**Alma Cecilia Rodriguez Rodriguez**

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H1B C2C-Employer

**CAREER OBJECTIVE**

* Seeking the position of Sr. IT Program/Project Manager, where I can levarage more than 20 years‘ experience working in technology field in gathering requirements, gap analysis, systems implementation, upgrades, migration, integration, application deployment, engineering, software development, control systems, data analytics, manufacturing operations, infrastructure, data center migration, cloud implementation, client architectures, operating system, applications virtualization, and compliance. Managing complex projects from inception to completion with global teams, and large scale procurements. Ensuring project delivery success during the project life cycle using Waterfall, Agile, Scrum, SDLC, and Six Sigma methodologies, following business processes, and industry best practices. Industries - Strong experience in Automotive, Healthcare, Call Centers, Insurance, Steel, Oil & Gas, Manufacturing, and Energy Industries. Managing vendor relationship. Supervising vendors and contractors. Reporting project status to team members and all management levels.

**EDUCATION**

* Master of Sciences in Information Technology and Automation Systems, FHTE Germany 2004
* Master Certificate in Project Management, George Washington University 2006
* Bachelor Degree in Electronics and Communications Engineering, ITESM 1987
* Green Belt Six Sigma Certification, Motorola 2006
* Diploma in Management Skills, ITESM 2008
* Diploma in Telecomunicaciones, ITESM 1998
* Languages – Fluent in English & Spanish. Intermediate in French, Italian & German
* Training
  + ITIL, Motorola University June 2007, Skillsoft 2010
  + HIPAA Compliance, on-site TMS-Health, BR Florida, 2012
  + Agile Methodology, Project Management Training, Skillsoft 2013
  + Scrum Master, Project Management Training, Skillsoft 2013
  + PMBOK, Project Management Training, Skillsoft 2009, 2012

**PROFESSIONAL EXPERIENCE**

**IT Senior Project Manager**

CPS Energy (San Antonio, TX) 04/2015 – 12/2017

*Dynamic utility organization responsible for providing a valuable service to the community, Operation includes power plants, substations, transmission lines, customer service centers, work sites.*

Managed multiple Infrastructure and Applications projects in Energy Supply and Market Operations (ESMO) as part of the ECHO Program, participated in the migration and cutover of current environment to a new Data Center using Vblock and Pureflex technologies including virtual environment for 3 landscapes (DEV, QA, and PRD), and software upgrades. Applied project management methodology to get requirements, gather information, plan, implement, and manage project deliverables within constraints of time, cost and risk. Defined project, cutover, communications and resources plans, and interdependencies. Followed activities during project planning, implementation and cutover. Supervised team members including vendors and contractors until work completion and follow escalation processes as needed.

* Harmony Project – Defined Statement of Work
* ESMO-Business Critical-Phase\_1 – Led activities to migrate current systems to a new Data Center, build servers, create schemas/Data Guard, install and test Applications, and data migration. Led systems enhancements
  + *Systems Integration* - Documented integration data in current environment in the ESMO group including Business Critical (BDR, PCI, PI, Aligne, and Allegro) and GMS (OSII). Defined requirements for new environment, Diagrams, Interface Servers structure and communication links between systems, did Gap Analysis
  + *Aligne Enhancements*- Led tasks to create Security Reports and User Logging Reports
  + *Allegro Enhancements* -Led tasks to automate the trade upload process and message event that triggers email notifications, upload of prices from the middle office at a given time of the date, and setting up Allegro to send emails automatically
  + *PCI Enhancements -*Led tasks to improve performance and enhance data integration with other systems, create new interface with PI systems
  + *PI Enhancements*- Led tasks to upgrade to PI AF Infrastructure, and improve data transfer between PI and other systems
  + *BDR Enhancements* - Led tasks to document Process/Data, improve data transfers between BDR and other systems, improve data transformation process by using Informatica, and convert Crystal Reports to Tableau Reports
  + *Integration Enhancements* - Led tasks to improve data transfers between Data Exchange Server and other systems, define naming convention and folder structure, and document new process and data flow
* ESMO-Business Critical-Phase\_2 –
  + *Implement PCI new Modules* - Led activities with vendor and business users to: Install and configure Gas Management System, install and configure Data Management System (Data Warehouse-Settlement Analyzer, P&L Analyzer, Margin Analyzer, Deals, Outages) and integrate it with Business Repository System. Setup Power Deal Management Components, install and configure Asset Operations and Plant Interface.
  + *Enhance PCI Modules* – Led activities with vendor and business users to: Install and configure Embedded WebLogic License for ECHO Virtual Servers, setup Eclipse and CPS Custom Code Repository, install Real-Trade Pricing, configure new BI Analyzer, setup Data Archive Repository and Transition CSV based analyzer to new design.
  + *PI Monitoring* – Led activities with vendor, facilitated information to include all Business Critical servers (Windows & Linux) in the Monitoring System.
  + *PCI Steering Committee* – Present PCI projects and initiatives in pipeline to Directors, both Capital and O&M
  + *Tableau upgrade* – Led upgrade for Tableau from version 9.1 to version 10.1.5
  + *PCI-Eclipse* – Led setup Eclipse and CPS Custom Code repository
  + *PCI-WebLogic* – Led installation of embedded WebLogic license for ECHO virtual servers
  + *PCI-Real-Trade Pricing* – Led installation of real-trade pricing module to efficient and optimized costing (pricing) of Bilateral Transactions with counterparties, and transaction audit trail
  + *PCI-Settlement Analyzer* – Led configuration of new BI Analyzer for ERCOT Back Office Analytics
  + *PCI-Gas Management System* – Led implementation to migrate legacy Gas System to Java base system including: Gas Deal Capture, Gas Scheduling, Settlements; Storage, Transport, and Accounting Reporting; Capture and Schedule Sale Transactions; Interfaces, Storage and Transport flows; Line Pack Tracking; EOM Dashboard; Integrate the Gas System with PI. Led workshops to gather user requirements, define gap analysis, coordinate demos to demonstrate system capabilities, review with business users and vendors functional specifications, coordinate parallel operations of the new system before Go-Live.
  + *PCI-Data Warehouse System* – Led implementation to the Data Warehouse. Transition P&L Analyzer data from flat-file system to database management system. Integrate Settlement Analyzer, P&L Analyzer, Margin Analyzer, and Outages data with existing Business Data Repository (BDR). Enhance integration of existing Deals data between PCI GSMS and BDR. Support data analytics and ad-hoc reporting
  + *Data Warehouse Integration* – Coordinate with Analytics & Business Insight team to integrate the DW Data Mart with BDR, Informatica, and Tableau, review data source, ETLs, and task execution/scheduling
  + *PCI-Power Deals* – Led improvements in Credit/Risk, Confirm, Deals Checkout, Deal Invoicing Workflow, Deal Capture and Deal Price Entry screens
  + *PCI-Asset Operations* – Assist on implementation of Outage Management, Operator Logging, Plant Instructions, Plant Interface, GADS.
  + *Tableau* – Led data integrations with PCI systems
  + *Informatica* - Led data integration with Data Warehouse

**IT Senior Project Manager**

Tesoro Corporate (San Antonio, TX) 10/2014 – 04/2015

*One of the largest independent refiners and marketers of petroleum products in the US*

Managed IT projects of the Technical Operations group applying project management methodology to get requirements, gather information, do cost analysis and budgeting, forecast, plan, implement, and manage project deliverables within constraints of time, cost and risk. Lead vendors and contractors, follow up on quotes, statement of work, purchase orders, track equipment/services, work completion. Follow escalation and communication process.

* Upgrade HQ Campus Network – Led upgrade to Cisco Switches to keep network hardware under support contracts, upgrade digital media systems to deliver multimedia to 100 locations, upgrade wireless access points with higher bandwidth for faster network communications and density capability for more wireless end points and to avoid interference with older protocols
* SQL Server Remediation – Led tasks to reduce the total number of SQL CPU cores used to reduce the licensing costs
* 2nd telecommunication room – Led tasks to add capacity and potential redundancy in the future. Be prepared for new business initiatives that require telecommunications outage and avoid outages of existing circuits
* Production Monthly Maintenance – Led tasks to Patch Deployments, keep environment compliant with patching updates, minimize downtime and reduce risk. Define tasks (drive expansions, updates, firmware updates, server remediation and virtualization, blade moves from row to row, monthly shutdowns, reboots, cleanup, startups and testing of all systems), provide planning, supervise approvals and execution of the processes
* Service Now – Use system to open projects, manage upgrades, project tasks, communication requests and general tickets, track activities, assign priorities, assign and manage resources, and assign cost center. Work with Service Now admin as needed. Led the Change Management meeting with technical teams, plan changes and timeframes, use automated change notifications. Improve customer satisfaction taking advantage of Incident and Problem Management. Use Service Level Management to prioritize, reassign resources, and escalate issues.

**IT Senior Project Manager** 10/2008 – 12/2013

**ACS / XEROX / ATOS** (Monterrey, NL-Mexico) **- Chubb Group of Insurance Companies** (Warren, NJ), **Healthcare** (USA), **TMS Health-Pharma Call Centers** (Boca Raton, FL)

*World’s leading technology and services in business process and document management*

Clients:

Managed multiple Infrastructure and Applications projects with global teams in a cross functional matrix environment, led tasks to install, upgrade, configure, and setup applications. Follow PMI methodology to define Charters, Feasibility study, Scope, Milestones, Schedule, Status report, prioritization, Critical Path, Issues and Risk. Followed escalation and communication processes. Supervised contractors and vendors

* Gathered information about Development practices and processes using Rangers Application Lifecycle Management (ALM)
* Integrated TMS to Xerox MPLS, Critical Watch, Helpdesk, and Firewalls.
* Did feasibility study to migrate Desktops from XP to Windows 7. Gather information on Desktops, Operating Systems and Applications. Perform Cost Analysis, perform Security Analysis, prepare and lead Presentations.
* Procured new Hardware, work with Desktop team and SBU’s to identify old hardware that need to be replaced to work with Win7
* Tested Applications with Win7, work with the Development team to identify Internal and Vendor applications that require development to properly work with Win7
* Migrated Desktops OS from XP to Windows 7 in USA & International sites to avoid network attacks that could propagate to the share Xerox Network, fail internal and customer audits, fines and loss of business, and costs of XP support allowing systems to be compliant and continue support from Microsoft in antivirus, phone, patches, and hotfixes with Win7 systems. Led upgrade, migration, integration and deployment of operating system using SCCM
* Analyzed Payer Database to allow access from a Website
* Implemented ObserveIT to allow supervisors to monitor Agents to address security and compliance challenges
* Upgraded inContact from Pro-NG to take advantage of new features in NG platform
* Assured TMS has the minimum security baseline Xerox requirements, being compliant in XISO Audits, Call Center Environment, Security Standards, IIS and Network Devices
* Migrated Lotus Notes Email to Xerox Exchange platform to allow corporate access to contacts and calendars, use corporate Licenses, on-going support
* Deployed Tivoli wireless package which enables wireless drivers and installs Think Vantage Access Connections software to control wireless connectivity in all USA sites and allow 100% employees to access wireless connection
* Implemented SCCM, build out SCCM Infrastructure in USA & International environments, led tasks to install Central site, Primary and Secondary servers, and Distribution points, deploy SCCM Agent in all USA & International desktops, laptops and tablets. Defined Run Book. Saved $300,000 / year on Tivoli License renewal
* Converted existing Tivoli packages into SCCM to deploy security patches and software applications
* Developed a file transfer system based on SCCM to transfer application code files to selected servers
* Built out VM/Linux WebSphere environments and cutover application to the new environment to decommission old AIX servers
* Upgraded Antivirus 10.1x and Symantec firewall 5.1 to Symantec Enterprise 11, Install Central sites, SQL databases and Group Update Provider, deploy SEP11 client to desktops and servers
* Developed Database for Disaster Recovery. Got reports of servers involved in a Disaster by location, applications, servers with specific Applications
* Implement VOIP Auto Negotiate in desktops, printers and digital senders in all USA sites. Reduce cost and time of access
* Migrated and replaced CISCO Switches/Modules which have already become unsupported by Cisco. Kept network hardware under support contracts and prepared sites with upgrades of VoIP readiness
* Upgraded FOCUS version 7.6.5 in the mainframe test, branch and production environments to accept new DB2 ISO date format
* Upgraded GA version of DB2 to enable New Function Mode under DB2 V8.1
* Increased capacity on the NAS storage filers in Warren Data Center
* Virtualized servers. Cost reduction due to migration of 23 servers to Virtual environment on returning leased servers
* Relocated, closed, opened sites in different USA locations
* Closed Data Center. Migrated servers to other Data Center. Coordinate tasks for server’s backups, decommissioning, and shipping. Removed all remaining infrastructure and backup tapes, consolidate all assets related databases, determined ownership, arranged for pickup, disposal process, decommissioned of all hardware, servers, virtual hosts, network equipment, storage and backup infrastructure, scrubbed data from all devices as needed, returned leased servers, finalized maintenance contracts
* Service Now – Use system to open projects, manage upgrades, open and plan project tasks, follow up migration and decommission tasks, assign priorities, assign and manage resources, check statuses, assign cost center, resolve issues, do escalations as needed, manage communications, manage notifications, and improve customer satisfaction using Change Management, Incident Management, Problem Management, Service Level Management, and Dashboards. Track inventory details of hardware, devices and virtual assets using Asset Management and Configuration Management Database

**IT Project Manager** 05/2004 – 09/2008

Motorola – Continental (Nogales, SO-Mexico, Seguin-TX)

*Manufacturing building automotive body & security electronic modules and Telematics*

Managed multiple IT projects with Oracle Databases and Application in manufacturing lines, supported traceability line control system, new products implementation, data analysis, transfer lines from US to Mexico.

Data Analytics to identify products with defect and recalls.

Data management for Telematics products, coordinated activities with Verizon/ATT, development and product teams

* Transferred Telematics Production Lines from USA to Mexico, instances and products migration, led tasks to define 00R, data components to be stored in product and be printed in labels. Defined data transfer involved with suppliers, customers, service providers, or other sites. Improved process and reduced manufacturing costs
* Applications – Led vendors and coordinate users during requirements, planning and implementation of new applications, customization, data integration, and upgrades
* Data Management - Managed data components for Telematics like ESN, MEID, MIN, MDN, SID, STID, Bluetooth, Pass Code, IMEI, GAT, ICCID, Pin, and Puk. Developed code to calculate algorithms.
* Data Integration – Ensured data flow between databases and all different systems and applications
* Implemented Traceability Line Control System solutions for new products launch and transfer lines. Allowed trace new Models. Managed work in process units. Setup new products in Database. Installed and configure new clients. Prepared units to be reworked. Supported production. Did data analysis for units
* Upgraded Application in the production line. Worked with vendors, Processed and Quality teams
* Developed and implement SPC Application. Reduced defective production in 80%. Developed statistical application to automatically produce every hour control charts in real-time. Did cost-benefit analysis. Prepared training material for Motorola University. Trained users. Did analysis to integrate real-time data to a corporate Dashboard. Implemented SPC in 2 Motorola plants
* Implemented traceability stations. Allowed trace production with major accuracy. Eliminated external inspection. Reduced scrap in 80%
* Implemented stations to ensure data management. Eliminated 100% of duplicate phones assigned to Telematics modules
* Analyzed data from recalls. Got reports of defective modules produced in any specific period of time, using specific lot of components, etc. Isolated defective production to be reworked
* Installed new stations. Improved process in Body & Security Lines

**Master Thesis** 08/2003 - 02/2004

Siemens AG, IT Plant Solutions (Erlangen, BW-Germany)

*Leader of automation technology products engineered and manufactured for all industrial sectors*

* Developed interface for Aucotec to transfer data in between ‘Engineering Base’ and ‘Step7’
* Analyzed system, tested Beta versions, created programs to transfer data to/into XML file, created UML diagrams to model the process
* Created a Demo Project in ‘Engineering Base’ system, including configuration, definition of cabinets, electrical devices, and control equipment. Created drawings in Visio

**Project Leader** 05/2000 - 08/2002

Silvertech de Mexico (Monterrey, NL-Mexico)

*Provides full Engineering, Procurement and Construction services that are tailored to meet the specific needs of the Oil & Gas, Petrochemical, Water and Wastewater, Sewage treatment and Industrial sectors*

* Led Automation projects for Honeywell and Pemex. Coordinated schematics design, analyzed process functional specifications and P&ID drawings for automation projects in Oil Industry. Configured DPC systems
* Designed screens and wrote HMI functional specification
* Configured applications to monitor process, operation reports, process analysis and diagnostics, trending, and historical data
* Support and maintain user interfaces applications

**Consultant** 09/1999 - 12/1999

Z Technologies (Monterrey, NL-Mexico)

*Full service process control engineering providing cost effective automation to virtually any industrial process*

* Participated in Automation projects for Oil & Gas Arabian Oil and Pemex. Coordinated schematics, wiring design and cable schedules. Analyzed P&ID drawings for projects in Oil Industry.

**Project Leader** 05/1988 - 08/1999

AMI (GE) (Monterrey, NL-Mexico)

*Control and automation know-how and expertise, allow us to satisfy the specific needs of our customers on different industry fields, where we apply the state-of-the-art in control technologies*

* Led, design, development, commissioning and start up automation projects in Steel & Automotive Industry (**United States**: Chaparral Steel (Dallas-TX, Richmond-VA), Steel Dynamics (NC), Ford Motor Co Headquarters (Dearborn, MI); Trinidad **& Tobago**: Caribbean Ispat; **Mexico**: AHMSA, HYLSA, IMSA, Ford Motor Co.; **Germany**: GEGA)
* Quoted instrumentation and control equipment, wrote proposal for customers, configured control system for specific applications. Supervised equipment purchase, import, export and shipments. Verified that equipment is properly installed on site. Assured Hardware and Software integration. Troubleshoot outcome issues. Participated in Company exhibits in Mexico
* Defined project schedule, resources and milestones. Documented project meetings, communicate status to team members and customer. Assured integration system meets customer automation needs. Assured objectives were reached within established deadlines. Led project closeout
* Configured control system. Configured equipment and installed networks. Defined data transfer in between equipment and communication protocol
* Defined functional specifications based on P&ID diagrams and machine processes. Determined Hardware configuration and List of Inputs/Outputs. Coordinated AutoCAD team. Designed electrical diagrams, wiring and cable schedule diagrams. Wrote PLC programs. Wrote diagnostic programs (MSL) for Transfer machines. Implemented PLC Networks, configured and communicated electronic Displays with PLCs
* Designed screens and wrote HMI functional specification. Configured applications to monitor process, operation reports, process analysis and diagnostics, trending, and historical data. Monitored test routines. Clarified any technical issue and performed any required hardware/software modification

**Sales Engineer**  01/1988 - 05/1988

Industrial ProControl (Monterrey, NL-Mexico)

*Control and automation company*

* Quoted instrumentation and control equipment. Configure equipment to design control systems. Wrote PLC programs (Ladder Logic)

**Researcher assistant**  08/1987 - 12/1987

ITESM (Monterrey, NL-Mexico)

*Tecnologico de Monterrey is an Educational Institution*

* Designed schematics for a TV Response project using CBDS (CAM System)

**Intern** 06/1987 - 07/1987

ITESM (Queretaro, Qro-Mexico)

*Tecnologico de Monterrey is an Educational Institution*

* Designed a radio and television closed circuit

**SUMMARY OF QUALIFICATIONS**

* Accountable skills – Very responsible, liable, answerable
* Agile practices knowledge –Strong experience managing software development projects with Agile principles, tools and techniques, excellent understanding scaled Agile environments and Scrum practices. Experience in organizing team restrospective meetings as well as daily stand up meetings
* Analytic skills -Excellent anlalytical skills in project management disciplines, requirements analysis, change management and quality assurance
* Business Intellegence skills – Experience leading BI projects, excellent knowledge on BI patters and BI architecture. Goo d undersanding of Tech Stack for BI Applications. Led legacy system migration to BI systems, working with business users, vendors, contractors to gather requirements, planning, and implementation. Experience with Databases, and data management, leading Datawarehouse, Tableau and Informatica projects
* Business oriented – Ability to aligne to company goals and line of business. Ability to work with business to make them understand how the applications and new technologies can improve business processing. Research new technology and develop business cases. Understand business objectives and problems, identify alternative solutions, perform feasibility studies and cost/benefit analysis. Strong organization. Excellent presentation.
* Change oriented - Demostrated effectiveness in a very fast-paced and dynamic environment, change-oriented work environment
* Coach skills - Lead coaching, training and developing of team peers as needed, defining comprehensive trainings. Ability to coach and mentor project team members in project management
* Collaboration skills – Extreme collaborative with team peers, skills to motivate teams
* Communication skills – Define and follow communication plan. Great ability to communicate person to person, one-o-one with team pears. Strong communication skills in group situations with IT and business organization. Excellent interpersonal and relationship communication skills with key business process owners, stakeholders, team members, customer, consulting team, and multiple work streams,. Ability to interact and report to senior management, VP, and executive levels of management. Excellent writing and verbal communication skills.
* Customer oriented – Excellent customer service. Ability to translate customer needs into solutions, define business processes, data needs, requirements, write business cases
* Cut Overs skills – Define cutover plan. Coordinate with team members and stakeholders to complete activities defined in cutover plan. Coordinate diferent cutover activities for diferent projects. Follow change management process to coordinate activities during cutover. Identify issues, conflicts and interdependencies between diferent projects and cutover plans. Define plans for all projects having interdependencies. Schedule and lead Go/NoGo Cutover meetings
* Data Analytics skills – Experience leading projects involving data analytics, and reports
* Detail oriented – Great ability to pay attention to the details and understand causes instead of just the effets.
* Facilitation skills – Great meeting facilitator, leading project meetings and calls to communicate status, determine actions, next steps, and issues that may impact projects
* Flexibility skills – highly adaptive individual
* Goals oriented - Direct the work of the project team driving for results to meet project milestones. Assertiveness team member capable of achieving the team goals focusing in accpuntability and issues resolution. Ensure appropriate processes, data quality, and systems delivery by lanning and organizing work to meet goals and complete multiple assignments without compromissing accuracy
* Leadership skills - Strong leadership managing projects and teams, taking initiative and ownership of projects. Lead development team to modernize system, and support business area
* Management skills - Ability to engage with and manage stakeholders, client, business users, vendors, and contractors dealing with technology solutions. Ability to manage project even without domain technology expertise by leveraging experts. Strong skills negotiating, influencing, leading, delegating working in change management, conflict management, and strategic planning
* Migrations skills – Strong experience in Infrastructure Migrations, Data Center Migrations, and Applications Migrations
* Multitasking skills - Ability to work in multiple large to medium projects concurrently with many moving parts, and post-project support
* Organization skills – highly organized
* Problem Solving oriented - Highly developed influencing skills to communicate complex issues with senior and executive management. Monitor Business Stakeholders concerns and issues. Strong conflict mangement and resolution of the issues. Lead solution complex technical problems. Ability to identify, monitor and escalate issues to sponsors, stakeholders, and vendors as needed
* Presentations skills - Ability to create and deliver effective presentations, and adjust material for different audience types. Prepare and deliver presentations and proposals to communicate strategy and approach, visualize program objectives per phases, timely, and accurate status
* Project Management Office skills – Apply effective command of PMO related methods, processes, procedures, and tools to achieve project outcomes, deliverables and documentation. Folow company, program and operational IT governance requirements, incorporating all required processes, procedures, and methodologies, industry standard, best practicies, project management theory, practical applications, and procedures for users. Plan, develop, and execute effective project kick-offs to properly launch project teams and project steering. Lead and facilitate project design sessions to ascertain scope and requirements including project delivery strategies and integrated project master plan. Ensure proper project planning and design, scope management, resource plan to support requirements, coordination of team assignment and mobilization, coordination of work efforts, monitoring of project deliverables, quality/gate reviews and issue identification, escalation and resolution, change management strategy and planning, coordinating the development, testing, installation, transition to production operations and post-implementation reviews including the planning and coordination of the non-technical aspects of the project that involves organization change management, training and adoption of the solution. Deploy and provide training to project team in appropriate project management methodologies, process, procedures, and standards to ensure alignment with the IT delivery processes for effective solution delivery
* Project Management skills – Strong PM core skills, and process knowledge. Define and negotiate SOWs, project scope, goals and deliverables, and manage scope changes with portafolio / project steering. Oversee requirements gathering with vendor resources, internal business SMEs, stakeholders, IT architects, IT business analysts, and developers. Author, develop and maintain project airtefacts including Project Charter, Budget Tracker, WBS, Plans, Schedule, Status Dashboard, Timeline, deliverables, work-streams, training, change management, and other project artifacts. Develop project budget, track variance and escalate accordingly with recommended corrective actions. Deploy IT Solutions working with technical teams, project managers, management, vendors, contractors and end-users. Ability to manage and ahere to project scope, schedule, quality, and budget; follow up on project PO’s and costs. Manage project resources allocation, work to secure Business and IT resources. Be responsible for technical and overall project management on large and small projects. Monitor and ensure project is on budget, scope, and schedule; escalate or problem-solve or secure approvals for change. Provide project status and timely reporting to stakeholders through appropriate adoption of processes and reporting. Manage project/portafolio steering project updates. Assemble final project documentation and deliverables in PMO repository, using project management software and scheduling tools. Coordinate project completion review. Manage and ensure proper transition of projects to Business and operations/production as per agreed upon scope. Ensure project satisfies end-use quality requirements, and optimal user adoption of resulting project solution
* Prioritization skills - Ability to establish priorities for development activities. Work closely with the project sponsor and IT senior management to understand and prioritize project tasks
* Quality oriented – Experience working with internal Quality and IT Compliance to ensure solutions comply with regulations throughout the solution lifecycle. Review, monitor, and evaluate project deliverables and quality. Ensure delivery of IT services through Service Level Agreements (SLA) with end users and contractors, and ensure IT systems performance using monitoring systems
* Risks oriented – Ability to identify and provide risks and develop strategies to mitigate them in a mitigation plan. Define Risk Management Plan. Escalate risks as appropriate if relevant
* SAP skills – Lead blueprint design. Experience using SAP modules: Human Resources, Purchasing, Financial.
* Self-motivated skills – Self motivated individual, capable to manage the multiple activities that a high paced project demands
* System Interdependencies skills – Excellent understanding of systems interdependencies and data integration. Manage the interdependencies between key work-streams. Ensure work-stream leads ar on track or report variance
* Software Development skills – Extensive understanding of the software development and the software development lifecycle. Ability to work with developers to translate requirements into technical specifications
* Social skills – Highly social individual capable of bonding with all personalities. High energy capable of transfering the feeling to peers
* Tracking skills – Exceptional ability to generate and implement tracking metrics as velocity, burn charts, etc
* Team player skills - Build an effective team. Savvy working with both technology and business partners across the organization in a collaborative way. Ability to work with stakeholders to review technical guidance and understand capabilities that can be applied and implemented, work cooperatively with team players in a professional office environment. Ability to work with remote and global teams in diferent locations around the world
* Upgrades skills – Strong experience leading projects to upgrade OS, and Applications

**ADDITIONAL SKILLS**

* Tools: Microsoft Office applications- MS Project, Visio, Word, Excel, Power Point, Lotus Notes, SharePoint, SAP, Service Now, Project Server, Clarity / Peregrine, Remedy. Cherwell / Windows, UNIX & DOS. / MS-SQL, MS Access, Oracle, Toad, Brio / HTML, XML, UML, VBA. / AutoCAD, PLC, HMI, Minitab
* Systems: SAP, Network Client-Server, Virtual Reality, Image Processing, Web Reports applications
* Scripting: Java, C/C++, Matlab/Simulink, Visual Basic, .net, VRML Script, Unix, Linux

**ACTIVITIES AND HONORS**

* Student Association, Assistant, ITESM, Mexico, 1985-1986
* ITESM Honorific Mention, Mexico, 1987
* ITESM Scholarship, Mexico, 1983-1987
* KAAD Scholarship, Germany, 2002-2004