TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 22 November 2019, 7am Boston/12am London/1pm Berlin/11pm Melbourne

Participants:

> Ailie Smith
> Caitlin Rizzo
> Clinton Johnson
> Karin Bredeberg
> Mark Custer
> Silke Jagodzinski

Not available: Aaron Rubinstein, Gerhard Müller, Kerstin Arnold, Wim van Dongen

Minutes

1) Organisational Matters (Silke)

We warmly welcome Caitlin Rizzo and Clinton Johnson who both are new in TS-EAS this term and volunteered to work in the EAC-CPF team. Clint agreed to work on the Topic: Identifier and Caitlin is going to work with Kerstin on Shared Schema and EAD reconciliation.

The notes of our [face-to-face meeting in Austin](#) are finalised and published in GitHub.

Kerstin wrote a [short report](#) for the EAC-CPF website that is going to get a final review by Ailie until Monday, 25 November 2019. Silke is going to forward the text to Gerhard for release on the homepage.

After our last meeting, the paper on [Topic: Names](#) was updated with our decisions and is available in GitHub.

2) Topic: Names
   a) Turn element <preferredForm> into an attribute without running into issues with repeatability.

   To turn the element into an attribute, it would always technically be possible to repeat the information about the preferred form. Only schematron check would recognise this as an error and warn, but not a schema.

   Having use cases in mind of several name entries within <nameEntrySet>, it might be feasible to mark more than one name as preferred, eg having several names per language, it might be useful to highlight one preferred name per language.

   Hence, we agreed to not restrict a preferred name for only one name in a name entry set.

   The attributes name needs to be a distinct name and can easily related to the former element @preferredForm. The also proposed EAD3 attribute @value would have a different scope in EAD3 and is used for other encodings in EAD.

Decision: Add new attribute @preferredForm to <nameEntry>: optional, values: true, false.

b) Use a new attribute @rules with data type NMTOKEN to name rules or convention that form the name.

Discussion and decision see no 2e below.

c) Use the existing element <conventionDeclaration> to declare the rule(s)/convention(s) named in the attribute.

Decision: agreed.

d) Use @id attribute to <conventionDeclaration> to provide an option for direct link between described rule and @rules attribute.

There has to be the opportunity to refer to a distinct convention declaration. Currently the attribute @xml:id (optional, data type: NMTOKEN) is available. We already kind of agreed to remove xml namespace from EAC-CPF schema ([#27](#)). Following EAD3, the data type changes to ID.

Mark favours to introduce the EAD 3 attribute @abbr to encode an ID for a convention declaration. This implies a change of scope and definition of @abbr in EAD3 or to introduce the EAD 3 element <expan>.

Decision: agreed to use attribute @id in <conventionDeclaration>: optional, data type: ID.

e) Add @idref to <nameEntry> to link a name entry to a rules description.

This proposal runs contrary and in addition to no 2b, the idea to add the EAD 3 attribute @rules to encode the rules that form the name. The origin idea in [Topic: Names](#) to encode the rules name in @rules and to refer back the rules definition and description in convention declaration wouldn't be consistent in the EAC-CPF schema.

Having only one way to encode and refer to rules provides a clear and distinct solution. The best technical solution is a reference back to convention declaration via an attribute, not to enter the rules name in an attribute.

Decision: Add new EAD3 attribute @rules to the element <nameEntry>: optional, data type: IDREF. The attributes value links back to the ID attribute of the distinct convention declaration.

3) EAD Reconciliation (Ailie, Silke)
    a) shared elements that differ in the question of being mandatory/optional, i.e.
        - <citation>, <event>, <item>
        - <dateRange> / <daterange>, <dateSet> / <dateset>, <fromDate> / <toDate>

Kerstin is still working on documents to compare EAC-CPF and EAD3 elements and attributes. Caitlin is going to support her work. Both are asked to provide a concept how to decide EAD reconciliation issues and how to bring them to the EAC-CPF team meetings.

Ailie notes, that <fromDate> / <toDate> are optional within <dateRange> in EAC-CPF (schema & tag library).

4) Any other business (all)

Mark is going to draft the invitation for our Berlin Meeting. Silke is going to provide the proper host names in German and English. Invitations and additional information should be sent end November / beginning December 2019.

Silke considers to work with one issue per element and attribute to ease the work for schema and TL edition. She is going to bundle some issues on one element, eg <nameEntry> into one issue.

5) Next meeting
   - Friday, 20 December 2019 same time and channel