

Contingency Plans for SAEL Hardware and Data

Southwest Acoustic Ecology Lab MMTD, SWFSC, NOAA Fisheries

Sites:

LJS Rm385 Acoustics Lab
LJS Rm390 Marine Turtle Demography Lab
LJS Rm420 Office (Shannon Rankin)
LJS 435.9 (K. Burger)
LJS 435.11 (C. Hom-Weaver)
LJS IT Server Room (MMTD-Acoustics(\\swc-storage4-s)(M:\))
LJS At-Sea Storage (one shelf, back & front)
10th Avenue Marine Terminal, San Diego

The Southwest Acoustic Ecology Lab, part of the Marine Mammal & Turtle Division at SWFSC/NOAA Fisheries, uses sound as a tool to study species protected under the Marine Mammal Protection Act and the Endangered Species Act. The sites identified above contain **data** collected by the [Southwest Acoustic Ecology Lab](#), and some spaces contain research equipment and supplies.

Specific information related to data are attached to this (hard copy) or included in this google folder. Not all data are backed up offsite, and care must be taken to ensure security and stability of data. Per [Federal Law](#), It is illegal to destroy government documents and records. Some data may be controlled by the Navy-NMFS Agreement and these data must be stored in a controlled environment (double-lock with limited access).

Contingency plans for offsite storage of data are in development, and until that time it should be assumed that no data has an offsite copy. Plans are currently in development for:

- Digitization of analog recordings
- Scanning (digitizing) paper notebooks
- Compiling metadata
- Archiving all digitized data and metadata according to PARR standards.

For Questions or concerns, please contact:

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Or whomever is available to represent SWFSC, NOAA Fisheries.