

TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 5 July 2019, 10pm Melbourne/2pm Berlin/1pm London/8am Boston

Connection:

Topic: TS-EAS EAC meeting

Time: Apr 6, 2018 9:00 AM Eastern Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android: <https://yalelibrary.zoom.us/j/109550628>

Or iPhone one-tap : US: +16465588656,,109550628# or +16699006833,,109550628#

Or Telephone: Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 669 900 6833 or +1 855 880 1246 (Toll Free) or +1 877 853 5257 (Toll Free)

Meeting ID: 109 550 628

International numbers available: <https://zoom.us/u/em7KBSS8T>

Agenda (proposal)

- 1) Preparing face-to-face meeting (Silke, Kathy)
 - approval: 1 August 2019, 9 am – 5 pm
 - announcement: location ?
 - attendees: Kathy, Karin, Silke, Mark, Kerstin, Aaron, Ailie, Regine – others from TS-EAS?
 - checklist equipment: laptops, beamer/projector, audio/sound, whiteboard
 - joint lunch or dinner?
 - Notes/minutes?
- 2) Agenda (Silke)
 - Introduction: defining our attitude and meeting targets
 - Discussing 5 Topics (suggested order):
 - Names - Silke
 - Dates - Ailie
 - Assertion Description - Mark
 - Identifiers - Kathy
 - Relations - Aaron
 - Wrap-up/summary and next steps

Time	Topic
9 am	Introduction
9.15 am	Names
10 am	Dates
11 am	(Coffee) Break
11.15 am	Assertion Description
12.15 pm (?)	Identifiers
1 pm	Lunch break
1.45 pm	Identifiers
2.15 pm	Relations

3.15 pm	(Coffee) break
3.30 pm	Time buffer for further discussion in case we didn't finish topics above or look at other issues/topics
4.30 pm	Wrap up/Summary

- 3) TS-EAS meeting next day (Silke, Kathy, Karin)
 - topics from EAC-CPF team for the whole team discussion:
 - namespace
 - element names align with EAD 3 (placename – geogname)
- 4) Any other business (all)
 - TL fixes by Alex: <https://github.com/SAA-SDT/EAS-TagLibraries/pull/30>
- 5) Next meeting
 - a) Thursday, 1 August 2019 in Austing, TX (f2f)