

Date/Location: 30-10-2019, North South University

Attendees: Tarak Mahmud Akash (TMA) , Sabbir hasan(SBH) , Subir Dey (SDR),  
Ankan Biswas(ANB),

Start Time: 6:00 pm

End Time: 6:45 pm

### Decisions

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- \* Team will work with Java Script, CSS.
- \* Team will use Spring framework in building this project.

### Actions

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- \* [Action-1] Check Coding Standard
- \* [Action-2] Check Documentation tools
- \* [Action-3] Update User Stories.
- \* [Action-4] Create Github repository and wiki page.

Action	Allocated team member(s)	Deadline
Action-1	TMA, ANB	03/10/2019
Action-2	SBH,SDR	03/10/2019
Action-3	SDR,TMA	03/10/2019
Action-4	SBH,ANB	03/10/2019