

02/02/2018

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### **Topics Discussed**

A meeting was held with our client and the following is the result of said meeting:

1. The client asked us for
  - a. Displaying the front-end of the website
  - b. A description/scope of the website
  - c. Meeting minutes
  - d. Issue/task breakdown
  - e. Sprint 2 User Stories
  - f. Commits
  - g. Issue Descriptions
  - h. Contributions
2. The client asked that we
  - a. Balance our contributions amongst team members more equally
  - b. Update minutes for *every meeting*, even if it's only code-based
  - c. Update User Stories during sprint 2 to include issues
  - d. Keep issue opening/descriptions/closing consistent – keep track of issues!
  - e. Get the functionality working for Sprint 2
  - f. Make major progress on backend and link it to frontend