SRM University-AP, Andhra Pradesh

Instructions for Course Re-registration

Annexure-II

Course re-registration reasons/conditions:

1. A student who has secured less than 5.0 (Fail) in a course or not obtained 75% attendance, whether it is a theory course or a laboratory course, will have an option to re-register.

2. If the re-registered course happens to be a core (mandatory) course, the student shall re-register for the same course only. If the course is an elective or not a mandatory course, the student either registers for the same course or may elect another course of his/her choice, subject to satisfying the prerequisites and approval of the academic advisor/HOD/Faculty Coordinator.

3. All marks / grades – internal as well as external – shall be null and void if a course is re-registered.

4. All re-registrations are subject to the availability of the course and timetable slots.

Instruction to the Students

1. Student opting for re-registration should submit the re-registration request through the Department to the office of Academic Affairs. Last date of submission is 19.08.2024 (requisition form is attached). No request will be accepted after the last date.

2. As per the availability of the courses and timeslots in the timetable the requested courses are re-registered. A communication will be sent to the students lates by 30.08.2024.

Dean-Academic Affairs

Date:

1. Reg NO   :
2. Name of the Student   :
3. Branch   :
4. Batch   :
5. Section   :
6. School   :
7. Contact Number   :
8. Official Mail Id   :

Details of the Courses registered for which re-registration is sought					
S.No	Course code	Course Name	Semester	Credits	Faculty

Details of the Reregistered Course(s)					
S.No	Course code	Course Name	Semester	Credits	Faculty

Signature of the Student

Department