

# **Implementation Manual**





# System Requirements

## Hardware Requirements

The hardware requirements for implementing tally are:

- Processor Intel Pentium IV and above or equivalent
- Memory 256 MB RAM (Recommended is 512 RAM MB or higher)
- Free Hard Disk Space 40MB Minimum (Excluding data)
- Monitor Resolution 800 x 600 (Recommended 1024 x 768 or higher)

## Software Requirements

The software requirements for implementing tally are:

- Tally.ERP 9 Licensing Server: It can be installed on Windows Server 2003/XP/Vista operating systems only.
- Tally.ERP 9

## Installation Modes

<i>Centre Type</i>	<i>Tally.ERP 9 Licensing Server</i>	<i>Tally.ERP 9 Client</i>
<i>IECy2, IEC</i>	<i>MR Server</i>	<i>Student Nodes</i>
<i>Tini</i>	<i>1 machine from MR to be designated for this</i>	<i>Student Nodes</i>

## Activation

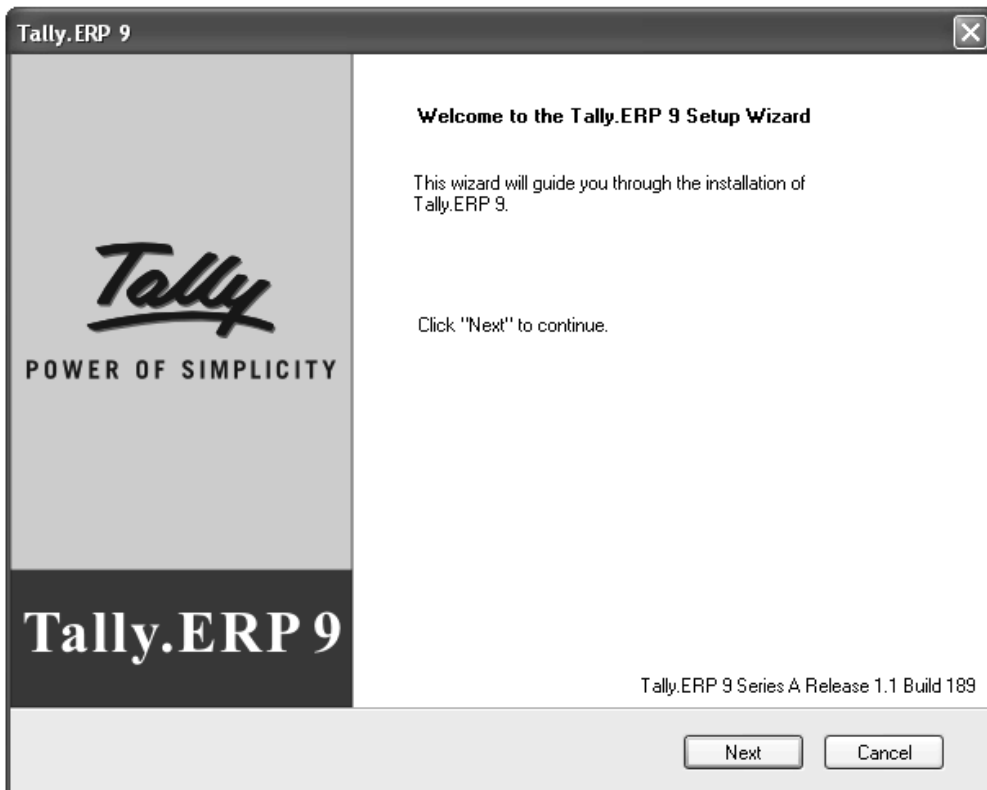
For details on **Serial Number** and **Activation Key** refer to the additional documentation with the software CD.

# Installation of Tally.ERP 9

## Installing Tally.ERP 9 Licensing Server

To install **Tally.ERP 9 Licensing Server**, you need to perform the following steps:

1. Run **Setup.exe** file.
2. The **Welcome to the Tally.ERP 9 Setup Wizard** page is displayed as shown in the following figure.



*The Tally.ERP 9 Setup Wizard*

3. Click the **Next** button. The **Tally.ERP 9 Setup** page is displayed, as shown in the following figure.

**Tally.ERP 9**

**Tally.ERP 9 Setup**

**Programs**

☒ Tally.ERP 9

☐ License Server

**Description**

Installs Tally.ERP 9 on your machine.

**For multi-user**

- Install License Server Program on identified machine.
- Select "My License Server is running at" option and specify License Server details.

**Tally.ERP 9 Setup (1 of 2)**

Upgradation

**Application Directory**

C:\Tally.ERP9

**Data Directory**

C:\Tally.ERP9\Data

**Configuration Directory**

C:\Tally.ERP9

**Language Directory**

C:\Tally.ERP9\Lang

**License Server details**

☒ My License Server is running at

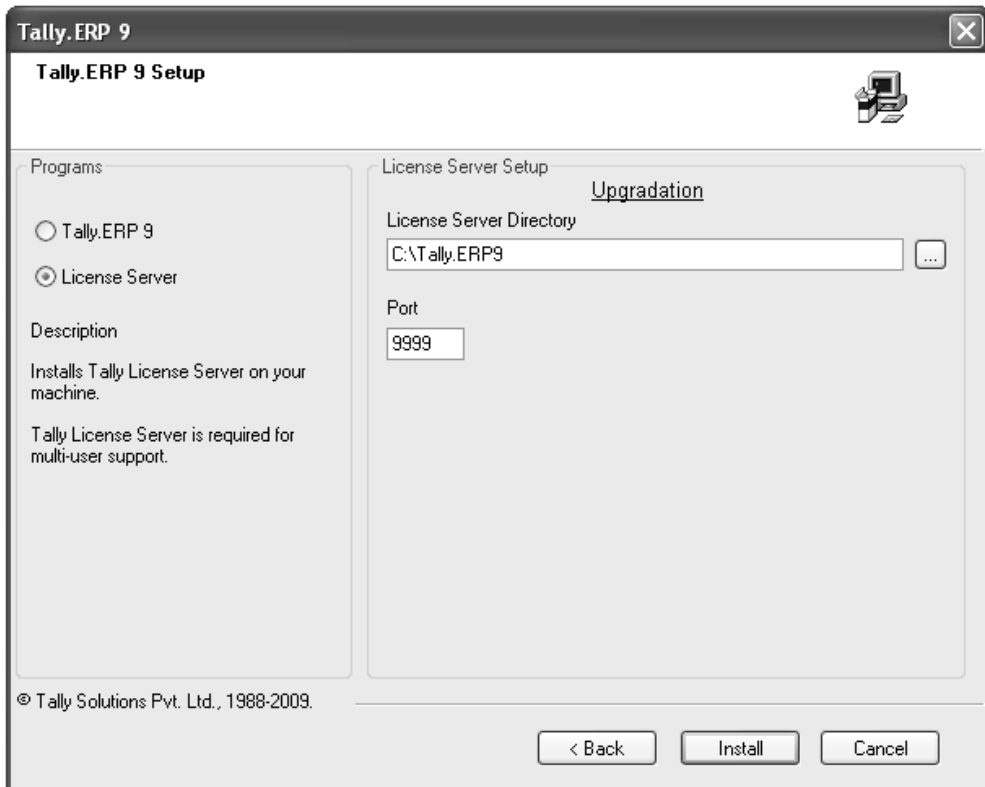
**Name / IP** 172.23.7.137 **Port** 9999

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*The Tally.ERP 9 Setup Page*

4. Select the **License Server** option from the **Programs** section. The **Tally.ERP 9 Setup** with **Licensing Server Setup** section is displayed, as shown in the following figure.



*The Tally.ERP 9 Setup Page with Licensing Server Setup Section*

5. Accept the default License Server Directory and port number in the **License Server Setup** section.
6. Click the **Next** button.

7. Click the **Install** button. Once the installation is complete, the **Tally License Server Installed Successfully** page is displayed, as shown in the following figure.



*The Tally.ERP 9 Setup*

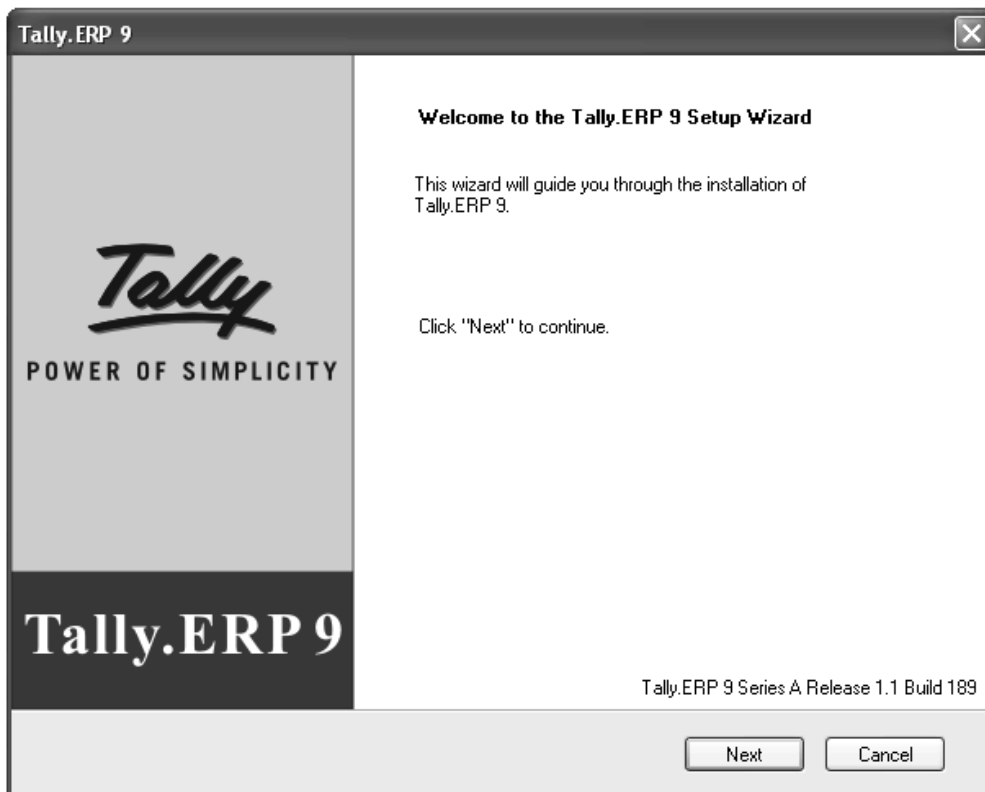
8. Click the **Finish** button.

## Installing Tally.ERP 9

To install Tally.ERP 9, you need to perform the following steps:

1. Run **Setup.exe** file.

2. The **Welcome to the Tally.ERP 9 Setup Wizard** page is displayed as shown in the following figure.



*The Tally.ERP 9 Setup Wizard*



- Click the **Next** button to continue with the installation. The **Tally.ERP 9 Setup** page is displayed as shown in the following figure.

**Tally.ERP 9 Setup**

**Programs**

☒ Tally.ERP 9  
☐ License Server

**Description**  
Installs Tally.ERP 9 on your machine.  
For multi-user  
- Install License Server Program on identified machine.  
- Select "My License Server is running at" option and specify License Server details.

**Tally.ERP 9 Setup (1 of 2)**  
Upgradation

**Application Directory**  
C:\Tally.ERP9

**Data Directory**  
C:\Tally.ERP9\Data

**Configuration Directory**  
C:\Tally.ERP9

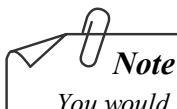
**Language Directory**  
C:\Tally.ERP9\Lang

**License Server details**  
☒ My License Server is running at  
Name / IP: 172.23.7.137 Port: 9999

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*The Tally.ERP 9 Setup Page*

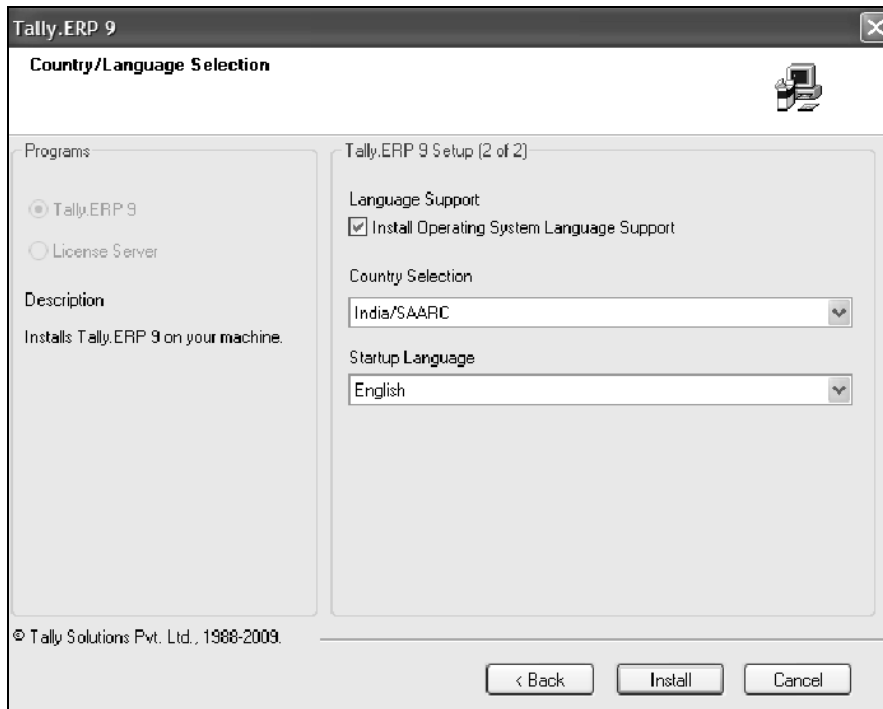


**Note**

*You would need to replace the Name/IP field with your own MR Server /Machine, where you have installed the Licensing Server.*

- Ensure that the **Tally.ERP 9** option in the **Programs** section is selected by default.
- Accept the default configurations in the **Tally.ERP 9 Setup** section. If required, you may click the respective browse buttons and change the path of the following directories respectively:
  - Application Directory:** Tally.ERP 9 program files reside in this directory.
  - Data Directory:** Tally.ERP 9 data files reside in this directory.

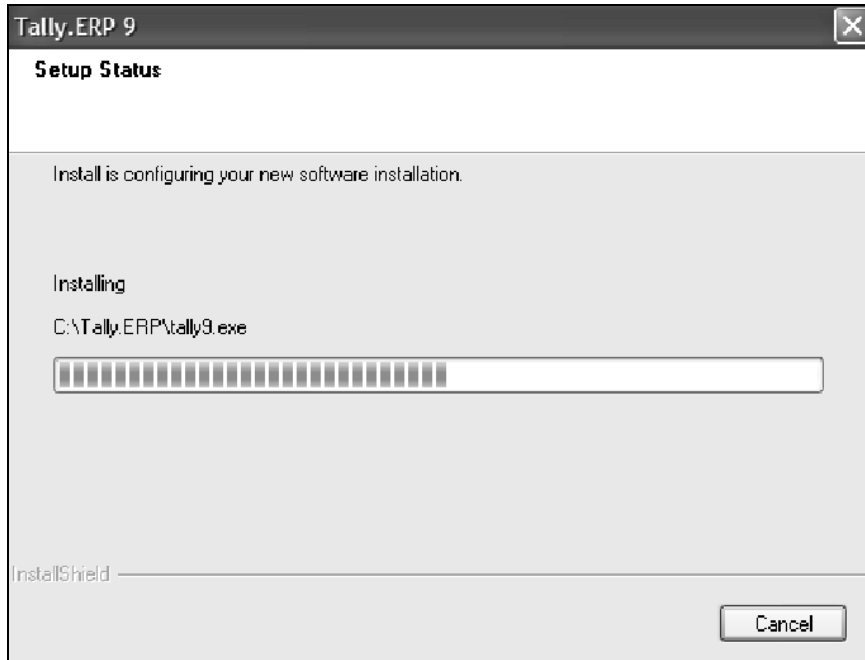
- **Configuration Directory:** Tally.ERP 9 configuration files reside in this directory.
  - **Language Directory:** Tally.ERP 9 language files (.dct) reside in this directory.
6. Specify the IP address of the MR Server/machine where you have installed **Tally.ERP 9 License Server**.
  7. Click the **Next** button. The **Country/Language Selection** page is displayed, as shown in the following figure.



*The Country/Language Selection Page*

8. Select the **Install Operating System Language Support** check box to install Tally.ERP 9 with multi-lingual support.
9. Select the **India/SAARC** option from the **Country Selection** list.

10. Click the **Install** button. The **Setup Status** page is displayed, as shown in the following figure.



*The Setup Status Page*

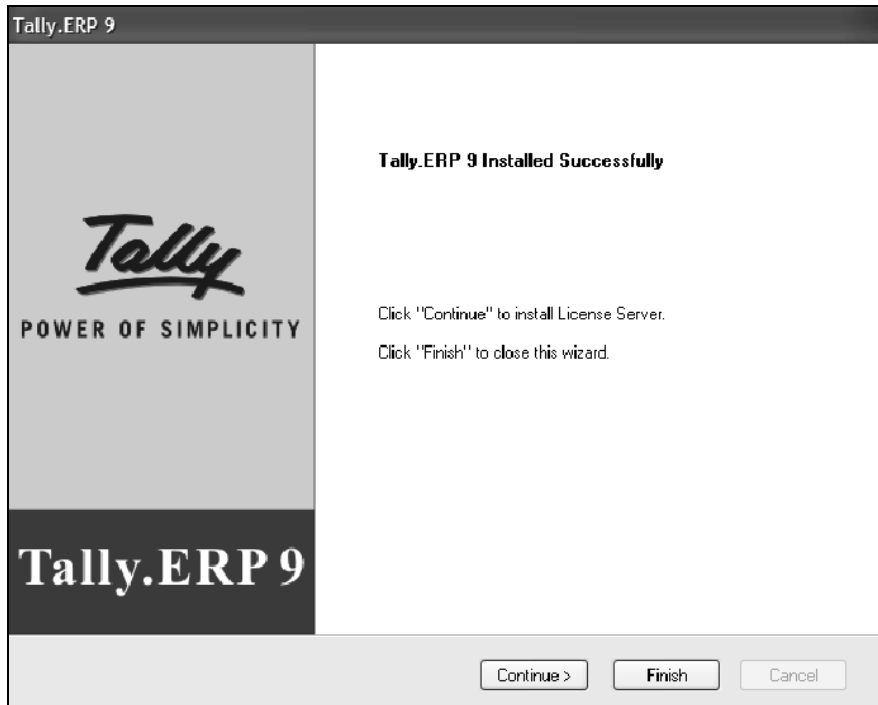
**Note**

To install Tally.ERP 9, you need to have administrator rights for the Application, Data, Configuration, and Language directory for Windows XP/Vista operating systems. To use Tally.ERP 9 in English **language** only, ensure that the **Install Operating Systems Language Support** check box is not selected.

**Note**

In case you are prompted for the language support files, insert the operating system's CD in the CD drive or click the **Browse** button to select the location for the i386 folder where the required language support files resides. Then, click the **OK** button to install the required Language support files. In case you click the **Cancel** button or do not have the operating system CD, the language support will not be available.

11. On the successful installation of Tally.ERP 9, the **Tally.ERP 9 Installed Successfully** page is displayed as shown in the following figure.



*The Tally.ERP 9 Installed Successfully Page*

12. Click the **Finish** button.

## Activating Tally.ERP 9 for Single Site

In order to activate Tally.ERP 9 for single site, you need to perform the following steps:

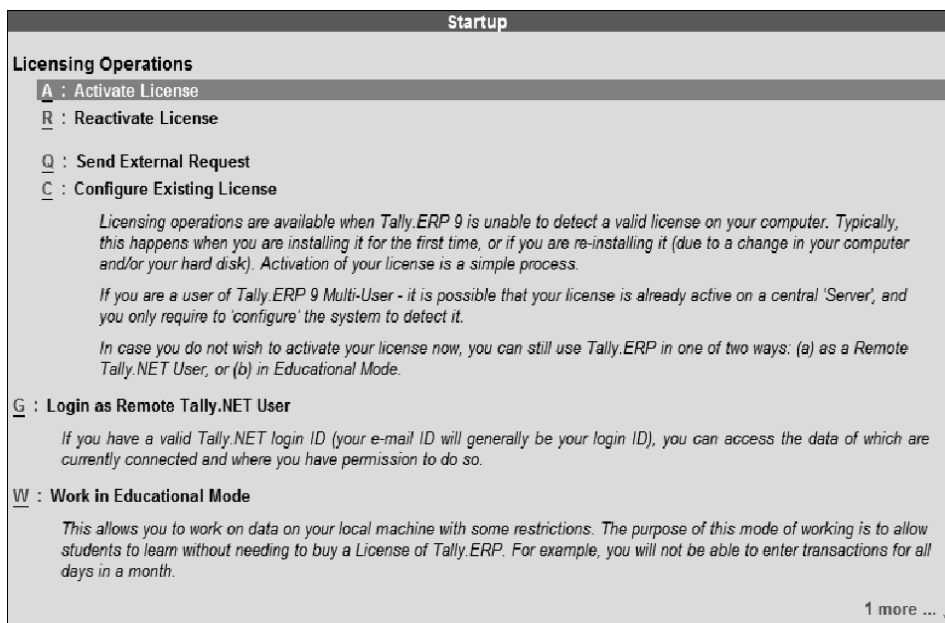
1. Activate Tally.ERP 9.
2. Unlock the License file.

### Activating Tally.ERP 9

To activate Tally.ERP 9, you need to perform the following steps:

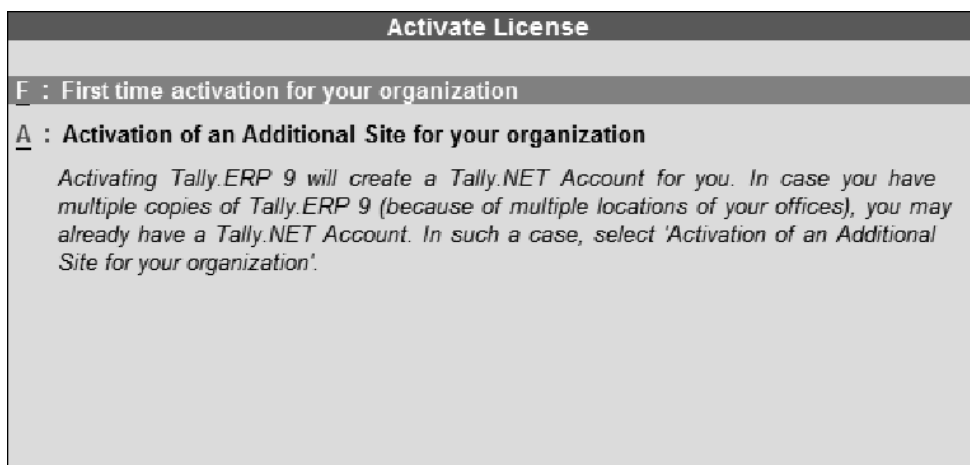
1. Click **Start→All Programs→Tally.ERP 9→Tally.ERP 9** to start the **Tally.ERP 9** application.

- When you start **Tally.ERP 9** for the first time, the **Startup** screen is displayed, as shown in the following figure.



*Startup Screen*

- Select the **Activate License** option and then press the **Enter** key. The **Activate License** screen is displayed.
- Select the **First time activation for your organization** option, as shown in the following figure.



*First Time Activation of the License*

5. Press the **Enter** key. The **Activate License** screen is displayed.
6. Type the serial number that came with your copy of Tally.ERP 9 in the **Serial Number** field.
7. Type the Activation key that came with your copy of Tally.ERP 9 in the **Activation Key** field.
8. Type your e-mail address in the **Email ID of Administrator** and **Repeat (E-mail ID of Administrator)** fields, as shown in the following figure. An account is created using the e-mail address provided and the specified serial number is linked to the account.

**Activate License**

Serial Number : **730003168**  
Activation Key : **PGT5H254T**

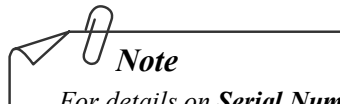
E-Mail ID of Administrator : **tallyuser@tallysolutions.com**  
Repeat (E-Mail ID of Administrator) : **tallyuser@tallysolutions.com**

*Activating your License is a simple two-step process. Once your Serial Number and Activation Key are confirmed, you will receive an E-Mail giving you some important details:*

1. Your Tally.NET Account ID (which you may later modify)
2. A License Key (which you will require to complete the Activation process)
3. Details on how to access your Tally.NET Account and use it effectively for your organization.

*Please remember that the Activation process can be completed only with the 'License Key' which is sent in the E-Mail to the Administrator. It is important, therefore, that a valid E-Mail is given.*

*Activation Form*



*For details on **Serial Number** and **Activation Key** refer to the additional documentation with the software CD.*

9. Press the **Enter** key. **Tally.ERP 9** searches for the Internet connectivity on your computer. If the Internet Connectivity is available, Tally.ERP 9 displays the message **Congratulations! Your Activation Request has been Processed. An encrypted file is now on your machine.**
10. Press the **Enter** key. This will close the **Activation Form**.



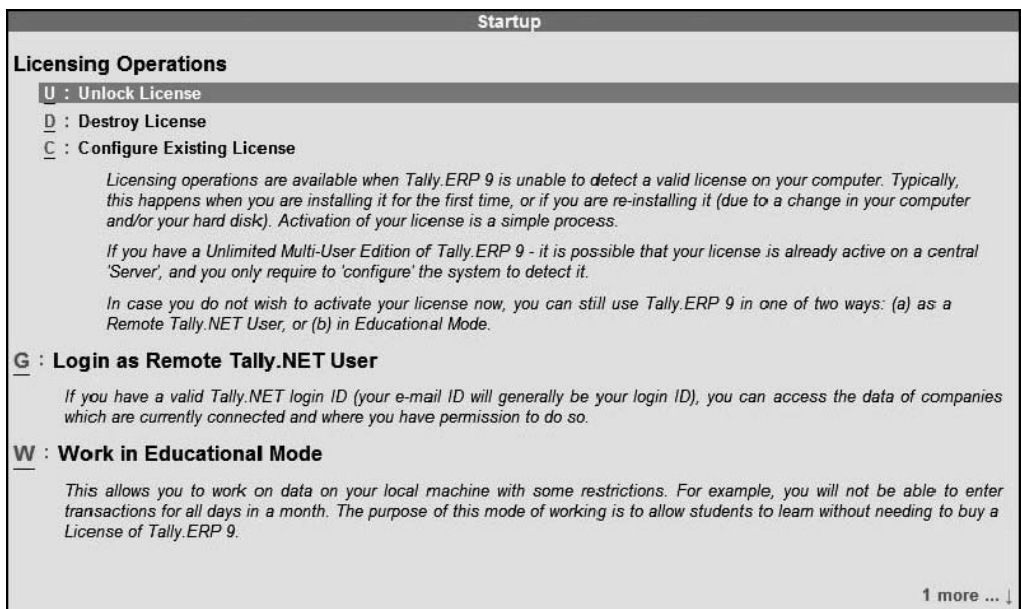
### Note

The Unlock key, Account information and Account password will be emailed separately to the specified e-mail id.

## Unlocking License File

To unlock the license file, you need to perform the following steps:

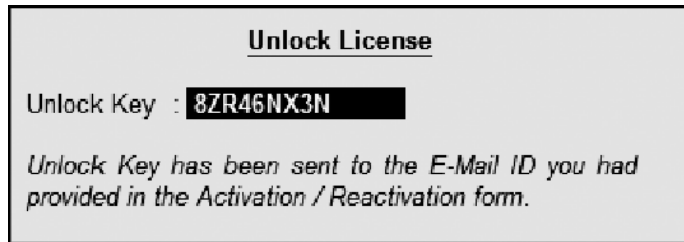
1. Access your e-mail and retrieve the unlock key before proceeding to unlock the license file.
2. Click **Start→All Programs→Tally.ERP 9→Tally.ERP 9** to open **Tally.ERP 9**. The license **Startup** screen is displayed.
3. Select the **Unlock License** option, as shown in the following figure.



Startup Screen

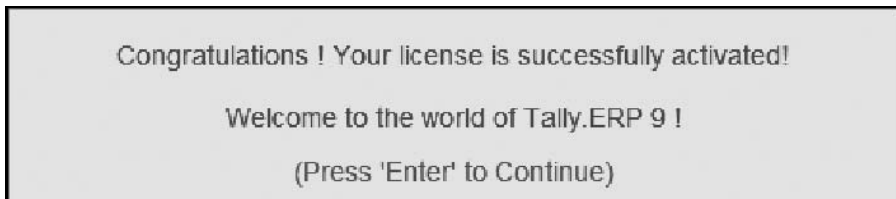
4. Press the **Enter** key. The **Unlock License** screen is displayed.

5. Type the unlock key retrieved from your e-mail in the **Unlock Key** field, as shown in the following figure.



*Unlock License Screen*

6. Press the **Enter** key. On successfully unlocking the license, Tally.ERP 9 displays a message as shown in the following figure.



*License Successfully Activated Message*

7. Press the **Enter** key to close the **Unlock License** screen.