TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 8 June 2018, 3pm Berlin/2pm London/9am Boston

Participants:

> Erica Boudreau
> Karin Bredenberg
> Katherine M. Wisser (Liaison)
> Mark Custer (Schema team lead)
> Regine Heberlein
> Silke Jagodzinski (lead)

> Not available: Aaron Rubinstein, Anila Angjeli, Florence Clavaud, Gerhard Müller, Katherine M. Wisser (Liaison), Wim van Dongen

Minutes

1) Update schema (Mark)
   - the Schema team updated cpf.rng and cpf.xsd
   - **@all**: please test both schema files until **4 July 2018** and give feedback via GitHub
2) Update documentation
   - Erica is going to update the Tag Library after the schema files are updated and tested
   - Erica is also going to contact Alex directly about any questions and issues concerning the EAC-CPF Tag Library
3) Washington meeting (Karin)
   a) EAS section (former: EAD round table)
   - Karin is going to bring up EAC revision and role of GitHub to the EAS section
   - please inform Karin about topics and issues of EAC-CPF to talk about, if you have any
4) Next steps (Silke)
   - test cpf.rng and cpf.xsd for pending issues (all)
   - depending on progress in the schema team, open call for comments in July/August 2018
   - announcement of planned release date for updated EAC-CPF schema in Washington: EAS section & Description section (parallel) on Wednesday, 15 August 2018, 4 pm
   - depending on feedback from call for comments: release September/October 2018
   - evaluate Standards portal and website until release of the updated schema/TL
5) Any other business (all)
   - no other business
6) Next meeting
   - Friday,6 July 2018 same time and channel