

# MINUTES OF MEETING

Meeting No. :	October '28 – 006
Date & Venue :	28-October-16, Ministry Of Environment, CGO
Project Name :	NTCA MIS Application
Meeting Start Time :	10:00 am
Meeting End Time :	12:00 pm
Document Shared :	No
Prepared By :	Navinta Vasudeva

## General Information:

## Participant Details:

S.No	Name of Participants	Role /Designation	Organisation
1	Mr. BS Bonal	Member Secretary	NTCA
2.	Mr. HS Negai	IG	NTCA
3.	Mr. Sanjay Kumar	DIG	NTCA
4.	Mr. Sunil Sharma	DD Finance	NTCA
5.	Ms. Arpita	Sr. Technical Director	NIC
6.	Mr. OM	Consultant	NIC
7.	Mr. Kundan	Consultant	NIC
8.	Ms. Navinta Vasudeva	Project Lead	NetCreativeMind

## Agenda of the Meeting:

S.No	Topic
1	NTCA MIS Application request for extension

## Discussed Items:

S.No	Minutes	Actionee	Dead Line (if any)
	In the meeting below points were discussed related to NTCA MIS Application:		
1	NIC will send all the query raised by developer & SRS to department latest by Monday 1 <sup>st</sup> Nov. 2016	NIC	N/A
2	Survey forms & Scope will be finalize by the department by coming week	NIC	N/A
3	After Finalization of requirement & SRS by department, development team required at least 2 months to complete the coding part which excludes Security Audit & UAT.	NetCreativeMind	N/A
4	Department have requested NIC to depute resource to visit states to collect requirement. NIC will discuss the same with development team. (not in NCM Scope)	NIC/ NetCreativeMind	N/A

## NetCreativeMind Solutions Private Limited

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5	NetCreativeMind have requested for extension of project as project requirement has not been finalized yet by the department.	Department/NetCreativeMind/NIC	N/A
6	Next meeting with the department is fixed on 10 <sup>th</sup> Nov. 2016 (timing need to be finalized as yet)	Department/NetCreativeMind	N/A