TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 3 August 2018, 3pm Berlin/2pm London/9am Boston

Participants:

> Aaron Rubinstein
> Erica Boudreau
> Karin Bredenberg
> Katherine M. Wisser (Liaison)
> Mark Custer (Schema team lead)
> Silke Jagodzinski (lead)
> Wim van Dongen
>
> Not available: Anila Angjeli, Florence Clavaud, Gerhard Müller, Regine Heberlein

Minutes

1) Update EAC-CPF 2010_revised
   a) Status rng and xsd files
      - Mark looked at issue [#52](#) and it's not solved yet and should be addressed with the revision, phase 2, again
      - also an <objectmxlwrap> issue from EAD3 should be addressed with the revision, phase 2
      - both seem to be technical issues, not conceptual issues, so Kathy suggests to consider to ask the XML community for a solution
   b) Status Call for Comments
      - the call for comments starts internally, addressed to the TS EAS first, on Monday, 6 August until 31. August 2018
      - the call for comments addressed to the community starts on 3 September 2018 for 2 month, until 31 October 2018 → this date will be announced during the SAA meeting
      - beginning of November 2018: include and discuss feedback within EAC subgroup
   c) Status Tag Library
      - Erica made the labelled changes and pushed the changes to [her own branch](#) for review
      - Aaron ask for another chance to take a look at the Tag Library in another way than reading TEI files → Erica is going to check that topic with Alex, who did it for EAD 3 already
      - proposal: the documentation team runs transformations for preview versions (PDF, HTML) in GitHub → Erica asks Alex, cc Cory, to do that in her fork
      - Erica sends the link to the files to the EAC subgroup
2) Planning August meeting (Silke, Kathy)
      - finding a strategy how to go on with the revision process is part of the August meeting for EAC-CPF
         - How much do we want to change the fundamental structure of the standard?
         - What are the questions we need answer for?

- Gerhard and Regine send ideas and questions to for this meeting, both documents should be read before the meeting
- following topics are agreed as key topics for the revision/phase 2:
  - standards structure
  - EAD 3 Reconciliation
  - Relations to other standards, inputs from other standards
  - Relations to RiC-CM, inputs from RiC-CM
- Target: resolving, answering and, in best case, agreeing on key topics or at least knowing how to go on
- there is no need to go through issues but discuss philosophy aspects for all standards
- technical issues will be discussed in our virtual meetings
- RiC-CM discussion will need some time: changes in RiC to be expected
- Kathy ask the TS-EAS for ideas/brainstorming for EAC-CPF revision and big questions with her invitation email

3) Any other business
- Kathy commends our monthly virtual meetings as a useful tool to work on the standard
- the facility of virtual participation on the annual meeting in Washington is not solved at the moment, but Kathy tries to inform about this via email

4) Next meeting
   a) Annual meeting (face-to-face): 14 August 2018 in Washington D.C.
   b) Virtual meeting: Friday, 14 September 2018
   - postponed to the next week , due to Silkes vacation