



AMC Athena

Financial Management

User Guide

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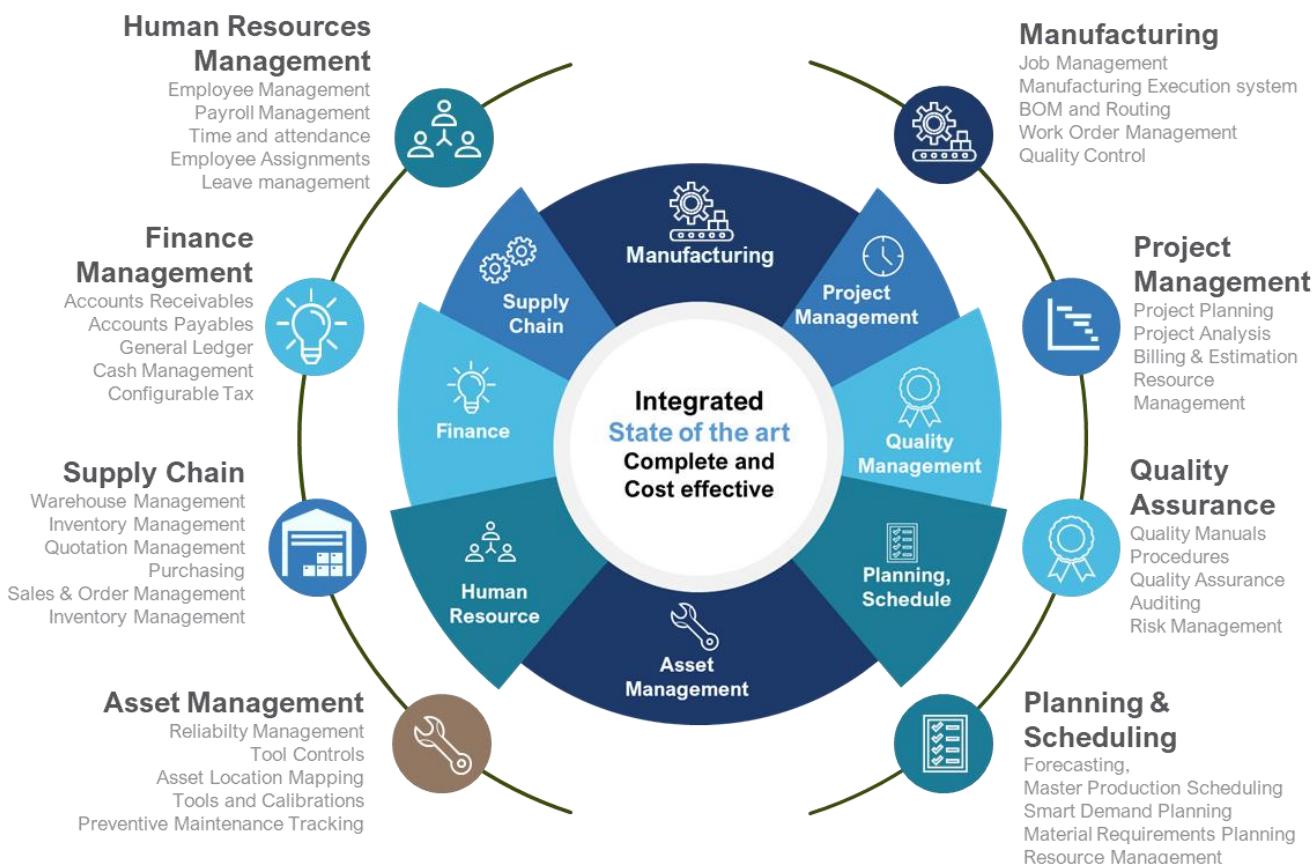
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Introduction

AMC Athena is a cutting-edge Enterprise Resource Planning software for spearheading the digital transformation of large, medium and small enterprises. It is a comprehensive software solution built to standardize the business processes of various industries. The software implements the best practices of the industry and streamlines business processes to make them lean, quick and effective. The main modules of AMC Athena are shown in the below image. The Human Resources Management functionalities of AMC Athena are discussed in this user guide.



AMC Athena is a cloud-hosted software solution. However, it can be deployed in a private cloud as well as on-premise server infrastructure depending on customers' requirements.

Key Benefits

The key benefits of using the software are given below

- Integrated solution to manage employees & their payrolls
- Comprehensive Recruitment management functionality
- Easy-to-Use, No-Hassle Time & Attendance Software integrated
- Clocking Options – Hardware & through the web
- Increase Staff Productivity & Efficiency
- Reporting & Analytics

Financial Management

The part of an organization that manages its money. The business functions of a finance department typically include planning, organizing, auditing, accounting for and controlling its company's finances. The finance department also usually produces the company's financial statements.

Accounting Basics

Double Entry Book Keeping

The double entry system of accounting or bookkeeping means that every business transaction will involve two accounts (or more). For example, when a company borrows money from its bank, the company's Cash account will increase and its liability account Loans Payable will increase. If a company pays \$200 for an advertisement, its Cash account will decrease and its account Advertising Expense will increase.

Double entry also allows for the accounting equation (assets = liabilities + owner's equity) to always be in balance. In our example involving Advertising Expenses, the accounting equation remained in balance because expenses cause the owner's equity to decrease. In that example, the asset Cash decreased and the owner's capital account within the owner's equity also decreased.

A third aspect of double entry is that the amounts entered into the general ledger accounts as debits must be equal to the amounts entered as credits.

Balance Sheet

In financial accounting, a balance sheet or statement of financial position is a summary of the financial balances of an individual or organization, whether it be a sole proprietorship, a business partnership, a corporation, a private limited company or another organization such as Government or not-for-profit entity. Assets, liabilities and ownership equity are listed as of a specific date, such as the end of its financial year. A balance sheet is often described as a "snapshot of a company's financial condition". Of the four basic financial statements, the balance sheet is the only statement which applies to a single point in time of a business calendar year.

A standard company balance sheet has two sides: assets, on the left and financing which itself has two parts, liabilities and ownership equity, on the right. The main categories of assets are usually listed first, and typically in order of liquidity Assets are followed by liabilities. The difference between the assets and the liabilities is known as equity or the net assets or the net worth or capital of the company and according to the accounting equation, net worth must equal assets minus liabilities.

Trial Balance

A Trial Balance is a list of closing balances of ledger accounts on a certain date and is the first step towards the preparation of financial statements. It is usually prepared at the end of an accounting period to assist in the drafting of financial statements. Ledger balances are segregated into debit balances and credit balances. Asset and expense accounts appear on the debit side of the trial balance whereas liabilities, capital and income accounts appear on

the credit side. If all accounting entries are recorded correctly and all the ledger balances are accurately extracted, the total of all debit balances appearing in the trial balance must equal the sum of all credit balances.

Purpose of a Trial Balance

Trial Balance acts as the first step in the preparation of financial statements. It is a working paper that accountants use as a basis while preparing financial statements.

Trial balance ensures that for every debit entry recorded, a corresponding credit entry has been recorded in the books in accordance with the double entry concept of accounting. If the totals of the trial balance do not agree, the differences may be investigated and resolved before financial statements are prepared. Rectifying basic accounting errors can be a much longer task after the financial statements have been prepared because of the changes that would be required to correct the financial statements.

Trial balance ensures that the account balances are accurately extracted from accounting ledgers.

Trial balance assists in the identification and rectification of errors.

Difference between Trial Balance and Balance Sheet

BASIS FOR COMPARISON	TRIAL BALANCE	BALANCE SHEET
DEFINITION	Trial balance is a list of all balances of GL Account.	Balance sheet is the statement which shows assets, equity and liability of a company.
DIVISION	Debit and credit columns	Assets, Liability and Equity heads
STOCK	Opening stock is considered	Closing stock is considered
PART OF FINANCIAL STATEMENT	No	Yes
OBJECTIVE	To check the arithmetical accuracy in recording and posting.	To ascertain the financial position of the company on a particular date.
BALANCES	Personal, real and nominal accounts are shown.	Personal and real accounts are shown.
PREPERATION	At the end of each month	At end of financial year
USE	Internal usage	External usage

Debit and Credit

A debit is an accounting entry that either increases an asset or expense account or decreases a liability or equity account. It is positioned to the left in an accounting entry. A credit is an accounting entry that either increases a liability or equity account or decreases an asset or expense account.

'Debit' and 'credit' are accounting terms used to acknowledge and record the duality that naturally occurs with financial transactions. i.e. finance is a closed system and money just doesn't appear or disappear in a business. For example, if money is received by a business then it must have been given by others and vice versa (so two/dual entries of equal amounts are required to record the

complete transaction and the transaction's effect on financial resources = 'credit' the source of value and 'debit' the destination or use of the value).

Expense

An expense is a cost that occurs as part of a company's operating activities during a specified accounting period. A retailer will likely incur the following expenses: the cost of goods sold, commissions earned by the sales staff, rent for the retail space, the cost of the electricity used, advertising that took place, wages and salaries that were incurred, etc.

In accounting, the expense has a very specific meaning. It is an outflow of cash or other valuable assets from a person or company to another person or company. This outflow of cash is generally one side of a trade for products or services that have equal or better current or future value to the buyer than to the seller. Technically, an expense is an event in which an asset is used up or a liability is incurred. In terms of the accounting equation, expenses reduce owners' equity.

Income

Income is money that an individual or business receives in exchange for providing a good or service or through investing capital. Income is consumed to fuel day-to-day expenditures. Most people age 65 and under receive the majority of their income from a salary or wages earned from a job.

In businesses, income can refer to a company's remaining revenues after all expenses and taxes have been paid. In this case, it is also known as "earnings". Most forms of income are subject to taxation.

Journal Entry

A Journal entry is an entry to the journal. Journal is a record that keeps accounting transactions in chronological order, i.e. as they occur. Ledger is a record that keeps accounting transactions by accounts.

It's a method used to enter an accounting transaction into the accounting records of a business. The accounting records are aggregated into the general ledger or the journal entries may be recorded in a variety of sub-ledgers, which are later rolled up into the general ledger. This information is then used to construct financial statements as of the end of a reporting period.

Journal Voucher

A journal voucher is prepared for transactions which do not relate to sales, purchases, cash, bank, or material returns. Journal vouchers are prepared for the following transactions:-

1. Opening balances
2. Purchases of fixed assets and other assets on credit
3. Sale of fixed assets and other assets on credit
4. Depreciation on fixed assets.
5. Purchase of any items relating to business expenditures on credit
6. Adjustment entries.
7. Closing entries.
8. Correction entries.

9. Transfer entries.
10. Provisions for expenditures
11. Accrual income.
12. The entries for transactions are not repeated very frequently. For example, if there are very limited transactions in respect of material return then the journal vouchers can be prepared rather than preparing the purchase return voucher or sales return vouchers etc.

All businesses that use the cash-basis accounting method, use double entry bookkeeping to keep their books. This method helps to minimize errors and keep a balanced account book. Here the user enters all the transactions twice. Hence the term 'double entry book keeping'.

When it comes to double entry book keeping, the key formula is

$$\text{Assets} = \text{Owners Equity} + \text{Liability}$$

Assets are everything that you've got. It could be cash, purchase items or anything.

Owners Equity is the investor's capital price.

Liabilities are pending amounts or bank loans, employee payments etc.

Debits and Credits

In the accounting world, Debit is on the left side of the transaction and the credit is on the right side of the transaction. A debit is an accounting entry that either increases an asset or expense account or decreases a liability or equity account. It is positioned to the left in an accounting entry. A credit is an accounting entry that either increases a liability or equity account or decreases an asset or expense account.

Please refer to the below example:

Suppose a user purchased furniture which costs 500 AED for his office. Here there are two parts to this transaction. Users spend an asset – cash – to buy an asset – furniture. So here we must record these two accounts in the books, the cash account and the furniture account. In a book keeping entry

Account	Debit	Credit
Cash	500	
Furniture		500

Double entry book keeping: Purchasing an item with cash

In this transaction, debit increases the value of the furniture account, and credit decreases the value of the cash account. So that the book stays balanced because the exact amount that increases the value of the furniture account decreases the value of the cash account.

$\text{Assets} = \text{Liability} + \text{Equity}$

Furniture increase = No change on this side (cash decrease)

Hence, the equation is balanced.

When purchasing an item on credit, it will affect both sides of the balance sheet equation. For example, if the user purchases furniture on credit for 500 AED, the furniture account will increase which also increases liability (account payables). So in book keeping,

Account	Debit	Credit
Account Payables		500
Furniture	500	

Double entry book keeping : Purchasing an item on credit

Here is how it affects the balancing equation,

Assets = Owners equity + Liability

Furniture account increases = no change in equity + account payables increases

Hence the book is balanced.

Athena provides varieties of amount groups as shown below.

TOTAL ADV. DOC NO.: [REDACTED]		ALLOCATION AMOUNT	
Amounts			
CURRENCY		CURRENCY RATE	
INVOICE AMOUNT		FUNCTIONAL AMT	
DISCOUNT	0	DIST FUNC AMT	
ADV. ADJUSTED		INV PAID AMT	
ROUNDING AMT	0	ROUNDING. FUNC AMT	
NET AMT		NET FUNC AMT	
USER INV AMT		EXCH VAR AMT	0

↓ ↓

Header side amount *Ledger side amount*

Rounding amount: suppose the invoice amount is 69.9. if the user has to round this figure to 70 then the net amount comes to 70. If the invoice amount is 70.1 then the user can adjust this value to 70. This value will show in the discount column. Amounts which come after rounding will show up in the netting amount.

The currency rate between two currencies is the rate at which one currency will be exchanged for another. It is also regarded as the value of one country's currency in relation to another

currency. The functional amount is the amount which comes in the ledger. Every organization has their own defined currency. So they keep their books only on that defined currency. This amount will be a functional amount.

$$\text{Functional amount} = \text{invoice amount} * \text{currency rate}$$

Exchange variance amount will depend on the currency rate. It is the differences between the receipt price and the invoice cost that result from changes in the exchange rate.

Finance Department Responsibilities in Detail

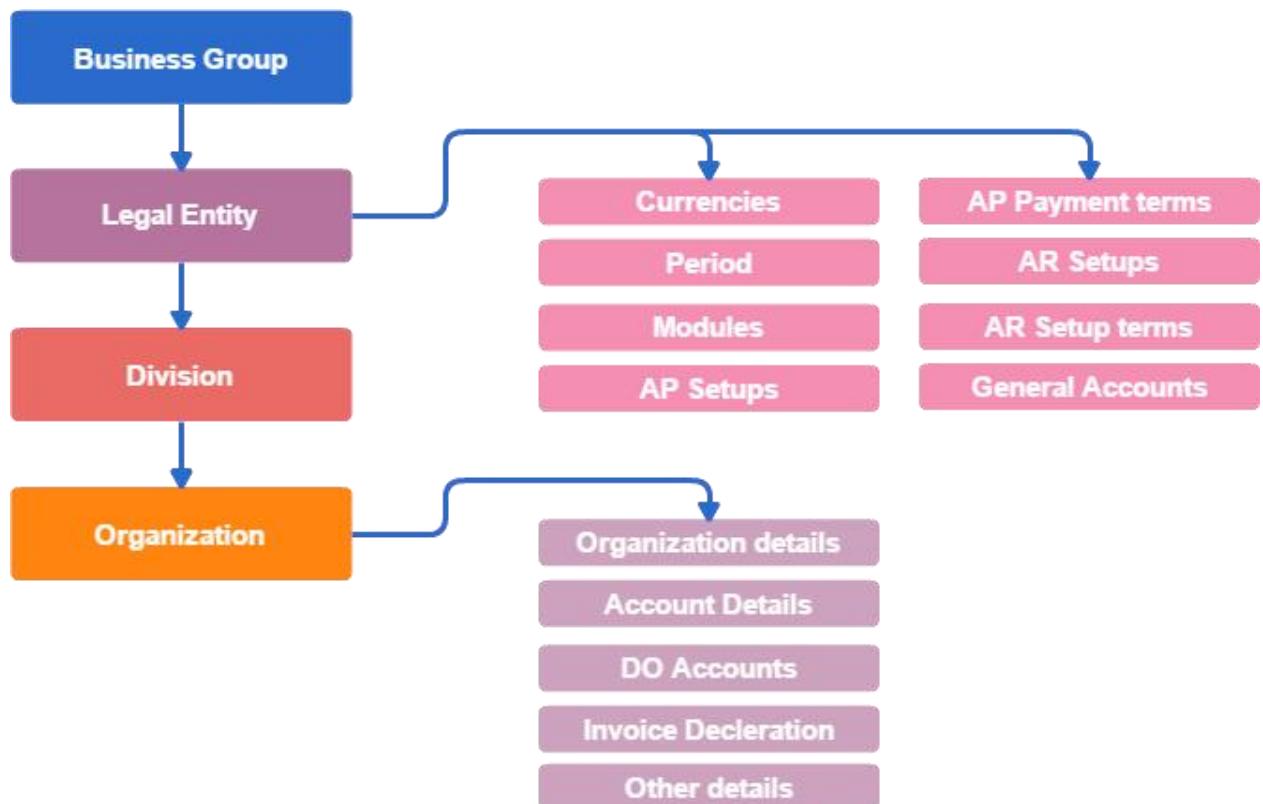
1. Accounts Payable (money out) – In order to maintain great relationships with vendors making sure that everyone gets paid on time is a vital role. The role of the accounting department includes keeping an eye on opportunities to save money, for example, determining if there are discounts or incentives available for paying certain vendors more quickly. At the very least, AP should be scheduled to assure that the least amount of money has to go out per payment, i.e., no late payment charges!
2. Accounts Receivable and Revenue Tracking (money in) – Another critical duty of the accounting department is to account for and track receivables, including outstanding invoices and any required collection actions. Accounts receivable is responsible for creating and tracking invoices. The responsibility here includes assuring that customers pay those invoices on time, so a system of *friendly reminders* is crucial.
3. Payroll – Payroll is a critical function of the accounting department and includes making sure all employees are paid accurately and timely. In addition, proper tax is assessed, and tax payments are on time with state and federal government agencies.
4. Reporting and Financial Statements – The primary reason you collect data properly in your accounting software is to prepare financial reports that can be used for budgeting, forecasting and other decision-making processes. In addition, these and other reports are needed for communication with investors, banks and other professionals that play a role in the growth of your business.
5. Financial Controls – Financial controls include reconciliations, dividing the responsibilities and following the GAAP standards of accounting principles, all of which are implemented with a view toward compliance, fraud and theft prevention. The role of the Controller is to ensure procedures are set up properly to manage that process without errors.

Major modules of ERP in Finance are:

- Accounts Receivables
 - Customer Master
 - Customer Invoice
 - Receipt (cash)
 - Receipt (Accounts)
 - Cash Receiving

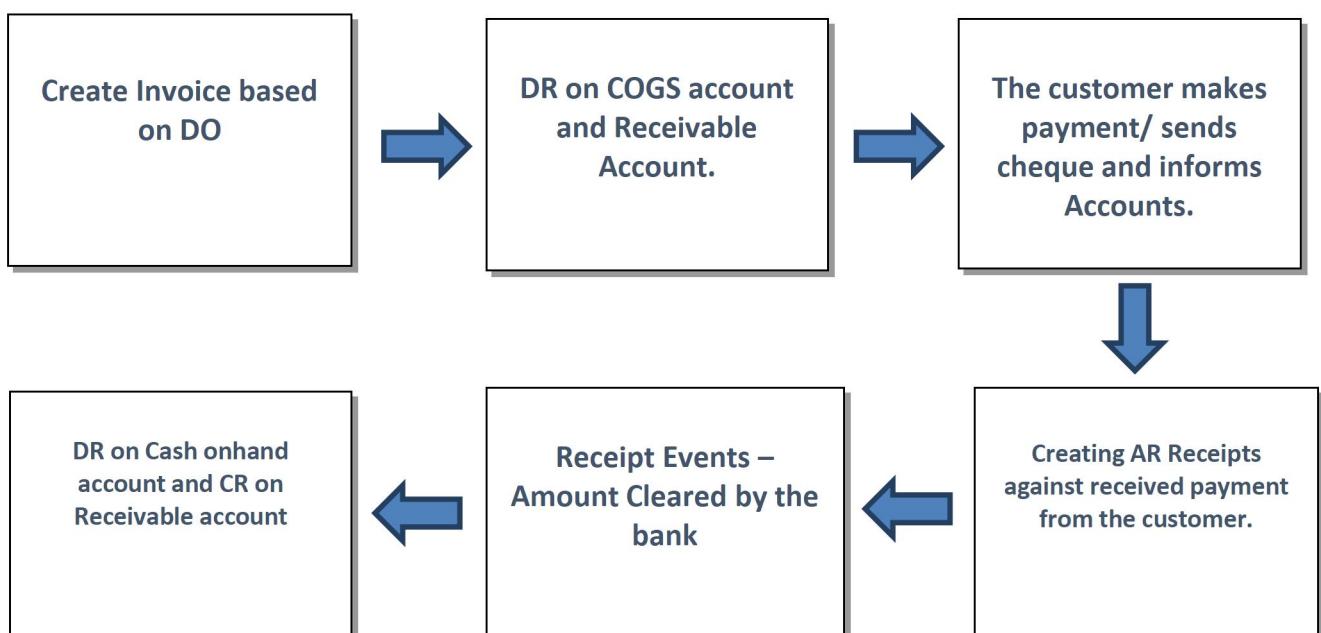
- Bank Transfer
- Accounts Payables
 - Supplier Master
 - Supplier Invoice
 - Payments

Master Setups



Accounts Receivables (AR)

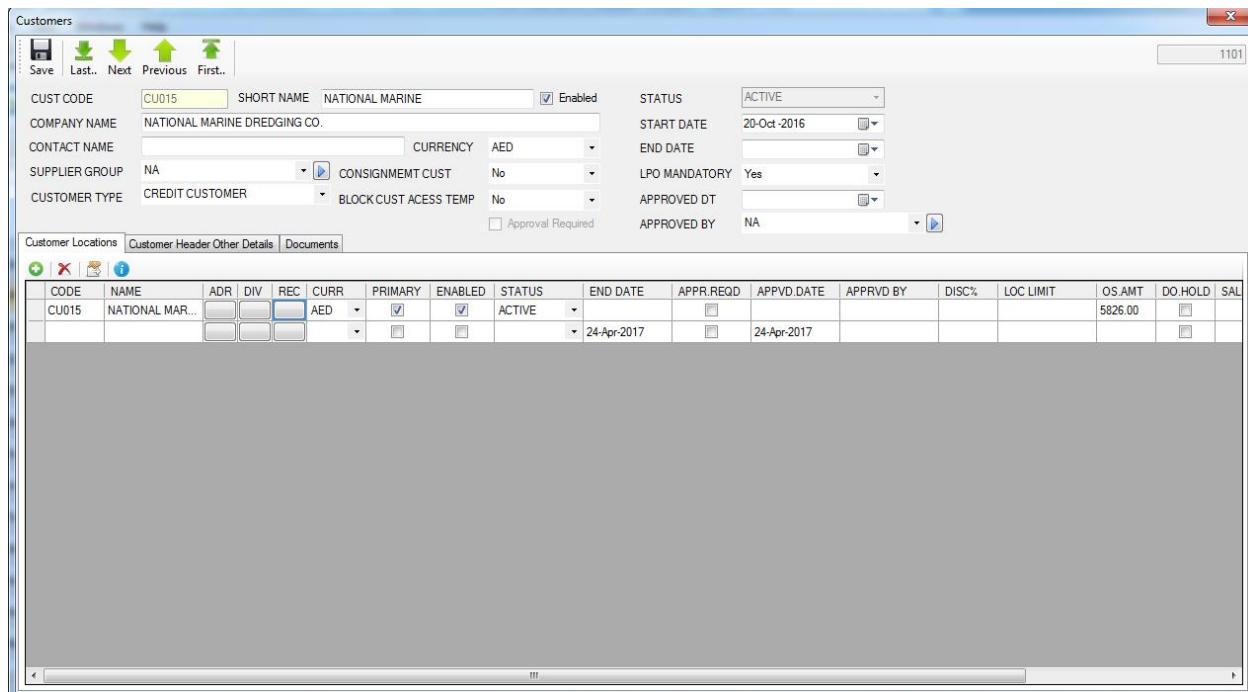
Process Flow Chart



DR : Debit

CR : Credit

Customer Master



The screenshot shows the 'Customer Master' application window. At the top, there are buttons for Save, Last., Next, Previous, First., and a status indicator '1101'. The main area contains several input fields and dropdown menus:

- CUST CODE:** CU015
- SHORT NAME:** NATIONAL MARINE
- Enabled:**
- STATUS:** ACTIVE
- COMPANY NAME:** NATIONAL MARINE DREDGING CO.
- CONTACT NAME:** [empty]
- CURRENCY:** AED
- START DATE:** 20-Oct-2016
- END DATE:** [empty]
- SUPPLIER GROUP:** NA
- CONSIGNMENT CUST:**
- LPO MANDATORY:** Yes
- CUSTOMER TYPE:** CREDIT CUSTOMER
- BLOCK CUST ACES TEMP:** No
- APPROVED DT:** [empty]
- APPROVED BY:** NA
- Approval Required:**

Below these fields is a tabbed section with 'Customer Locations' selected, followed by 'Customer Header Other Details' and 'Documents'.

The 'Customer Locations' tab displays a grid of customer location data:

CODE	NAME	ADR	DIV	REC	CURR	PRIMARY	ENABLED	STATUS	END DATE	APPR.REQD	APPV.DATE	APPRVD BY	DISC%	LOC LIMIT	OS.AMT	DO.HOLD	SAL
CU015	NATIONAL MAR...	[empty]	[empty]	<input checked="" type="checkbox"/>	AED	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	ACTIVE	[empty]	[empty]	[empty]	[empty]	[empty]	[empty]	5826.00	[empty]	[empty]
									24-Apr-2017								

Customer master is the master setup page for defining customers. ERP uses all required attributes like company name, account type, address, division, currency etc.

The customer location tab is used for addressing the customer. It includes address, division, and record. Division is when the same customer is having different branches, user can define them as a single unit. So that transactions will become simpler.

Record option is for storing customer names and phone numbers.

Customer Receiver List

		Save & Close	Close
Receiver Name	<input type="text"/>	Mobile Number	<input type="text"/>
+ X D i			
SEL	RECEIVER NAME	MOBILE NUMBER	
<input checked="" type="checkbox"/>	SALAHEDIN	0505612032	
<input type="checkbox"/>	MOHD.KHAIR	0506726127	
<input type="checkbox"/>	AHMED	0506129871	
*	<input type="checkbox"/>		

Customers

		Save	Last..	Next	Previous	First..	1101
CUST CODE	CU015	SHORT NAME	NATIONAL MARINE	<input checked="" type="checkbox"/> Enabled	STATUS	ACTIVE	
COMPANY NAME	NATIONAL MARINE DREDGING CO.				START DATE	20-Oct-2016	
CONTACT NAME				CURRENCY	AED		
SUPPLIER GROUP	NA	CONSIGNMENT CUST	No		END DATE		
CUSTOMER TYPE	CREDIT CUSTOMER	BLOCK CUST ACES TEMP	No		LPO MANDATORY	Yes	
				<input type="checkbox"/> Approval Required	APPROVED DT		
					APPROVED BY	NA	
<input type="checkbox"/> Customer Locations <input type="checkbox"/> Customer Header Other Details <input type="checkbox"/> Documents							
CUSTOMER DISCOUNT %	<input type="text"/>		CUS OS LIMIT	<input type="text"/>			
CUSTOMER MARKUP %	<input type="text"/>		CUS OS AMT	<input type="text"/> 5826.0000			
O/S SEND DATE/SYS.NAME	<input type="text"/>		PRINT PART NO	<input type="text"/>			
ACCOUNT MANAGER	NA			<input type="checkbox"/> Do Hold			
PAYMENT TERM	NA			<input type="checkbox"/> Sales Hold (Customer will not display in sales screen)			
NOTES (Display in Delivery Screen)							

This tab is used for defining payment terms. And also allows entering customer discounts and markup values.

Customer Invoice (Sales)

Things to remember when creating a Customer Invoice.

Select document type, sales invoice or credit note. For making normal invoice forms, choose sales invoice. Credit note is for when there is a cash return occurs. Normally when returning an item, the record will enter in the sales return and for a cash-wise return it has to be entered in a credit note.

There are 2 types of document categories. Standard and Advance. Standard is the normal procedure for invoices. Customer will pay with respect to the invoice. When the customer paid some amount in advance before the delivery, an Advance invoice has to be made out. In this case, when the customer pays the amount, the user has to keep an invoice for that amount which will be recorded in the system. When delivery occurs, a delivery order will be created and by using this DO number, the saved invoice will update. And if there is any amount is still pending, it will be added in the advance allocation tab. Then the advance amount becomes zero. And it will proceed as a normal invoice.

Customer RFQ

Save	Last..	Next	Previous	First..	Approve	Revise	Print	Print JOB Details	Close	Duplicate																																				
QUOTE NO	RFQ14226	QUOTE DT	16-Apr-2017	RECEIVED DT		STATUS	Approved																																							
CUSTOMER	GLORY EQUIPMENT(GE009)	LOCATION	GLORY EQUIPMENT(GE009)																																											
ATTENTION	TEST	TERMS 2																																												
REFERENCE		DELIVERY TIME	30 DAYS																																											
VALIDITY	15 Days	Amount																																												
SALESMAN	Abdul Salim-ST117	GROSS AMOUNT	450																																											
TERMS 1		DISCOUNT AMOUNT	0																																											
		NET AMOUNT	450.00																																											
<input type="checkbox"/> Performa Invoice <input type="checkbox"/> Print Part No																																														
RFQ Line Delivery Details Other Remarks Documents																																														
<table border="1"> <thead> <tr> <th>SEQ</th> <th>PART NO</th> <th>SEL</th> <th>DESCRIPTION</th> <th>CLASS</th> <th>S.CLASS</th> <th>TYPE</th> <th>SIZE</th> <th>MPN</th> <th>QTY</th> <th>U.PRICE</th> <th>UNIT</th> <th>COST GROUP</th> <th>TOTAL AMT</th> <th>NOTE</th> <th>SEAL</th> <th>L.DAYS</th> <th>BILLED QTY</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>F85</td> <td></td> <td>COUPLING ELEMENT FENNER</td> <td>HOSE ...</td> <td>Na</td> <td>Na</td> <td></td> <td></td> <td>5</td> <td>90</td> <td>EA</td> <td>FOREIGN</td> <td>450</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>											SEQ	PART NO	SEL	DESCRIPTION	CLASS	S.CLASS	TYPE	SIZE	MPN	QTY	U.PRICE	UNIT	COST GROUP	TOTAL AMT	NOTE	SEAL	L.DAYS	BILLED QTY	1	F85		COUPLING ELEMENT FENNER	HOSE ...	Na	Na			5	90	EA	FOREIGN	450				
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1	F85		COUPLING ELEMENT FENNER	HOSE ...	Na	Na			5	90	EA	FOREIGN	450																																	
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16-Apr-2017	RFQ14226	5	EA	90			GLORY EQUIPMENT	COUPLING ELE...	Abdul Salim		F85																																			

Figure 1

- Preparation of quotation (fig 1)
- Delivery order against customer purchase order (fig 2)

Delivery Orders

Save	Last..	Next	Previous	First..	Revise	Print	Print A4	Cancel																																														
DO NUMBER	CR70541	DO DATE	18-Apr-2017	DO TYPE	CR	STATUS	Complete	RECEIVABLE ACCOUNT	11.122103.41.000000.000000.000000.000000																																													
CUSTOMER	GLORY EQUIPMENT(GE009)	CUST LOC	GLORY EQUIPMENT(GE009)	RCVD:	Rec	MOBILE NO	1234567890	COGS ACCOUNT	11.511102.41.000000.000000.000000.000000																																													
SALESMAN	Anwar Sadath-ST405	TEST		DISC TYPE	N	DISC RATE	0	DIS PAID ACCOUNT	11.611303.41.000000.000000.000000.000000																																													
DO NAME	TEST			RECV'D AMT		RECV'D DIS		REVENUE ACCOUNT	11.411102.41.000000.000000.000000.000000																																													
JOB NO		REQ NO		MARKUP %	0	JC OUT QTY		JC DOC TYPE																																														
LPO NO		MAN DO		STORE ISSUE		RETURN AMT		JC OUT DESC																																														
M.REVD BY								JC PREPARED BY																																														
<small>CANCELLED BY or FORCED CLOSED BY</small>																																																						
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SEQ	RFQ	CODE	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	QTY	PRICE	COST	COST(USER)	COST.GP	UNIT	DIS%	M.DIS%	D.AMT	SL	TOT.PRICE	HOLD	J.C DO NO																																
1	RFQ...	00002...	F85		COUPLING E...	Na	HOS...	Na	5	90.0000	28.52		FOREI...	EA	0.00	0.00	450.00	N																																				
<table border="1"> <thead> <tr> <th colspan="12">Sales History Job Card Details Seal Making Details</th> </tr> <tr> <th>DATE</th> <th>DO NO</th> <th>CUSTOMER</th> <th>DO NAME</th> <th>QTY</th> <th>UOM</th> <th>PRICE</th> <th>CG</th> <th>R.QTY</th> <th>D.DATE</th> <th>MAN.DO</th> <th>DESCRIPTION</th> <th>L.STATUS</th> </tr> </thead> <tbody> <tr> <td>18-Apr-2017</td> <td>CR70541</td> <td>GLORY EQUIPM...</td> <td>TEST</td> <td>5.00</td> <td>EA</td> <td>90.000</td> <td>FC</td> <td>0</td> <td>18-Apr-20...</td> <td></td> <td>COUPLING E...</td> <td>COMPLETE</td> </tr> </tbody> </table>											Sales History Job Card Details Seal Making Details												DATE	DO NO	CUSTOMER	DO NAME	QTY	UOM	PRICE	CG	R.QTY	D.DATE	MAN.DO	DESCRIPTION	L.STATUS	18-Apr-2017	CR70541	GLORY EQUIPM...	TEST	5.00	EA	90.000	FC	0	18-Apr-20...		COUPLING E...	COMPLETE						
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<table border="1"> <tr> <td>Total Disc.</td> <td>0</td> </tr> <tr> <td>Gross Value</td> <td>450</td> </tr> <tr> <td>DO Disc Amt.</td> <td>0</td> </tr> <tr> <td>DO Adj Amt.</td> <td>10</td> </tr> <tr> <td>Net DO Amt.</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: right;">450</td> </tr> <tr> <td colspan="2" style="text-align: right;">PROCESS</td> </tr> </table>											Total Disc.	0	Gross Value	450	DO Disc Amt.	0	DO Adj Amt.	10	Net DO Amt.		450		PROCESS																															
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DO Adj Amt.	10																																																					
Net DO Amt.																																																						
450																																																						
PROCESS																																																						

Figure 2

The screenshot shows the 'Customer Invoice' window with the following details:

- Invoice No:** CI38534
- Doc Type:** Sales Invoice
- Doc Category:** STANDARD
- Inv GL Date:** 18-Apr-2017
- Cust Inv Date:** 18-Apr-2017
- Customer:** GLORY EQUIPMENT(GE009)
- Remarks:** (empty)
- Description:** (empty)
- LPO No:** (empty)
- DO Name:** (empty)
- Receivable Account:** 11.122101.00.2GE009.000000
- Revenue Account:** 11.411102.41.2GE009.000000
- Discount Account:** 11.613303.41.000000.000000
- Exchange Account:** 11.711101.11.000000.000000
- Rounding Account:** 11.618111.11.000000.000000
- Payment Term:** 60Days
- Adv Utilized:** (empty)
- Credit NoteFlag:** (empty)
- No. of Adv. Doc:** 0
- Total Advance:** 0
- Advance Account:** 11.122111.00.2GE009.000000
- Do Adjustment Amt:** 10

Amounts:

Currency: AED	Currency Rate: 1
Amount: 450	Func Amount: 450
Do Dis Amount: 0	Do Dis Func Amount: 0
Do Adj. Amount: 0	Do Adj. Func. Amount: 0
Adv Adjusted: 0	Invoiced Recvd Amt: (empty)
Rounding Amt: 0	Rounding Func Amt: 0
Net Amount: 450	Net Func Amount: 450
User Inv Amt: 450	Exchange Amt: 0.000000

Customer Invoice Lines:

Line	Do No	Seq	Item No	Sel	Description	Size	Class	Type	Sub Class	Quantity	Unit Price	Uom	Amount	Dis Amt	Dis Func. Amt	Func Amt	Item Cost	Di
1	CR705...	1	F85		COUPLING EL...		HOSE M...	Na	Na	5.000000	90.0000	EA	450.0000	0	0	450.0000	28.52	

figure 3

AR Receipts (Accounts)

The next step after the customer invoice is making a Receipt. AR Receipt means Account Receivables Receipt. It includes the customer's payment details. By completing a receipt, Sales procedure will complete.

Here user needs to choose customer invoice and payment method.

The screenshot shows the 'Receipts' window with the following details:

- DOC NUMBER:** AR00135294
- MANUAL NO:** NA
- PAY. METHOD:** Credit Card
- RECEIPT DATE:** 18-Apr-2017
- RECEIPT GL DATE:** 18-Apr-2017
- CUSTOMER:** GLORY EQUIPMENT(GE009)
- CUST LOCATION:** GLORY EQUIPMENT(GE009)
- DESCRIPTION:** CR
- DOCUMENT STATUS:** INV RECEIPT
- DOCUMENT TYPE:** GENERAL
- FINALIZED FG:** F
- Bank Details:**

 - BANK ACCNT:** RAK-RAK Bank
 - CLEARING ACCT:** 11.121299.00.000000.000000
 - CHGS ACCT:** 11.618109.11.000000.000000
 - EXCHG VAR ACCT:** 11.618112.11.000000.000000
 - ROUND. ACCT:** 11.618111.11.000000.000000
 - OTHERS ACCT:** 11.618109.11.000000.000000
 - CASH ACCT:** 11.121202.00.000000.000000
 - DISCOUNT ACCT:** 11.613303.41.000000.000000

Receipt Amount:

CURRENCY: AED	CURRENCY RATE: 1
LINE AMOUNT: 450	EXG VAR AMT: 0
NETTING AMT: (empty)	NETTING FUNC AMT: (empty)
DISCOUNT AMT: 0	DIS. FUNC AMT: 0
RECEIVABLE AMT: 450	NET FUNC AMT: 450
CHECK AMOUNT: 450	FUNCTIONAL AMT: 450

Receipt Lines:

INV NO	RCVD AMT	INV AMT	PAID AMT	BALAMT	FUNC AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	LINE TYPE	ACCOUN
CI38534	450	450	450	0	450.00	1	0	11.122101.00.2GE009.000000.000000...	INVOICE RE...	*

Figure 3

Customer Invoice

Save	Last..	Next	Previous	First..	Approve	Print	63970
Invoice No CI38534 Doc Type Sales Invoice Doc Category STANDARD Inv GL Date 18-Apr-2017 Cust Inv. Date 18-Apr-2017							
Customer GLORY EQUIPMENT(GE009) Customer Location GLORY EQUIPMENT(GE009)							
Remarks						Cancel Date Accounted Flag	
Description LPO No Receivable Account 11.122101.00.2GE009.000000 Revenue Account 11.411102.41.2GE009.000000 Discount Account 11.613303.41.000000.000000 Exchange Account 11.711101.11.000000.000000 Rounding Account 11.618111.11.000000.000000 Payment Term 600Days Adv Utilized Credit NoteFlag No. of Adv. Doc 0 Total Advance 0 Advance Account 11.122111.00.2GE009.000000 Do Adjustment Amt 10						Amounts Currency AED Currency Rate 1 Amount 450 Func. Amount 450 Do Dis. Amount 0 Do Dis. Func. Amount 0 Do Adj. Amount 0 Do Adj. Func. Amount 0 Adv. Adjusted 0 Invoiced Recvd. Amt 450 Rounding Amt 0 Rounding Func. Amt 0 Net Amount 450 Net Func. Amount 450 User Inv Amt 450 Exchange Amt 0.000000	
Customer Invoice Lines Advance Allocation Customer Invoice SJV Receipt Details Advance Allocation Details/Remarks Documents							
<input type="checkbox"/> Print Part No							

Figure 4

Receipts

Save	Last..	Next	Previous	First..	Approve	Print	165360																																																				
DOC NUMBER AR00135298 MANNUAL NO PAY. METHOD Check RECEIPT DATE 18-Jun-2017						RECEIPT GL DATE 18-Jun-2017 RECEIPT STATUS CLEARED																																																					
CUSTOMER PETRO GULF(CU013) CUST LOCATION PETRO GULF(CU013)						Include Location Inv.																																																					
DESCRIPTION CHECK PAYMENT						DOCUMENT STATUS INV RECEIPT CLEARED DATE 18-Jun-2017																																																					
CHECK NO 8899556 CHECK DATE 18-Jun-2017						DOCUMENT TYPE GENERAL ACCOUNTED FG																																																					
DOC REF NO CANCELLED DATE						FINALIZED FG F																																																					
NETTING LIST NA NETTING NO						Receipts Amount CURRENCY AED CURRENCY RATE 1 LINE AMOUNT 855 EXG VAR AMT 0 NETTING AMT DISCOUNT AMT 10 DIS. FUNC. AMT 10 RECEIVABLE AMT 845 NET FUNC. AMT 845 CHECK AMOUNT 845 FUNCTIONAL AMT 845																																																					
Receipt Lines Receipt Events Receipts SJV Receipts Events SJV Documents																																																											
<input type="checkbox"/> Enable Check No																																																											
<table border="1"> <thead> <tr> <th>SEQ NO</th> <th>TRANS TYPE</th> <th>DATE</th> <th>GL DATE</th> <th>ACTION</th> <th>CLEARED AMT</th> <th>CUR RATE</th> <th>FUNC AMT</th> <th>EXCH VAR AMT</th> <th>ACCOUNTED FG</th> <th>JV ID</th> <th>JV REV ID</th> <th>EVE</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>DEPOSITED</td> <td>18-Jun-2017</td> <td>18-Jun-2017</td> <td></td> <td>845</td> <td>1</td> <td>845</td> <td>0</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>CLEARED</td> <td>18-Jun-2017</td> <td>18-Jun-2017</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>*</td> <td></td> <td>18-Jun-2017</td> <td>18-Jun-2017</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>								SEQ NO	TRANS TYPE	DATE	GL DATE	ACTION	CLEARED AMT	CUR RATE	FUNC AMT	EXCH VAR AMT	ACCOUNTED FG	JV ID	JV REV ID	EVE	1	DEPOSITED	18-Jun-2017	18-Jun-2017		845	1	845	0					2	CLEARED	18-Jun-2017	18-Jun-2017										*		18-Jun-2017	18-Jun-2017									
SEQ NO	TRANS TYPE	DATE	GL DATE	ACTION	CLEARED AMT	CUR RATE	FUNC AMT	EXCH VAR AMT	ACCOUNTED FG	JV ID	JV REV ID	EVE																																															
1	DEPOSITED	18-Jun-2017	18-Jun-2017		845	1	845	0																																																			
2	CLEARED	18-Jun-2017	18-Jun-2017																																																								
*		18-Jun-2017	18-Jun-2017																																																								

Receipts

Save Last.. Next Previous First.. Approve Print 165360

DOC NUMBER	AR00135298	MANUAL NO	PAY. METHOD	Check	RECEIPT DATE	18-Jun-2017	RECEIPT GL DATE	18-Jun-2017
CUSTOMER	PETRO GULF (CU013)	CUST LOCATION	PETRO GULF(CU013)	<input type="checkbox"/> Include Location	Inv.	RECEIPT STATUS	CLEARED	
DESCRIPTION	CHECK PAYMENT		DOCUMENT STATUS	INV RECEIPT	CLEARED DATE	18-Jun-2017		
CHECK NO	8899556	CHECK DATE	18-Jun-2017	DOCUMENT TYPE	GENERAL	ACCOUNTED FG		
DOC REF NO		CANCELLED DATE		FINALIZED FG	F			
NETTING LIST	NA	NETTING NO		Receipts Amount				
Bank Details			CURRENCY	AED	CURRENCY RATE	1		
BANK ACNT	ADCB	CLEARING ACCT	11.121299.00.000000.000000	LINE AMOUNT	855	EXG VAR AMT	0	
CHGS ACCT	11.618109.11.000000.000000	EXCHG VAR ACCT	11.618112.11.000000.000000	NETTING AMT		NETTING FUNC AMT		
ROUND. ACCT	11.618111.11.000000.000000	OTHERS ACCT	11.618109.11.000000.000000	DISCOUNT AMT	10	DIS. FUNC AMT	10	
CASH ACCT	11.121208.00.000000.000000	DISCOUNT ACCT	11.613303.41.000000.000000	RECEIVABLE AMT	845	NET FUNC AMT	845	
			CHECK AMOUNT	845	FUNCTIONAL AMT	845		

Receipt Lines | Receipt Events | Receipts SJV | Receipts Events SJV | Documents | Enable Check No | Change Payment Type

INV NO	RCVD AMT	INV AMT	PAID AMT	BAL. AMT	FUNC AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	LINE TYPE	ACCOU
CI38540	855	855	855	0	855.00	1	0	11.122101.00.2CU013.000000.000000...	INVOICE RE...	*
*	-10			0	-10.00			11.613303.41.000000.000000.000000...		

Figure 6

3. Preparation of sales invoice. Select the corresponding delivery order to get item details and price. Users can edit invoice amounts according to their customers. Save the page and approve it. The invoice status will change to ‘Finalized’. (Fig 3)
4. After receiving an invoice from a supplier, a customer has to pay by their company payment term. So the user has to select the type of payment, cash, credit, and check, DD or TT. Select Invoice for the required customer and all amount details will show. Enter all required data. (fig 4) payment completes
5. Now in AR Receipt, the user needs to clear the amount. For doing that go to receipt events in AR Receipt and change the transaction type to cleared. It means the customer’s payment procedure is done. Now the receipt status will turn to ‘cleared’(fig 6).
6. Check sales invoice. The status will change to ‘Completed’ (fig 5).

AR Receipt (Cash)

For each CS-type delivery order, Athena will deal with these transactions in the cash receiving module. The system will generate a cash receipt automatically with respect to each cash-receiving transaction. These transactions will be recorded here.

AR Receipts - (Cash Counter)										
Add Search All Export All Clear Field Export(200) Help										
Receipt Date	Net Amount									
Customer	Manual No									
Check No	Receipt No									
<input type="button" value="Search"/>										
Receipt Date	Receipt GL Date	Receipt Number	Document Ref. Number	Customer Name	Description	Currency	Account Number	Account Name	Check Number	Check Date
16-APR-2017	16-APR-2017	AR00135292	CS128868	PETRO GULF	Cash Memmo R... AED	Petty-101	Counter Cash		16-APR-2017	
16-APR-2017	16-APR-2017	AR00135291	CS128867	ABU DHABI POLICE	Cash Memmo R... AED	Petty-101	Counter Cash		16-APR-2017	
23-FEB-2017	23-FEB-2017	AR00135289	CRT01562	DIRECT CUSTOMER	Sales Return P... AED	Petty-101	Counter Cash		23-FEB-2017	
23-FEB-2017	23-FEB-2017	AR00135288	CS128864	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		23-FEB-2017	
24-JAN-2017	24-JAN-2017	AR00135287	CS128863	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		24-JAN-2017	
24-JAN-2017	24-JAN-2017	AR00135286	CS128862	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		24-JAN-2017	
19-DEC-2016	19-DEC-2016	AR00135283	CS128859	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135281	CS128858	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135278	CS128857	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135277	CS128856	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135276	CS128855	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135275	CS128854	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135274	CS128853	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135273	CS128852	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135272	CS128851	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135271	CS128850	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135270	CS128849	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135269	CS128848	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135268	CS128847	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135267	CS128846	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135266	CS128845	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	
19-DEC-2016	19-DEC-2016	AR00135265	CS128844	DIRECT CUSTOMER	Cash Memmo R... AED	Petty-101	Counter Cash		19-DEC-2016	

Sales Returns

Sales return can be done in 3 ways

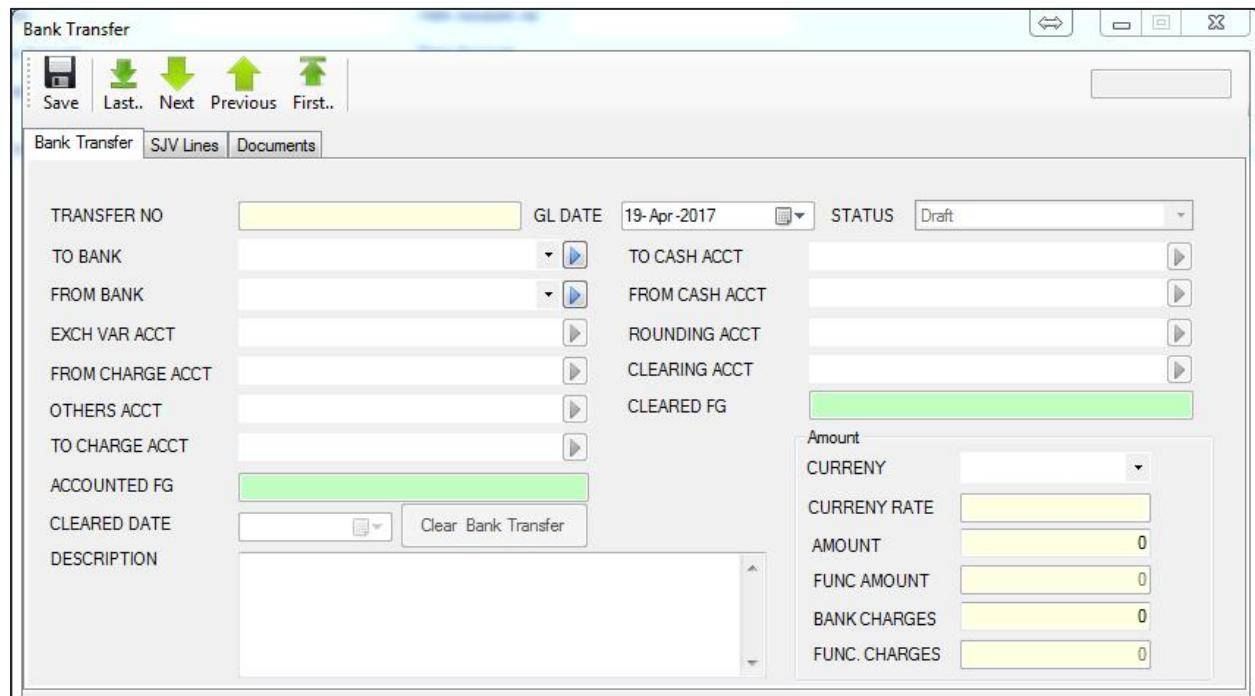
1. After completing the invoice and account receipt, if the customer is coming for a return(item-wise) user can produce a sales return form. In this case, a new delivery order and new purchase invoice can be created.
2. If the payment is still pending for an invoice, a sales return can be done by cancelling this current invoice and updating the delivery order with a new item and price. Then the user can create a new invoice against this delivery order. (user has to delete current item details for adding a new item.)
3. Users can manually enter the credit note from the customer invoice page. And can reduce the price from the page. This procedure is only available for cash-wise returns.

A credit note will create when there requires cash wise return.

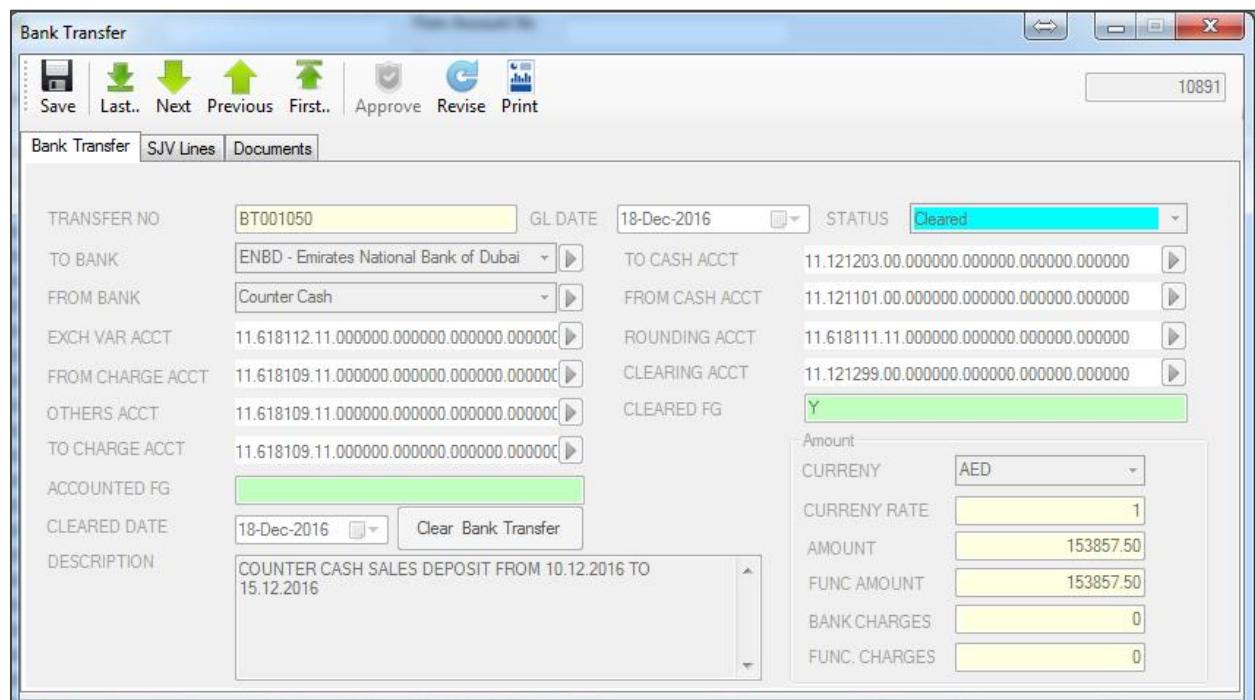
Accounts Payables (AP)

Bank Transfer

In ERP all cash transfer is configured as a bank to bank transfer. Cash from the counter, CC, CR everything will transfer to the bank account. In short, the system will consider a counter as a bank.



The screenshot shows the 'Bank Transfer' application window. The 'Bank Transfer' tab is selected. The form includes fields for Transfer No (highlighted in yellow), GL Date (19-Apr-2017), Status (Draft), To Bank (To Cash Acct), From Bank (From Cash Acct), EXCH VAR ACCT, FROM CHARGE ACCT, OTHERS ACCT, TO CHARGE ACCT, ACCOUNTED FG (highlighted in green), CLEARED DATE, and DESCRIPTION. On the right, there's a 'Amount' section with fields for Currency (dropdown), Currency Rate (highlighted in yellow), Amount (0), FUNC AMOUNT (0), BANK CHARGES (0), and FUNC. CHARGES (0). Navigation buttons at the top include Save, Last.., Next, Previous, First.., Approve, Revise, and Print.



The screenshot shows the 'Bank Transfer' application window with a different transfer entry. The Transfer No is BT001050, GL Date is 18-Dec-2016, and Status is Cleared. The entries are: TO BANK (ENBD - Emirates National Bank of Dubai), FROM BANK (Counter Cash), EXCH VAR ACCT (11.618112.11.000000.000000.000000), FROM CHARGE ACCT (11.618109.11.000000.000000.000000), OTHERS ACCT (11.618109.11.000000.000000.000000), TO CHARGE ACCT (11.618109.11.000000.000000.000000), ACCOUNTED FG (highlighted in green), CLEARED DATE (18-Dec-2016), and DESCRIPTION (COUNTER CASH SALES DEPOSIT FROM 10.12.2016 TO 15.12.2016). The 'Amount' section shows: Currency (AED), Currency Rate (1), Amount (153857.50), FUNC AMOUNT (153857.50), BANK CHARGES (0), and FUNC. CHARGES (0). Navigation buttons at the top include Save, Last.., Next, Previous, First.., Approve, Revise, and Print. A reference number 10891 is visible in the top right corner.

Here counter cash is transferred to the main bank account. Put the amount and bank charges and click on save. Then click on the clear bank transfer button. The status will show 'cleared'.

Supplier Invoice (Purchase)

Supplier invoices will record with respect to the receipt sent from the supplier. The system will store this invoice and the user has to do the payment.

On the supplier invoice page, there are 2 types of document types. Supplier and staff. For the normal invoice select the supplier. Staff type is used when the company is providing loans to their staff. The system will consider every staff as a supplier.

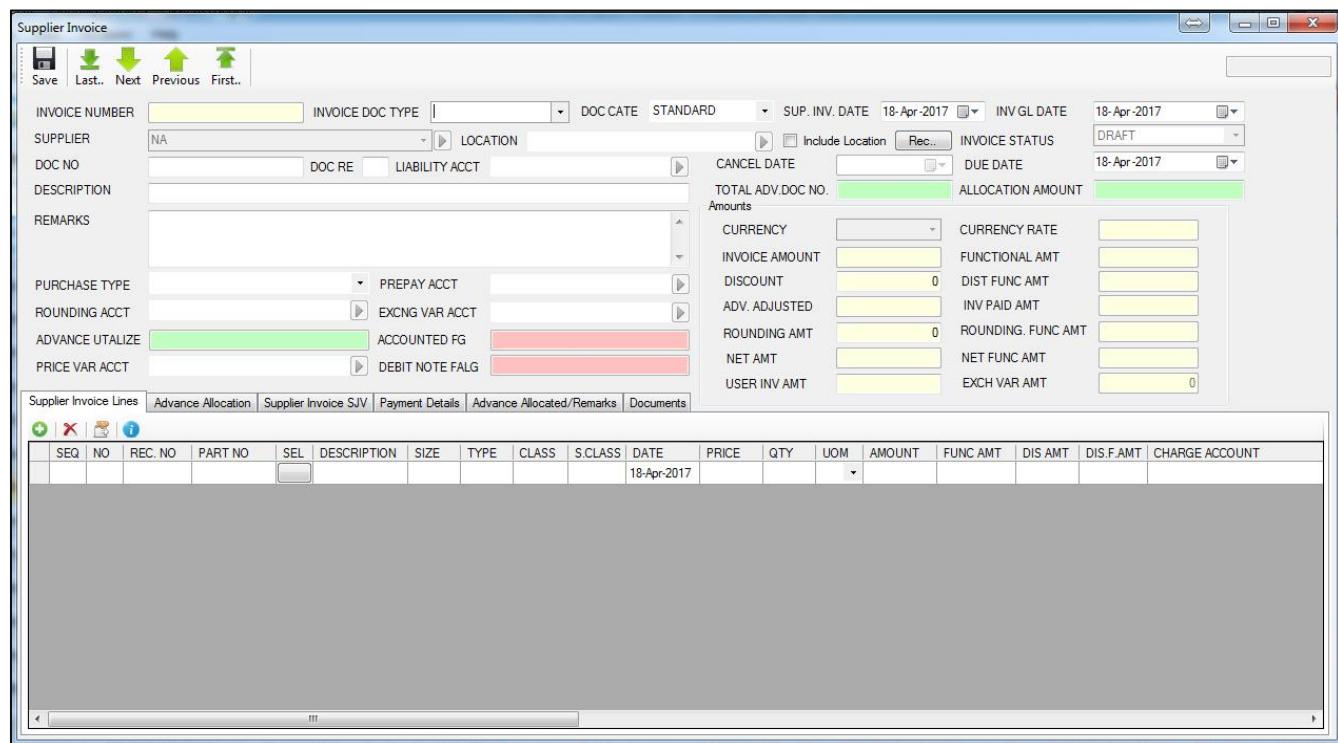
Select supplier or staff as per the requirement

Select category as standard for making normal purchase invoices. When a return occurs choose debit note or credit note. And for the advance payment case, choose advance category.

Select the supplier name and address

Enter their payment receipt details.

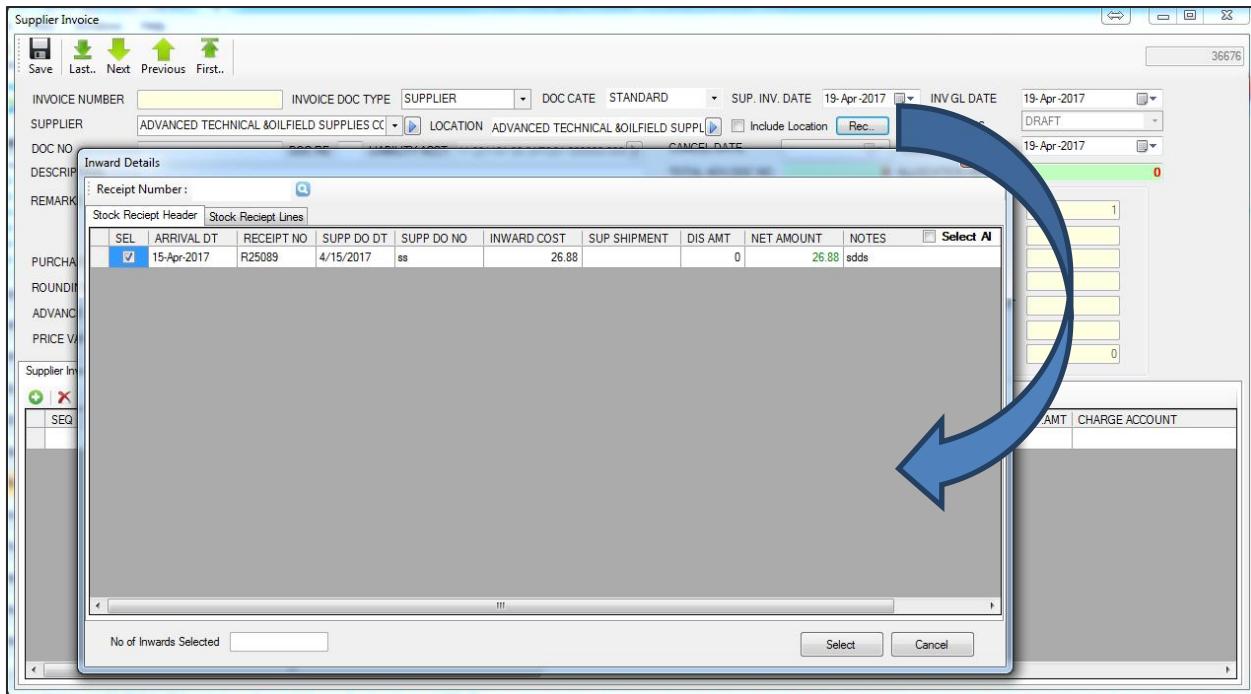
Let's take this binned inward receipt for making a purchase invoice. Enter document type and category. Select supplier details. Click on a record to select inward details.



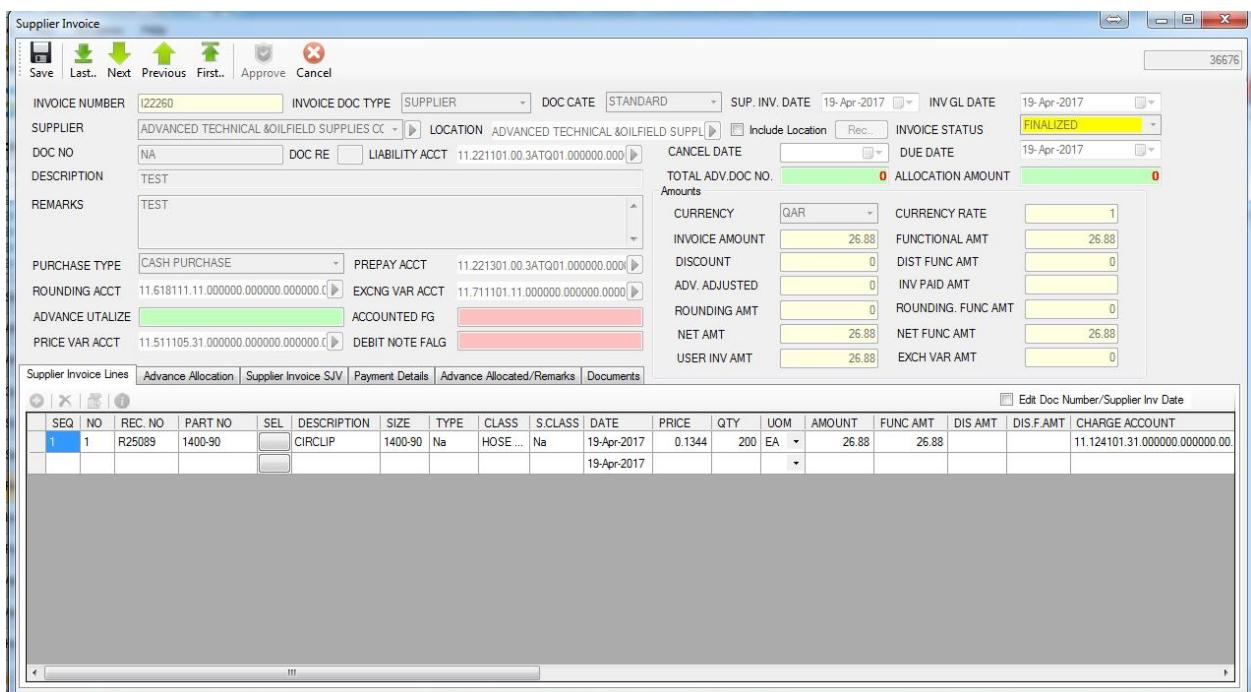
The screenshot shows the 'Supplier Invoice' window with the following details:

- Header:** Supplier Invoice
- Buttons:** Save, Last., Next, Previous, First..
- Fields:**
 - INVOICE NUMBER: []
 - INVOICE DOC TYPE: []
 - DOC DATE: STANDARD []
 - SUP. INV. DATE: 18-Apr-2017 []
 - INV GL DATE: 18-Apr-2017 []
 - LOCATION: []
 - DOC RE: [] LIABILITY ACCT: []
 - CANCEL DATE: []
 - INVOICE STATUS: DRAFT []
 - DUE DATE: 18-Apr-2017 []
 - TOTAL ADV. DOC NO.: []
 - ALLOCATE AMOUNT: []
 - Amounts section (Currency, Invoice Amount, Discount, ADV. ADJUSTED, Rounding Amount, Net Amount, User Inv Amt) with corresponding rate and functional amount fields.
- Buttons:** C, X, B, T
- Table:** Supplier Invoice Lines

SEQ	NO	REC. NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS F.AMT	CHARGE ACCOUNT
										18-Apr-2017								



Select purchase type and enter amount as per the supplier invoice. Then save -> approve.



If **advance payment** is done, there is an option to select advance category. In this case payment will occur before issuing delivery order. So user has to enter advance amount. And after delivery, and stock inward, the remaining amount will be allocated in advance allocation tab. And can record a normal invoice.

Advance category is described by an example below:

Supplier Invoice

INVOICE NUMBER	INVOICE DOC TYPE	SUPPLIER	DOC DATE	ADVANCE	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)		INCLUDE LOCATION	Rec...	INVOICE STATUS	DRAFT
DOC NO	DOC RE	LIABILITY ACCT	11.221101.00.3LF002.000000.0000		CANCEL DATE		DUE DATE	19-Apr-2017
DESCRIPTION								
REMARKS								
PURCHASE TYPE	CREDIT PURCHASE	PREPAY ACCT	11.221301.00.3LF002.000000.0000		CURRENCY	AED	CURRENCY RATE	1
ROUNDING ACCT	11.618111.11.000000.000000.000000.00	EXCNG VAR ACCT	11.711101.11.000000.000000.0000		INVOICE AMOUNT	1000.00	FUNCTIONAL AMT	1000.00
ADVANCE UTILIZE	ACCOUNTED FG	DEBIT NOTE FLAG			DISCOUNT	0	DIST FUNC AMT	0.000000
PRICE VAR ACCT	11.511105.31.000000.000000.000000.00				ADV. ADJUSTED		INV PAID AMT	
					ROUNDING AMT	0	ROUNDING FUNC AMT	0.000000
					NET AMT	1000.00	NET FUNC AMT	1000.00
					USER INV AMT	1000	EXCH VAR AMT	0

Supplier Invoice Lines | Advance Allocation | Supplier Invoice S/V | Payment Details | Advance Allocated/Remarks | Documents

Supplier Invoice Lines

NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS.F.AMT	CHARGE ACCOUNT	INV CUR RATE
	EXP-Supplier...		Supplier Advan...			Na	HOSE ...	Na	15-Apr-2017	1000	EA	1000.000...	1000.00			11.221301.00.3LF002.000000.00...	
									19-Apr-2017								

This will help to prevent the entry of items in the same invoice number. Put 'Y' for repeated invoice numbers. Else leave this place blank.

Item Search

Include All [F10]	Single Select [F9]	Clear Field [F11]	Close	Help	Update Details	<input type="checkbox"/> Inactive Item List	<input checked="" type="checkbox"/> Suppress Price	<input checked="" type="checkbox"/> Suppress All
PT No.[F1] EXP_Su	MPN.[F2]	Size.[F3]	Desc.[F4]			Code		
Class.[F5]	Sub-Class.[F6]	Type.[F7]	OEM.[F8]			<input type="checkbox"/>		
Search Results			Detailed Search					
SEL	PART NO	ITEM SIZE	SUP.QTY	ITEM MPN	DESCRIPTION	UNIT	S. PRICE	N. PRICE
<input type="checkbox"/>	EXP-Sundry Expense				EXP-Sundry Expense	EA	0.0000	
<input checked="" type="checkbox"/>	EXP-Supplier Advance				Supplier Advance	EA		

Item Details

PART NUMBER:	EXP-Supplier Advance	ON HAND STOCK	0.00 EA	SALE PRICE	
ITEM MPN:		INTRASIT QTY	0.00	LOCAL COST	0.0000
ITEM SIZE:		RESERVE QTY	0.00	FOREGIN COST	0.0000
DESCRIPTION:	Supplier Advance	ON LOT STOCK			
SECOND UNIT:		UNCHECKED QTY	0.00		
CLASS:	HMD	SUBCLASS:	Na	ITEM INVENTORY:	E
ITEM TYPE:	Na	OEM:		ITEM REPAIR:	N
CODE:	00000082			SERIAL CONTROLLED:	NO CONTROL
CREATED:		UPDATED:	11-Apr-2017	LOT CONTROLLED:	LOT CONTROLLED
LONG DESC:				ITEM ACTIVE:	Y
				ITEM PURCHASE:	Y

Suppose there is a purchase for an item costs 2000 aed. User paid 1000 aed in advance. Before item delivery. (No inward selection)

Supplier Invoice

Actions		Invoice Details												Allocation Amounts																																																					
Save	Last..	Next	Previous	First..	Approve	INVOICE NUMBER	I22262	INVOICE DOC TYPE	SUPPLIER	DOC DATE	ADVANCE	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017																																																				
						SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)			Include Location	Rec..	INVOICE STATUS	FINALIZED																																																				
						DOC NO	ABC123	DOC RE	LIABILITY ACCT	11.221101.00.3LF002.000000.0000	CANCEL DATE		DUE DATE	19-Apr-2017																																																					
						DESCRIPTION		TOTAL ADV.DOC NO.		ALLOCATE AMOUNT																																																									
						REMARKS		CURRENCY	AED	CURRENCY RATE	1																																																								
						PURCHASE TYPE	CREDIT PURCHASE	INVOICE AMOUNT	1000	FUNCTIONAL AMT	1000																																																								
						ROUNDING ACCT	11.618111.11.00000.000000.000000	DISCOUNT	0	DIST FUNC AMT	0																																																								
						ADV. UTILIZE	1000	ADV. ADJUSTED		INV PAID AMT																																																									
						PRICE VAR ACCT	11.511105.31.00000.000000.000000	ROUNDING AMT	0	ROUNDING. FUNC AMT	0																																																								
								NET AMT	1000	NET FUNC AMT	1000																																																								
								USER INV AMT	1000	EXCH VAR AMT	0																																																								
Supplier Invoice Lines Advance Allocation Supplier Invoice SJV Payment Details Advance Allocated/Remarks Documents																																																																			
<input type="checkbox"/> Edit Doc Number/Supplier Inv Date																																																																			
<table border="1"> <thead> <tr> <th>NO</th> <th>PART NO</th> <th>SEL</th> <th>DESCRIPTION</th> <th>SIZE</th> <th>TYPE</th> <th>CLASS</th> <th>S.CLASS</th> <th>DATE</th> <th>PRICE</th> <th>QTY</th> <th>UOM</th> <th>AMOUNT</th> <th>FUNC AMT</th> <th>DIS AMT</th> <th>DIS F.AMT</th> <th>CHARGE ACCOUNT</th> <th>INV CUR RATE</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>EXP-Supplier...</td> <td></td> <td>Supplier Advan...</td> <td></td> <td>Na</td> <td>HOSE ...</td> <td>Na</td> <td>19-Apr-2017</td> <td>1000</td> <td>1</td> <td>EA</td> <td>1000</td> <td>1000</td> <td></td> <td></td> <td>11.221101.00.3LF002.000000.00...</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>19-Apr-2017</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>																NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS F.AMT	CHARGE ACCOUNT	INV CUR RATE	1	EXP-Supplier...		Supplier Advan...		Na	HOSE ...	Na	19-Apr-2017	1000	1	EA	1000	1000			11.221101.00.3LF002.000000.00...									19-Apr-2017								
NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS F.AMT	CHARGE ACCOUNT	INV CUR RATE																																																		
1	EXP-Supplier...		Supplier Advan...		Na	HOSE ...	Na	19-Apr-2017	1000	1	EA	1000	1000			11.221101.00.3LF002.000000.00...																																																			
								19-Apr-2017																																																											

AP – Payments

In Athena ERP there are two kinds of payments. System usage and Application. For supplier-type invoices, the user needs to select system usage type payments. The application type is used for staff.

Payments

PAYMENT NO	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017	STATUS	DRAFT					
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	Include Location	Inv...				CANCEL DATE						
REMARKS															
CHECK NUMBER															
NETTING LIST	NA	SEL	SEL	SUP INV DATE	GL DATE	INV NO	DOC NO	INV AMT	CUR	DIS.AMT	ADV.AMT	NET AMT	RECV'D AMT	BAL.AMT	D
NO. ADV. DOC	0			24-Sep-2016	24-Sep-2016	I20545	35227	225	AED	0	0	225		225	SI
Bank Details															
BANK ACCOUNT															
EXG. VAR ACCT															
OTHERS ACCT															
CLEARING ACCT															

Supplier Invoice Selection

Supplier Invoice Number:	No. of Adv. Doc	Total Advance	Select All										
Supplier Sales Invoices													
SEL	SEL	SUP INV DATE	GL DATE	INV NO	DOC NO	INV AMT	CUR	DIS.AMT	ADV.AMT	NET AMT	RECV'D AMT	BAL.AMT	D
		24-Sep-2016	24-Sep-2016	I20545	35227	225	AED	0	0	225		225	SI
		18-Apr-2017	18-Apr-2017	I22259	NA	200	AED	0	0	200		200	SI
	<input checked="" type="checkbox"/>	19-Apr-2017	19-Apr-2017	I22262	ABC123	1000	AED	0	0	1000		1000	SI

Payment Lines

INV.NO	AMOUNT

Supplier Debit Notes

SEL	INV DATE	GL DATE	INV NO	DOC NO	CUR	INV AMT	NET AMT	PAID AMT	BAL AMT	DOC CATG	DOC TYPE	SUPP

Check Amount 0.000000

Payments

PAYMENT NO	PV10303	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017	STATUS	FINALIZED
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	Include Location	Inv...					CANCEL DATE	
REMARKS	ADV										
CHECK NUMBER	01122255	CHECK DATE	19-Apr-2017	MANUAL NO		CLEARING STS	FINALIZED	CLEARED DATE		ACCOUNTED FG	FINAL
NETTING LIST	NA	NETTING NO		DOCUMENT TYPE	GENERAL	DOCUMENT METHOD	INV PAYMENTS				
NO. ADV. DOC	1	TOTAL ADVANCE	1000	Payment Amount		CURRENCY	AED	CURRENCY RATE	1		
Bank Details											
BANK ACCOUNT	RAK-RAK Bank	CHARGES ACCT	11.618109.11.000000.000000	LINE AMOUNT		EXCHANGE VAR	0				
EXG. VAR ACCT	11.618112.11.000000.000000.00	ROUNDING ACCT	11.618111.11.000000.000000	NETTING AMOUNT		FUN. AMT					
OTHERS ACCT	11.618109.11.000000.000000.00	CASH ACCT	11.121202.00.000000.000000	DISCOUNT AMOUNT	0	DIS. FUNC AMT	0				
CLEARING ACCT	11.121297.00.000000.000000.00	DIS. RECV'D ACCT	11.711102.31.000000.000000	PAYABLE AMOUNT	1000.000000	PAY. FUN. AMT	1000.000000				
				CHECK AMOUNT	1000	NET FUNC AMT	1000				

Payment Lines

INV.NO	AMOUNT	INV.AMT	PAID AMT	BAL.AMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL
I22262	1000	1000	1000	0	1000	1	0	11.221101.00.3LF002.000000.00...	19-Apr-2017	AED	-	F
									19-Apr-2017		-	

Payment Events

INV.NO	AMOUNT	INV.AMT	PAID AMT	BAL.AMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL

Payment Lines SJV

INV.NO	AMOUNT	INV.AMT	PAID AMT	BAL.AMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL

Payment Event SJV

INV.NO	AMOUNT	INV.AMT	PAID AMT	BAL.AMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL

Documents

INV.NO	AMOUNT	INV.AMT	PAID AMT	BAL.AMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL

Enable Check No

Payments

PAYMENT NO	PV10303	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	DOCUMENT METHOD	INV PAYMENTS	MANUAL NO		CANCEL DATE	
REMARKS	ADV	CLEARING STS	SEND TO BANK	DOCUMENT TYPE	GENERAL	CLEARING DATE	19-Apr-2017	ACCOUNTED FG	
CHECK NUMBER	01122255	CHECK DATE	19-Apr-2017	Payment Amount		CURRENCY	AED	CURRENCY RATE	1
NETTING LIST	NA	NETTING NO		CURRENT AMOUNT	1000	LINE AMOUNT	1000	EXCHANGE VAR	0
NO. ADV. DOC	1	TOTAL ADVANCE	1000	NETTING AMOUNT		NETTING AMOUNT		FUN. AMT	
Bank Details		DISCOUNT AMOUNT	0	DIS. FUNC AMT	0	DISCOUNT AMOUNT	0	DIS. FUNC AMT	0
BANK ACCOUNT	RAK-RAK Bank	CHARGES ACCT	11.618109.11.000000.000000	PAYABLE AMOUNT	1000.000000	PAYABLE AMOUNT	1000.000000	PAY. FUN. AMT	1000.000000
EXG. VAR ACCT	11.618112.11.000000.000000.00	ROUNDING ACCT	11.618111.11.000000.000000	CHECK AMOUNT	1000	CHECK AMOUNT	1000	NET FUNC AMT	1000
OTHERS ACCT	11.618109.11.000000.000000.00	CASH ACCT	11.121202.00.000000.000000						
CLEARING ACCT	11.121297.00.000000.000000.00	DIS. RECV'D ACCT	11.711102.31.000000.000000						

Payment Lines | Payment Events | Payment Lines SJV | Payment Event SJV | Documents | Enable Check No

SEQ	TYPE	DATE	GL DATE	CLEARING AMT	CURR.RATE	FUNCT.AMT	EXG VAR AMT	CURR.DATE	ACCOUNTED FG	JV ID	JV REV ID	EVENT
1	SEND TO BANK	19-Apr-2017	19-Apr-2017					19-Apr-2017				

Payments

PAYMENT NO	PV10303	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	DOCUMENT METHOD	INV PAYMENTS	MANUAL NO		CANCEL DATE	
REMARKS	ADV	CLEARING STS	CLEARED	DOCUMENT TYPE	GENERAL	CLEARING DATE	19-Apr-2017	ACCOUNTED FG	
CHECK NUMBER	01122255	CHECK DATE	19-Apr-2017	Payment Amount		CURRENCY	AED	CURRENCY RATE	1
NETTING LIST	NA	NETTING NO		CURRENT AMOUNT	1000	LINE AMOUNT	1000	EXCHANGE VAR	0
NO. ADV. DOC	1	TOTAL ADVANCE	1000	NETTING AMOUNT		NETTING AMOUNT		FUN. AMT	
Bank Details		DISCOUNT AMOUNT	0	DIS. FUNC AMT	0	DISCOUNT AMOUNT	0	DIS. FUNC AMT	0
BANK ACCOUNT	RAK-RAK Bank	CHARGES ACCT	11.618109.11.000000.000000	PAYABLE AMOUNT	1000.000000	PAYABLE AMOUNT	1000.000000	PAY. FUN. AMT	1000.000000
EXG. VAR ACCT	11.618112.11.000000.000000.00	ROUNDING ACCT	11.618111.11.000000.000000	CHECK AMOUNT	1000	CHECK AMOUNT	1000	NET FUNC AMT	1000
OTHERS ACCT	11.618109.11.000000.000000.00	CASH ACCT	11.121202.00.000000.000000						
CLEARING ACCT	11.121297.00.000000.000000.00	DIS. RECV'D ACCT	11.711102.31.000000.000000						

Payment Lines | Payment Events | Payment Lines SJV | Payment Event SJV | Documents | Enable Check No

SEQ	TYPE	DATE	GL DATE	CLEARING AMT	CURR.RATE	FUNCT.AMT	EXG VAR AMT	CURR.DATE	ACCOUNTED FG	JV ID	JV REV ID	EVENT
1	SEND TO BANK	19-Apr-2017	19-Apr-2017									
2	CLEARED	19-Apr-2017	19-Apr-2017	1000	1	1000						
		19-Apr-2017	19-Apr-2017					19-Apr-2017				

Supplier Invoice

Save	Last..	Next	Previous	First..	INVOICE DOC TYPE	SUPPLIER	DOC DATE	STANDARD	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017	INVOICE STATUS	DRAFT		
				LOCATION	LOGIC FUSION CO LLC(LF002)	<input type="checkbox"/> Include Location	<input type="checkbox"/> Rec...									
				DOC NO	DOC RE	LIABILITY ACCT	11.221101.00.3LF002.000000.0000	CANCEL DATE		DUE DATE	19-Apr-2017					
				DESCRIPTION	TOTAL ADV.DOC NO.				1	ALLOCATION AMOUNT	1000					
				REMARKS	Amounts											
				PURCHASE TYPE	PREPAY ACCT	11.221301.00.3LF002.000000.0000	INVOICE AMOUNT	AED	FUNCTIONAL AMT		DISCOUNT	0	DIST FUNC AMT			
				ROUNDING ACCT	11.618111.11.000000.000000.000000.0000	EXCNG VAR ACCT	11.711101.11.000000.000000.0000	ADV. ADJUSTED		INV PAID AMT		ROUNDING AMT	0	ROUNDING. FUNC AMT		
				ADVANCE UTILIZE	ACCOUNTED FG		NET AMT		NET FUNC AMT		PRICE VAR ACCT	11.511105.31.000000.000000.000000.0000	DEBIT NOTE FG	USER INV AMT	EXCH VAR AMT	0
				Supplier Invoice Lines				Advance Allocation								
				Supplier Invoice SJV				Supplier Invoice SJV								
				Payment Details				Payment Details								
				Advance Allocated/Remarks				Advance Allocated/Remarks								
				Documents				Documents								

Supplier Invoice Lines

SEQ	NO	REC NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS.F.AMT	CHARGE ACCOUNT
										19-Apr-2017								

Supplier Invoice

Save	Last..	Next	Previous	First..	Approve	Cancel	36680												
				INVOICE DOC TYPE	SUPPLIER	DOC DATE	STANDARD	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017	INVOICE STATUS	FINALIZED						
				LOCATION	LOGIC FUSION CO LLC(LF002)	<input type="checkbox"/> Include Location	<input type="checkbox"/> Rec...												
				DOC NO	AAAA	DOC RE	<input type="checkbox"/>	LIABILITY ACCT	11.221101.00.3LF002.000000.0000	CANCEL DATE		DUE DATE	19-Apr-2017						
				DESCRIPTION	TOTAL ADV.DOC NO.				1	ALLOCATION AMOUNT	1000								
				REMARKS	Amounts														
				PURCHASE TYPE	CREDIT PURCHASE	PREPAY ACCT	11.221301.00.3LF002.000000.0000	INVOICE AMOUNT	AED	CURRENCY RATE	1	DISCOUNT	2000	FUNCTIONAL AMT	2000	DIST FUNC AMT	0		
				ROUNDING ACCT	11.618111.11.000000.000000.000000.0000	EXCNG VAR ACCT	11.711101.11.000000.000000.0000	ADV. ADJUSTED		INV PAID AMT		ROUNDING AMT	0	ROUNDING. FUNC AMT	0	NET AMT	2000	NET FUNC AMT	2000
				ADVANCE UTILIZE	ACCOUNTED FG		USER INV AMT		EXCH VAR AMT		PRICE VAR ACCT	11.511105.31.000000.000000.000000.0000	DEBIT NOTE FG						
				Supplier Invoice Lines				Advance Allocation											
				Supplier Invoice SJV				Supplier Invoice SJV											
				Payment Details				Payment Details											
				Advance Allocated/Remarks				Advance Allocated/Remarks											
				Documents				Documents											

Supplier Invoice Lines

SEQ	NO	REC NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS.F.AMT	CHARGE ACCOUNT
1	1	R25092	H8C-D	<input type="checkbox"/>	NON VALVE N...		PARK...	HOSE ...	Na	19-Apr-2017	200	10	EA	2000	2000			11.124101.31.000000.000000.000000.00
										19-Apr-2017								

Supplier Invoice

INVOICE NUMBER	I22263	INVOICE DOC TYPE	SUPPLIER	DOC DATE	STANDARD	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017	
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)			INCLUDE LOCATION	Rec.	INVOICE STATUS	FINALIZED	
DOC NO	AAAA	DOC RE	LIABILITY ACCT	11.221101.00.3LF002.000000.0000		CANCEL DATE		DUE DATE	19-Apr-2017	
DESCRIPTION										
REMARKS										
PURCHASE TYPE	PURCHASE	PREPAY ACCT	11.221301.00.3LF002.000000.0000							
ROUNDING ACCT	11.000000.000000.000000		EXCNG VAR ACCT	11.711101.11.000000.000000.0000						
ADVANCE UTILIZE	ACCOUNTED FG		DEBIT NOTE FLAG							
PRICE VAR ACCT	11.000000.000000.000000		DEBIT NOTE FLAG							
TOTAL ADV. DOC NO. 0 ALLOCATION AMOUNT 0										
Amounts										
CURRENCY	AED	CURRENCY RATE	1							
INVOICE AMOUNT	2000	FUNCTIONAL AMT	2000							
DISCOUNT	0	DIST FUNC AMT	0							
ADV. ADJUSTED	1000	INV PAID AMT	0							
ROUNDING AMT	0	ROUNDING FUNC AMT	0							
NET AMT	1000	NET FUNC AMT	1000							
USER INV AMT	1000	EXCH VAR AMT	0							

Supplier Invoice Lines Advance Allocation Supplier Invoice SJV Payment Details Advance Allocated/Remarks Documents

**Allocated values will be here.
Click on the select button it
will move to the left tab**

Payments

PAYMENT NO	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017	
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	INCLUDE LOCATION		Inv...	STATUS	DRAFT	
REMARKS									
CHECK NUMBER	CHECK DATE								
NETTING LIST	NA	NETTING NO							
NO. ADV. DOC	0	TOTAL ADVANCE	0						
Bank Details									
BANK ACCOUNT	CHARGES ACCT	ROUNDING ACCT							
EXG. VAR ACCT	CASH ACCT	DIS. RECV'D ACCT	11.711102.31.000000.000000						
Payment Amount									
CURRENCY	AED	CURRENCY RATE	1						
LINE AMOUNT	1000	EXCHANGE VAR	0						
NETTING AMOUNT		FUN. AMT							
DISCOUNT AMOUNT	0	DIS. FUNC AMT	0						
PAYABLE AMOUNT	1000.000000	PAY. FUN. AMT	1000.000000						
CHECK AMOUNT	0	NET FUNC AMT	0						

Payment Lines Payment Events Payment Lines SJV Payment Event SJV Documents Enable Check No

**Allocated values will be here.
Click on the select button it
will move to the left tab**

Payments

PAYMENT NO	PV10304	TYPE	SUPPLIER	PAYMENT TYPE	Cheque	PAYMENT DATE	19-Apr-2017	GL DATE	19-Apr-2017
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	Include Location	Inv..	STATUS	FINALIZED		
REMARKS	AAAAAA								
CHECK NUMBER	GHASDHJ	CHECK DATE	19-Apr-2017	MANUAL NO		CANCEL DATE			
NETTING LIST	NA	NETTING NO		CLEARING STS	FINALIZED	CLEARED DATE			
NO. ADV. DOC	0	TOTAL ADVANCE	0	DOCUMENT TYPE	GENERAL	ACCOUNTED FG			
Bank Details									
BANK ACCOUNT	RAK-RAK Bank	CHARGES ACCT	11.618109.11.000000.000000	Payment Amount	CURRENCY	AED	CURRENCY RATE	1	
EXG. VAR. ACCT	11.618112.11.000000.000000	ROUNDING ACCT	11.618111.11.000000.000000	LINE AMOUNT	1000	EXCHANGE VAR	0		
OTHERS ACCT	11.618109.11.000000.000000	CASH ACCT	11.121202.00.000000.000000	NETTING AMOUNT		FUN. AMT			
CLEARING ACCT	11.121297.00.000000.000000	DIS. RECV'D ACCT	11.711102.31.000000.000000	DISCOUNT AMOUNT	0	DIS. FUNC AMT	0		
				PAYABLE AMOUNT	1000.000000	PAY. FUN. AMT	1000.000000		
				CHECK AMOUNT	1000	NET FUNC AMT	1000		

Payment Lines | Payment Events | Payment Lines SJV | Payment Event SJV | Documents | Enable Check No

INV.NO	AMOUNT	INV.AMT	PAID AMT	BALAMT	FUNC. AMT	INV CUR RATE	EXG VAR AMT	ON ACCOUNT	DATE	CURRENCY	ACCOUNTED FG	FINAL
I22263	1000	1000	1000	0	1000	1	0	11.221101.00.3LF002.000000.00...	19-Apr-2017	AED		F

Supplier Invoice

INVOICE NUMBER	I22263	INVOICE DOC TYPE	SUPPLIER	DOC DATE	STANDARD	SUP. INV. DATE	19-Apr-2017	INV GL DATE	19-Apr-2017
SUPPLIER	LOGIC FUSION CO LLC(LF002)	LOCATION	LOGIC FUSION CO LLC(LF002)	Include Location	Rec.	INVOICE STATUS	COMPLETE		
DOC NO	AAAAA	DOC RE	LIABILITY ACCT	11.221101.00.3LF002.000000.0000		CANCEL DATE		DUE DATE	19-Apr-2017
DESCRIPTION									
REMARKS									
PURCHASE TYPE	CREDIT PURCHASE	PREPAY ACCT	11.221301.00.3LF002.000000.0000	CURRENCY	AED	CURRENCY RATE	1		
ROUNDING ACCT	11.618111.11.000000.000000	EXCNG VAR ACCT	11.711101.11.000000.000000	INVOICE AMOUNT	2000	FUNCTIONAL AMT	2000		
ADVANCE UTILIZE		ACCOUNTED FG		DISCOUNT	0	DIST FUNC AMT	0		
PRICE VAR ACCT	11.511105.31.000000.000000	DEBIT NOTE FALG		ADV. ADJUSTED	1000	INV PAID AMT	1000		
				ROUNDING AMT	0	ROUNDING. FUNC AMT	0		
				NET AMT	1000	NET FUNC AMT	1000		
				USER INV AMT	1000	EXCH VAR AMT	0		

Supplier Invoice Lines | Advance Allocation | Supplier Invoice SJV | Payment Details | Advance Allocated/Remarks | Documents | Enable Check No

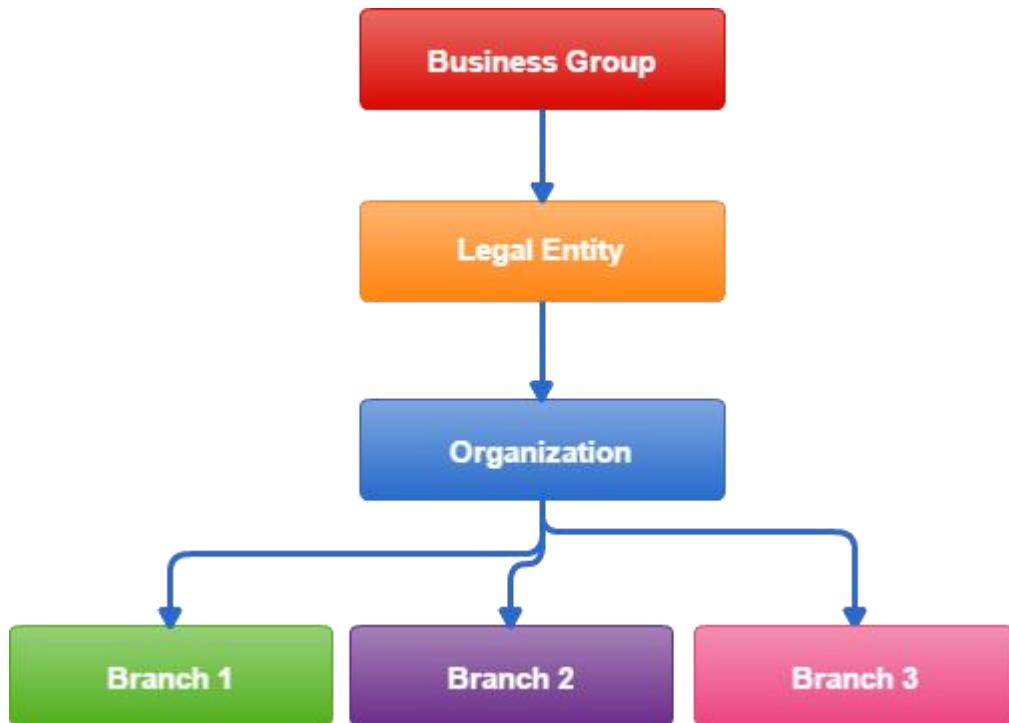
SEQ	NO	REC. NO	PART NO	SEL	DESCRIPTION	SIZE	TYPE	CLASS	S.CLASS	DATE	PRICE	QTY	UOM	AMOUNT	FUNC AMT	DIS AMT	DIS.F.AMT	CHARGE ACCOUNT
1	1	R25092	H0C-D		NON VALVE N...		PARK...	HOSE ...	Na	19-Apr-2017	200	10	EA	2000	2000			11.124101.31.000000.000000.00
100...			SYSTEM		Advance Docu...		Na	HOSE ...	Na	19-Apr-2017	0	0	EA	-1000	-1000	0	0	11.221301.00.3LF002.000000.00

Supplier invoice is completed.

General Setups

The **business group** defines the highest organization level in the system. The business group owns the legal entities defined in the system. One business group can have any number of legal entities.

Each legal entity is a business entity or a company.



Organizations are the branches within legal entities. We should have at least one organization defined as part of the setup. Every organization has to attach to one legal entity and a location.

Legal entity defines every company within the business group. Legal entity defines and links all the relevant financial setups of each company. Every legal entity will have a legal address, chart of accounts, functional currencies, reporting currency, and first calendar period.

General page consists of 2 modules

1. Entity flex field

2. Account code combinations

Every transaction will be recorded in the system. It will make it easier for balanced bookkeeping. System will record these transactions based on segment codes. Here mainly there are 7 flex segments. ERP is entirely dealing with these codes.

Entity Flex Field

Flex Segments Flex Values Accounting Segment Cost Center							
SEQ	NAME	ENABLED	COMPONENT TYPE	VALUE TYPE	LENGTH	DEF VALUE	STATUS
1	Entity	<input checked="" type="checkbox"/>	Balancing Segment	NUMERIC	2	00	ACTIVE
2	Account	<input checked="" type="checkbox"/>	Accounting Segment	NUMERIC	6	000000	ACTIVE
3	C/C	<input checked="" type="checkbox"/>	Cost Center	NUMERIC	2	00	ACTIVE
4	Analysis	<input checked="" type="checkbox"/>	Analysis Segment	ALPHA NUM...	6	000000	ACTIVE
5	FS1	<input checked="" type="checkbox"/>	Other Segments1	ALPHA NUM...	6	000000	ACTIVE
6	FS2	<input checked="" type="checkbox"/>	Other Segments1	ALPHA NUM...	6	000000	ACTIVE
7	FS3	<input checked="" type="checkbox"/>	Other Segments1	ALPHA NUM...	6	000000	ACTIVE

1. Entity

Legal Entity accounting flex master data.

Flex Segments Flex Values Accounting Segment Cost Center											
CODE	NAME	PARENT	STATUS	TYPE	MANUAL	SEGVL.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC	
11			COMPLETE	ASSET				26-Apr-2017	26-Apr-2017		

2. Account

Each and every asset, liability, equity, revenue etc of a company is recorded in the account segment.

Flex Segments Flex Values Accounting Segment Cost Center											
CODE	NAME	PARENT	STATUS	TYPE	MANUAL	SEGVL.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC	
100000	Asset		COMPLETE	ASSET		1					
110000	Non-Current Asset		COMPLETE	ASSET		2	100000				
111000	Fixed Assets		COMPLETE	ASSET		3	110000				
111100	Cost		COMPLETE	ASSET		4	111000				
111101	FURNITURE & FIXTURES ACCOUNT		COMPLETE	ASSET		5	111100				
111102	MACHINERY & TOOLS		COMPLETE	ASSET		5	111100				
111103	OFFICE EQUIPMENTS A/C		COMPLETE	ASSET		5	111100				
111104	VEHICLES		COMPLETE	ASSET		5	111100				
111105	COMPUTER PERIPHERALS A/C		COMPLETE	ASSET		5	111100				
111106	AIR CONDITIONERS		COMPLETE	ASSET		5	111100				
111107	Computer Software		COMPLETE	ASSET		5	111100				
111200	WIP		COMPLETE	ASSET		4	111000				
111201	Building -CWIP		COMPLETE	ASSET		5	111200				
111300	Accumulated Depreciation		COMPLETE	ASSET		4	111000				
111301	FURNITURE & FIXTURES ACCOUNT		COMPLETE	ASSET		5	111300				
111302	MACHINERY & TOOLS		COMPLETE	ASSET		5	111300				
111303	OFFICE EQUIPMENTS A/C		COMPLETE	ASSET		5	111300				
111304	VEHICLES		COMPLETE	ASSET		5	111300				
111305	COMPUTER PERIPHERALS A/C		COMPLETE	ASSET		5	111300				
111306	AIR CONDITIONERS		COMPLETE	ASSET		5	111300				

3. Cost Centre

Each account has been grouped into these cost centres. Corporate, Finance, Warehouse, Inventory, Sales, Workshop etc

Flex Segments Flex Values Accounting Segment Cost Center											
CODE	NAME	PARENT	STATUS	TYPE	MANUAL	SEGVL.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC	
00	Default		COMPLETE	Validation							
10	Corporate		COMPLETE	Validation		1					
11	Corporate		COMPLETE	Validation		2	10				
20	Finance		COMPLETE	Validation		1					
21	Finance		COMPLETE	Validation		2	20				
30	Warehouse		COMPLETE	Validation		1					
31	Inventory		COMPLETE	Validation		2	30				
40	Sales & Workshop		COMPLETE	Validation		1					
41	Sales		COMPLETE	Validation		2	40				
42	Workshop		COMPLETE	Validation		2	40				
99	General		COMPLETE	Validation							

4. Analysis

This includes all employees and customers/suppliers accounts

Flex Segments Flex Values Accounting Segment Cost Center												
	CODE	/	NAME	PARENT	STATUS	TYPE	MANUAL	SEGV L.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC
	000000		Default		COMPLETE	Validation						
	100100		AHMED M		COMPLETE	Validation						
	100101		AFSAR		COMPLETE	Validation						
	100102		NOORSHA		COMPLETE	Validation						
	100103		SHIBIN		COMPLETE	Validation						
	100104		ASHRAF AVALATHI		COMPLETE	Validation						
	100105		BILAL		COMPLETE	Validation						
	100106		SHARAFU PARAKKAL		COMPLETE	Validation						
	100107		NASARUDHEEN		COMPLETE	Validation						
	100108		Ali Mubashir KP		COMPLETE	Validation						
	100109		SHERFUDDIN P K		COMPLETE	Validation						
	100110		SHAMSUDDIN C.P.		COMPLETE	Validation						
	100111		MOHIUDHEEN BABU		COMPLETE	Validation						
	100112		ABDUL LATHEEF		COMPLETE	Validation						
	100113		MOHAMMED K.P.		COMPLETE	Validation						
	100114		SOHAN PADNEKAR		COMPLETE	Validation						
	100115		ABOOBACKER PARAKKAL		COMPLETE	Validation						
	100116		SALEEM (ACCOUNTS)		COMPLETE	Validation						
	100117		SALIM RAINBOW		COMPLETE	Validation						
	100118		MUHAMMED RAEEQ.M		COMPLETE	Validation						

5. FS1

Flex Segments Flex Values Accounting Segment Cost Center												
	CODE	/	NAME	PARENT	STATUS	TYPE	MANUAL	SEGV L.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC
	000000		FS1		COMPLETE	Validation				26-Apr-2017	26-Apr-2017	

6. FS2

Flex Segments Flex Values Accounting Segment Cost Center												
	CODE	/	NAME	PARENT	STATUS	TYPE	MANUAL	SEGV L.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC
	000000		FS2		COMPLETE	Validation				26-Apr-2017	26-Apr-2017	

7. FS3

Flex Segments Flex Values Accounting Segment Cost Center												
	CODE	/	NAME	PARENT	STATUS	TYPE	MANUAL	SEGV L.	PARENT	EFFECTIVE FROM	EFFECTIVE TO	CC
	000000		FS3		COMPLETE	Validation				26-Apr-2017	26-Apr-2017	

Account Code Combination

This is where segment code is created.

Segment Combination

Save	Last..	Next	Previous	First..	9303
LEGAL ENTITY	<input type="text"/>	CODE COMBINATION TYPE	TYPE2		
ENTITY FLEX NAME	<input type="text"/>	CODE COMBINATION STATUS	COMPLETE		
Code Combinations		SEGC EFFECTIVE FROM	<input type="text"/>		
Entity	<input type="text"/> 11	SEGC EFFECTIVE TO	<input type="text"/>		
Account	<input type="text"/> 111107	SEGMENT CODE	11.111107.00.600003.000000.000000.000000		
C/C	<input type="text"/> 00		<input type="text"/> 111107	<input type="text"/> 1941	
Analysis	<input type="text"/> 600003		<input type="text"/> 00	<input type="text"/> 123	
FS1	<input type="text"/> 000000		<input type="text"/> 600003	<input type="text"/> 3581	
FS2	<input type="text"/> 000000		<input type="text"/> 000000	<input type="text"/> 211	
FS3	<input type="text"/> 000000		<input type="text"/> 000000	<input type="text"/> 213	
			<input type="text"/> 000000	<input type="text"/> 214	
			<input type="text"/> 111107	<input type="text"/> 1941	
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Journal entries in any organization may vary from hundreds to millions depending upon the size and structure of the organization. With the help of a journal, each of the transactions might be recorded; however, we can conclude nothing from a journal. Let us consider the following cases. Suppose we want to know:

- the total sale value or purchase value
- the total of any income or expenses
- the total amount payable to any creditor or receivable from a debtor

In such cases, it might be a tedious job for any bookkeeper or accountant. Hence, the next step is ledger accounts.

Journal Voucher

Journal is a book that is maintained daily for recording all the financial entries of the day. Passing the entries is called a journal entry. Journal entries are passed according to the rules of debit and credit of the double entry system. The process of recording a transaction in a journal is called journalizing the transactions.

The screenshot shows the 'Journal Voucher' application interface. At the top, there are buttons for Save, Last., Next, Previous, First., Approve, and Print A4. The main form contains fields for DOCUMENT NO (JV01647), JV DATE (30-Nov-2016), STATUS (APPROVED), CURRENCY (AED), CURRENCY RATE (1), and Amount. Below these are fields for PERIOD NAME (NOV-16), PERIOD NO (11), PERIOD YEAR (2016), JV SOURCE (Payroll), JV CATEGORY (Accrual-Reversible), REVERSAL FLAG (REVERSAL), DESCRIPTION (NOV-16, 7, CAT:73), REVERSAL NO (JV01653), REVERSAL DATE (01-Dec-2016), DEBIT AMOUNT (3115672.140000), CREDIT AMOUNT (3115672.140000), and NET DIFF. (0.000000). At the bottom are buttons for Reverse and Create JV.

A large orange box highlights the 'JV Lines' section, which displays a grid of journal entries. The grid has columns for SEQ, ACCOUNT, DESCRIPTION, DEBIT AMT, CREDIT AMT, and ACCOUNT NAME. The data in the grid is as follows:

SEQ	ACCOUNT	DESCRIPTION	DEBIT AMT	CREDIT AMT	ACCOUNT NAME
1	11.611301.00.3ST413.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	542.33	0.00	SRQ.Gratitude Expense.Default.KOLETH ASKARALI.FS1.FS2.FS3
2	11.222102.00.3ST413.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	542.33	SRQ.Provision for Gratuity.Default.KOLETH ASKARALI.FS1.FS2.FS3
3	11.611301.00.3ST302.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	39,817.64	0.00	SRQ.Gratitude Expense.Default.Abdul Raheem M.FS1.FS2.FS3
4	11.222102.00.3ST302.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	39,817.64	SRQ.Provision for Gratuity.Default.Abdul Raheem M.FS1.FS2.FS3
5	11.611301.00.3ST117.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	34,738.36	0.00	SRQ.Gratitude Expense.Default.Abdul Salim T.FS1.FS2.FS3
6	11.222102.00.3ST117.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	34,738.36	SRQ.Provision for Gratuity.Default.Abdul Salim T.FS1.FS2.FS3
7	11.611301.00.3ST146.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	1,759.07	0.00	SRQ.Gratitude Expense.Default.ABID VN.FS1.FS2.FS3
8	11.222102.00.3ST146.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	1,759.07	SRQ.Provision for Gratuity.Default.ABID VN.FS1.FS2.FS3
9	11.611301.00.3ST115.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	31,781.26	0.00	SRQ.Gratitude Expense.Default.Aboobacker U.FS1.FS2.FS3
10	11.222102.00.3ST115.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	31,781.26	SRQ.Provision for Gratuity.Default.Aboobacker U.FS1.FS2.FS3
11	11.611301.00.3ST406.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	2,237.49	0.00	SRQ.Gratitude Expense.Default.Aboobakkar Siddique M.FS1.FS2.FS3
12	11.222102.00.3ST406.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	2,237.49	SRQ.Provision for Gratuity.Default.Aboobakkar Siddique M.FS1.FS2.FS3
13	11.611301.00.3ST101.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	14,227.99	0.00	SRQ.Gratitude Expense.Default.Afsar Puthiya Malyekkal.FS1.FS2.FS3
14	11.222102.00.3ST101.000000.000000.000000	NOV-16, 7, CAT:73, ACCT ...	0.00	14,227.99	SRQ.Provision for Gratuity.Default.Afsar Puthiya Malyekkal.FS1.FS2.FS3

The ledger helps us in summarizing journal entries of the same nature in a single place. For example, if we pass 100 times a journal entry for sale, we can create a sales account only once and post all the sales transactions in that ledger account date-wise. Hence, an unlimited number of journal entries can be summarized in a few ledger accounts. Transferring journal entries into a ledger account is called 'posting'.

Selection Method									
Segment Code	11.221101.00.3FT004.000000.000000.000000	Period	OCT-16	Period To	08-May-2017		Load Report		
Main Report									
GL Ledger - OCT-16 To 08-MAY-17									
<u>Segment Code :</u>	<u>11.221101.00.3FT004.000000.000000.000000</u>								
<u>Segment Name :</u>	<u>SRQ/AP Liability Control Account -Standard.Default.MANULFLUICONNECTO EMIRATES TRDG LLC.FS1.FS2.FS2</u>								
Opening Balance :							-46,154.95		
Document No	Seq.No	Date	Source	Category	Description	Debit	Credit		
JV01500	27	31-Oct-2016	Payables	Payments	OCT-16, 2, CAT:25, ACCT NO: 374	25,502.52			
JV01558	43	31-Oct-2016	Payables	Supplier Invoices	OCT-16, 2, CAT:21, ACCT NO: 374		28,462.00		
JV01497	28	31-Oct-2016	Payables	Supplier Invoices	OCT-16, 2, CAT:21, ACCT NO: 374		5,713.65		
JV01520	23	31-Oct-2016	Payables	Supplier Invoices	OCT-16, 2, CAT:21, ACCT NO: 374		21,616.00		
JV01593	60	30-Nov-2016	Payables	Payments	NOV-16, 2, CAT:25, ACCT NO: 374	76,444.08			
Total DR/CR						101,946.60	55,791.65		
Total Amount :						101,946.60	-101,946.60		
Net Amount :							0.00		

Opening balance = -46154.95

So it will be added to the credit amount, and there by debit and credit will be balanced.

Financial Reporting

Trial Balance

A trial balance is a bookkeeping or accounting report that lists the balances in each of an organization's general ledger accounts.

Selection Methods

Entity Grouping	Sum	Period	JUN-16	Entity	NA	
Account Grouping	Detailed	Level	1	Account	NA	
CC Grouping	Sum			CC	NA	
Analysis Grouping	Sum			Analysis	NA	
FS1 Grouping	Detailed			FS1	NA	
FS2 Grouping	Detailed			FS2	NA	
FS3 Grouping	Detailed			FS3	NA	

PTD
 YTD
 Preview
Clear Screen

Main Report

Summary Trial Balance - JUN-16

Summary Trial Balance - JUN-16										Level :	1		
Entity	Account	Account Segment	CC	CC Segment	Analysis	Analysis Segment	FS1	Opening	YTD Debit	YTD Credit	YTD Balance		
100000	Asset						000000	69,480,069.99	134,858,889.95	131,785,874.19	72,553,085.75		
200000	Liability						000000	-19,834,286.32	36,464,957.33	36,571,505.48	-19,940,834.47		
300000	Equity						000000	-49,645,783.92	1,963,532.88	2,202,184.60	-49,884,435.64		
400000	Revenue						000000	0.00	89,099.34	19,876,064.72	-19,786,965.38		
500000	Cos						000000	0.00	11,169,206.65	38,152.79	11,131,053.86		
510000	Cost						000000	0.00	0.00	4,498.75	-4,498.75		
600000	Expense						000000	0.00	6,175,660.85	229,467.01	5,946,193.84		
700000	Other income						000000	0.00	-10,441.32	3,158.14	-13,599.46		
Total :										-0.25	190,710,905.68	190,710,905.69	-0.25

The debit balance amounts are listed in a column with the heading "Debit balances" and the credit balance amounts are listed in another column with the heading "Credit balances." The total of each of these two columns should be identical.

The trial balance report runs at the **end of an accounting period**, listing the ending balance in each account. The report is primarily used to ensure that the total of all debits equals the total of all credits, which means that there are no unbalanced journal entries in the accounting system that would make it impossible to generate accurate financial statements.

*PTD: Period to date .YTD: Year to date

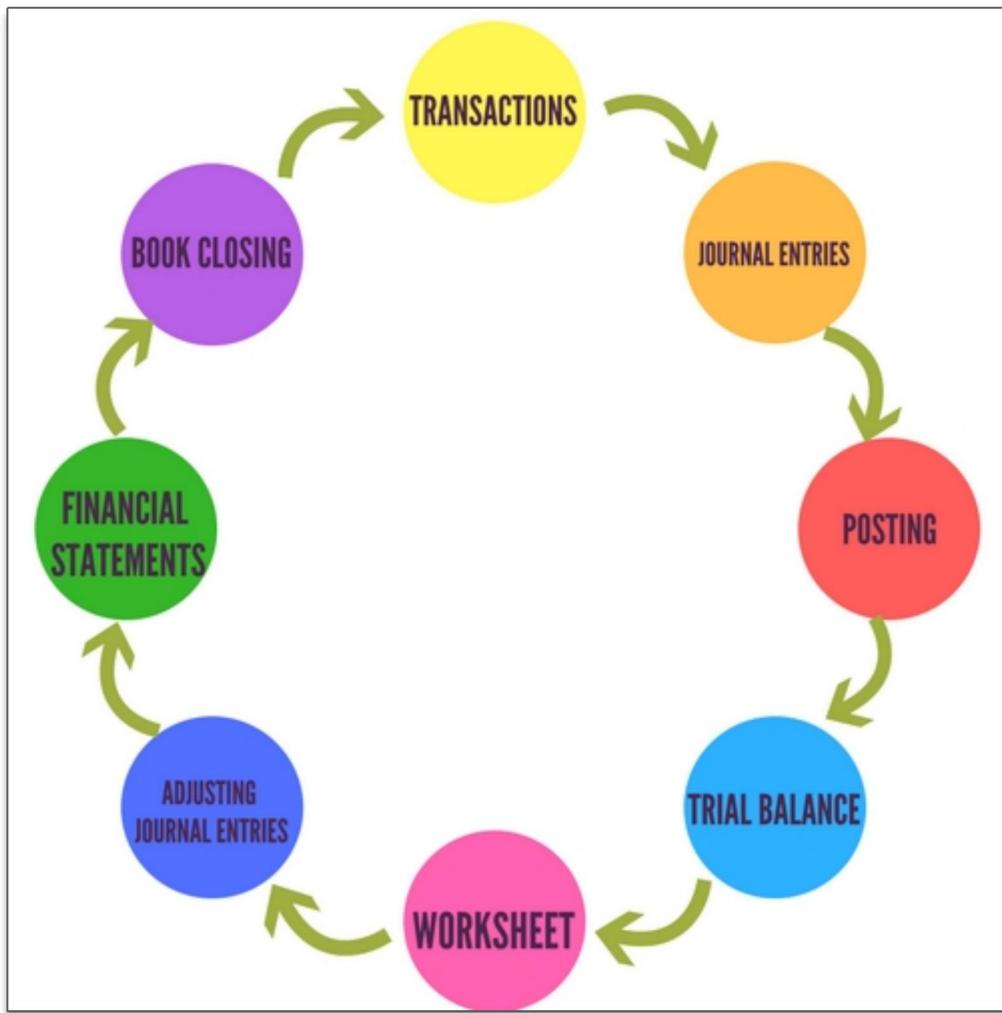
Balance Sheet

A balance sheet is a financial statement that summarizes a company's assets, liabilities, and shareholder's equity at a specific point in time. These three balance sheet segments give investors an idea as to what the company owns and owes, as well as the amount invested by shareholders.

The balance sheet adheres to the following formula:

Assets = Liabilities + Shareholders' Equity

Basic Accounting Work Flow



1. Transactions

Financial Statements start the process. Transactions can include a company's sales, purchase activities or exchange in company assets, establishments or payoff of a debt or payout money to the company's owners.

2. Journal Entries

Transactions are listed in the appropriate journal, maintaining the journal's chronological order of transactions. Journal is also known as the 'book of origin entry' and is the first place a transaction is listed.

Journal Entry is the final Account Posting and Journal Voucher is just a 'Save as draft' in which Journal Entries are saved as a draft. When the user posts a Journal Entry from Journal Voucher it gets finalised for accounting. Journal Voucher is a draft which needs to be approved before it is posted to the General Ledger - the bottom line is it does not affect General Ledger until it is approved and posted. Journal Entry is a real live document which updates the Journal Voucher which directly updates General Ledger. If you encoded directly in Journal Entry, the entry is automatically posted in the General Ledger. On the other hand, if you encoded in the Journal Voucher, which consists of one or more journal entries, the entries will not be posted to GL unless the Journal Voucher is approved.

Journal Voucher

Save	Last..	Next	Previous	First..	Approve	Print A4	8851
DOCUMENT NO.	JV01661	JV DATE	31-May-2017	STATUS	APPROVED	285	
PERIOD NAME	MAY-17	PERIOD NO	5	CURRENCY	QAR		
JV SOURCE	Inventory	PERIOD YEAR	2017	CURRENCY RATE	1		
JV CATEGORY	Inward-Inv TXN	REVERSAL FLAG	NON-REVERSAL	Amount			
DESCRIPTION	MAY-17, 4, CAT-41	REVERSAL NO		DEBIT AMOUNT	270.000000		
		REVERSAL DATE		CREDIT AMOUNT	270.000000		
				NET DIFF.	0.000000		

JV Lines **Sub System SJV Lines**

SEQ	ACCOUNT	DESCRIPTION	DEBIT AMT	CREDIT AMT	ACCOUNT NAME
1	11.124101.31.000000.000000.000000.000000	MAY-17, 4, CAT-41, ACC...	270.00	0.00	Stock Inventory -Stock items.Inventory.Default.FS1.FS2.FS3
2	11.221201.00.000000.000000.000000.000000	MAY-17, 4, CAT-41, ACC...	0.00	270.00	Stock Inventory accrual -Stock.Default.Default.FS1.FS2.FS3

Inventory Transactions Sub System JV View

Document No	SJV Date	Description	Period Name	Period Year	Period No	Currency	Source	Type	Debit Amount	Credit Amount	Si
SJV0002131792	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	32.60	0	1
SJV0002131792	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	0	32.60	1
SJV0002131791	5/6/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	140	0	1
SJV0002131791	5/6/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	0	140	1
SJV0002131790	5/9/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	270	0	1
SJV0002131790	5/9/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	QAR	4	INV_TXN	0	270	1
SJV0002131786	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	AED	4	INV_TXN	0	21.12	1
SJV0002131786	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	AED	4	INV_TXN	21.12	0	1
SJV0002131784	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	AED	4	INV_TXN	0	21.12	1
SJV0002131784	5/14/2017 12:00...	Inventory TXN-S...	MAY-17	2017	5	AED	4	INV_TXN	21.12	0	1
SJV0002131127	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0.05	0	1
SJV0002131127	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	0.05	1
SJV0002131126	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	15.62	0	1
SJV0002131126	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	15.62	1
SJV0002131125	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0.87	0	1
SJV0002131125	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	0.87	1
SJV0002131124	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	13	0	1
SJV0002131124	11/30/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	13	1
SJV0002131123	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	3.75	0	1
SJV0002131123	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	3.75	1
SJV0002131122	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	6.50	0	1
SJV0002131122	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	6.50	1
SJV0002131121	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0.74	0	1
SJV0002131121	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	0.74	1
SJV0002131120	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	5.64	0	1
SJV0002131120	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	0	5.64	1
SJV0002131119	11/29/2016 12:00...	Inventory TXN-S...	NOV-16	2016	11	AED	4	INV_TXN	8.50	0	1

Inventory Transactions Sub System JV View						
Source		Inventory Transactions Sub System JV View				
Year	Period					
Date	Description					
Period No	Currency	Source	Type	Debit Amount	Credit Amount	Segment Code
5	QAR	4	INV_TXN	32.60	0	11.511102.41.000000.00...
5	QAR	4	INV_TXN	0	32.60	SRQ:Cost of Sales -Credit (CR/CC):Sales:Default:FS1:FS2:FS3
5	QAR	4	INV_TXN	0	140	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
5	QAR	4	INV_TXN	270	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
5	QAR	4	INV_TXN	0	270	SRQ:Inventory accrual -Stock:Default:FS1:FS2:FS3
5	AED	4	INV_TXN	0	21.12	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
5	AED	4	INV_TXN	21.12	0	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
5	AED	4	INV_TXN	0	21.12	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
5	AED	4	INV_TXN	21.12	0	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0.05	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0	0.05	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	15.62	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0	15.62	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0.87	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0	0.87	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	13	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0	13	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	3.75	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	0	3.75	SRQ:Cost of Sales -Cash Sale (CS):Sales:Default:FS1:FS2:FS3
11	AED	4	INV_TXN	6.50	0	SRQ:Inventory -Stock items:Inventory:Default:FS1:FS2:FS3

Each entry will be recorded in respective defined accounts in ERP. On the last page, it's clear that each and every transaction is recorded in two accounts. A debit account and a credit account. For example, there is a debit amount of 32.60 for the cost of sale. It's a debit amount and for balancing this transaction, there should be an equal amount of credit. This credit amount will go to the item stock account that is there is a loss in the item. Hence each transaction will be balanced.

Journal vouchers can be manually added by the user. For that go to SJV Source Transaction and choose the required source. For journal vouchers, generally, select the manual source and Adjustment category.

3. Posting

The transactions are posted to the account that it impacts. These accounts are part of the General Ledger, where can find a summary of all the business accounts.

Sequence Setting Master																		
Sequence Code	Organization Code	Sequence Prefix	Sequence Name	Search	Sequence Suffix	Sequence Format												
<div style="border: 1px solid #ccc; padding: 5px;"> <p>Sub System and GL Posting Account Generator</p> <p>Select the date range for account generation.>>>>></p> <table border="1" style="margin-top: 10px; border-collapse: collapse;"> <thead> <tr> <th>Period</th> <th>Period No</th> <th>From Date</th> <th>To Date</th> <th>Status</th> <th>Year</th> </tr> </thead> <tbody> <tr> <td>MAY-17</td> <td>5</td> <td>01-May-2017</td> <td>31-May-2017</td> <td>Open</td> <td>2017</td> </tr> </tbody> </table> <p> <input type="button" value="SJV"/> <input type="button" value="GL"/> <input type="button" value="SJV&GL"/> <input type="button" value="DROP"/> <input type="button" value="Cancel"/> <input type="button" value="Release"/> </p> </div>							Period	Period No	From Date	To Date	Status	Year	MAY-17	5	01-May-2017	31-May-2017	Open	2017
Period	Period No	From Date	To Date	Status	Year													
MAY-17	5	01-May-2017	31-May-2017	Open	2017													

4. Trial Balance

At the end of the accounting period, Trial balance will be conducted. A trial balance is a bookkeeping or accounting report that lists the balances in each of an organization's general ledger accounts. At auditing time, auditors will check this trial balance and calculate the profit and loss.

The trial balance is a report run at the end of an accounting period, listing the ending balance in each account. The report is primarily used to ensure that the total of all debits equals the total of all credits, which means that there are no unbalanced journal entries in the accounting system that would make it impossible to generate accurate financial statements. The year-end trial balance is typically asked for by auditors when they begin an audit so that they can transfer the account balances on the report into their auditing software; they may ask for an electronic version, which they can more easily copy into their software.

Selection Methods

Entity Grouping	Detailed	Period	FEB-15	Entity	NA
Account Grouping	Detailed	Level		Account	NA
CC Grouping	Detailed			CC	NA
Analysis Grouping	Detailed			Analysis	NA
FS1 Grouping	Detailed			FS1	NA
FS2 Grouping	Detailed			FS2	NA
FS3 Grouping	Detailed			FS3	NA

Main Report

Summary Trial Balance - FEB-15

Entity	Account	Account Segment	CC	CC Segment	Analysis	Analysis Segment	FS1	Opening	YTD Debit	YTD Credit	YTD Balance
11	618119	Health Insurance Exp	00	Default	3ST412	Ajay Venugopal Poovad	000000	0.00	0.00	0.00	0.00
11	618119	Health Insurance Exp	00	Default	3ST413	KOLETH ASKARALI	000000	0.00	0.00	0.00	0.00
11	618119	Health Insurance Exp	00	Default	3ST501	SATHAR P T (TECHN)	000000	0.00	0.00	0.00	0.00
11	629101	Depreciation	11	Corporate	000000	Default	000000	0.00	0.00	0.00	0.00
11	691101	Labour Recovery	42	Workshop	000000	Default	000000	0.00	5.00	24,583.10	-24,578.10
11	691102	Material Recovery (Expensed items)	42	Workshop	000000	Default	000000	0.00	25.20	17,553.86	-17,528.66
11	691103	Expense Recovery	42	Workshop	000000	Default	000000	0.00	0.00	0.00	0.00
11	711101	Exchange Gain/Loss	11	Corporate	000000	Default	000000	0.00	0.00	-1.45	1.45
11	711102	Discount on Creditors	31	Inventory	000000	Default	000000	0.00	-1,239.46	0.00	-1,238.46
11	711103	Profit/Loss sale of Asset	11	Corporate	000000	Default	000000	0.00	0.00	0.00	0.00
11	711104	Misc Income	00	Default	000000	Default	000000	0.00	0.00	3,402.97	-3,402.97
Total :								0.00	63,540,782.69	63,540,782.90	-0.21

Selection Methods

Period	FEB-15	<input checked="" type="radio"/> PTD	<input checked="" type="radio"/> YTD	<input type="checkbox"/> Sort by Segment Name	Preview
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Main Report

Detailed Trial balance - FEB-15

Account	Account Name	Opening Balance	YTD Debit	YTD Credit	YTD Balance
11.111101.11.000000.000000.000000.000000	SRQ.FURNITURE & FIXTURES ACCOUNT.Corporate.Default.FS1.FS2.FS3	513,520.00	1,000.00	0.00	514,520.00
11.111102.11.000000.000000.000000.000000	SRQ.MACHINERY & TOOLS.Corporate.Default.FS1.FS2.FS3	412,594.00	0.00	0.00	412,594.00
11.111103.00.000000.000000.000000.000000	SRQ.OFFICE EQUIPMENTS A/C.Default.Default.FS1.FS2.FS3	37,271.00	0.00	0.00	37,271.00
11.111104.00.000000.000000.000000.000000	SRQ.VEHICLES.Default.D.Default.FS1.FS2.FS3	3,129,165.00	0.00	0.00	3,129,165.00
11.111105.11.000000.000000.000000.000000	SRQ.COMPUTER PERIPHERALS A/C.Corporate.Default.FS1.FS2.FS3	490,838.00	37,507.00	0.00	528,345.00
11.111106.11.000000.000000.000000.000000	SRQ.AIR CONDITIONERS.Corporate.Default.FS1.FS2.FS3	128,205.00	0.00	0.00	128,205.00
11.111107.00.000000.000000.000000.000000	SRQ.Computer Software.Default.FS1.FS2.FS3 SRQ.FURNITURE & FIXTURES	0.00	0.00	0.00	0.00
TOTAL :		0.00	63,540,782.69	63,540,782.90	-0.21

From Custom Accounting Sheet Design Master, user can directly print trial balance.

Custom Accounting Sheet Design Master										S.R. AL QUBAISI	
Add	Search All	Export All	Clear Field	Export(200)	Help	Updated by					
Created By			Header Code								
Header Name			Document No					<input type="button" value="Search"/>			
Document Number	Header Code	Header Name	Opening Flag	PTD Flag	YTD Flag	DR/CR Flag	Created By	Created Date	Updated By	Update	
GBS000004	DM	Sales Revenue-(Not in Use)	No	Yes	No	No	sujith balan	02/04/2015 12:00:00 am	sujith balan	08/05/	
GBS000003	TL	TRADING AND PROFIT A...	No	Yes	No	No	Haris	30/03/2015 12:00:00 am	sujith balan	29/04/	
GBS000002	BS	Balance Sheet	No	No	Yes	No	Haris	30/03/2015 12:00:00 am	sujith balan	22/05/	
GBS000001	TB	Trail Balance	Yes	No	Yes	Yes	sujith balan	25/03/2015 12:00:00 am	sujith balan	22/05/	

Select period.

Balance Sheet Design

Save	Last..	Next	Previous	First..	Print	1				
DOCUMENT NO	GBS000001	HEADER CODE	TB	PERIOD	FEB-15	Prepare Balance Sheet				
HEADER NAME	Trail Balance	OPENING FLAG	Yes	PTD FLAG	No	IS COMPLETE N				
YTD FLAG	Yes	DR/ CR FLAG	Yes	* Styles--> (Bold, <I>Italic, <R>Regular, <U>Under Line, <small> Small Font, <strike>) * Type Flags-- D->Data Line, P->Print Line, C-> Calculation Line						
SEQ	TYPE	DESCRIPTION	PAD LEFT	STYLE	RANGE	ACC. RANGE	OPENING BALANCE	YTD DEBIT	YTD CREDIT	N/A
1000	P			<R>			0	0	0	0
1001	P			<R>			0	0	0	0
1002	P			<R>			0	0	0	0
1010	D	Assets-Furniture & Fixtures	28				0	0	0	0
1030	D	Assets-Plant & Machinery	24				0	0	0	0
1040	D	Asset- Office Equipments	24				0	0	0	0
1050	D	Assets- Vehicles	16				0	0	0	0
1060	D	Asset- Computer Peripherals	29				0	0	0	0
1070	D	Assets-Airconditioners	22				0	0	0	0
1080	D	Accumulated Depreciation	24				0	0	0	0
1090	D	Cash Balance(Counter Cash)	26				0	0	0	0
1100	D	Petty Cash Finance(Cash in Hand)	32				0	0	0	0
1110	D	CBD(Cash in Hand)	17				0	0	0	0
1120	D	RAK(Cash in Hand)	17				0	0	0	0
1130	D	ENBD(Cash in Hand)	18				0	0	0	0
1140	D	SCB(Cash in Hand)	17				0	0	0	0
1150	D	RAK FD Deposit	14				0	0	0	0

Company Logo

Trail Balance

<i>Period : FEB-15</i>	<i>Opening Balance</i>	<i>DR Amount</i>	<i>CR Amount</i>	<i>YTD Balance</i>
Assets-Furnitures & Fixtures	513,520.00		1,000.00	514,520.00
Assets-Plant & Machinery	412,594.00			412,594.00
Asset- Office Equipments	37,271.00			37,271.00
Assets- Vehicles	3,129,165.00			3,129,165.00
Asset- Computer Peripherials	490,838.00		37,507.00	528,345.00
Assets-Airconditioners	128,205.00			128,205.00
Accumulated Depreciation	-3,447,194.00			-3,447,194.00
Cash Balance(Counter Cash)	195,223.50	990,471.75	904,537.75	281,157.50
Petty Cash Finance(Cash in Hand)	50,050.00	882,577.60	868,539.30	64,088.30
CBD(Cash in Hand)	33,546.37	747,417.32	869,935.52	-88,971.83
RAK(Cash in Hand)	1,503,962.67	5,073,115.55	5,109,531.60	1,467,546.62
ENBD(Cash in Hand)	363,347.74	1,625,032.78	1,520,606.36	467,774.16
SCB(Cash in Hand)	241,248.32		241,248.32	
RAK FD Deposit	563,606.16			563,606.16
CBD Fixed Account	645,622.41			645,622.41
SCB Fixed Account	102,295.89			102,295.89
Debtors	19,762,151.15	6,288,922.43	6,079,869.83	19,971,203.75
Interest Accrued				
Staff Control Account	667,553.75	106,155.80	50,300.00	723,409.55
Advance-(Sundry Advance)	610,078.00	5,000.00	1,500.00	613,578.00
Labour Guarantee	210,000.00	3,000.00		213,000.00
Salary Adj Account	-99,000.00		34,000.00	-133,000.00
Consignment Service				
Other Receivable	2,260,441.00	939,610.60		3,200,051.60
Stock	39,272,832.89	3,518,051.41	4,173,659.58	38,617,224.72
Creditors	-1,946,665.15	8,073,148.14	7,912,670.06	-1,786,187.07
Expense Acrual		44,168.00	37,178.00	6,990.00
Landing and Clearing	-26,666.49	193,177.85	159,610.35	6,901.01
Commission Payment	-66,718.45	71,201.75	-28,333.60	32,816.90

5. Worksheet

Unfortunately, the first-time calculation of a trial balance may indicate that the book is not balanced. In that case, user must look for errors and correct/make adjustments which are tracked on a worksheet.

Adjustments are also made to accounts for the depreciation of assets and to adjust for one-time payments (such as insurance) that should be allocated on a monthly basis to more accurately match monthly expenses with monthly revenues. After you make and record adjustments you take another trial balance to be sure that the accounts are in balance.

6. Adjusting Journal Entries

You post any corrections needed to the affected accounts once you tried balance shows the accounts will be balanced once the adjustments needed are made to the accounts. You don't need to make adjusting entries until the trial balance process is completed and all needed corrections and adjustments have been identified.

7. Financial Statements

Prepare the balance sheet and income statements using the corrected account balances. Financial statements for businesses usually include income statements, balance sheets, statements of retained earnings and cash flows.

In ERP, balance sheet can prepared by

Account Package ->Balance Sheet -> select balance sheet.

Custom Accounting Sheet Design Master								
Document Number	Header Code	Header Name	Opening Flag	PTD Flag	YTD Flag	DR/CR Flag	Created By	Created Date
GBS000004	DM	Sales Revenue-(Not in Use)	No	Yes	No	No	sujith balan	02/04/2015 12:00:00 am
GBS000003	TL	TRADING AND PROFIT AND LOSS ACCOUNT	No	Yes	No	No	Haris	30/03/2015 12:00:00 am
GBS000002	BS	Balance Sheet	No	No	Yes	No	Haris	30/03/2015 12:00:00 am
GBS000001	TB	Trail Balance	Yes	No	Yes	Yes	sujith balan	25/03/2015 12:00:00 am

Balance Sheet Design

Save	Last..	Next	Previous	First..	Print	125				
DOCUMENT NO	GBS000002	HEADER CODE	BS	PERIOD	JUL-16	<input type="button" value="Prepare Balance Sheet"/>				
HEADER NAME	Balance Sheet	IS COMPLETE	Y	Y-Yes or N-No						
OPENING FLAG	No	PTD FLAG	No	* Styles-> (Bold, <I>Italic, <R>Regular, <U>Under Line, <small> Small Font, <strike>)						
YTD FLAG	Yes	DR/ CR FLAG	No	* Type Flags- D->Data Line,P->Print Line, C-> Calculation Line						
SEQ	TYPE	DESCRIPTION	PAD LEFT	STYLE	RANGE	ACC. RANGE	OPENING BALANCE	YTD DEBIT	YTD CREDIT	N/A
1000	P			<R>			0	0	0	0
1010	P	ASSETS	6	<U>			0	0	0	0
1020	P			<R>			0	0	0	0
1030	P	Non-Current Assets	21	<U>			0	0	0	0
1040	P			<R>			0	0	0	0
1050	D	Furniture & Fixtures	26	<R>			526920	1800	0	0
1051	D	Air Conditioners	21	<R>			137405	0	0	0
1052	D	Computer Peripherals	25	<R>			559502	20730	0	0
1053	D	Office Equipment	21	<R>			37271	7800	0	0
1054	D	Machinery & Tools	22	<R>			414194	0	0	0
1055	D	Vehicles	13	<R>			3729765	92000	0	0
1055.5	D	Computer Software	22	<R>			105000	0	0	0
1056	D	Accumulated Depreciation	29	<R>			-3962910	0	0	0
1060	C	TOTAL NON-CURRENT ASSETS(...	29				1547147	122330	0	0
1060.5	P			<R>			0	0	0	0
1070	P	Current Assets	17	<U>			0	0	0	0
1071	P		4	<R>			0	0	0	0

To view report,

Balance Sheet

Period : JUL-16

TOTAL EQUITY

YTD Balance

-52,968,939.32

Non-Current Liabilities

Provision For Gratuity A/C	-3,283,322.00
Bank Advances	1,423,868.00
Vehicle Loan - Non Current	-1,549,238.65
TOTAL NON-CURRENT LIABILITIES	-3,719,731.05

Current Liabilities

Accounts Payable

Sundry Creditors Control A/C	-1,745,952.70
Due To Related Parties	1,423,868.00
Advanced Tech&Oilfield Ser.-Doha	-1,549,238.65
AP Accrual	-16,449,275.00
TOTAL ACCOUNTS PAYABLE	-18,320,598.34

Other Payables

Provision For Leave Salary A/C	-30,000.00
Vehicle Loan-Current	-132,728.00
Bank Advances	162,728.00
TOTAL OTHER PAYABLE	-162,728.00
TOTAL CURRENT LIABILITIES	-18,483,326.34
TOTAL LIABILITIES	-22,203,057.39

TOTAL EQUITY AND LIABILITIES

-75,171,996.72

8. Closing Books

Close the book for revenue and expense accounts and begin the entire cycle again with zero balances in those accounts.

Revenue and expense accounts must start with a zero balance at the beginning of each accounting period.

Supplier Master

The system will define a supplier on the supplier master page. It serves as the supplier's master setup page. An organization works with a variety of suppliers. ERP uses all necessary variables, covering supplier code, dealing currency, payment periods, allowable discounts, supplier outstanding amounts, etc., to standardize the providers.

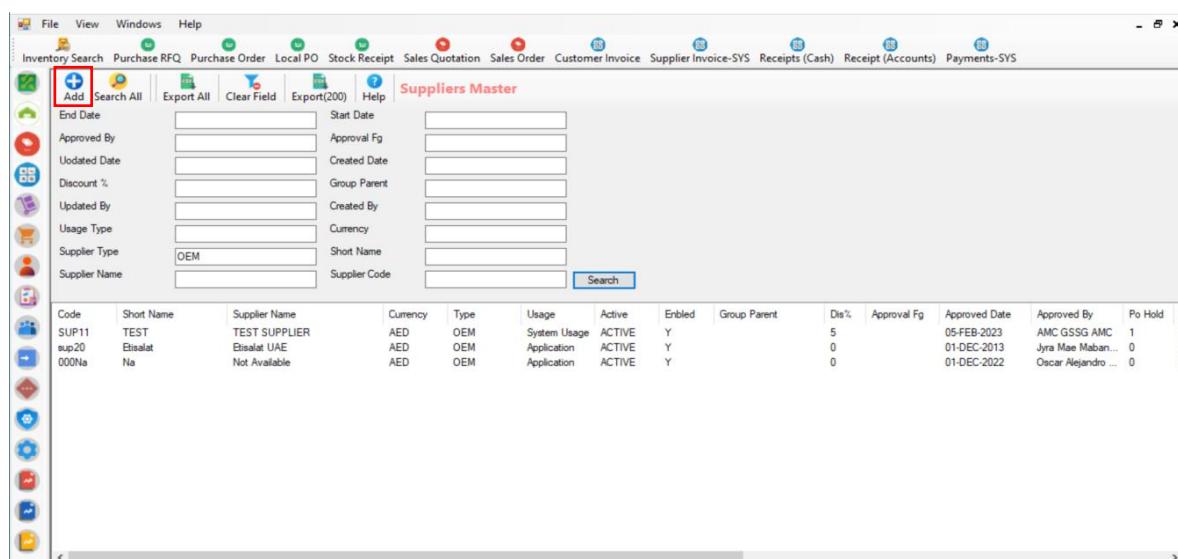
Procedures for adding a new supplier

ERP >> Finance Setups >> Supplier Master



Search Page

On the search page, users can look up current suppliers. Create a supplier by selecting the **Add** button.



Code	Short Name	Supplier Name	Currency	Type	Usage	Active	Enabled	Group Parent	Dis%	Approval Fg	Approved Date	Approved By	Po Hold	F
SUP11	TEST	TEST SUPPLIER	AED	OEM	System Usage	ACTIVE	Y		5	05-FEB-2023	AMC GSSG AMC	1	€	
sup20	Etsalat	Etsalat UAE	AED	OEM	Application	ACTIVE	Y		0	01-DEC-2013	Jyra Mae Maban...	0	€	
000Na	Na	Not Available	AED	OEM	Application	ACTIVE	Y		0	01-DEC-2022	Oscar Alejandro ...	0	€	

Create Page

The **supplier header** and **line section** make up the bulk of the create page.

In the header area, fill out all the necessary fields first, then proceed to the line section after saving.

By obtaining an ID from the page's upper right corner, the user can confirm that the header has been saved.

Header

SUP CODE	CAT01	SHORT NAME	PANORAMA	CURRENCY	AED	ENABLED	Yes	ACTIVE START DT	01-Jan-2023
SUPPLIER NAME	PANORAMA CATERING LLC			APPROVED BY	Abdalazeel Babker Hami	USAGE TYPE CODE	System Usage	ACTIVE END DT	
ACCOUNT MNGR	Manal Ahmad Nafaa	PURCHASE ORDER HOLD	<input type="checkbox"/>	Payment Hold	<input type="checkbox"/>	SUPPLIER TYPE	Supplier	SUPPLIER STATUS	ACTIVE
PAYMENT TERM	60 Days	APPROVAL DT	18-Jan-2023	DISCOUNT %	0	APPROVAL REQD	Yes	SUPPLIER OS AMOUNT	0.000000
CUST GROUP	NA	APPROVAL REQD						Default Division & Supplier Location Division Account Replacing Option(Time # Implementation)	

Liner

LOC.CODE	LOC.NAME	CURRENCY	COST GROUP	ADDR	DIV	BANK	REGN	STS	PRIMARY	ENABLED	TAX LOC CODE	STATUS	END DT	APPR REQ	APPR DT	AP	
CAT01	PANORAMA CA...	AED	LOCAL						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	18-Jan-2023	Abd	
CAT02	PANORAMA DX...	AED	LOCAL						<input type="checkbox"/>	<input checked="" type="checkbox"/>	DX	ACTIVE		<input checked="" type="checkbox"/>	18-Jan-2023	Abd	
*									<input type="checkbox"/>	<input type="checkbox"/>					02-Feb-2023	<input type="checkbox"/>	02-Feb-2023

Payment Term

Payment terms outline when your customer or clients provide payment to your business. Standard payment terms of 30 days indicate payment is due on the invoice amount 30 days after delivery of goods or services.

Discount

Every purchase order against the supplier will receive a specific discount percentage. For example, you are giving a 5% discount while creating the supplier, for every purchase order against this supplier will receive a 5% discount.

Customer Group

A company could be a customer as well as the customer. In this case, that company will add in customer group.

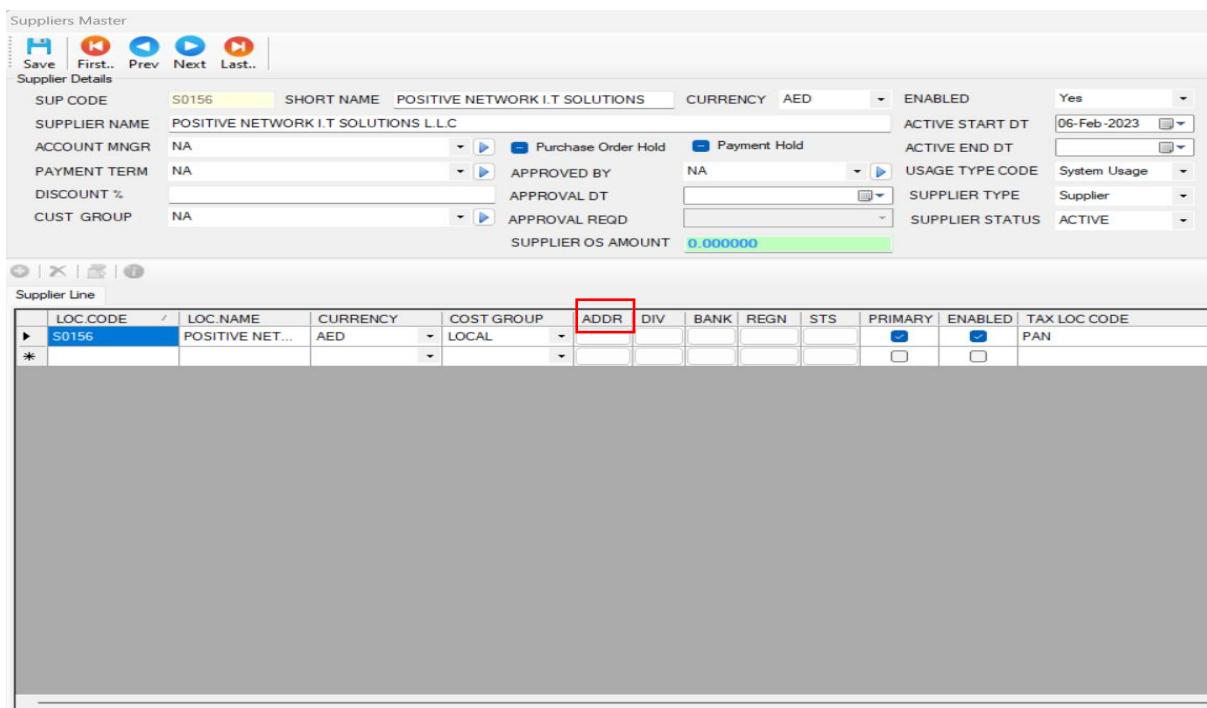
Supplier outstanding amount

How much the user still owes the customer in terms of money.

Usage type code

The application type is to handle internal expenses such as phone bills (e.g.: Etisalat), Office rent, etc. and System usage is for the standard supplier.

Supplier Location Addresses (ADDR)



Suppliers Master

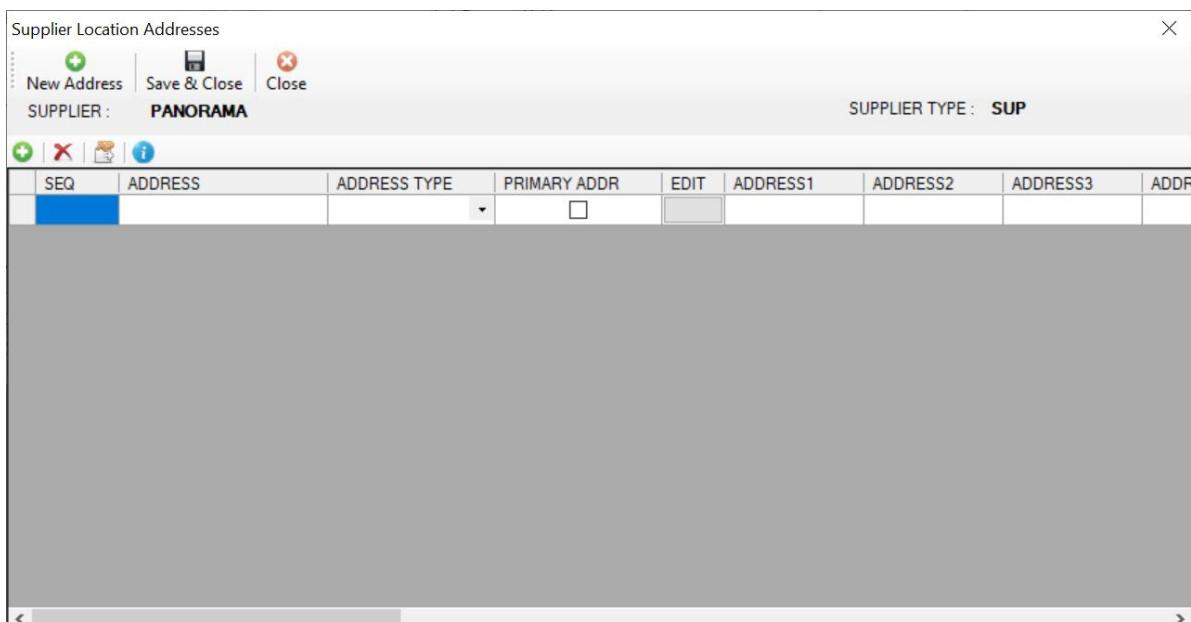
Supplier Details

SUP CODE	S0156	SHORT NAME	POSITIVE NETWORK I.T SOLUTIONS	CURRENCY	AED	ENABLED	Yes
SUPPLIER NAME	POSITIVE NETWORK I.T SOLUTIONS L.L.C			ACTIVE START DT	06-Feb-2023	ACTIVE END DT	
ACCOUNT MNGR	NA	Purchase Order Hold	Payment Hold	APPROVED BY	NA	USAGE TYPE CODE	System Usage
PAYMENT TERM	NA	APPROVED BY	NA	APPROVAL DT		SUPPLIER TYPE	Supplier
DISCOUNT %		APPROVAL REQD		SUPPLIER OS AMOUNT	0.000000	SUPPLIER STATUS	ACTIVE
CUST GROUP	NA	APPROVAL REQD					

Supplier Line

LOC.CODE	LOC.NAME	CURRENCY	COST GROUP	ADDR	DIV	BANK	REGN	STS	PRIMARY	ENABLED	TAX LOC CODE
S0156	POSITIVE NET...	AED	LOCAL								PAN
*											

To add a supplier location, Click **ADDR** and select **New Address**.



Supplier Location Addresses

SUPPLIER: PANORAMA **SUPPLIER TYPE:** SUP

SEQ	ADDRESS	ADDRESS TYPE	PRIMARY ADDR	EDIT	ADDRESS1	ADDRESS2	ADDRESS3	ADDR

After the user has completed all the required fields, click **Save** to record the address. The user can verify that the address is saved by acquiring an ID from the page's upper right corner.

Address X

4362

ADDRESS SHORT:	<input type="text"/>	CONTACT NAME :	<input type="text"/>
ADDRESS LINE1:	<input type="text"/>	FAX:	<input type="text"/>
ADDRESS LINE2:	<input type="text"/>	WEBSITE:	<input type="text"/>
ADDRESS LINE3:	<input type="text"/>	BUILDING NAME:	<input type="text"/>
ADDRESS LINE4:	<input type="text"/>	STREET:	<input type="text"/>
CITY:	<input type="text"/>	DISTRICT:	<input type="text"/>
STATE:	<input type="text"/>	TEL COMMON:	<input type="text"/>
COUNTRY :	<input type="text"/>	TEL DIRECT:	<input type="text"/>
PO BOX:	<input type="text"/>	ADDRESS TYPE :	<input type="text"/>
E MAIL:	<input type="text"/>	ACTIVE START DATE:	<input type="text"/>
WORK PH:	<input type="text"/>	ACTIVE END DATE:	<input type="text"/>
OFFICE PH:	<input type="text"/>		
CONTACT PH:	<input type="text"/>		

An error warning appears, and the address will not be recorded if the mandatory fields are left blank.

Supplier Location Addresses X

SUPPLIER : TEST **SUPPLIER TYPE :** OEM

SEQ	ADDRESS	ADDRESS TYPE	PRIMARY ADDR	EDIT	ADDRESS1	ADDRESS2	ADDRESS3	ADDR
1	TEST	SALES	<input checked="" type="checkbox"/>	<input type="button" value="Edit"/>	TEST			

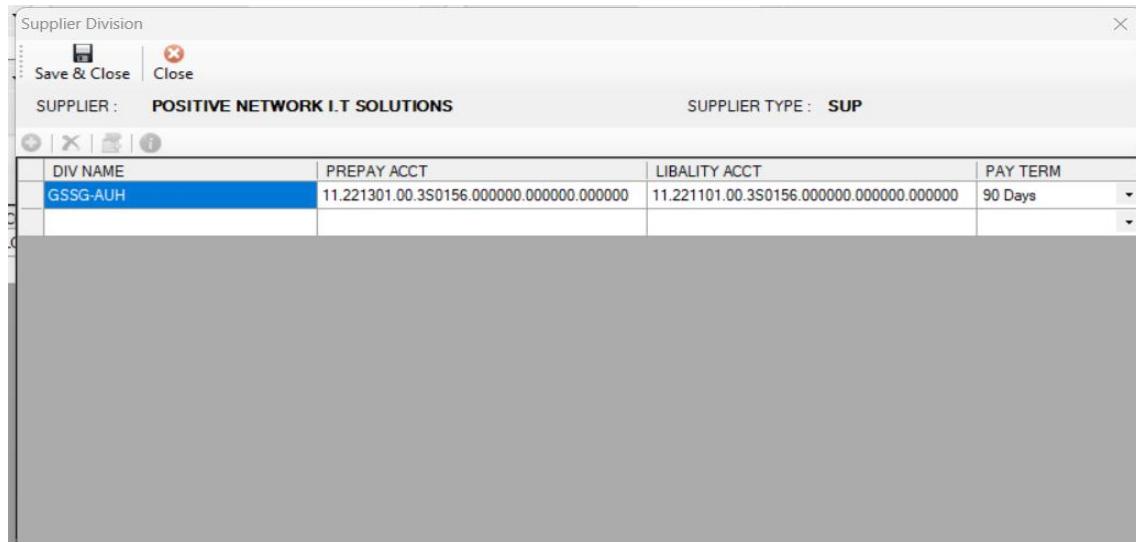
×

Please Select One Sales Adrees Line as Primary Address Field!!!

To avoid receiving an error message, the user must choose the sales address line as the primary add field before clicking **Save & Close**.

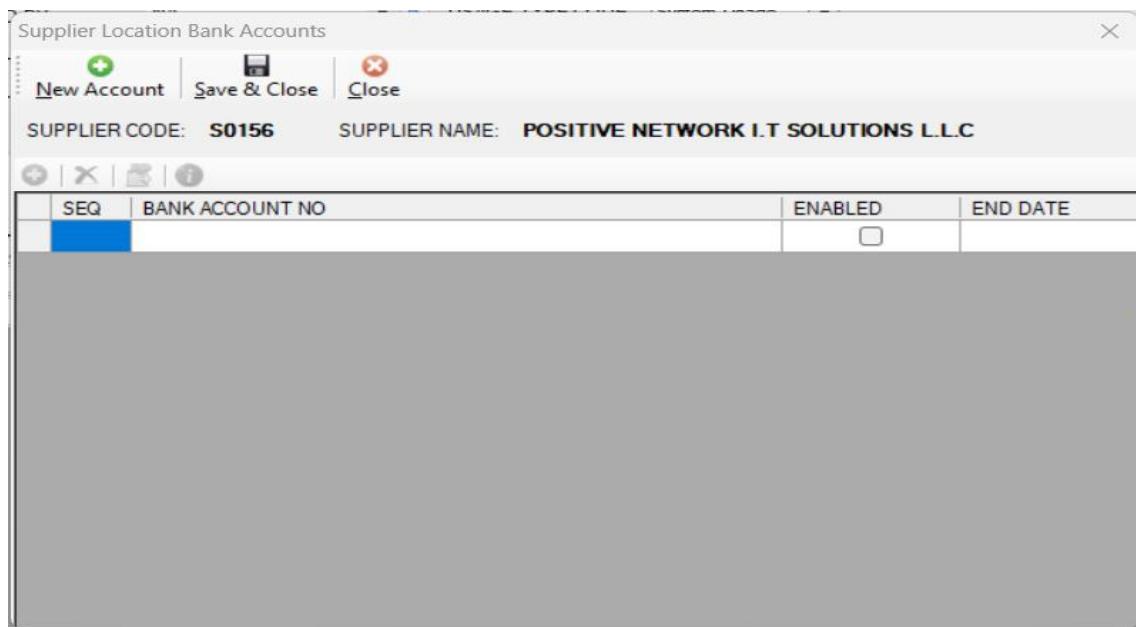
Supplier Division (DIV)

A supplier will have branches in different places. A division locator uses to locate the required supplier branch for the transaction. The chart of accounts will be used to automatically construct fields in the supplier division.



The screenshot shows the 'Supplier Division' window. At the top, it displays 'SUPPLIER: POSITIVE NETWORK I.T SOLUTIONS' and 'SUPPLIER TYPE: SUP'. Below this is a table with columns: DIV NAME, PREPAY ACCT, LIABILITY ACCT, and PAY TERM. A single row is visible, showing 'GSSG-AUH' in the first column and '11.221301.00.350156.000000.000000.000000' in the second column. The PAY TERM column shows '90 Days'.

BANK



The screenshot shows the 'Supplier Location Bank Accounts' window. It displays 'SUPPLIER CODE: S0156' and 'SUPPLIER NAME: POSITIVE NETWORK I.T SOLUTIONS LLC'. Below this is a table with columns: SEQ, BANK ACCOUNT NO, ENABLED, and END DATE. A single row is visible, showing '1' in the SEQ column and an empty field in the BANK ACCOUNT NO column. The ENABLED column has an unchecked checkbox.

Each supplier's bank details will be recorded, which may be useful for bank reconciliation. Choose a **New address** to input the supplier's bank details.

Tax Registration Master (REGN)

In Tax Registration input the tax registration details.

Third Party Tax Registration Master

Save & Close | Close

Supplier S0156 - POSITIVE NETWORK I.T SOLUTIONS

REGN IDENTIFIER	REGN NUMBER	EFFECTIVE FROM DT	EFFECTIVE TO DT
UAE_FTA_VAT-UAE Federal Tax Authority	1213216562654	06-Feb-2023	06-Feb-2023

A supplier may have more than one location, but one with the same supplier code will be the primary location in the supplier line section.

Suppliers Master

Supplier Details

SUP CODE	S0057	SHORT NAME	CENTURION AFRICA LIMITED	CURRENCY	USD	ENABLED	Yes
SUPPLIER NAME	CENTURION AFRICA LIMITED			ACTIVE START DT	04-Feb-2023	ACTIVE END DT	
ACCOUNT MNGR	NA	PURCHASE ORDER HOLD	Payment Hold	APPROVAL BY	NA	USAGE TYPE CODE	System Usage
PAYMENT TERM	NA	APPROVED BY	NA	DISCOUNT %	0	SUPPLIER TYPE	Supplier
CUST GROUP	NA	APPROVAL DT		SUPPLIER OS AMOUNT	0.000000	SUPPLIER STATUS	ACTIVE

Supplier Line

LOC_CODE	LOC_NAME	CURRENCY	COST GROUP	ADDR	DIV	BANK	REGN	STS	PRIMARY	ENABLED	TAX LOC_CODE	STATUS	END DT	APPR REQ	APPR DT	APPR BY	BAL AMT	PO HOLD
S0057	ADP BORDER U.	USD	FOREIGN							<input checked="" type="checkbox"/>	AD	ACTIVE		<input type="checkbox"/>			0.00	<input type="checkbox"/>
C1002	ALGERIA	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input type="checkbox"/>			0.00	<input type="checkbox"/>
C1003	COMORES	USD	FOREIGN							<input type="checkbox"/>	DX	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>
C1004	SAUDI ARABIA	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>
C1005	KUWAIT	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>
C1006	LAGOS	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>
C1007	SYRIA	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>
C1008	TURKEY	USD	FOREIGN							<input type="checkbox"/>	AD	ACTIVE		<input checked="" type="checkbox"/>	04-Feb-2023	AMC Technologies	0.00	<input type="checkbox"/>

Summary

The software features have been detailed in this User Guide. Please contact us at sales@amcaero.com for any additional information or for sales enquiries.



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CO

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