

TS-EAS - EAC-CPF team

Place: Virtual meeting, Zoom

Date: Friday, 2 November 2018, 11pm Melbourne/1pm Berlin/12am London/8am Boston

Participants:

Aaron Rubinstein
Ailie Smith
Erica Boudreau
Gerhard Müller
Karin Bredenberg
Katherine M. Wisser (Liaison)
Mark Custer (Schema team lead)
Silke Jagodzinski (lead)
Wim van Dongen

Not available: Regine Heberlein

Minutes

- 1) Virtual Whiteboard: Google doc (obsolete)
- 2) Call for comments EAC-CPF 2010_revised
Silke received 1 feedback email from the National Library of Australia approving the suggested changes. The NLA is not using @accuracy and is not using RNG.
- 3) Next steps for EAC-CPF 2010_revised: Schema files (Mark)
 - a) open issues
There is an issue with //objectXMLWrap, similar to the EAD3 issue [#499](#), Mark suggests to move this issue to phase 2 and leave it open for the update release
Issue [#52](#) is not solved, yet and it's not sure if this can be solved soon. As. this concerns only RNG and only a detail of a single attribute (uniqueness of @xml:id), we agreed to move this solution to phase 2 and to add a note about the @xml:id issue in the RNG schema file.
Leaving both issues open, there are is only a final look at the schema files (xsd, rng) and little updates left. They will be done by Mark until 16 November 2018.
 - b) timeframe:
Release of the schema files could start more or less immediately and follows finalisation of the Tag Library.
- 4) Feedback on Tag Library (Erica, Silke, Karin)
 - a) process to handle feedback
Silke sent feedback on the TL to Erica by adding comments to the PDF file. Proposals for changes in the chapters with running text will be provided within Google Doc files to track the changes and to avoid new .md files in GitHub.
 - b) extra examples for are needed for
[#16](#): //otherAgencyCode - example with //AgencyCode needed
[#19](#): /preferredForm - example is not correct at all – find a new one

[#24](#): `//nameEntryParallel` - more useful example with `//useDates` available? Wim is going to look for Belgium EAC-CPF examples

c) editing work

Will be done by Erica.

d) formatting work

Probably not needed, but Karin will discuss that topic with Alex.

e) timeframe

- until 16 November 2018: Erica finalises the proposed changes in the TL
- after that: Documentation team produces PDF and HTML for final look by the whole EAC-CPF subteam
- until 30 November 2018: EAC-CPF subteam takes a final look at PDF and HTML files of the TL and approves
- beginning December: release of EAC-CPF 2010 revised
 - publish TL PDF and HTML on the website
 - publish xsd and rng on the website

5) Update announcement (Silke, Kathy)

a) Text needed

Kathy is going to prepare a draft for the text based on the call for comments.

b) channels

- homepage
- EAD list
- APEF network (Europe)
- available Social Media Accounts
- METS list

c) SAA

Karin/Kathy alerts the SAA Standards Committee.

Karin sends the announcement via EAS list & A&A list.

Silke is going to prepare a Google doc to be used as checklist for spreading the news.

6) Topics for revision (Silke)

a) [GitHub issues](#): discuss/confirm 3 issues

- definition of `<recordID>` ([#53](#)): proposal confirmed; details attached as comment in the issue
- definition of `<otherRecordId>` ([#54](#)): warm discussion on this issue
 - GM: also IDs from authority records are `//otherRecordId`
 - KW: `//otherRecordID` contains only the ID from this specific EAC instance in other environments
 - SJ: APE interprets this element for also for other EAC instances (former, translations...)
 - AR: use `//otherRecordID` only for EAC records, not for other records (out there)
- definition of `<entityId>` ([#55](#)):

Whereas the discussion on #54 pointed out the different approaches to this topic, #55 was only touched, but a clear connection was seen.

We are going to **collect information and examples for the different kind of information** we need to encode, eg all kinds of ID of other, former, alternative records, instances, entities. With that results we are going to try to decide if we need new/other elements or attributes. The list of information to encode in this topic will also be used by the Ad hoc Shared Schema team for analyses.

Next Tag Library should use an extra appendix in order to explain the usage of these elements.

b) [GitHub issues](#):

No other issues were discussed.

7) Any other business (all)

No other business.

8) Next meeting

a) Friday, 7 December 2018

Karin won't available.

We are going to take a vote for the meetings starting time via email.