für Betriebswirtschaftslehre an der TH Berlin

Links in Kalliope

Handschriften an Koch, Waldemar (1880-1963) in Kalliope: 3
Handschriften von Koch, Waldemar (1880-1963) in Kalliope: 3
Bestände unter Koch, Waldemar (1880-1963) in Kalliope: 1

Externe Quellen

Angaben in allgemeine und neue deutsche Biographie: http://www.deutsche-biographie.de/pnd116273410.html?anchor=index

GND record: https://kalliope-verbund.info/gnd/116273410

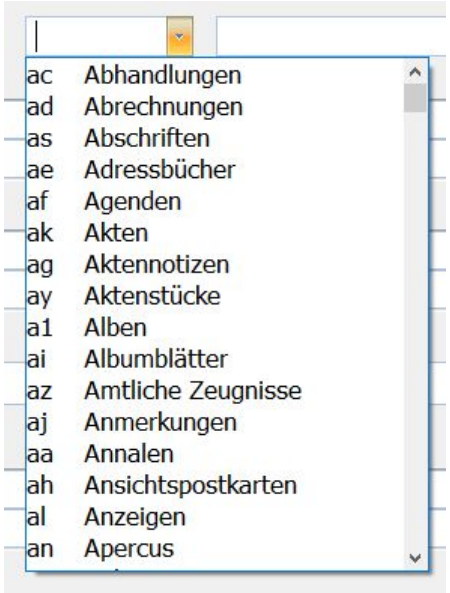
Encoding Relations (EAD) – Example

- //controlaccess
  - /persname/@role @source @authfilenumber @normal
  - /corpname/@role @source @authfilenumber @normal
  - /famname/@role @source @authfilenumber @normal
  - /geogname/@role @source @authfilenumber @normal
  - /subject/@source @authfilenumber @normal
  - /genreform/@source @authfilenumber

Encoding Relations (EAD) – Example

- ///controlaccess
  - /genreform/@source @authfilenumber
- Example //controlaccess/genreform:

```
<controlaccess>
    <head>Gattungen</head>
    <genreform source="GND"
               authfilenumber="4008240-4">Brief</genreform>
</controlaccess>
```



Screenshot Cataloging Application: Drop Down Menu to Select Controlled Documentary Type Forms & Genre

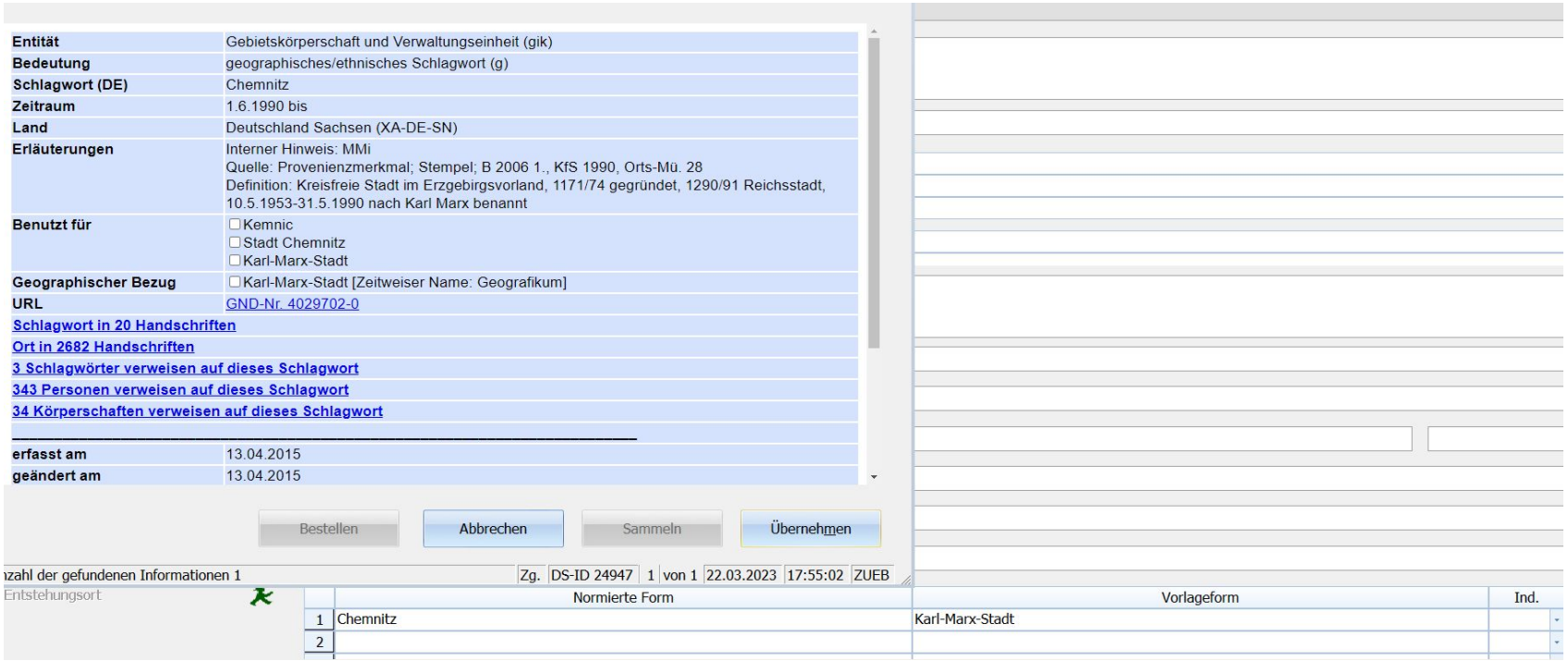
Encoding Relations (EAD) – Example

- //controlaccess
  - /persname/@role @source @authfilenumber @normal
  - /corpname/@role @source @authfilenumber @normal
  - /famname/@role @source @authfilenumber @normal
- Example //controlaccess/persname:

```
<controlaccess>
    <head>Personen</head>
    <persname role="Verfasser"
              source="GND"
              authfilenumber="116838523"
              normal="Matschoss, Conrad">Matschoss, Conrad (1871-1942)</persname>
    <persname role="Adressat"
              source="GND"
              authfilenumber="116273410"
              normal="Koch, Waldemar">Koch, Waldemar (1880-1963)</persname>
</controlaccess>
```

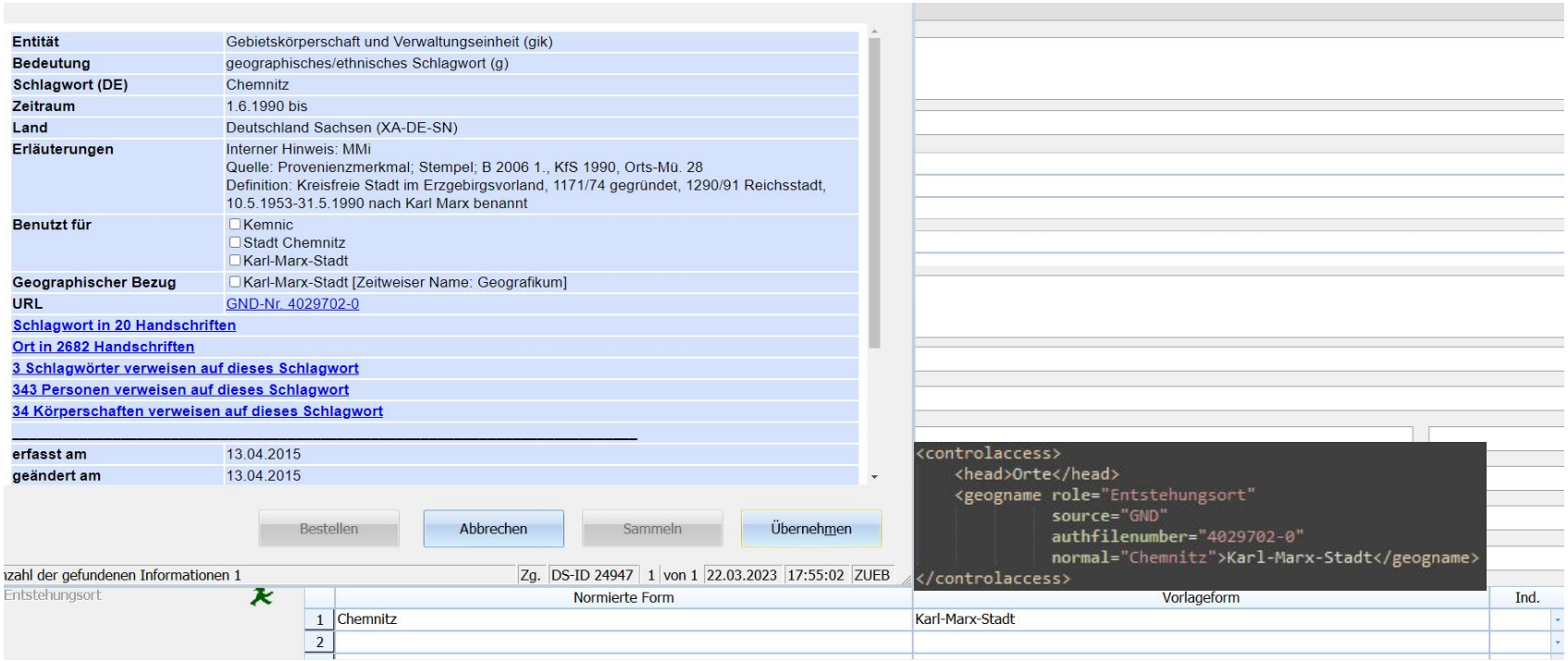
Screenshot Cataloging Application: Drop Down Menu to Select Relators (Relation between Record Resource and Agent)

Encoding Relations (EAD) – Example



Screenshot Cataloging Application: Linking Record Resource and a Place (of Creation)

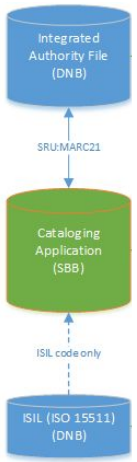
Encoding Relations (EAD) – Example



Screenshot Cataloging Application: Linking Record Resource and a Place (of Creation)

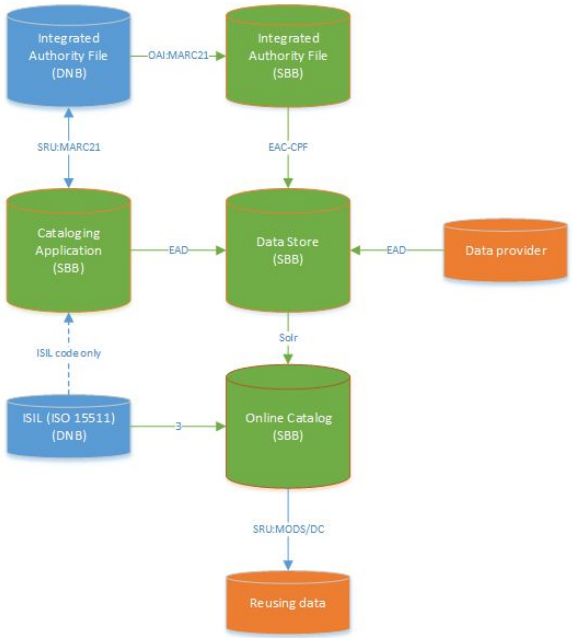
Archival Description and Authority Records

- Creating finding aids with authority records (Cataloging Application)
  - Download authority records
  - Upload new or modified authority records
- International Standard Identifier for Libraries and Related Organizations



Archival Description and Authority Records

- Creating finding aids with authority records (Cataloging Application)
  - Download authority records
  - Upload new or modified authority records
- International Standard Identifier for Libraries and Related Organizations
- Indexing finding aids and related agents with an authority control number encoded in EAD
  - Encoded Archival Description
  - Encoded Archival Context – Corporate Bodies, Persons, and Families



Encoding Relations (EAD)

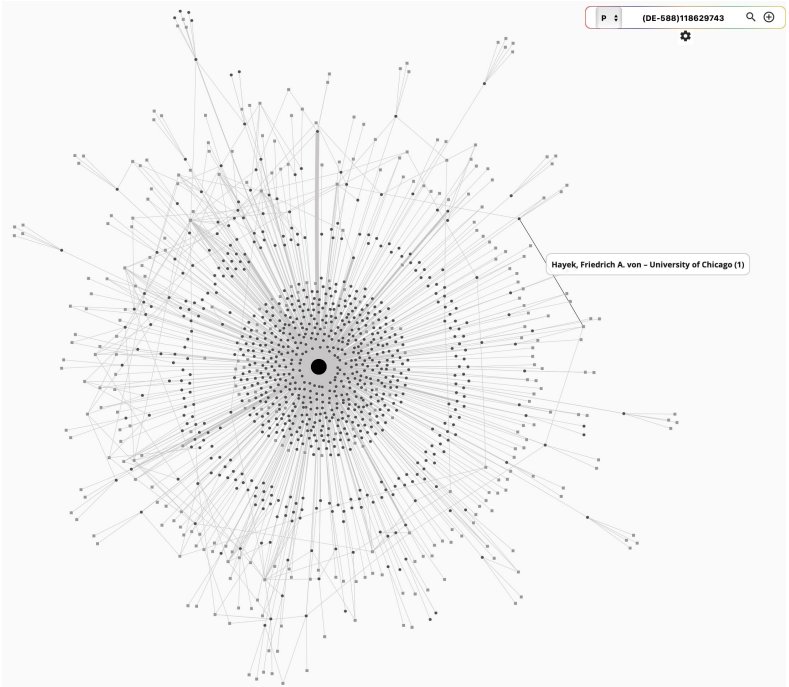
- *//controlaccess* – name of child elements specify type of related entity, e.g.:
  - //persname, //corpname, //famname, …
- *//controlaccess* – child elements with limited set of attributes to encode links
  - //persname|…/@authfilenumber (EAD3: @identifier)
  - //persname|…/@source (EAD3: @source)
- *//controlaccess* – child elements with a single attribute to encode the nature of a relation
  - //persname|…/@role

Encoding Relations (EAC-CPF)

- *//relation* – generic child element //targetEntity with Attribute to encode type of related entities, e.g.:
  - //targetEntity/@targetType="{person|corporateBody|...}"
- *//relation* – additional attributes to specify source with a (persistent) URI
  - //targetEntity/@valueURI
  - //targetEntity/@vocabularySource
  - //targetEntity/@vocabularySourceURI
- *//relation* – additional child element to specify the nature of a relationship
  - //targetRole/@valueURI
  - //targetRole/@vocabularySource
  - //targetRole/@vocubularySourceURI

Conclusions

- EAD2002 (and EAD3) provides elements and attributes to encode relations, //repository, //origination, //controlaccess
- EAD4 might provide a more advanced approach to encode controlled vocabularies, e.g. URI for both *term* and *source*
- EAD4 might provide recommendations about controlled vocabularies for archival description, e.g. RiC-O, id.loc.gov etc. to enhance cross-cultural-heritage interoperability
- EAD4 might provide a more generic approach to encode relations including entity types not covered yet
- **Controlled vocabularies support data creation, integration and quality assurance, exploration and analysis, and contribute to building the vast socio-document network.**



Screenshot taken from SoNAR prototype: https://github.com/sonar-idh

Controlled access terms and relations - the Encoded Archival Context (EAC-CPF)

What is EAC-CPF?

- Encoded Archival Context - Corporate Bodies, Persons, and Families: SAA standard since 2011
- An XML schema to encode descriptions of entities and their relationships with one another or with other entities, e.g. resources
- Implementation of ISAAR-CPF (ICA standard since 1996)
- Version 2 released in August 2022
- See https://www.youtube.com/watch?v=Gs8Erj2GNYk for an introduction to EAC-CPF 2.0 and the EAC-CPF website at https://eac.staatsbibliothek-berlin.de/ for general information

WELCOME TO THE EAC-CPF HOMEPAGE

Encoded Archival Context for Corporate Bodies, Persons, and Families – EAC-CPF – is an XML-Schema for the International Standard Archival Authority Record for Corporate Bodies, Persons and Families, 2nd Edition, 2003. It is used closely in association with Encoded Archival Description (EAD), an XML-Schema for encoding archival finding aids, but not limited to it.

In 2011 EAC-CPF became an adopted standard of the Society of American Archivists (SAA). A Technical Subcommittee (TS-EAC-CPF) was established under the SAA's Standards Committee. In 2015 the Technical Subcommittees on EAD and EAC-CPF were merged to form the Technical Subcommittee on Encoded Archival Standards (TS-EAS), responsible for the ongoing maintenance of EAD and EAC-CPF.

The first major revision of EAC-CPF started in 2017 and was approved and released in 2022 as EAC-CPF 2.0. The standard is compliant with ISAAR(CPF) and closely related to EAD3. See the section on EAC-CPF 2.0 background for more details regarding the revision process.

This website informs about the EAC-CPF Schema, its background, context, and use. Questions or remarks concerning this standard can be send to the EAD-Mailinglist.

RECENT NEWS

Webinar: Introducing the new version of the Encoded Archival Context – Corporate bodies, Persons, and Families (EAC-CPF) standard
19. October 2022 - 12:22

EAC-CPF 2.0 release ahead
12. July 2022 - 7:44

EAC-CPF 2.0 submitted to SAA for approval
29. March 2022 - 10:32

First Chinese translation of an EAS Tag Library available for EAC-CPF
9. February 2022 - 10:30

Webinar: Introducing revisions to the Encoded Archival Context – Corporate bodies, Persons, and Families (EAC-CPF) standard
9. April 2021 - 12:34

What is required in EAC-CPF?

- Information about the EAC-CPF file itself (<control>):
  - @maintenanceStatus
  - recordId
  - maintenanceAgency
  - maintenanceHistory
- A description of the entity (<cpfDescription>):
  - identity
    - entityType (corporateBody, person, family)
    - nameEntry

```
<cpfDescription>
    <identity>
        <entityType value="family"/>
        <nameEntry status="authorized">
            <part localType="100$a">Mozart</part>
            <part localType="100$c">Familie: 17.-19. Jh.</part>
        </nameEntry>
    </identity>
</cpfDescription>
```

Example gratefully lifted from
https://github.com/SAA-SDT/EAS-Best-Practices/blob/main/_examples/eaccpf-mozart.xml

Value-added EAC-CPF

- <description>
  - <functions> and <occupations>
  - <places>
  - <existDates>
  - etc.
- <relations> with repeated <relation> elements incl.
  - <targetEntity>
  - <relationType>
  - <targetRole>

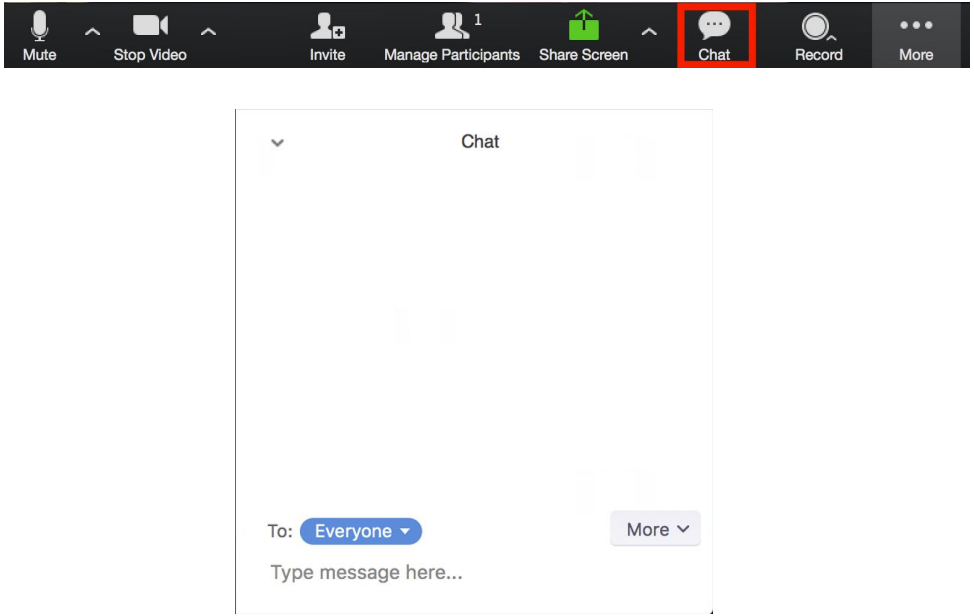
```
<relations>
   <relation>
      <targetEntity targetType="person" valueURI="https://d-nb.info/gnd/118584596"
      vocabularySource="GND" vocabularySourceURI="https://d-nb.info/gnd/">
         <part localType="https://d-nb.info/standards/elementset/gnd#personalName"
         localTypeDeclarationReference="GNDO">Mozart, Wolfgang Amadeus</part>
         <part localType="https://d-nb.info/standards/elementset/gnd#dateOfBirthAndDeath"
         localTypeDeclarationReference="GNDO">1756-1791</part>
      </targetEntity>
      <relationType valueURI="https://d-nb.info/standards/elementset/gnd#memberOfTheFamily"
      vocabularySource="GNDO"
      vocabularySourceURI="https://d-nb.info/standards/elementset/gnd#">
      Familienmitglied</relationType>
   </relation>
</relations>
```

Example gratefully lifted from
https://github.com/SAA-SDT/EAS-Best-Practices/blob/main/_examples/eaccpf-mozart.xml

Sneak peek and feedback

- Ongoing revision of EAD
  - New version will adopt @valueURI, @vocabularySource, and @vocabularySourceURI from EAC-CPF
  - Use of <relations> under intensive review

- Do you use access terms in EAD?
  - Please take this 1-minute survey to inform our standards revision



Use **chat** for questions

Thanks!

The recording will be available on YouTube:

https://www.youtube.com/@SocietyofAmericanArchivists