This meeting is being recorded!

TS EAS

Tuesday 30th May: 6am PST / 7am MST / 8am CST / 9am EST / 2pm BST / 3pm CEST / 4pm EEST / 6:30pm IST / 9pm CST / 11pm AEDT

Elizabeth Russey Roke
SYDARKIVERA.
Karin Bredenberg, Sydarkivera (she, her, ...
Marie Elia
Mark Custer
Venkat
Anna-Maria Underhill
Silke Jagodzinski
Irene Gates
Glenn
Martin Critelli
Sarah Cruz (she/her)
Iris Lee
Mpho Ngoepe
Kerstin Arnold (Archives Portal Europe)
Ailie Smith
Alexander Duryee
Yanlin Li（Ellen）
Lori Lindberg
Cory Nimer
Bo Doub
Anna Björnsson McCormick

Membership

TS-EAS membership

Roster

- Mary will be our new co-chair!

Me and Mary will have a call with Lydia Tang later today regarding the roster and our suggested edited charge.

Updated roster

- Per May no new news to Karin or Mark

Keep fingers crossed!

Reports and status updates

Team leads and liaisons

Lara: Standards Committee

Standards Committee

- April/May 2023 meetings of Standards Committee:
  - New external standard being considered for approval: Best Practices for Archival Term Labor (currently in process of review by Standards Committee)
  - Revision of Guidelines for College and University Archives standard is expected to be submitted for approval to SAA Council for July 1st meeting.
  - Standards Committee is still working on drafting concise guidelines for submitters/proposers of standards. We are currently attempting to create some visual flowcharts for groups.
  - Standards Committee is planning Annual Business Meeting:
    - July 13, 12-1:30 EST
    - Invitations out to a few groups to update on currently in process standards/revisions. We have confirmed speakers to discuss the approval process for submitting Archives for Black Lives in Philadelphia (A4BLiP) Anti-Racist Description Resources as an external standard.

Irene: SAA EAS Section

EAS Section

- Upcoming elections
- Continued conversation with TS-EAS Communications and Outreach Team to discuss mission overlap between groups - one outcome is EAS Section's intention to conduct a user survey - would be ideal to have someone from TS-EAS help with this
- Annual meeting on June 20th
    - Draft announcement
    - Panel on agents records
    - Moderation/communication

Marie: EAC-CPF

EAC-CPF subteam

Encoded Archival Context - Corporate Bodies, Persons, Families

No changes to the team since February

Members from Asia, Australia, Europe, and the US:
Ailie, Anna-Maria, Iris, Karin, Kerstin, Marie, Silke (ex officio), and 李彦霖 Yanlin (Ellen)

Meets virtually via Zoom, monthly 1st Thursday (11:00am UTC)

EAC-CPF 2.0

Ongoing tasks (same as February):

Revisions

- Respond to user feedback.
- Minor revision anticipated this year: Some small errors and omissions already corrected.

Identifying / engaging with user community

- Solicit example files and example coding, especially from outside the US.
- Connect with ArchivesSpace, AtoM, etc. about updated schema.
- Discuss transformation tools with Schema team, especially if metadata creation software will not be updated with new schema soon.
- Reach out to aggregate sites like SNAC.

Kerstin: EAD

The team

- No changes since February
  - Team members are: Alex, Andrew, Anna, Anna-Maria, Florence (ex officio), Karin, Kerstin (me), Lori, Marie (EAC team lead), Mark (co-chair liaison), Martin, Mary, Silke (ex officio), Venkat, 李彦霖 Yanlin (Ellen), and Ypapanti
- Monthly meetings
  - Currently: third Friday each month
  - Usually 1.5 hours, 1pm UTC
- Always open for new members with fresh eyes and new perspectives

What happened since February

- Another minor revision to the EAD3 Tag Library in preparation
- Continued detailing a set of use cases for EAD
- Topics discussed as part of the major revision
  - Multilingual descriptions (external speaker: Lina Bountouri, Publications Office EU)
  - Modelling <targetRole> with <controlAccess> sub-elements instead of @relator
  - Concept of instantiation/representation in EAD (<altFormAvail> and <originalsLoc>)
  - Picked up on vote results for predefined value lists
  - Modelling <origination> and <repository> as relations

What else happened since February

- Collaboration with Description Section
  - Webinar series on controlled access terms in March/April 2023
- Collaboration with Outreach team
  - Continued preparations for an “Introduction to EAD” webinar aimed at the East Asian archival community
  - Preparing a dedicated workshop/webinar for aggregators on their use of EAD

Ongoing tasks between now and July

- Topics in preparation for upcoming team meetings
  - Modelling <otherFindAid>, <relatedMaterial>, <separatedMaterial>, <controlAccess>, <index>, and <bibliography> as relations
  - EAD's relation to RiC
  - More use cases
- Hybrid team meeting in Washington, DC, from 24 to 26 July
  - Initial draft of EAD 4.0 to reflect the changes resulting from the alignment between EAC-CPF and EAD and discussions so far
  - Drop-in session to present and discuss some of the more conceptual changes and ideas for EAD 4.0 with the community (e.g. EAD and RiC)

Karin: EAC-F

Encoded Archival Context - Functions

- Mockups ready
- White paper on its way
- First info on TS EAS/EAS Section meeting

Notes!

- https://github.com/SAA-SDT/TS-EAS-subteam-notes/tree/master/functions-subteam/meeting-minutes

Mark: Schema

Overview

- Current members
  - Alex, Iris, Kerstin, Karin, Lori, Mark, Mpho
- Current meeting schedule
  - First Friday of each month
  - Resumed meeting in May (so only one meeting since the TS-EAS meeting in February)
  - Next meeting: Friday, June 2nd, 1:30 p.m. UTC
- Next major objective
  - Prepare the EAD 4 draft schema by July 17, one week in advance of the EAD meeting in D.C.
- Related / stay tuned
  - Reminder of survey results regarding EAS Attribute Value Lists + next steps

Cory: Outreach and Communications

Sub-team members and charge

https://bit.ly/ts-eas-oc

- Karin Bredenberg (liaison)
- Michele Combs (EAS Section liaison)
- Glenn Gardner
- Cory Nimer (Co-Chair)
- Sarah Cruz (Co-Chair)
- Rita Johnston (Collection Management Section liaison)

- Promote broader awareness of TS-EAS' activities and its work plans, across a range of key stakeholders and audiences
- Liaise with the EAS Section leadership on communications, education, and outreach plans

From February meeting

Ongoing work

Coordination for upcoming webinars

- Supported November webinar on EAC-CPF
- Collaborating on upcoming webinar series on controlled vocabularies
  - Session 1: Overview of controlled vocabulary use
  - Session 2: Encoding controlled vocabularies in archival descriptions
  - Session 3: Controlled vocabularies in practice
  - Each session will be presented in Eastern and Central European time zones with different speakers

Continued development of tutorials and webinars

Full committee discussion points or updates

RiC

Co-chairs

Related Standards: RiC

- Standards Committee
  - Google Drive

The TS EAS Community

Co-chairs

Community

- Research and document who those groups are (e.g., Artefactual)
- Get groups together to discuss the implementation of new EAS standards

Predefined value lists in attributes

Schema and EAD team

Survey

- Option 1
  - EAS Attribute Value Lists are open / undefined
- Option 2
  - EAS Attribute Value Lists are closed / defined by TS-EAS
- Option 3a
  - EAS Attribute Values Lists may be extended within each file once per attribute type (modifying control)
- Option 3b
  - EAS Attribute Values Lists may be extended on an element-by-element basis (using the “other” attribute convention introduced in EAD 1.0)

Survey says! / Result

- Option 1
  - EAS Attribute Value Lists are open / undefined
  - Score: 1453
- Option 2
  - EAS Attribute Value Lists are closed / defined by TS-EAS
  - Score: 1539
- **Option 3a**
  - **EAS Attribute Values Lists may be extended within each file once per attribute type (modifying control)**
  - **Score: 1542**
- Option 3b
  - EAS Attribute Values Lists may be extended on an element-by-element basis (using the “other” attribute convention introduced in EAD 1.0)
  - Score: 1500

Next steps

- In advance of the EAD meeting this July:
  - Update the draft schema accordingly for testing.
- Before the release of the EAD schema:
  - Establish an official representation of the predefined EAS values, e.g., a SKOS vocabulary that defines the values and provides context about their development and evolution
- Coinciding with the release of the revised EAD schema:
  - Publish an update to the EAC-CPF 2.0 schema (if necessary)

Any other business items?

All

Thank you!

Next all TS-EAS meeting:

- SAA Annual meeting
  - TS EAS + EAS Section meeting **Tuesday 20th of June 6** pm CEST
  - Standards Committee Thursday **13th of July** 6pm CEST
  - EAD revision meeting **24-26 July**
  - TS EAS meetup?
- October
- February (aim: time better for members in the timezones with more than +5 from GMT)
- May