

TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 6 November 2020, 7am Boston / 1pm Berlin / 9pm Melbourne

Note taker: Sara

Minutes

1) Status tests from Schema team (Mark)

- Using a spreadsheet to keep track of element attributes and will create a transformation file and to note what's been tested.
- If it passes tests, gets the "Tested by Schema Team" label in GitHub.
- Issues continue to be added in GitHub
- No expected end date yet, but progressing and finding things that need to be fixed and will continue to make patches
- When you test an issue or when it's completed and corrected, the milestone should be changed to "Tag Library"
 - Milestone could be used as a filter
- Some issues have outstanding decisions (these are assigned to Silke)

2) Status documentation (Ailie)

- Almost all have a draft version
- Those with text in Github now have XML
- Keeping an eye on those that are being tested and correcting as those go through
- Best Practice Guide – not much time to work on this yet
 - Collecting topic papers
 - Unlikely to be ready at the same time as everything else because it will take a lot of editing
- Should the BP Guide be worked on by the full team?
 - Yes, as own work package during the comment phase
 - Most things in the Tag Library won't have examples yet (need to solicit more examples)
 - Trying to make sure anything changed or new has an example
- No help needed at this point

3) Place encoding (Kerstin)

- Mix of things we've already discussed and some additional questions that came up as document was being put together
- Example – <placeEntry> and <geogname>
 - May be another way to include place that is not <placeEntry>, such as in a subelement
 - Like the approach to say you need a subelement that may be geographic coordinates or country code

- Example – Remove <part> from <placeName> in EAD
 - MODS does hierarchical geographic description
 - Don't see a need for <part> since you can link to a VES
 - **Agree to have <placeName> with text only**
- Example – Attributes
 - Does @countryCode still make sense with <placeName>?
 - Currently only in EAC; EAD doesn't have @countryCode
 - Let's keep this in mind and come back to it
- Example - How we want to encode the role a place has
 - element <placeRole>
 - Agree to change EAD to match this
- Example – <geographicCoordinates>
 - Can@altitude be encoded in this approach (if we still want that)
 - Using a coordinate system, the altitude can be included in that and doesn't need its own attribute
 - **Agree to remove @altitude**
 - accuracy
 - **Agree to remove @accuracy**
 - keep <geographicCoordinates> as sibling of <placeName>
- EAG is now being revised
 - <address> and <addressLine>
 - EAG making more specific address and contact elements rather than local types
 - Parish codes necessary for some geographic places (e.g., Sweden)
 - Prefer to keep it generic (<addressLine>) since it's impossible to get all the ways addresses are rendered across the world
 - Would still like to define the most common ones
 - What about using <part> and getting rid of <address> and <addressLine>?
 - <placeName> more important for linked data and addresses are quite specific but maybe less often used
 - Create a new one for <contactLine>
 - Could this go to part as a type attribute?
 - Makes sense to have different parts for an address and part is used in other contexts
 - Would this require a partType then to define the sections of an address?
 - If you wanted pre-defined values for addresses, then probably shouldn't use part
 - Confirming – we always have address information along with placeName
 - Should be combined as sibling elements
 - Address should always be combined with a placeName, but not the other way around
 - EAD has location for the physical address parts
 - Have contact and contactLine as siblings to address and addressLine?

- EAC is used to describe records creators, so you wouldn't necessarily add an email in the description of it
- EAC-CPF also has use cases for it (HR contexts)
 - Does adding the contact information open up to needing to consider other things to describe people?
- **Agree to add contact/contactLine**
- Means **@countryCode will remain with <placeName>**
- Example – place used with all the options vs. only using placeName
 - Will follow Kerstin's recommendations in the document
- Going back – why not have contact information in description rather than address?
 - EAD doesn't have place currently
 - Would be in chronItem, etc.
 - Contact as a child of place seems like it would be more clear for how to use it
- no vocabulary attributes on address/addressLine and now also contact/contactLine, because these are not entities

4) <reference> element (Caitlin)

See also issue [<citation> #102](#)

- Tabled because Caitlin can't be here today

5) Detailed open questions with some proposals for solution (Silke)

- @localType in control area
 - @localType – accompanied by @localTypeDeclarationReference
 - Use @localType for otherRecordId, otherAgencyCode, and localControl (which are semantically weak) and remove from 5 other elements in EAC-CPF and/or EAD3
 - **agreed to keep @localType within <representation>**
 - Remove localControl from @localType?
- //objectXMLWrap [#112](#)
 - 5 attributes – do we need the language attributes?
 - **agreed to remove all attributes, besides @audience and @id**
- //otherRecordId [#83](#)
 - How to encode provenance of this otherRecordId?
 - **Use @vocabularySource**
- //agencyCode [#87](#)
 - How to encode standard/code that the agency code complies with, e.g. ISIL?
 - **use @vocabularySource to encode the standard that the agency code complies with**
 - Agree with status:authorized and with a URI, even better
- //maintenanceEvent [#91](#)
 - Add @sourceReference to link from an event source?
 - **agreed to have no attribute to point from a maintenance event to a source**
- //representation [#140](#)

- Use @lastDateTimeVerified alongside linking attributes?
 - **Agree to bind @lastDateTimeVerified with @href as optional attribute**
- Bundle it with vocabularySource since these are often links?
 - Would use it with <href> but not with vocabularySource
- @localType within description area (so far)
 - Will send out information after the meeting
 - Add to <chronItemSet>?
 - **Agree to add @localType & @localTypeDeclarationReference to <chronItemSet>** as it is available in all parent elements:
//biogHist/chronList/chronItem
 - //useDates [#134](#)
 - availability within <nameEntry> and <nameEntrySet>
 - current: optional, not repeatable
 - change to optional and repeatable in respect of assertion description?
 - either repeat <useDates> for a name or repeat whole <nameEntry>
 - example:


```
<nameEntry status="alternative">
  <part localType="GitHubName">fordmadox</part>
  <useDates>
    <dateRange>
      <fromDate>2011</fromDate>
      <toDate status="ongoing"/>
    </dateRange>
  </useDates>
</nameEntry>
```
 - example: birth name, married name, maiden name again
 - **agree to repeat within <nameEntry>**, as the type of name can be defined for the use dates
- //biogHist [#143](#)
 - For next meeting
- //list [#171](#) and //item [#176](#)
 - For next meeting

6) No other business

7) Next meeting

- Will meet again on 20 November 2020, 7am Boston / 1pm Berlin / 9pm Melbourne