# TS EAS

This meeting is being recorded for internal use!

Wednesday 23rd: 9pm PST / 10pm MST / 11pm CST
Thursday 24th: 12am EST / 5am UTC / 6am CET / 7am EET / 10.30am IST / 4pm AEDT

SYDARKIVERA.
Kerstin Arnold
Karin Bredenberg, Sydarkivera (She/...
Sara Schliep
Iris Lee
Alex Duryee
Marie Elia
Mark Custer
Bo Doub
Silke Jagodzinski
Elizabeth Russey-Roke
Venkat Srinivasan
Glen Gardner
Andrew Janes
Eric Sonnenberg
Lori Lindberg
Ricardo Eito Brun
Ypapanti (Dia) Kytta
Noah Huffman
Mary Samouelian
Cory Nimer
Anna Björnsson McCormick
Gerhard Mueller
Mpho Ngoepe
TS EAS
2021-07-07

# Applications for volunteering

- Application period closed on the 16th of December 2021
- In the beginning of February, Mark submitted our suggestions for international and SAA members to join TS-EAS starting their term by SAA2022

# Reports and status updates

Team Leads and liaisons

# Lara Michels Standards liaison: Standards

# Standards Committee

- January meeting cancelled
- February meeting:
  - Discussed EAC-CPF team's questions re: formatting of submission package
    - QUESTION: "We have handled the revision process in GitHub, gathering what needs to be done as well as comments both internal and from the community. This means that there are a lot of issues and we would suggest that instead of giving all the issues and their threads in the submission as pdf's or as links to all the issues that one link that gives the view of the listing of all issues is provided together with specific issues where there have been extensive discussion and community feedback. Would this be ok? YES, ONE LINK IS FINE. GO AHEAD AND SUBMIT AND WE WILL LET YOU KNOW IF IT POSES ANY ISSUES FOR THE COMMITTEE.
    - QUESTION: "Regarding announcements made, is it ok with just links to the announcements or are they needed to be in the package as PDF's?"  YES, LINKS TO ANNOUNCEMENTS, AS LONG AS THE LINKS WORK, ARE FINE!
  - Began thinking about revision to our procedures and requirements for submitting packages to Standards Committee. Revision of documentation is possible in the near future.
  - Next meeting: March 10

# Bo: SAA EAS Section

# EAS Section

- The EAS Section Steering Committee (Bo Doub, Irene Gates, Betts Coup, and Michele Combs) has been collaborating with a number of TS-EAS members to plan for a joint EAS / TS-EAS section meeting at the 2022 Annual Meeting of the Society of American Archivists
- The larger conference is scheduled for August 25-27, 2022 in Boston, but the EAS / TS-EAS joint section meeting will be held via Zoom on a date between July 11 and August 12. This date should be finalized in April or May.
- This year's section meeting will feature a panel discussion on the current state and use of archival aggregation websites
    - Please submit feedback on the preliminary draft of the call for panelists by commenting on the document. The deadline to submit feedback is March 18.

# Silke: EAC-CPF

# EAC-CPF subteam

## Team membership

- no major team changes since October 2021
- Marie Elia takes over EAC-CPF subteam this year

# EAC-CPF subteam

## Team members

Ailie
Anna-Maria
Iris
Karin
Kerstin
Marie
Mark
Silke

# EAC-CPF revision - Submission to SAA

- EAC-CPF 2.0 Submission Documentation
  - Technical files (schema, schematron, stylesheet)
  - Tag Library
  - Example files
- Links to community outreach via homepage, TS-EAS microsite, and mailing lists
- Links to GitHub for revision process documentation

# EAC-CPF revision - Submission to SAA

- Submission EAC-CPF 2.0 package to SAA Standards Committee for review
    - Poss. getting feedback, requests, comments
        - Reworking documentation
- SAA Standards Committee forwards EAC-CPF 2.0 package to SAA Council for adoption
- No schedule for review process available
- Release of EAC-CPF 2.0 planned at SAA Annual Meeting in August 2022

# EAC-CPF - next steps to EAC-CPF 2.0

- February 2022:
  - Submit EAC-CPF 2.0 revision to SAA
- March - July 2022:
  - Finalize Best Practice Guide
  - Prepare Homepage update
  - Prepare release
- August 2022
  - Release EAC-CPF 2.0

# EAC-CPF - good news

- First Chinese translation of an EAS Tag Library available for EAC-CPF

**<eac-cpf>** — **Encoded Archival Context - Corporate Bodies, Persons, and Families**
**档案脉络编码-组织，人物，及家族** [toc]

**Summary:** <eac-cpf>是EAC-CPF条目的根元素，包含了对个人、组织或家族的完整描述。包含必备的<control>，以及< cpfDescription>或<multipleIdentities>元素。

**May contain:** control, cpfDescription, multipleIdentities

**Description and Usage:** 最外部的集合元素，用于定义使用EAC-CPF XML Schema编码的条目授权记录的特定元素。它包含必备的<control>和< cpfDescription>或<multipleIndentities>元素。

**Attributes:**

| | |
|---|---|
| xml:base | 可选 |
| xml:id | 可选 |
| xml:lang | 可选 |

**Availability:** 必备, 不可重复

**Examples:**

```
<eac-cpf xmlns:xsi="http://www.w3.org/2001/XMLSchema-
instance" xsi:schemaLocation="urn:isbn:1-931666-33-4
http://eac.staatsbibliothek-berlin.de/schema/cpf.xsd">
   <control>[...]</control>

   <cpfDescription>[...]</cpfDescription>

</eac-cpf>
```

# Kerstin: EAD

# The team

- No changes since October
  - Team members are Alex, Anna, Andrew, Karin, Kerstin, Lori, Mark, Mary, Silke, Venkat, and Ypapanti, plus Florence as ICA-EGAD ex officio
- Monthly meetings
  - Third Friday each month, usually 1.5 hours, 1pm UTC

# What happened since October

- Minor revision of the EAD3 Tag Library and minor revision of EAD 2002 schema published
- Call for comments published in the context of the major revision of EAD
  - **Open until 31 March**
  - Text for reminder can be found on TS-EAS microsite: https://www2.archivists.org/groups/technical-subcommittee-on-encoded-archival-standards-ts-eas/re-reminder-for-call-for-comments
  - **Please distribute** in your own networks - local, regional, national, professional, etc.

# What is happening at the moment

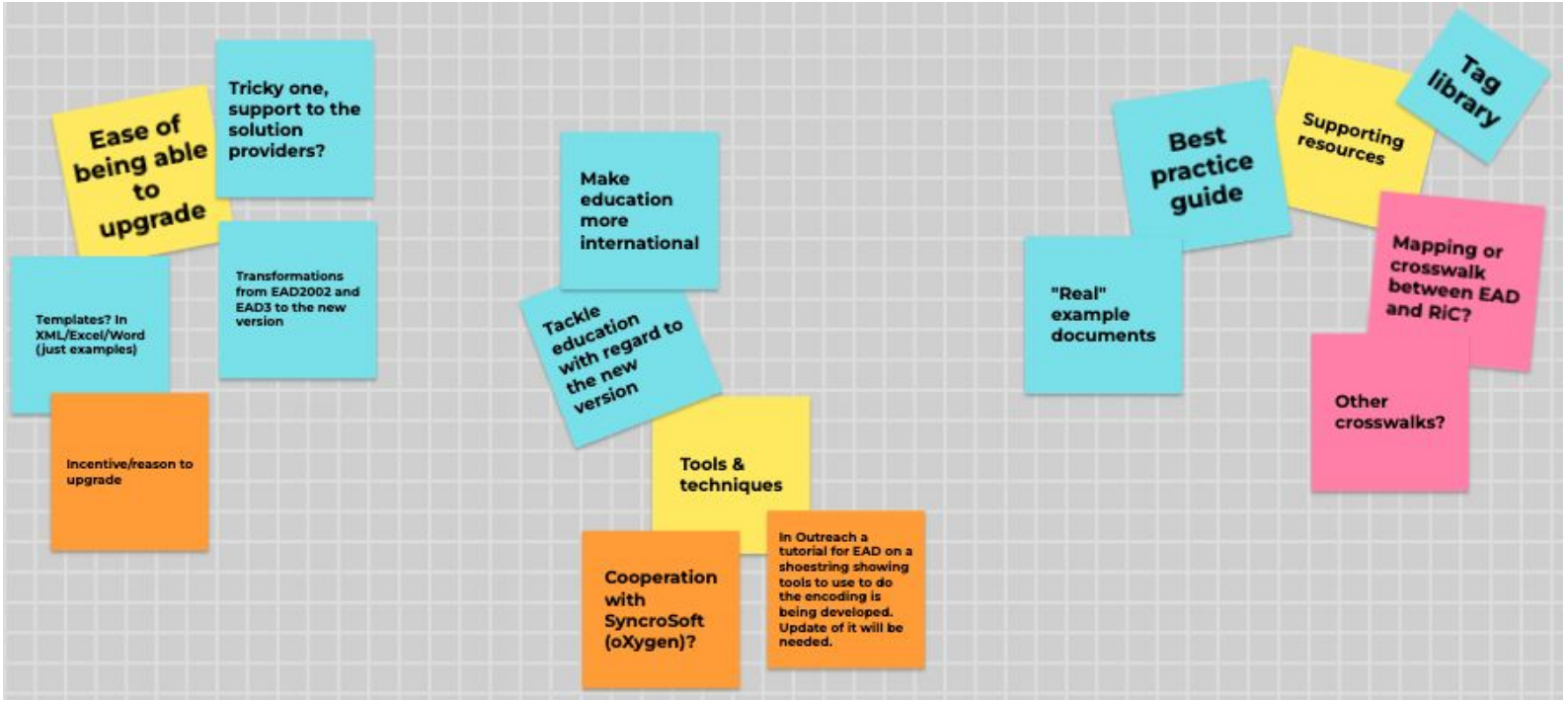
- Preparation for EAD revision webinar in March
  - Two sessions for global audience
    - 9 March, 11pm UTC (Australia to East Coast of the Americas)
    - 10 March, 9am UTC (Europe, Africa, Asia)
  - Text can be found on TS-EAS microsite: https://www2.archivists.org/groups/technical-subcommittee-on-encoded-archival-standards-ts-eas/upcoming-webinar-march-9-and-10-a
  - **Please distribute** in your own networks - local, regional, national, professional, etc.
  - Intend to specifically engage **Students and Young Professionals, Educators, Consultants and other freelancers**

# Ongoing tasks between now and May

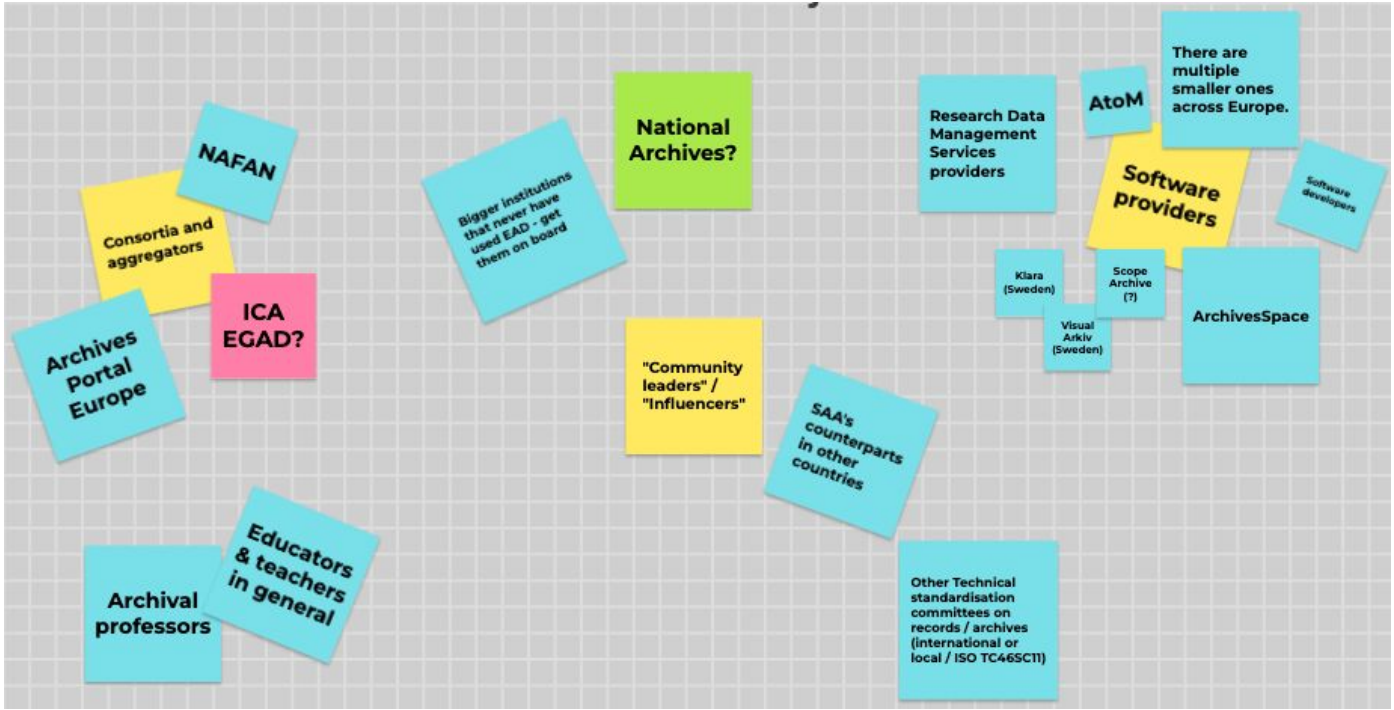
- Submission of funding request to SAA
  - Face-2-face meetings of the EAD team in summer
  - Looking at two regional meetings, one in the US, one in Europe (COVID permitting)
- Community feedback on EAD3 - rolling revision cycle for minor release
  - Only three issues reported with regard to the **EAD3 Tag Library**
- Community feedback from **call for comments**
  - Review and start of discussion

# Aspects to cover in the major revision

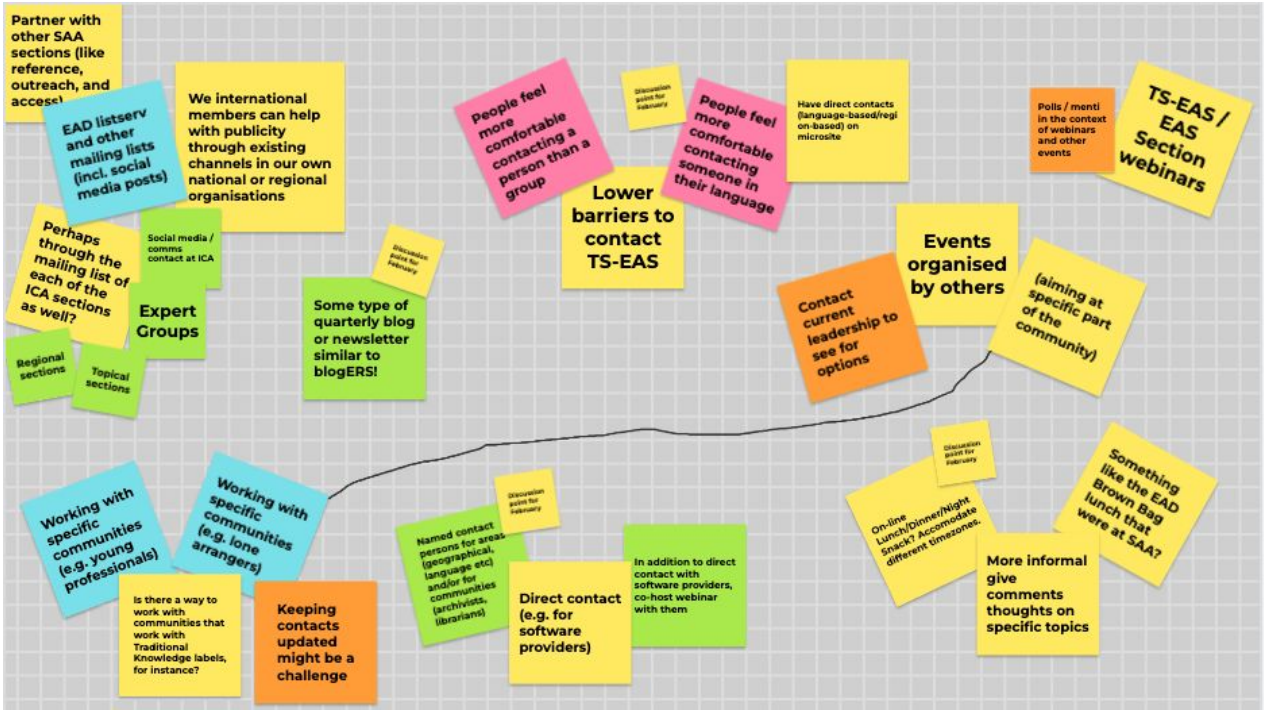
# Contextual aspects of the major revision



# Stakeholders in the major revision

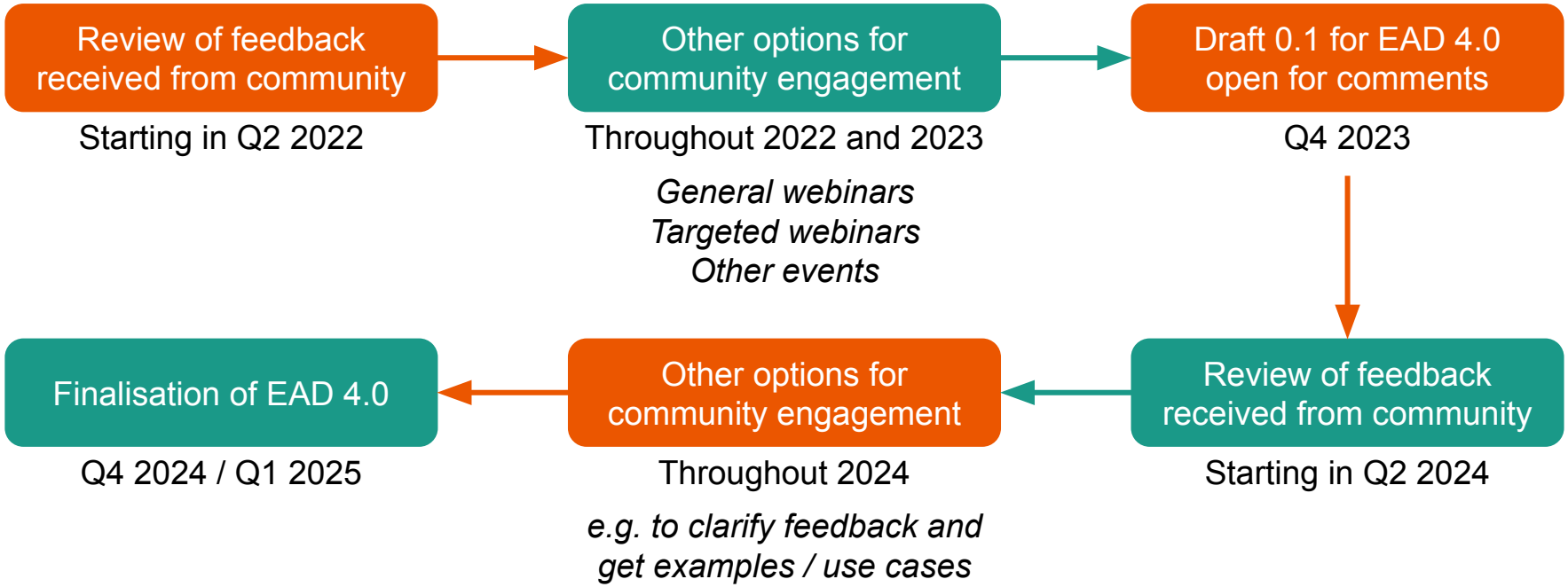


# Engaging with the community



# Webinar types and styles

# Timeline


Review of feedback received from community
Starting in Q2 2022
Other options for community engagement
Throughout 2022 and 2023
General webinars
Targeted webinars
Other events
Draft 0.1 for EAD 4.0 open for comments
Q4 2023
Review of feedback received from community
Starting in Q2 2024
Other options for community engagement
Throughout 2024
e.g. to clarify feedback and get examples / use cases
Finalisation of EAD 4.0
Q4 2024 / Q1 2025

# What if...

**...we do not get any feedback from the community with regard to changes of interest?**

# Mark: Schema

# Overview

The TS-EAS Schemas Subteam is a group of volunteers responsible for maintaining and updating the EAD3 and EAC-CPF XML schemas, as well as any other allied schemas adopted by TS-EAS.

- Current members:  Alex, Iris, Kerstin, Karin, Lori, Mark, Mpho

Ongoing responsibilities of the TS-EAS Schemas Subteam include:

- Updating and revising schemas according to requests sent from allied subgroups;
- Responding to any schema-related bug reports;
- Creating new schemas as required;
- Maintaining and revising any documentation created during the course of its work;
- Sharing documentation, code, and meeting minutes with the wider archival community.

# This year, so far

- Finalized the base versions of the EAC 2.0 schemas
- Started updating the Schematron files (now shared between EAD and EAC)
- Discussed how EAD files should be maintained in oXygen (but decided to defer this decision until after the EAC 2.0 release)
- Finally got a copy of ISO-8601, version 2019
- Made additional updates for the Tag Library publication process (e.g. improved font support)

# Initiatives underway

- Develop the new Best Practice Guide infrastructure
- Continue to refine the Schematron files used by EAD/EAC
- Update EAC 1.x to 2.0 conversion process

# Upcoming projects

- Update EAS validtion service to follow JATS model (e.g. https://validator.jats4r.org)
- Update the new Schema publication process to include automatic testing, using GitHub actions

# Cory: Outreach and Communications

# Sub-team members and charge

https://bit.ly/ts-eas-oc

- Karin Bredenberg (liaison)
- Michele Combs (EAS Section liaison)
- Glenn Gardner
- Lori Lindberg
- Cory Nimer (Co-Chair)
- Edwina Murphy (Junior Co-Chair)
- Larissa Krayer (Collection Management Section liaison)

- Promote broader awareness of TS-EAS' activities and its work plans, across a range of key stakeholders and audiences
- Liaise with the EAS Section leadership on communications, education, and outreach plans

# Current work

## Webinars

- Records in Contexts update webinar (December 13, 2021)
- EAD revision kick-off webinar (scheduled for March 9, 2022)

## Additional content under development

- "EAD on a Shoestring" tutorial
- Standards revision cycle overview tutorial
- Crosswalking tutorial
- Controlled access term webinar (proposed to Description Section)

## Options for additional communications and discussions

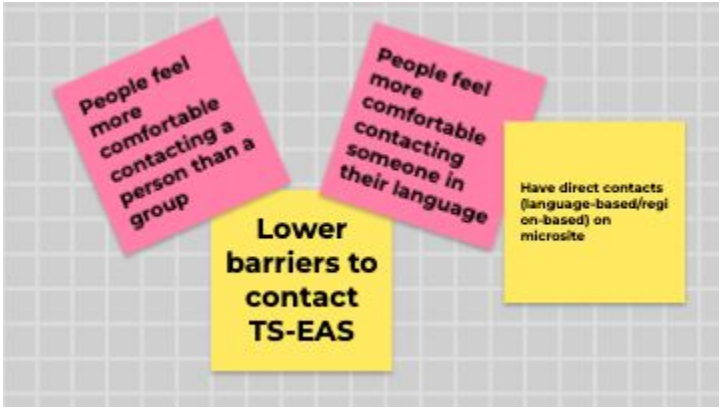
# Discussion points

- An option for more regular updates from TS-EAS

- For example, blog part of the SAA microsite? For TS-EAS in general? For the different teams?

# Discussion points

- A lower barrier to contact TS-EAS



# Discussion points

- A more informal way to engage with the community

- Brown bag lunches, Zoom fika and other ideas?
- Monthly information updates/tutorials from TS-EAS and the subteams?

# Discussion points

- A TS-EAS/community contacts list

- Related: how to connect with educators to facilitate their learning of the users about the standards we are maintaining?

# EAC-F

Karin

# Sub-team members

- Karin Bredenberg (liaison)
- Ricardo Eito Brun
- Ypapanti Kytta
- Mpho Ngoepe
- Elizabeth Russey-Roke
- Mark Custer

# Work has started!

- Joost aided us with a hand-over meeting!
- We meet every second week
- Current work
  - Looking into available standards, how can they aid us
  - Finding examples
  - Learning from Joost's work
  - Exploring relations and relation types

# Notes and report!

- https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/functions-subteam/meeting-minutes
- https://github.com/SAA-SDT/TS-EAS-subteam-notes/blob/master/functions-subteam/meeting-minutes/committee-updates/20220224-FunctionsTeam.md

# Any Other Business

All

# Next meetings

- May
- SAA Annual Meeting
- October
- February (aim: time better for members in the timezones with more than +5 from GMT)