## IN SCOPE

- User account creation and management will be performed by an administrator from the admin panel, including passwords
- All uploaded documents will be encrypted by using blockchain technology
- Users should have registered phone number in system to add two steps authentication in order to improve system security
- The site data must be secure from external sources, e.g., HTTPS and data encryption protocols
- Website must be responsive to be viewable on multiple devices

## **FUNCTIONAL RISKS**

- User may forget password or change phone number, in this case it is presumed that user will contact administrator to change phone number in a system
- Logged in User will be able to access restricted parts of the site, changing fundamental aspects of the site or introducing malware, leading to misrepresentation.
- Site visitor (not logged in) will be able to access sections of the site reserved for logged in users, reducing credibility of the site.
- Users will not be able to access the site on mobile devices, reducing the overall impact of the site

#### **USE CASES ADMIN**

- 1. Registration in the project
- 2. A user loads blockchain project for the first time on a desktop, tablet or mobile through a browser
- 3. An admin first login to the system
- 4. Create user screen
- 5. Import users
- 6. List of users
- 7. The Admin creates first Safe Chain
- 8. The Admin checking added steps
- 9. The Admin may edit steps of chain
- 10. View thread for one chain
- 11. Admin dashboard

## **USE CASES USER**

- 12. Login procedure for the user
- 13. User check Safechain(s)
- 14. Details of user's Safe chain
- 15. Document's review

# Use Case 1 - Registration in the project

All admin accounts are registered by product owner, for admin registration necessary fields are:

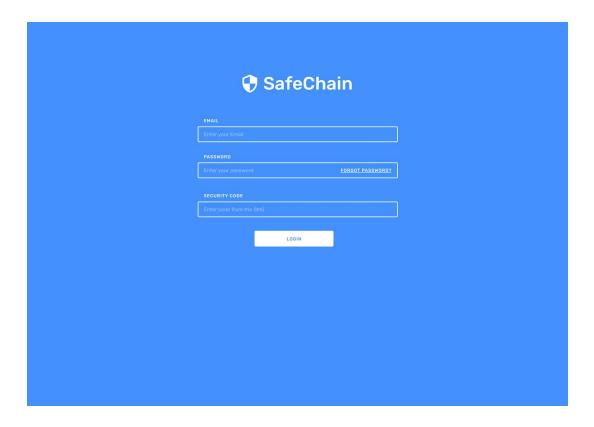
- Name (first and last)
- Email
- Phone number

All users accounts can be registered by admin or imported to the project by admin and will have following details:

- Name (first and last)
- Email
- Phone number

# <u>Use Case 2 - A user or Admin loads Safe Chain for the first time on a desktop, tablet or mobile through a browser</u>

**Login Page** 

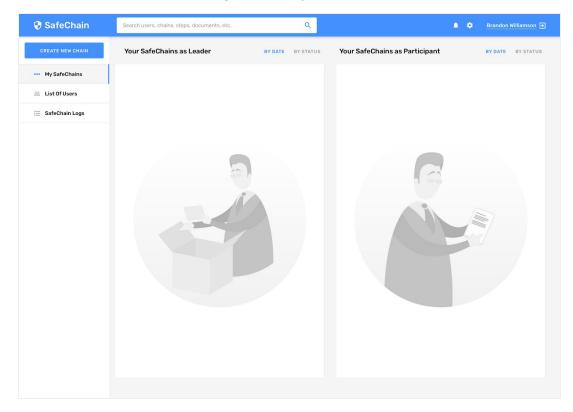


- Header will have logo of SafeChain, two fields:
  - Enter your email
  - Enter your password
- Button login

Admin or user add email login provided and password related (all admin access credentials will be created from server side by product owner, admin may register authorized users), after adding these data and pressing login user will see "Enter SMS code fields" also user will receive SMS with code to the phone number that is registered and verified. SMS includes code, which user adds into an additional field to confirm identity.

**Possible issues:** SMS code could not work in case that external service will have technical issue or user will add wrong digits.

Use Case 3 - An admin first login to the system



When Admin login to the system for the first time there are no records for Safe Chains and no records for users available in a system.

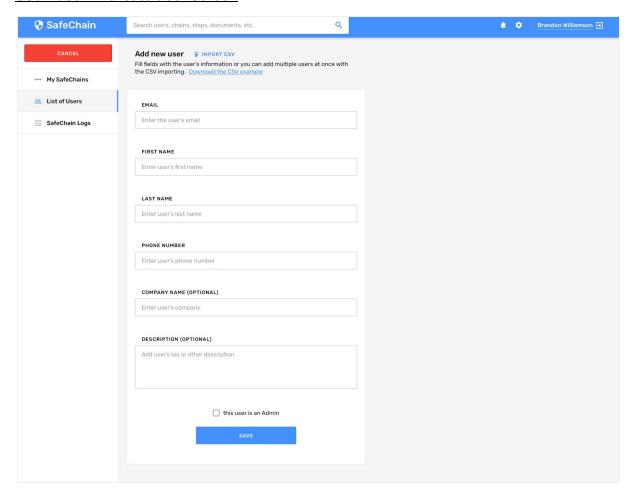
# An Admin sees following:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - o Name of Admin who work in a system
  - Logout
- Side menu with following sections:
  - My SafeChains
  - List of users
  - Safechain log
  - Create user button
- "Create new chain" button

#### **Actions:**

An Admin should start with creating or importing users. The Admin presses Add user button and leads to the proper section.

# Use Case 4 - Create user screen



#### Create user screen consist of:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - Logout
- Side menu with following sections:
  - My safechains
  - List of users
  - Cancel button
- New user section:
  - Obligatory fields:
    - First and last name
    - Email
    - Phone number
  - o Optional fields
    - Company name

- Description
- Checkbox "This user is an Admin"
- Import users button
- Save button

Admin should fill out all mandatory fields to save new user, if one of mandatory fields are not added, Save button would not be active to save changes. Mandatory fields are needed for further 2 factor authentification of users and other admins created.

Optional fields will help to identificate users and describe them.

If Admin presses checkbox "Admin" role admin should be added to a new created user. Import users button pressing will lead to a proper functionality.

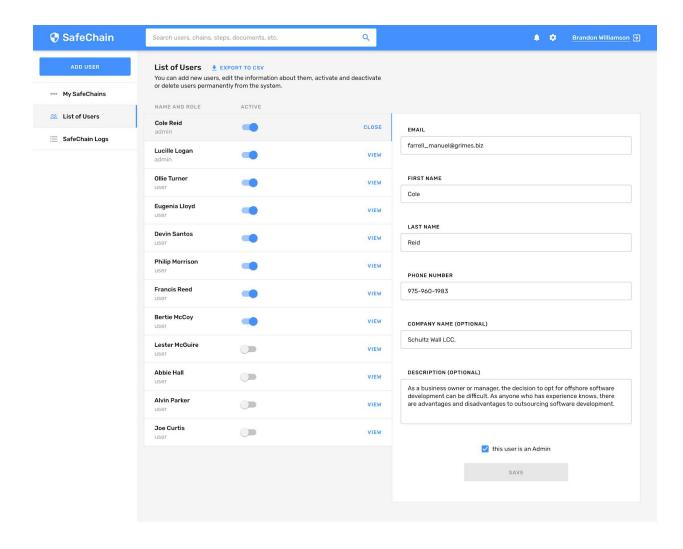
After saving result Admin will forward to List of users Screen.

# Use Case 5 - Import users

By pressing "Import users button" admin will see pop-up which allow to choose xls file with presumed structure to upload list of users. In the document will be same mandatory and optional fields.

**Error handling:** If the file is not set correctly the Admin should get the notification that the file has errors and can to be processed

Use Case 6 - List of users, Admin may manage users inside this section



#### List of users screen consist of:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - Logout
- Side menu with following sections:
  - My SafeChains
  - List of users
  - Safechain log
  - Create user button
- Exact list of users with status:
  - First name
  - Last name
  - o Role

Would be good to add filters to sort users alphabetical, ASC/DESC, by date of creation

- Edit user section:
  - Obligatory fields:
    - First and last name

- Email
- Phone number
- o Optional fields
  - Company name
  - Description
- Checkbox "Admin"
- Import users button
- Export users button
- Save button
- Cancel button

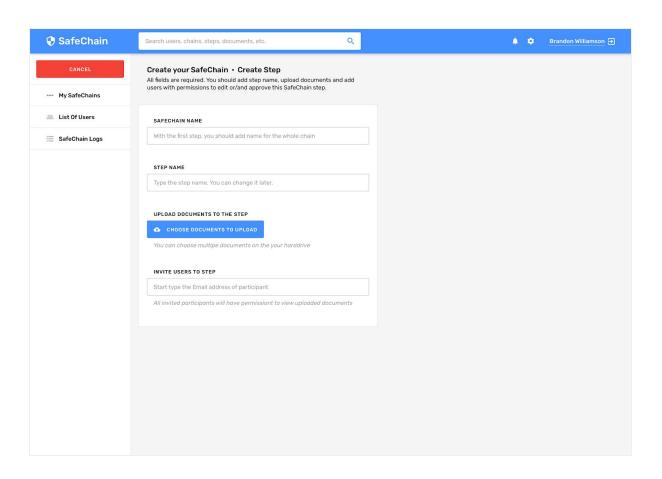
#### Possible issues:

When Admin clicks on 'Save' button fields which are not set correctly or Obligatory fields are missing should be highlighted with red.

#### Delete user flow:

When Admin clicks on delete user he will see popup confirmation with text "Are you sure you want to delete this user" and Buttons 'Delete' and 'No'.

# Use Case 7 - The Admin inside the system and creates first SafeChain with first step



By pressing on 'Create SafeChain' button Admin sees 'Create your Safe chain' page with following fields:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - o Logou
- Safechain name
- Step name text fields
- Documents with option to upload file
  - Required checkmark
- Invite users to view or upload documents with drop-down to choose users
  - Read checkmark
  - Write checkmark
- Invite users to validate documents
  - Required checkmark

'Save new step' button

Cancel button

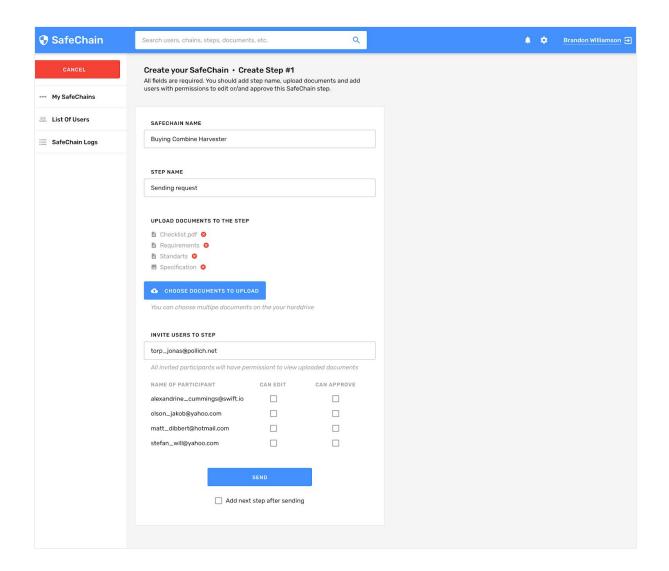
#### Actions:

Admin should add all fields and set settings for the step to save new SafeChain with first step.

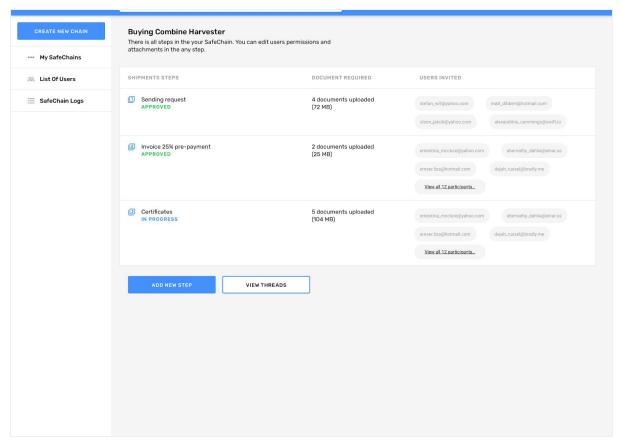
#### Possible issues:

When Admin clicks on 'Save new step' button fields which are not set correctly or Obligatory fields are missing should be highlighted with red.

#### **Example of the filled out form:**



# Use Case 8 - The Admin checking added steps

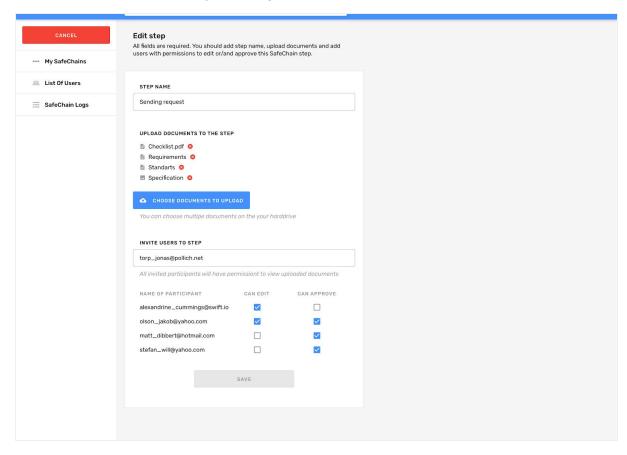


## Added steps screen consist of:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - Logout
- Side menu with following sections:
  - My SafeChains
  - List of users
  - Safechain log
  - Create user button
- View threads button
- Name of exact Safechain chosen
- Settings steps and users to a chain part
  - List of steps
  - Status of each step
  - o Documents required
  - Users invited
- Add new step button
- Save button

Add new step button will lead to Add new chain step functionality By pressing at the particular step admin may edit it. Admin may edit each step of the chain by pressing edit button.

## Use Case 9 - The Admin may edit steps



If Admin presses edit button for a step of Chain, will appear Edit step for a chain screen, which consist of following:

- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - Logout
- Side menu
- View thread button
- Step name text field
- New document category field

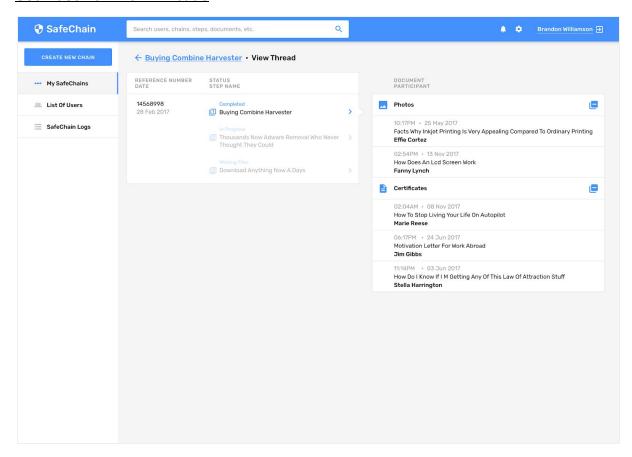
- Documents with option to set number from and to
- Edit users to view or upload documents with drop-down to choose users
  - Read checkmark
  - Write checkmark
  - Add user button
- Edit users to validate documents
  - Required checkmark
  - Add user button
- Save button

Admin may open and check thread for the step of the chain. At this screen Admin may: add new type of the document (in v1 presumed to have two types of documents: Certificates and Photos).

By pressing view thread button opens <u>View thread screen</u> set number of the documents which are allowed to be in this step of the chain.

By pressing Save button Admin will be directed to <u>created steps screen.</u>

#### Use Case 10 - View Threads



#### Consists of:

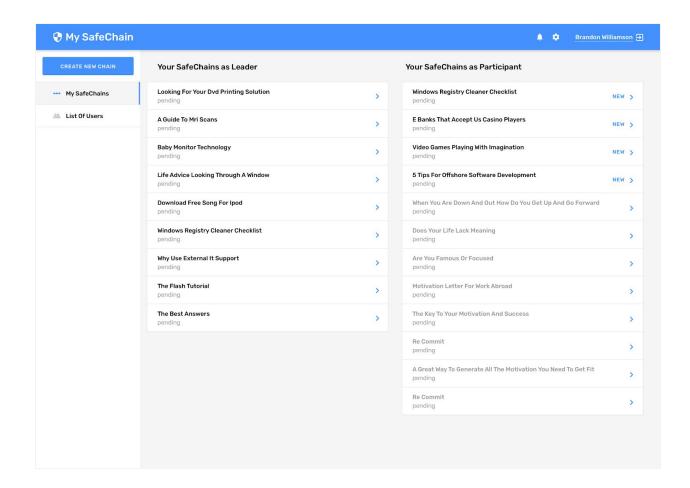
- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - Name of Admin who work in a system
  - Logout
- Side menu
- Thread for the particular chain created, including:
- Reference number
- Date
- Documents
- Save button

#### **Actions:**

Thread will be created automatically when new chain is created by Admin at backend.

## Use Case 11 - Admin dashboard

My Safechains for admin

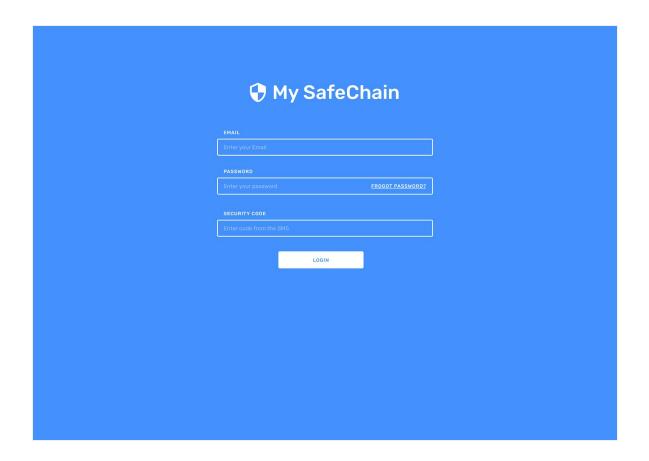


- Admin = logged in;
- Safechain logo
- Top menu with following:
  - Notifications
  - Settings
  - o Name of Admin who work in a system
  - Logout
- Sidebar will have 3 sections.
  - My Safechains
  - List of users
  - Safechain log
  - Add user button
- Main section will consist list of Safechains as a leader section and Safechain as participant section and button "Create new chain" at the top.

- by pressing My Safechains admin stays at the same section
- By clicking "List of users" section Admin will see List of users page
- By clicking add user button Admin will be forwarded to the section where it may be created user or imported list or users.
- By pressing the name of the particular Safe Chain admin will see details of it.
- By clicking create new chain user will be forwarded to Create new chain screen.
- When admin is pressing at one of the names of Safe Chains as a leader, admin will see edit steps screen

#### **USER FLOW**

Use Case 12 - User login

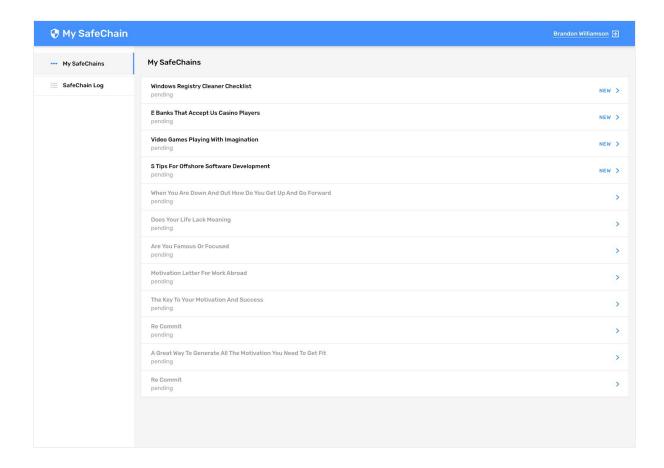


Action: To get into the system user will need to protect the same procedure as Admin process. User add email login provided and password related (all admin access credentials will be created from server side by product owner, admin may register authorized users), after adding these data and pressing login user will see "Enter sms code fields" also user will receive sms to the phone number that is registered and confirmed. Sms includes code, which user adds into an additional field to confirm identity.

Possible issues: sms code could not work in case that external service will have technical issue or user will add wrong digits.

Possible scenario: May be added button contact administrator to report an issue.

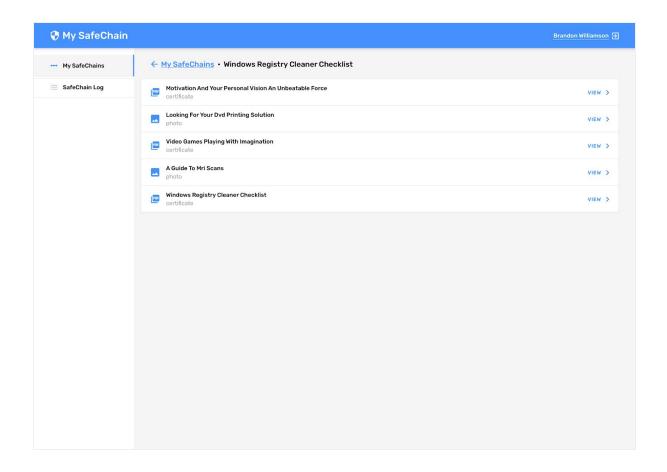
Use Case 13 - User check My Safechain(s)



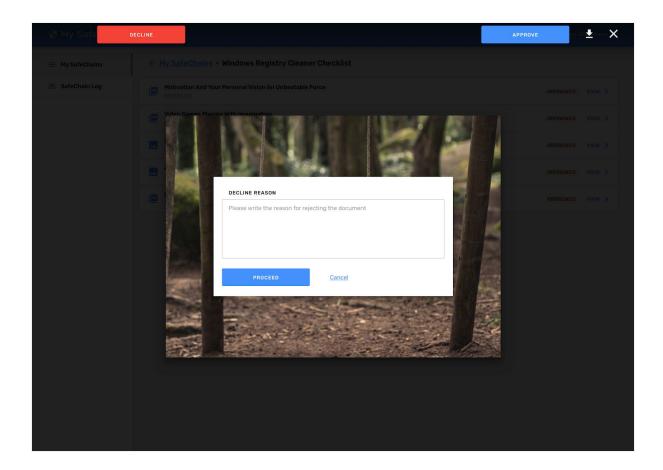
- User = logged in;
- Safechain logo
- Top menu with following:
  - Name of User who work in a system
- Sidebar will have 2 sections.
  - My Safechains
  - SafeChain log

Under my Safechains user will see a list of chains where user is involved, new safe chains will be marked, by pressing on exact Safechain name user will see if the right side documents assigned to the Safechain and buttons approve decline.

If user presses approve button documents are going to the next stage, if user press decline button, will appear additional text field to add an explanation why the document will be declined.

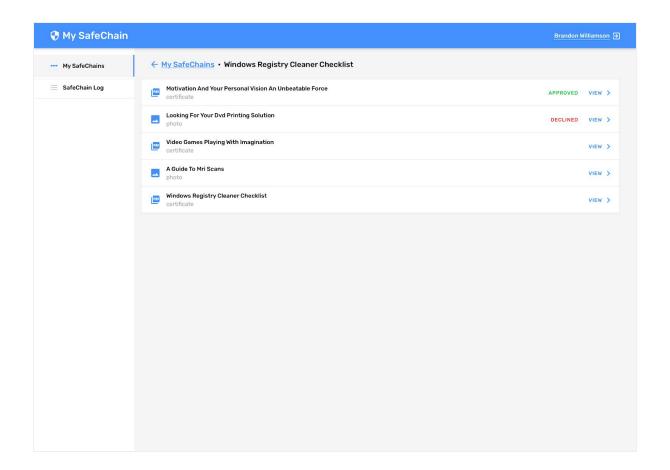


Example of the document to Approve or Decline

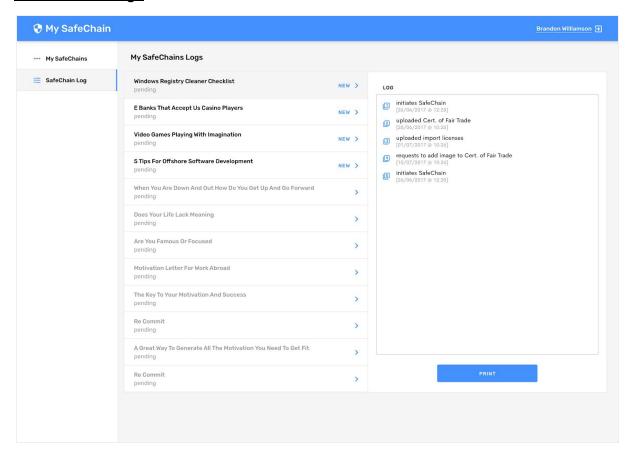


## User see following buttons:

- Decline, by pressing this button user will see a pop-up where it is necessary to add an
  explanation why document is cancelled, after pressing proceed user will be forwarded to
  previous screen and document will be marked as cancelled.
- Accept, by pressing this button user will confirm document and it will go to the next step of the chain for further confirmation.
- Download (if user have permissions to download file)
- Close window button



# Use Case 14 - logs

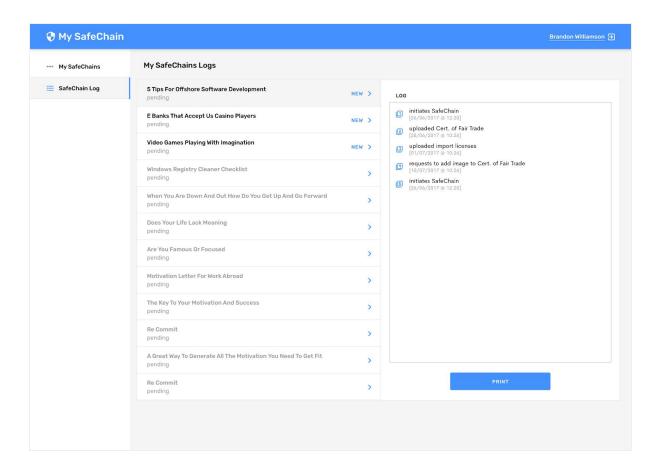


- 2. User = logged in;
- Top menu with following:
  - Name of User who work in a system
- Sidebar will have 2 sections.
  - My Safechains
  - Safechain log
- Main section will consist list of Safechains that user already participate in.

#### Actions:

- by pressing My Safechains user stays at the same section
- By clicking "Safechain log" user will see log related to the safe chain where user added as a participant.
- In case if user have just one safe chain will be shown a log for this particular safe chain only.
- In case if user have few safechains, that screen will be divided into two parts and left part will show list of Safechains, By pressing the name of the particular Safe Chain user will see details of it.

View for several Safechains logs in user's account.



# **Page List for User**

The following is the list of pages that are anticipated for the site which are user facing. Administrator pages are not listed below. Static textual content for the page is also provided, where needed.

| Page          | Text Content |
|---------------|--------------|
| Login screen  |              |
| My Safechains |              |
| Logs          |              |
| Profile       |              |