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SAMAHAAN Act No. 1 of 2024

AN ACT ESTABLISHING THE SAMAHAN POLITICAL AFFAIRS AND ENGAGEMENT DEPARTMENT (SPAED)

Authored by: Hon. Sung Goon L. Acosta

ARTICLE I General Provisions

- SECTION 1** **Short Title.** This Act shall otherwise be known as the "SAMAHAN Political Affairs and Engagement Act."
- SECTION 2** **Declaration of Policy.** The Samahan ng Mga Mag-Aaral ng Pamantasang Ateneo de Davao (SAMAHAN) acknowledges the essential role of political engagement and advocacy in student governance. This Act aims to establish the SAMAHAN Political Affairs and Engagement Department to centralize and coordinate efforts in political advocacy, as well as enhance student awareness and involvement in political processes. The Department will operate in accordance with its Code of Internal Procedures and implement flagship projects to support its mission.
- SECTION 3** **Scope.** This Act shall apply to the creation, organization, and operational functions of the SAMAHAN Political Affairs and Engagement Department, including its roles, responsibilities, and interaction with other SAMAHAN departments, student organizations, and external entities.
- SECTION 4** **Definition of Terms.** For the purposes of this Act, the following terms are defined as follows:
- SAMAHAN Political Affairs and Engagement Department (SPAED) – The department established by this Act is responsible for coordinating political advocacy, enhancing student engagement in political processes, and implementing related projects.
 - Code of Internal Procedures – The set of rules and guidelines governing the operations and conduct of the SPAED, which is attached as Exhibit A.
 - Flagship Projects – Major initiatives and programs undertaken by SPAED to achieve its objectives, including but not limited to



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advocacy campaigns, educational seminars, and student forums, as shown in Exhibit B.

ARTICLE II

Purpose and Other Preliminary Provisions

SECTION 1 Purpose. The purpose of SPAED is to:

- a. Centralize and streamline political advocacy efforts within SAMAHAN.
- b. Enhance student awareness and understanding of political processes and issues.
- c. Foster active student participation in political and civic activities.
- d. Collaborate with other departments, student organizations, and external entities to promote political awareness and involvement.

SECTION 2 Establishment of the Department. The SPAED is hereby established within SAMAHAN as a distinct entity under the Office of the SAMAHAN Vice President.

SECTION 3 Roles and Responsibilities. SPAED shall:

- a. Develop and implement strategies for political advocacy and student engagement.
- b. Organize events, seminars, and forums related to political issues and processes.
- c. Collaborate with other SAMAHAN departments and student organizations to promote political awareness and involvement.
- d. Maintain a repository of information and resources related to political engagement and advocacy.

SECTION 4 Operational Significance. The creation of SPAED represents a strategic enhancement in the organizational structure of SAMAHAN, aimed at addressing the complexities of political engagement within the student body. The department's establishment under the Office of the SAMAHAN Vice President ensures high-level oversight and integration with SAMAHAN's broader governance framework. SPAED will be equipped with the mandate to:

- a. Formulate and execute a comprehensive policy framework for political advocacy that aligns with SAMAHAN's strategic objectives.
- b. Design and implement a robust system for tracking and evaluating the impact of political engagement initiatives.



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- c. Develop partnerships with relevant student organizations, academic institutions, and external stakeholders to amplify the department's reach and effectiveness.
- d. Allocate resources and manage budgetary considerations in a manner that maximizes operational efficiency and program effectiveness.
- e. Ensure compliance with all relevant regulations and internal procedures, providing periodic reports to the SAMAHAN Vice President on the department's performance and strategic outcomes.

ARTICLE III Final Provisions

- SECTION 1** **Repealing Clause.** All other laws, rules, or regulations contrary to or inconsistent with this Act are hereby repealed or modified accordingly.
- SECTION 2** **Separability Clause.** If any provision of this Act is held to be invalid or unconstitutional, the remaining provisions shall continue in full force and effect.
- SECTION 3** **Effectivity.** This Act shall take effect immediately, following its approval by the Student Assembly and publication in the official student government channels.



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SAMAHAN POLITICAL AFFAIRS AND ENGAGEMENTS DEPARTMENT CODE OF INTERNAL PROCEDURE

The Code of Internal Procedure of the Political Affairs Department of the Samahan ng
Mga Mag-Aaral ng Pamantasang Ateneo de Davao
(SAMAHAN)



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Exhibit A: SAMAHAN Code of Internal Procedures

SAMAHAN Political Affairs and Engagements Department

SPAED Executive Board Officers

A.Y. 2024-2025

Preamble

We, the members of the Political Affairs and Engagements Department of the Samahan ng mga Mag-Aaral ng Pamantasang Ateneo de Davao, recognizing the crucial role of political engagement and leadership in shaping the future of our university and society, hereby establish this department to promote informed and active participation among students.

Guided by the principles of justice, vision, and service, the Political Affairs and Engagements Department pledges to uphold the highest standards of service and commitment to our community. Together, we strive to build a more engaged, informed, and empowered student body, ready to take on the challenges of today and tomorrow.

Part I. Name and Insignia

- Section 1.** **Name.** These statutes shall be known as the SAMAHAN Political Affairs and Engagements Department Code of Internal Procedures. For brevity, it shall be referred to as the "SPAED CIP".
- Section 2.** The SAMAHAN Political Affairs and Engagements Department insignia reflects the core values of the department.



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1. The spade epitomizes strength and authority, encapsulating resilience and determination in leadership, thereby aligning with the Jesuit dedication of *magis*, striving for excellence in all endeavors.
2. The scales of justice encapsulate principles of fairness, equality, and impartiality— values that lie at the core of the Atenean mission, ensuring the administration of justice without bias and resonating with the Jesuit tenet of *faith that does justice*.
3. The lion is a symbol rich in historical and cultural significance, embodying authority and service. It represents a dual commitment: to lead with strength and courage while serving the community with dedication and humility. This balance is essential for true leadership, mirroring the Jesuit ideal of being *men and women for others*, where authority is exercised with a sense of responsibility and care for others.
4. A torch symbolizes enlightenment and the spark of active participation. In the Atenean tradition, the torch reflects the Jesuit value of *cura personalis*, which serves as a reminder that leaders should continuously seek enlightenment and encourage others to contribute their unique perspectives and energies to communal efforts.
5. These principles serve as the foundation guiding the Political Affairs and Engagements Department in its pursuit of holistic governance for the University, its students, and society.

Part II. Statement of Objectives and Principles

- Section 1.** **Declaration of Policy.** The SPAED CIP is intended to serve as the directive measure for the proceedings of the SPAED Executive Board.
- Section 2.** The provisions of the SPAED CIP are to be regarded by the members of the department as part and parcel of their duties as the SPAED Executive Board and Divisions.



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Section 3. The Internal Vice President and the Secretary-General are called upon to implement this code.

Section 4. The SPAED department strives to:

1. Champion fairness and equity, ensuring that every voice is heard and every individual is treated with respect and dignity.
2. Prepare the next generation of leaders to navigate and shape the ever-evolving political landscape with insight and foresight.
3. Make a positive impact, embodying the spirit of selfless service and commitment to the greater good.
4. Promote active engagement and meaningful dialogue, creating platforms for open communication, constructive debate, and collaborative problem-solving.
5. Fulfill the duties and responsibilities as a member of the department and ensure to be at the helm of political affairs and engagement inside the four corners of the university and beyond.

Part III. Membership

Section 1. **Structure of the SPAED Executive Board.** The SPAED Executive Board is composed of six (6) individuals.

The following are included in the Board:

1. Director
2. Deputy Director
3. Internal Vice-President
4. External Vice-President
5. Secretary-General
6. Finance Officer



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Section 2.

Qualification of the SPAED Executive Board. The members of the SPAED Executive Board shall have the following qualifications:

1. Must possess a leadership quality and a sense of responsibility.
2. Must have no major disciplinary record as defined by the college handbook unless exceptions are provided by the Office of Student Affairs.
3. Must be a bona-fide student of Ateneo de Davao University, having the minimum QPI requirement stated in the of the AddU student handbook.

Section 3.

SPAED Divisions. The SPAED Divisions are the workforce of the Executive Board to discharge specific functions properly. A Division Head shall be appointed by the Executive Board for each department under their respective offices. The Divisions established by the Board are as follows:

1. External Relations Division
2. Research and Development Division
3. Diplomatic Affairs Division
4. Productions Division
5. Logistics Division
6. Publicity Division
7. Creatives Division



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Section 4.

Definition and Scope of the SPAED Divisions.

1. The External Relations Division oversees the establishment and maintenance of relationships with external stakeholders, including government agencies and partner organizations. This division focuses on fostering collaboration, networking, and partnerships to support the organization's objectives. This division shall be under the Office of the External Vice-President.
2. The Research and Development Division conducts in-depth research, analysis, and strategic planning to support organizational objectives and decision-making processes. This division identifies trends, opportunities, and challenges, develops innovative solutions and initiatives, and ensures data-driven decision-making across the organization. This division shall be under the Office of the Internal Vice-President.
3. The Diplomatic Affairs Division manages diplomatic relations, international partnerships, and representation in diplomatic forums and events. This division promotes diplomacy, international cooperation, and global engagement per the organization's mission. This division shall be under the Office of the External Vice-President.
4. The Productions Division plans, organizes, and executes events, programs, and initiatives that align with the organization's mission and engage stakeholders effectively. This division ensures the successful implementation of events and programs through strategic planning, logistical coordination, participant engagement, and outcome evaluation. This division shall be under the Office of the Internal Vice-President.
5. The Logistics Division shall manage the overseeing the procurement, storage, and delivery of resources to their intended location. This division shall ensure that all the materials needed for the event is managed accordingly and



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prepared. This division shall be managed by the Finance Officer.

6. The Publicity Division manages the organization's public image, communications, and media relations to enhance awareness and promote the organization's initiatives. This division develops and implements strategic communication efforts, including media relations, content creation, social media management, branding, marketing campaigns, and internal/external communications. This division shall be under the Office of the Secretary-General, spearheaded by the Public Relations Officer.
7. The Creatives Division will spearhead the creative publication materials needed for events of the department. This division shall develop necessary strategic designs and layout plans. This division shall be under the Office of the Internal Vice-President and shall be spearheaded by the Creatives Officer.

Section 5.

SPAED Division Officer and Deputies. The SPAED Division Head leads the division, sets strategic goals, and represents the department to the student government and external entities. Responsible for overall coordination and supervision are as outlined:

- 1) External Relations Officer
- 2) Deputy External Relations Officer
- 3) Research and Development Officer
- 4) Deputy Research and Development Officer
- 5) Diplomatic Relations Officer
- 6) Deputy Diplomatic Relations Officer
- 7) Productions Officer
- 8) Deputy Productions Officer
- 9) Creatives Officer
- 10) Deputy Creatives Officer
- 11) Public Officer
- 12) Deputy Public Officer



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- 13) Finance Officer
- 14) Deputy Finance Officer
- 15) Logistics Officer
- 16) Deputy Logistics Officer

Section 6.

SPAED Deputies. The SPAED Deputies are those designated by the Director, Deputy Director, Internal Vice President, External Vice President, Secretary-General, and Finance Officer to discharge functions that are specific to their respective offices. They are as follows:

- 1. Chief of Staff to the Director
- 2. Internal Secretary to the Internal Vice-President
- 3. Internal Undersecretary to the Internal Vice-President
- 4. External Secretary to the External Vice-President
- 5. External Undersecretary to the External Vice-President
- 6. Executive Undersecretary to the Secretary-General
- 7. Finance Secretary to the Finance Officer
- 8. Finance Undersecretary to the Finance Officer
- 9. Auditor

Part IV. Event and Organizational Restructuring

Section 1.

Events Management. The department is adept at shifting roles with the understanding that duties are collaborative by definition and should fall within the scope of their position and skills. Therefore, a Project Head is appointed for every event, as chosen by the Executive Board, relative to the demand of the equivalent role.

Section 2.

Repositioning. The delegation of tasks is directly related to the needs of the respective event to account for shifting contexts. Therefore, the initial structure may or may not be followed in terms of each event's Technical Working Group structure, granted the approval of the Board.

Section 3.

Structure of the Events Management Team. Event Managers shall include the following:



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1. Project Executive Director
2. Project Deputy Executive Director
3. Project Secretary-General
4. Project Finance Officer

Section 4.

The Project Executive Director shall:

1. Conceptualize, develop, and implement projects that align with the goals of the Political Affairs Department.
2. Create and manage project timelines, ensuring milestones are met on schedule.
3. Identify and allocate resources, including budget, personnel, and materials, needed for successful project execution.
4. Lead and coordinate the efforts of project team members, delegating tasks and responsibilities.
5. Oversee logistical aspects of events, including venue booking, promotion, and attendee management.
6. Regularly report on project progress to the department head and other relevant parties.
7. Maintain detailed records of project activities, outcomes, and lessons learned for future reference.

Section 5.

The Project Deputy Executive Director shall:

1. Collaborate with the Executive Director to develop project plans and strategies.
2. Help in setting project timelines and defining milestones.
3. Monitor project progress and ensure adherence to schedules.
4. Support the coordination and delegation of tasks among team members.
5. Act as a liaison between the Executive Director and the team.
6. Assume the responsibilities of the Executive Director in their absence.
7. Provide general support to the Executive Director in all areas of project execution.

Section 6.

The Project Secretary-General shall:

1. Schedule, organize, and coordinate meetings for the project team and stakeholders.
2. Prepare and distribute meeting agendas, ensuring all relevant topics are covered.
3. Record and distribute minutes of meetings, capturing key decisions and action items.



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4. Act as a point of contact for internal communication within the event management team.
5. Distribute information and updates to the project team and other relevant parties.
6. Monitor and track the progress of tasks and action items, ensuring timely completion.
7. Provide administrative and logistical support to the Executive Director and Deputy Executive Director.

Section 7.

The Project Finance Officer shall:

1. Develop and plan project budgets in collaboration with the Executive Director and team members.
2. Allocate budget resources to various project activities and ensure adherence to the budget.
3. Track and monitor project expenses to ensure they align with the budget.
4. Prepare and present regular financial reports detailing expenses and budget status.
5. Review and approve expenses, ensuring they are necessary and within budget limits.
6. Prepare financial documents and records for internal and external audits.
7. Advise the Executive Director and team on financial matters, providing insights and recommendations.

Section 8.

Event Management Working Committees. The Event Management Team shall require working committees to ensure the successful planning, execution, and impact of political events and activities. The steering committees are as outlined:

1. Logistics Committee
2. Communications Committee
3. Creatives Committee
4. External Affairs Committee
5. Productions Committee

Part IV. Meeting and Attendance

Section 1.

The first meeting of the Board will be officially held after the release of their memorandum for the start of the term.



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- Section 2.** The Board is expected to be present in all meetings. Division Heads and Deputy Heads are required to attend unless otherwise announced.
- Section 3.** **Emergency Meetings.** The Director has the authority to convene an emergency meeting through an Executive Order, which must be issued at least three hours prior to the meeting. In the Director's absence, the top-ranking official may convene the meeting. Executive Board members are required to attend, although they can be excused if the Executive Board deems it necessary, with valid reasons for their absence (see section 25).
- Section 4.** **Meeting Etiquette.** The Executive Board Officers, Department Directors, and Deputies are expected to behave appropriately during meetings and adhere to the following guidelines:
- 1.) Parliamentary Procedures (refer to Appendix A) must be followed during plenaries.
 - 2.) Maintain decent and proper language, especially the presiding officer.
 - 3.) Show respect and pay attention to anyone speaking.
 - 4.) Ensure that necessary materials and documents are brought to the meeting.
 - 5.) Use laptops and other gadgets for note-taking and data presentation only; refrain from using social networking sites/apps for personal reasons during meetings.
 - 6.) Keep mobile phones in silent mode.
 - 7.) To excuse oneself to go to the comfort room, raise a hand and wait for acknowledgment from the presiding officer. Only one person may leave at a time. Other excuses require a point of privilege raised and confirmed by the presiding officer.
 - 8.) For online meetings, prompt the presiding officer by using the comment section if temporarily away from the keyboard during the meeting.

Part IV. Absences, Tardiness, and Early Departure



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Section 1.

Valid Reasons. Only the reasons written hereunder will be considered an excused absence, tardiness, or early departure:

- 1.) Required curricular activities (e.g. make-up classes, thesis defense);
- 2.) Required academic activities (e.g. quizzes, exams, assignments);
- 3.) SAMAHAN or cluster-related activities;
- 4.) Deteriorating health conditions;
- 5.) Official representation of an external function; and
- 6.) Other cases as considered by the Board. Number 4 (4) of the aforementioned reasons shall be under the discretion of the Director, Deputy Director, Internal Vice President, External Vice President, and Secretary-General.

Section 2.

Absences. Each Board member is permitted up to five (5) unexcused absences per semester before facing possible impeachment or recall. Division Heads and Deputies are allowed up to six (6) unexcused absences. Upon reaching three unexcused absences, the member must have a meeting with their assigned head of office. If a member reaches or exceeds six unexcused absences, the matter will be brought before the Board for discussion and a final decision on impeachment or recall. If a Board member's scheduled activity coincides with an emergency meeting, they will be excused, provided the activity is listed in the consolidated calendar of activities created by the Secretary-General during the Executive Board's Long-Range Planning.

Section 3.

Tardiness. Any member arriving after the roll call, which occurs following a 15-minute grace period, will be considered late. A member can be excused if they present a valid reason considered by the Executive Board (Section 25). Three instances of unexcused tardiness without a valid reason will count as one unexcused absence.

Section 4.

Early Departure. A board member who departs 30 minutes before the scheduled adjournment time, as determined by the Internal Vice President, will be counted as one-third (1/3) of an unexcused absence. However, the absence can be excused if the board member has a valid reason, as outlined in Section 14.



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Section 5.

Appellate and Special Cases. Upon deliberation, the Board may assess the validity of an excuse for absence, tardiness, or early departure. To request an excuse, a member must submit a formal letter or proof of absence, tardiness, or early departure to the Secretary-General, with supporting documents if needed. Failure to appeal within seven (7) days will result in forfeiture of the right to appeal. Each Board member is allowed a maximum of five (5) appeals for absences, tardiness, or early departures.

Part V. Proxy

Section 1.

A proxy or an "officer-in-charge" may represent a Board member unless they are also a member. If a Board member cannot attend a meeting, they must have a valid reason and inform the Board through the Secretary-General at least four (4) hours before the meeting starts; otherwise, it will be considered an unexcused absence. The Board member must also inform the proxy of the meeting agenda and provide necessary documents beforehand. A Board member can only be represented by a proxy for five (5) meetings, provided the reason is valid as deemed by the Executive Board. Reasons not listed in Section 25 will be considered invalid and will result in an unexcused absence.

Part VI. Minutes of the Meeting

Section 1.

Minutes of the Meeting. The Secretary-General must submit the minutes to the Board no later than one day before the next regular meeting.

Section 2.

Approval of Previous Minutes. During the next regular meeting, the Secretary-General will summarize the minutes. The Board may propose changes to the previous minutes. If there are no objections, the minutes will be approved by the Board and updated if revisions are needed. The Secretary-General will then create a summary of the minutes and an attendance record for public display.

Part VII. Agenda Setting

Section 1.

Agenda Setter. The Director is responsible for preparing the



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meeting agenda. They will consult with the Board to gather topics to be included in the agenda for the upcoming meeting. The final opportunity to add items to the agenda is 12 hours before the meeting. The Director must then provide the finalized agenda to the Secretary-General, who will distribute a copy to the Board.

Section 2. **Pro forma Itinerary of the Meeting.** A regular meeting will adhere to the following format:

- a. Roll call (following the 15-minute grace period)
- b. Standing rules (including prayer and other necessary preludes)
- c. Meeting agenda (including task delegation)
- d. Reading and motion for amendments to the minutes of the previous meeting
- e. Other matters (including division consultations)
- f. Adjournment

Part X. Amendments or Revision

Section 1. This Code of Internal Procedure may be amended by a two-thirds (2/3) vote of the SPAED Executive Board members, including the Division Heads.

Section 2. Proposed amendments must be submitted in writing at least two (2) weeks prior to the scheduled meeting.

Section 3. All members must be notified of the proposed amendments at least one (1) week prior to the meeting.

Section 4. Amendments become effective immediately upon approval unless otherwise specified.

Part XI. Voting and Quorum

Section 5. **Voting.** Each Board member has one (1) vote, except for the presiding officer, who remains impartial as the arbiter. If a tie occurs, the presiding officer will cast the deciding vote.

Division Heads also have one-half (1/2) vote, but only in specific



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cases where they are directly involved.

Before voting, a discussion must take place to address the reasons, advantages, disadvantages, and other relevant factors. Voting serves to establish the Board's position and unify its decision.

- Section 6. *Presider of the Meeting.*** The Director will typically be the presiding officer, but the Board may designate other officers to preside, enabling the current presider to participate in discussions and deliberations fully. However, during voting, the director automatically assumes the role of presiding officer and will not vote except to break ties.
- Section 7. *Veto Power of the Director.*** After the Board has made a decision, the President has the authority to veto it, provided there are clear justifications for doing so. This veto can be overridden by a majority vote (50%+1) of the Board.
- Section 8. *Quorum.*** As defined by the Board, this refers to fifty percent plus one (50%+1) of the total number of the Board, regardless of their voting power.
- Section 9. *Decisions.*** Regular resolutions require (50%+1) for a decision to be rendered sufficient and binding. Overriding a veto also requires (50% + 1) votes of the Board, as stated in Section 42.
- Section 10. *Abstentions and Inhibitions.*** Voting by proxy is not permitted as voting power is non-transferable; however, the proxy's ideas and stance may be considered.
- Section 11. *Voting procedures.*** The presiding officer may choose any of the following methods at their discretion:
- a. Show of hands
 - b. Secret ballot
 - c. General consent
 - d. Electronic voting
 - e. Verbal approval
 - f. Other appropriate forms

Part XII. Penalties



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Section 1. Penalties of Non-Compliance. Failure to adhere to the statutes outlined in this CIP by the Board may result in impeachment or recall, as determined by the Director, Deputy Director, Internal Vice-President, External Vice-President, Secretary-General, Finance Officer, and Public Relations Officer.

Note

1. The majority of the content of the SPAED CIP for 2023-2024 is adapted from the SAMAHAN CIP 2022-2023.

Appendix A

SPAED'S GUIDE TO PARLIAMENTARY PROCEDURE

(Adapted from Robert's Rules of Order, 11th Edition)

Part I. Principles

- a. Meetings should be conducted in an orderly manner to allow all members to participate in discussions and decision-making.
- b. The will of the majority should govern the decisions of the assembly while ensuring that the minority has the right to be heard.
- c. The rights of the minority must be protected by ensuring their opportunity to voice opinions and objections.
- d. Absentee voting is prohibited.
- e. A quorum must be present to conduct official business.
- f. Only one subject or motion should be considered at a time to maintain clarity and order.
- g. Motions should be clearly stated, formally seconded, and restated by the chair before debate or voting.
- h. Votes should be taken in an orderly and transparent manner, following established procedures for different types of motions and decisions.
- i. Accurate minutes of meetings should be kept to document decisions, actions, and key discussions.
- j. Meetings should be formally adjourned when business is concluded, ensuring all members are aware of the end of proceedings.

Part II. Parliamentary Procedure



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a. Getting Started

- Confirm if there is a quorum present. If not, the meeting will be adjourned.
- Follow standing rules. The presiding officer shall assign a representative to ensure compliance.
- The Vice President shall present the agenda for the session.
- After the agenda is read, members may raise questions or request clarifications. Once all corrections and additions are addressed, a Board member shall move to approve the agenda, which must be seconded by another member.
- The Secretary-General shall read the minutes from the previous meeting.
- After the minutes are read, members may raise questions or request clarifications. Once all corrections and additions are addressed, a Board member shall move to approve the minutes, which must be seconded by another member.
- The Board shall vote on the approval of the minutes. If the minutes are not approved, the Board shall decide whether to void all actions taken during the previous meeting.
- The presiding officer shall verbally confirm the approval or rejection of the minutes and proceed to lead the discussion of each agenda item.

b. Meeting Proper

- If this is an updated agenda,
 - The update will be provided by the member or director.
 - The chairperson will inquire whether there are any questions or clarifications:
 - Raise in the affirmative.
 - If not, get feedback or points of view.
 - Lift if there are.
 - Request suggestions and recommendations if none exist.
 - Lift if there are any.
 - Move on to the following agenda item if none exists.
- If there is a significant topic or proposal on the agenda,
 - Explain the justification for the discussion.



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- List the action items.
- Reach an understanding.
 - If it cannot be accomplished, a member shall bring a move to divide the home.
 - The presiding officer shall lead in the voting. He/she can veto the majority decision. A member may, nevertheless, make a motion to obtain two-thirds of the votes necessary to override the veto.
 - The presiding officer shall respect any decision that will transpire
- Throughout the duration of the meeting, any member may raise a move for recess and state the number of minutes requested. The presiding officer shall seek for a second and shall orally indicate that the motion is granted. The The secretary-general must take note of the time and shall inform the presiding officer if the time has gone.



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Exhibit B: Flagship Projects of the SAMAHAN Political Affairs and Engagement Department

SAMAHAN Civic-Con - Series 2: West Philippine Sea or South China Sea?

The West Philippine Sea is a region of significant geopolitical tension involving China, Vietnam, the Philippines, Malaysia, Brunei, and Taiwan, all of whom have overlapping territorial claims. As mandated by the amended 2020 SAMAHAN Constitution, the Samahan Ng Mga Mag-Aaral Ng Pamantasang Ateneo de Davao (SAMAHAN) student government is responsible for upholding the University's ideals to ensure the well-rounded development of students.

MECHANICS

The whole event will be divided into four (4) parts:

1. Production of Advocacy Publicity Material - Title: "**KABAYANIHAN Para sa Bayan**"

Objectives:

- a. Inform the public about the legal and historical basis of the Philippines' claims.
- b. Expose the aggressive actions of China towards Filipino fisherfolk and resupply missions.
- c. Inspire patriotic sentiments and collective action to support national sovereignty.

2. Film Forum and Gallery Walk (Exhibit) - Title: "**TeriSTORYA: Gallery Walk**"

Objectives:

- a. Educate participants about the realities of the West Philippine Sea conflict through visual storytelling.
- b. Create a platform for discussion and reflection on China's actions and their impact on Filipinos.
- c. Strengthen the resolve of participants to advocate for Philippine sovereignty.

3. Conversation on Security Issues Title: "**Conversations on Security: Ensuring Security in the West Philippine Sea**"



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Objectives:

- a. Provide a comprehensive understanding of security challenges in the West Philippine Sea.
- b. Discuss the strategic importance of the region and the implications for national security.
- c. Explore potential policies and actions to enhance Philippine defense capabilities.

4. Indignation Rally - Title: **“TayôTayoParaSaWestPhilippineSea”**

Objectives:

- a. Encourage mass participation in the rally to demonstrate the unified stance of the Filipino people against the encroachments and environmental threats in the WPS.
- b. Call on government officials and agencies to take decisive and transparent actions to protect the WPS and uphold Philippine sovereignty.
- c. Motivate participants to continue advocating for the WPS beyond the rally, encouraging long-term engagement and action.

Knights at the Round Table - Series 2 Waste to Energy: A Boon or Bane for the Philippines.

With the recent concerns with waste production in the Philippines, there is a growing concern about the effectiveness of Waste to Energy initiatives within the country. As the issue continues, there is a need for political discussion and debates to enlighten the masses through knowledge and information. Weighing its implication is necessary as such discussion will be a foundation for further initiatives for the future of environmental concerns, especially in the growing challenges in waste production and energy in the country.

MECHANICS

The Knights at the Roundtable Series 3 Waste-to-Energy: A Boon or Bane for the Philippines will be a forum and discussion-type event where experts, advocates, and public servants follow and cater the following mechanics:

KATRD Proper Discussion:

1. All bona fide students under the Ateneo de Davao University are invited to attend the event.



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2. Invited Organizations and individuals outside the Ateneo de Davao University are invited and given the opportunity to join the event.
3. Outsiders must follow and comply with the requirements for guest entry to officially be part of the event.
4. This event will be a round table discussion where invited guests with knowledge and expertise on the topic will provide their research and insights into their given topics.
5. Guests and participants are given the privilege to ask and clarify questions to the panels. Participation and questioning is highly encouraged.
6. After all the discussions, there will be a situationer that will summarize all the points raised and will create a call for action.
7. There will then be a paper that will be crafted and submitted to the appropriate agencies and departments to draft a resolution to actualize the conclusions of the event.
8. Attendees will be encouraged to sanitize their hands from time to time and wear their masks for the entirety of the event. Other health protocols will be followed with respect to the university and IATF's standards.
9. Students are encouraged to ask questions during the forums, given that they are appropriate.
10. All attendees must follow the university's dress code and present an ID or green slip upon entering the venue.
11. Bringing outside food and drinks will not be allowed during the event. Attendees are encouraged to practice CLAYGO.
12. Everyone must immediately leave the venue premises right after the event.



The 4th Student Assembly

The official legislative arm of the SAMAHAN.

Approved by:

[Sgd.] HON. JAN A.G. ADRIAN LARIEGO
Head Commissioner
Commission on Audit

[Sgd.] HON. YVAN ZEDRICK C. LUZANO
External Vice President
Computer Studies Student Executive
Council

[Sgd.] HON. MATTHEW DATE E. PAYUMO
External Vice President
Humanities and Letters Student Executive
Council

**[Sgd.] HON. CZARLETTE VIANICA
ZURRIAGA**
External Vice President
Nursing Student Executive Council

[Sgd.] HON. TRISHA MAE B. MANAPOL
External Vice President
Accountancy Student Executive Council

**[Sgd.] HON. TWINKLE RACHELLE M.
ANIÑON**
External Vice President
Social Sciences Student Executive Council

**[Sgd.] HON. ALYANNA STEPHANIE ROSS
CASTAÑARES**
External Vice President
Business & Management Student Executive
Council

[Sgd.] HON. NAOMI GRACE B. LANZO
External Vice President
Natural Sciences & Mathematics Student
Executive Council

[Sgd.] HON. HIDDEN ZEAL M. CORPUZ
External Vice President
Education Student Executive Council

[Sgd.] HON. FRANCO MAXELL DEL RIO
External Vice President
Engineering and Architecture Student
Executive Council

[Sgd.] HON. PAULA ISABELLE G. MANUEL
President
POWER AdDU

[Sgd.] HON. ROMMY JOHN LANDAS
Chairperson
Commission on Elections



The 4th Student Assembly

The official legislative arm of the SAMAHAN.

Attested by:

[Sgd.] HON. SUNG GOON L. ACOSTA

Chairperson & Chief Convener
4th Student Assembly

Signed by:

[Sgd.] LEEN JULIET S. LAPATIS

President
SAMAHAN Central Board