

TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Thursday, 1 December 2022, **11am UTC**
(7am New York/1pm Stockholm/11pm Melbourne/8pm Beijing)

Attendees: Ailie, Anna-Maria, Ellen, Iris, Karin, Kerstin, Marie

Topic: TS-EAS EAC meeting

Notes

Note taker: Marie

1. EAC-CPF revision webinar
 - Slides on Google Drive
 - [Public PDF version of slides](#)
 - Iris: Best Practice Guide tutorial <https://www.youtube.com/watch?v=sHTDByPJ-Mk>
 - Links to recordings will be sent out by Outreach Team
2. EAD alignment regarding <fileDesc> => <findaidDesc> (Topic paper)
 - EAD team plans to move <fileDesc> out of <control> and review its name and sub-elements → sibling with <control> and <archdesc>, optional.
 - EAC-CPF team was asked to determine if
 - <representation> has its own use case in the EAC-CPF context, which would necessitate keeping <representation> separate and within <control> for alignment; or
 - if <representation> is something EAD-specific, which would allow it to be moved out of <control> while maintaining alignment.
 - EAC-CPF team could not identify a use case and suggests eliminating the element completely, as it was only included for alignment; to be discussed at next EAD meeting (16 December).
 - Discussion led to possible examples for what seemed appropriate for <representation> but would actually be addressed with a different element / attribute (i.e. pointing to another organization's instance is done with <relations>).
3. Next meeting
 - Planned: Thursday, 12 January 2023