

PUBLIC

# **Deep dive into SAP Cloud Platform Workflow Management – Gain Real time Process Visibility**

## **DEV-264**

Exercises / Solutions  
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TABLE OF CONTENTS

SCENARIO.....3

Prerequisite.....3

Create Scenario.....5

Configure Phases .....10

Configure Calculated Attributes.....14

Configure Actions.....20

Configure Performance Indicators.....25

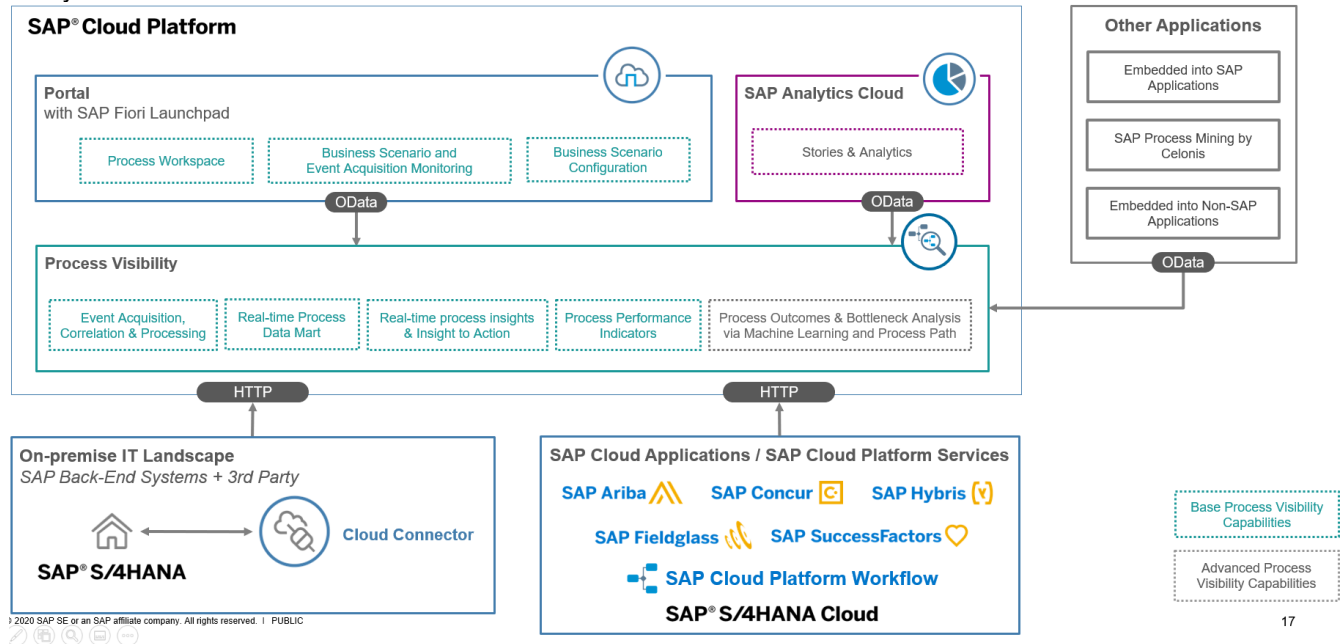
Create Workflow Instances.....33

Trigger Actions .....39

SUMMARY .....46

SAP Cloud Platform Workflow Management has Process Visibility capability, enable customers to gain real time visibility into their end to end business process including insight to actions. Process visibility provides out of the box visibility into SAP Cloud Platform Workflow, Processes executing in other transactional systems, integration with SAP Business Workflow and Qualtrics.

Process Visibility offers REST/oData APIs to consume transactional events from different Line of business applications. It is possible to consume process visibility scenario data and integrate with other solutions like SAP Analytics Cloud.



17

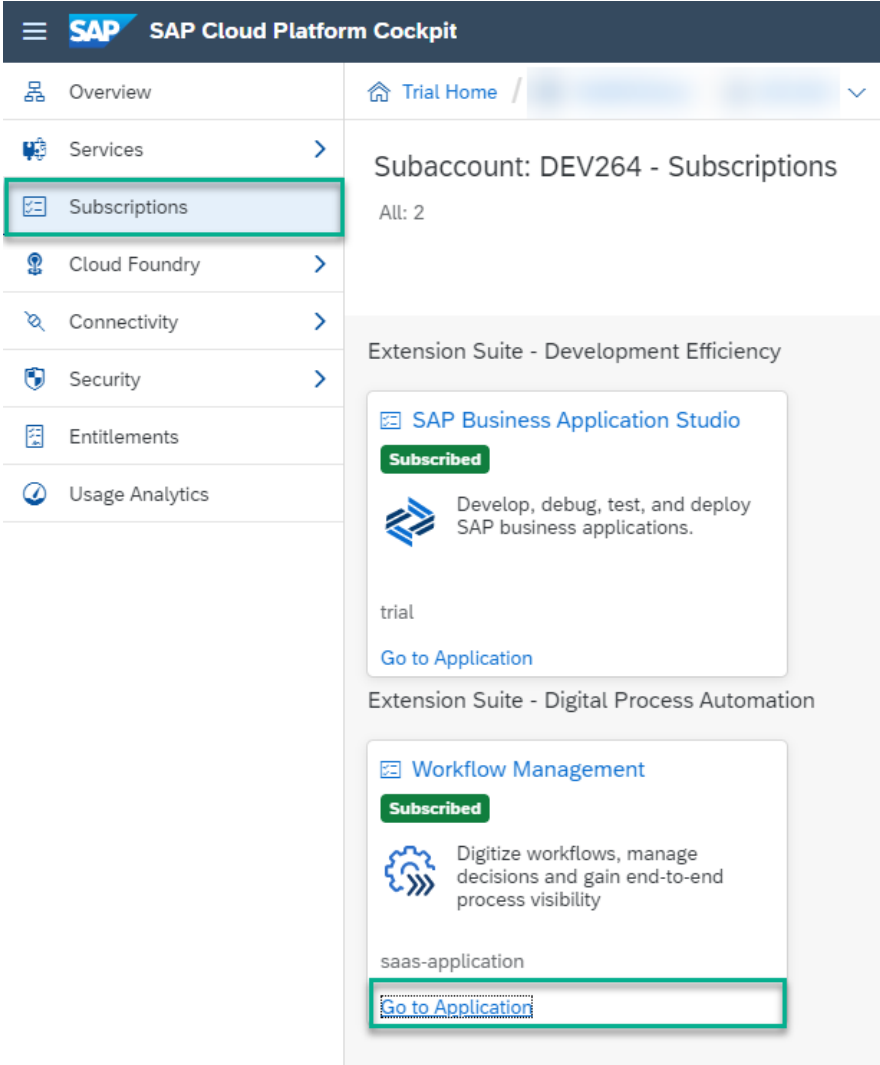
## SCENARIO

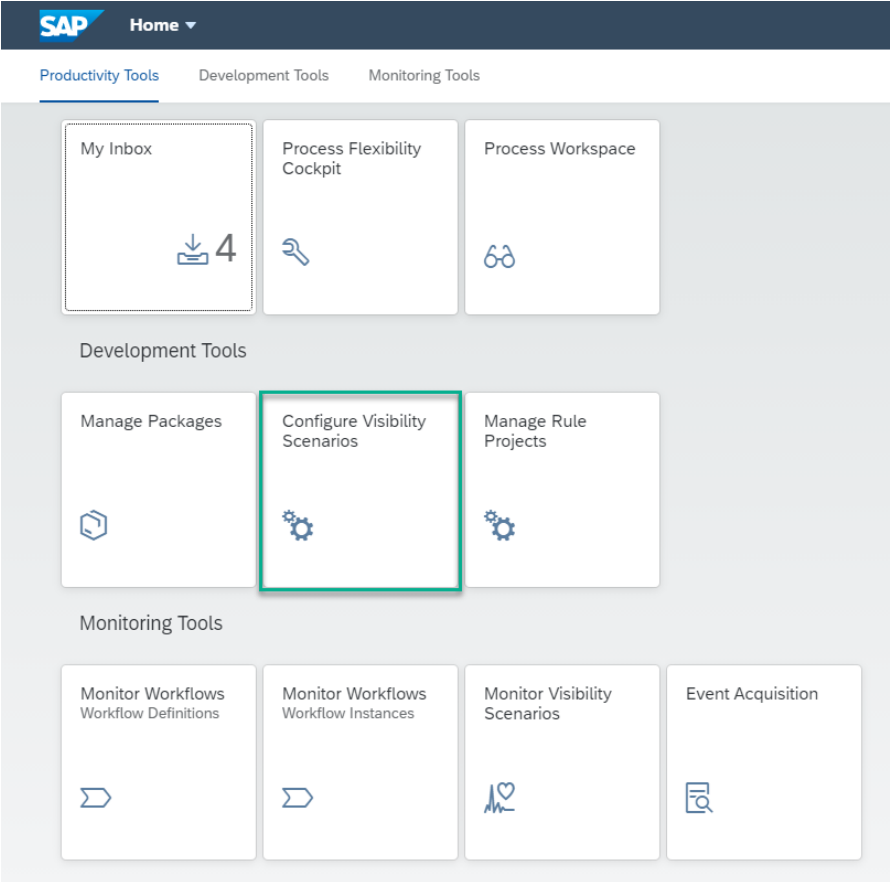
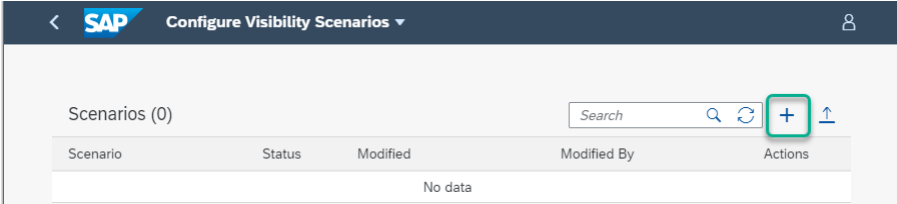
In this guide you will create a process visibility scenario based on a SAP Cloud Platform Workflow Model. You will learn the following in this exercise.

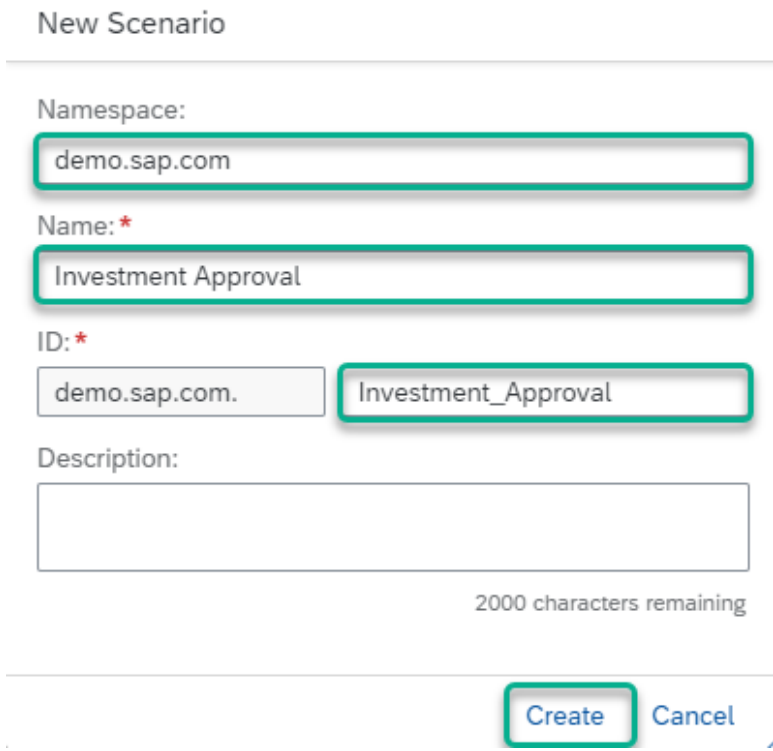
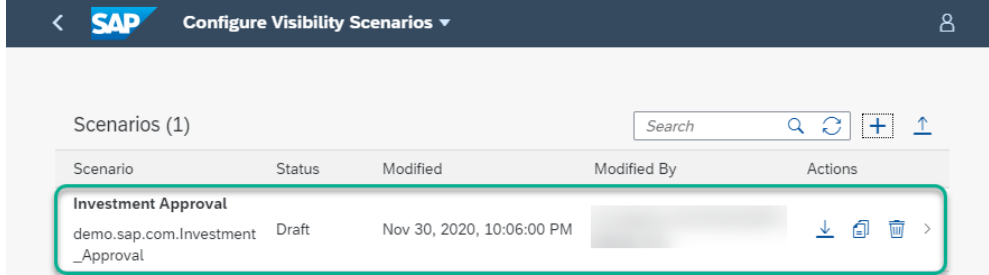
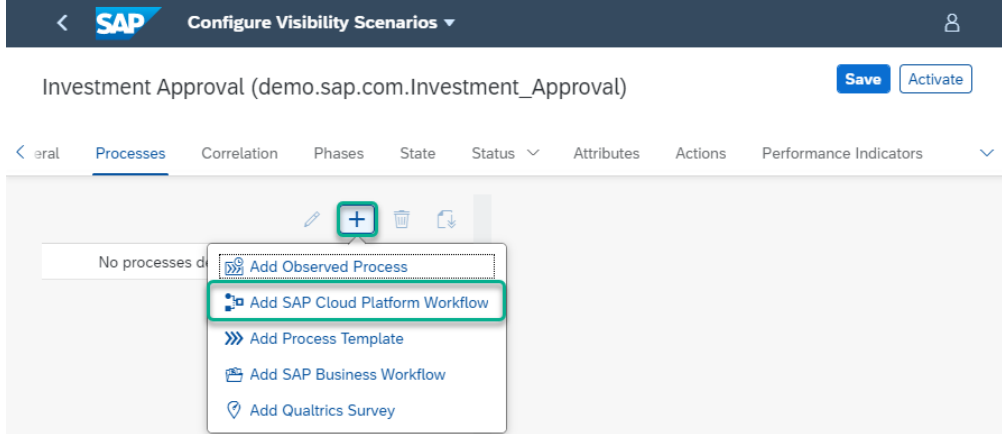
- Model Process visibility scenario
- Configure Calculated attributes.
- Configure Insight to Actions.
- Configure Process Performance Indicators.
- Deploy and Consume the process visibility scenario.
- Process Workspace
- Trigger Actions

## Prerequisite

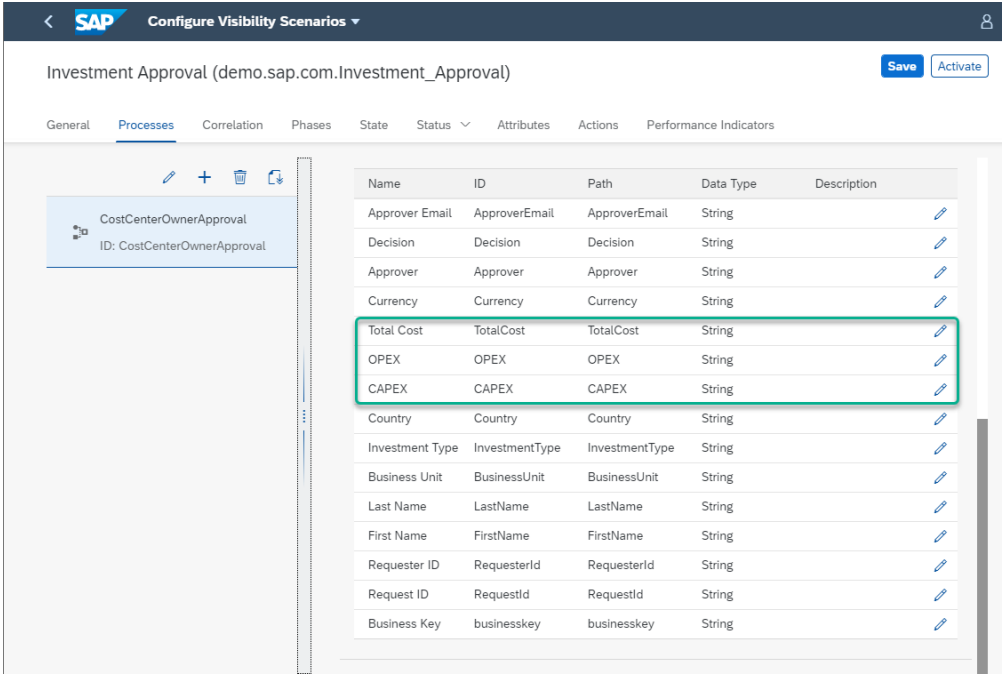
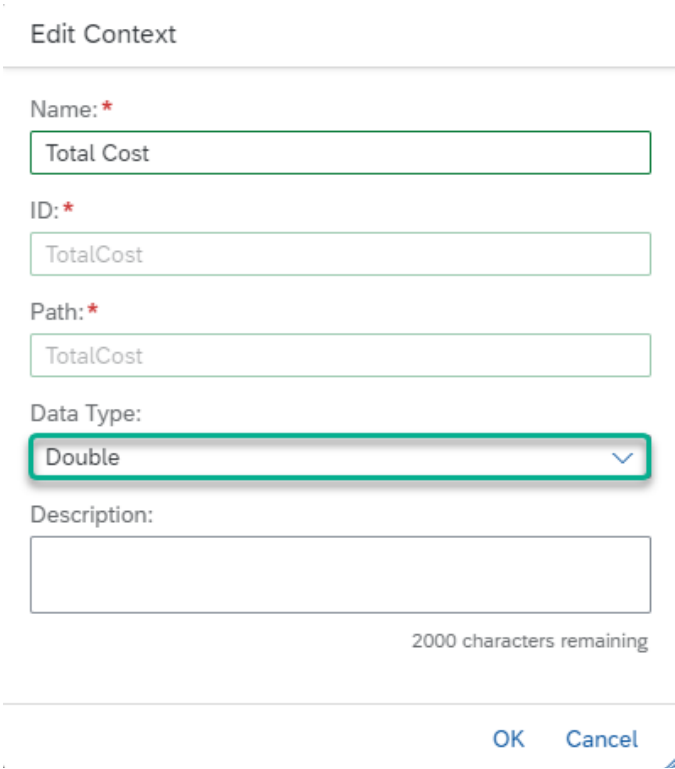
You must complete [Model Investment Approval Workflow](#) before starting this exercise.

Explanation	Screenshot
<ol style="list-style-type: none"> <li>1. Select <b>Subscriptions</b> from your Cloud Platform Subaccount.</li> <li>2. Search <b>Workflow Management</b> and click the link <b>Go to Application</b>.</li> <li>3. A new browser window is opened, and Workflow Management Fiori Launch Pad is available.</li> </ol>	 <p>The screenshot displays the SAP Cloud Platform Cockpit interface. The left sidebar contains a menu with the following items: Overview, Services, Subscriptions (highlighted with a green box), Cloud Foundry, Connectivity, Security, Entitlements, and Usage Analytics. The main content area shows the 'Subaccount: DEV264 - Subscriptions' page. It lists two subscriptions under the heading 'Extension Suite - Digital Process Automation':</p> <ul style="list-style-type: none"> <li><b>SAP Business Application Studio</b>: Marked as 'Subscribed'. Description: 'Develop, debug, test, and deploy SAP business applications.' It includes a 'trial' label and a 'Go to Application' link.</li> <li><b>Workflow Management</b>: Marked as 'Subscribed'. Description: 'Digitize workflows, manage decisions and gain end-to-end process visibility'. It includes the label 'saas-application' and a 'Go to Application' link, which is highlighted with a green box.</li> </ul>

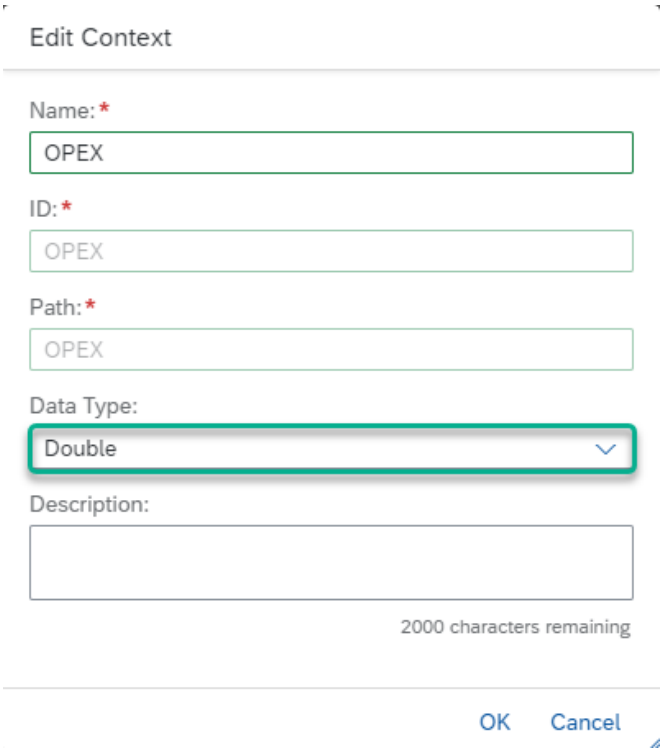
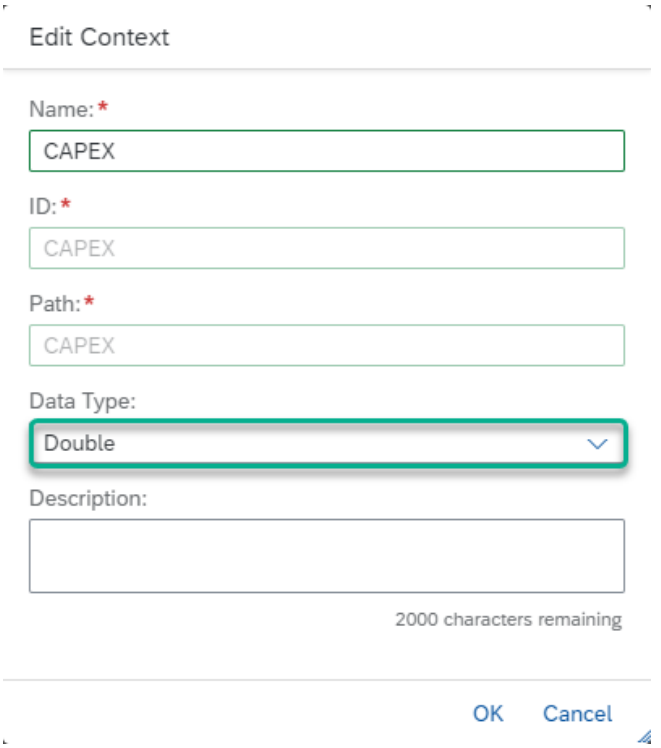
Explanation	Screenshot
<p><b>Create Scenario</b></p> <p>4. Click <b>Configure Visibility Scenarios</b>.</p> <p>Configure Visibility Scenarios enables you to create a new process visibility scenario.</p>	 <p>The screenshot shows the SAP Home dashboard. At the top, there's a navigation bar with 'SAP' logo and 'Home' dropdown. Below it are tabs for 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. The main area displays several tiles. Under 'Development Tools', the 'Configure Visibility Scenarios' tile is highlighted with a red border. Other tiles include 'My Inbox', 'Process Flexibility Cockpit', 'Process Workspace', 'Manage Packages', 'Manage Rule Projects', 'Monitor Workflows Workflow Definitions', 'Monitor Workflows Workflow Instances', 'Monitor Visibility Scenarios', and 'Event Acquisition'.</p>
<p>5. Click <b>+</b> button to create a new scenario.</p>	 <p>The screenshot shows the 'Configure Visibility Scenarios' page. It has a header with 'SAP' logo and 'Configure Visibility Scenarios' dropdown. Below the header, there's a section for 'Scenarios (0)' with a search bar and a '+' button highlighted with a red border. Below this is a table with columns: Scenario, Status, Modified, Modified By, and Actions. The table is currently empty, showing 'No data'.</p>

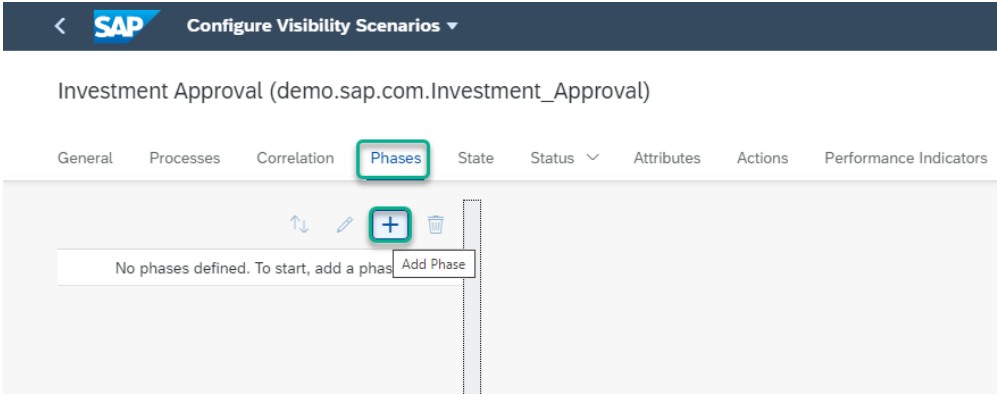
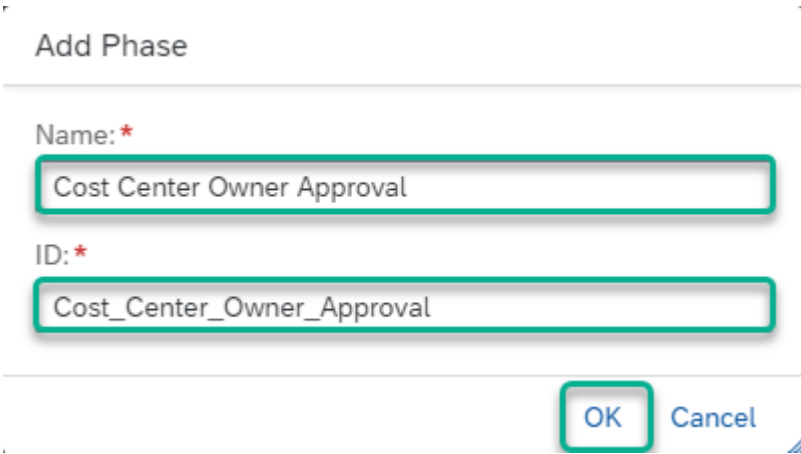
Explanation	Screenshot
<p>6. Enter the following.</p> <p><b>Namespace:</b> demo.sap.com <b>Name:</b> Investment Approval.</p> <p>7. Click <b>Create</b> button.</p>	
<p>8. Select the <b>Investment Approval</b> scenario enables navigation to the scenario editor.</p>	
<p>9. Click the <b>+</b> button and Select <b>Add SAP Cloud Platform Workflow</b>.</p> <p>Process visibility provides out of the box integration with SAP Cloud Platform Workflow.</p>	

Explanation	Screenshot
10. Select <b>CostCenterOwnerApproval Workflow</b> .	<div><div>Add SAP Cloud Platform Workflow</div><div><div>Search</div><div><div>CostCenterOwnerApproval</div><div>ID: CostCenterOwnerApproval</div></div><div><div>NotifyProcessAdministrators</div><div>ID: NotifyProcessAdministrators</div></div><div><div>RestartCostCenterOwnerApproval</div><div>ID: RestartCostCenterOwnerApproval</div></div></div><div>Cancel</div></div>

Explanation	Screenshot
<div>11. The workflow details are imported, and you can see workflow events and workflow attributes.</div> <div>12. Select attribute <b>Total Cost</b> and click the <b>Edit</b> icon.</div>	<div></div>
<div>13. Change the <b>Data Type</b> as <b>Double</b>.</div> <div>14. Click <b>OK</b> button.</div>	<div></div>

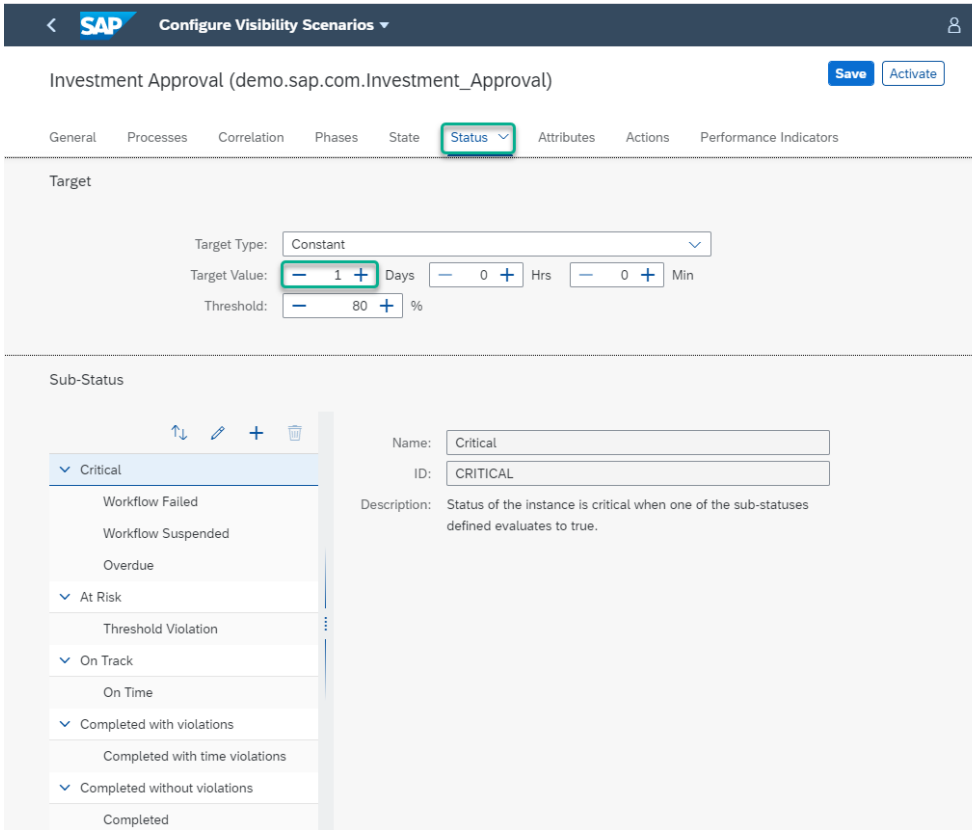


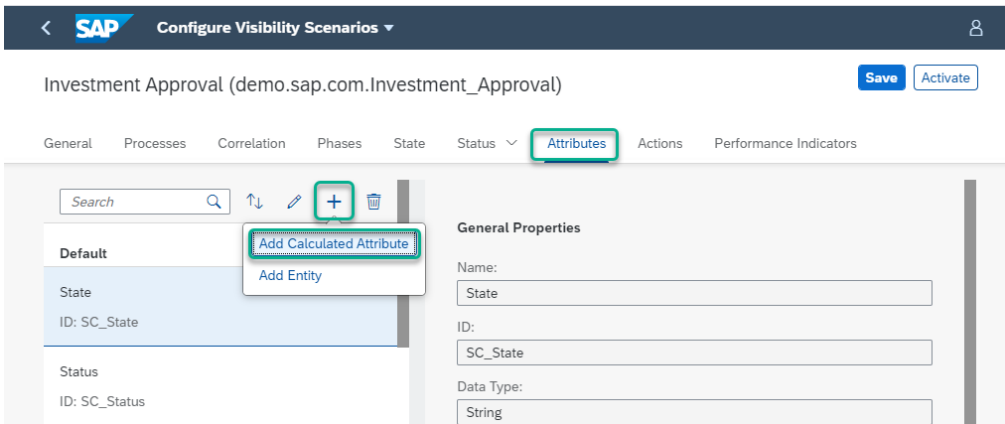
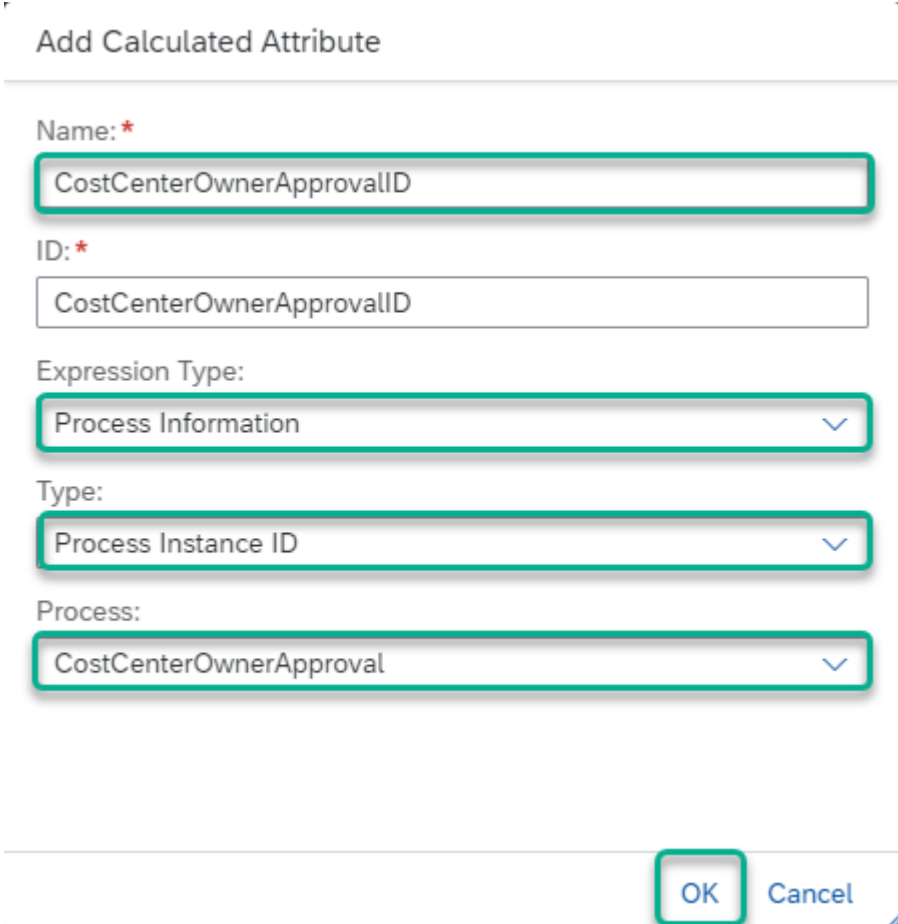
Explanation	Screenshot
15. Repeat the same for <b>OPEX</b> . 16. Change the <b>Data Type</b> as <b>Double</b> . 17. Click <b>OK</b> button.	
18. Repeat the same for <b>CAPEX</b> . 19. Change the <b>Data Type</b> as <b>Double</b> . 20. Click <b>OK</b> button.	

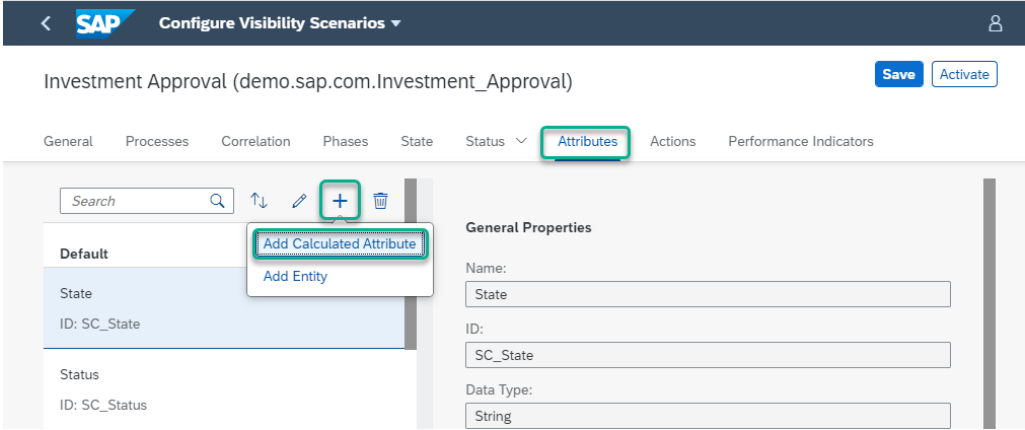
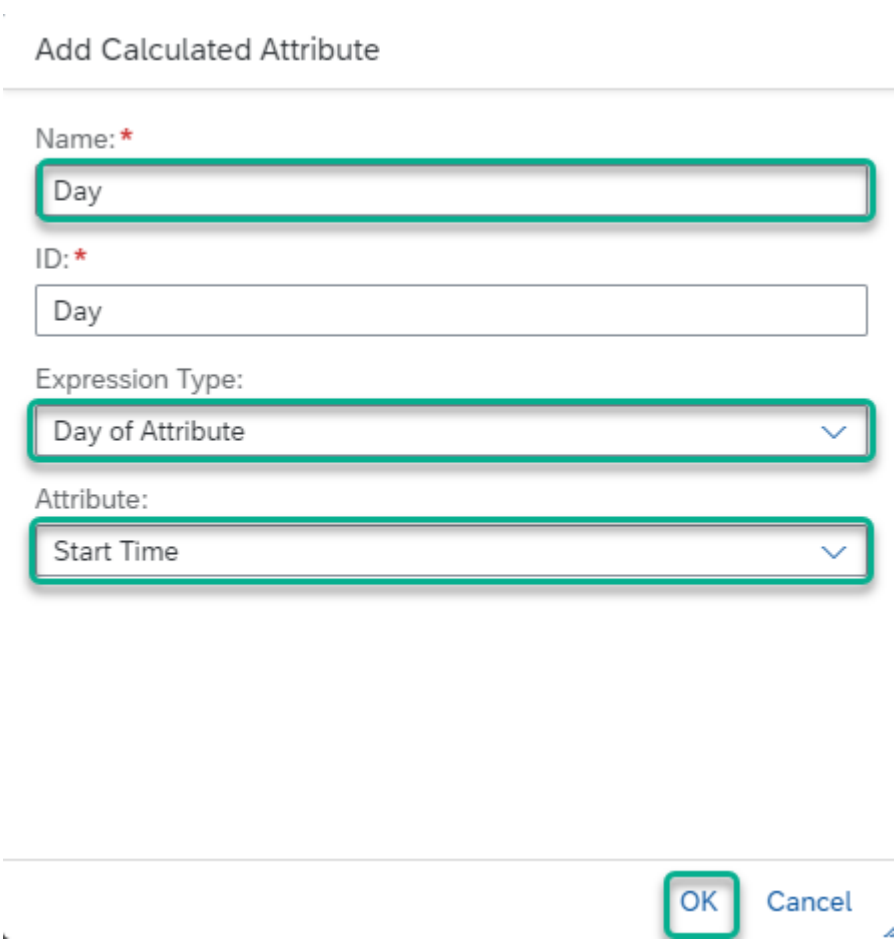
Explanation	Screenshot
<p><b>Configure Phases</b></p> <p>21. Click <b>Phases</b> tab. 22. Click the <b>+</b> button.</p> <p>A phase can be a group of activities, add value to the process and meaningful from business point of view. A scenario can have multiple phases.</p>	 <p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface for 'Investment Approval (demo.sap.com.Investment_Approval)'. The 'Phases' tab is selected. A message box states 'No phases defined. To start, add a phase' with an 'Add Phase' button. A green box highlights the '+' icon in the toolbar.</p>
<p>23. Enter <b>Name</b> as <b>Cost Center Owner Approval</b>. 24. Click OK button.</p>	 <p>The screenshot shows the 'Add Phase' dialog box. The 'Name' field is filled with 'Cost Center Owner Approval' and the 'ID' field is filled with 'Cost_Center_Owner_Approval'. Both fields are highlighted with green boxes. The 'OK' button is also highlighted with a green box.</p>

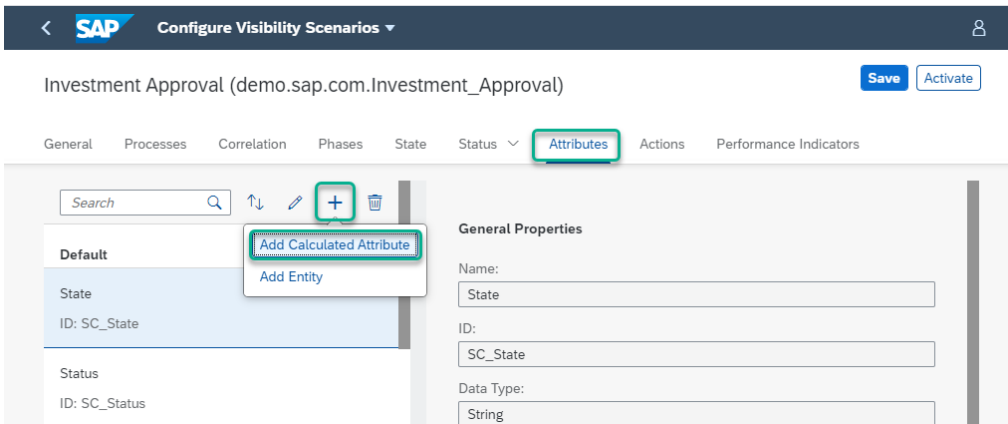
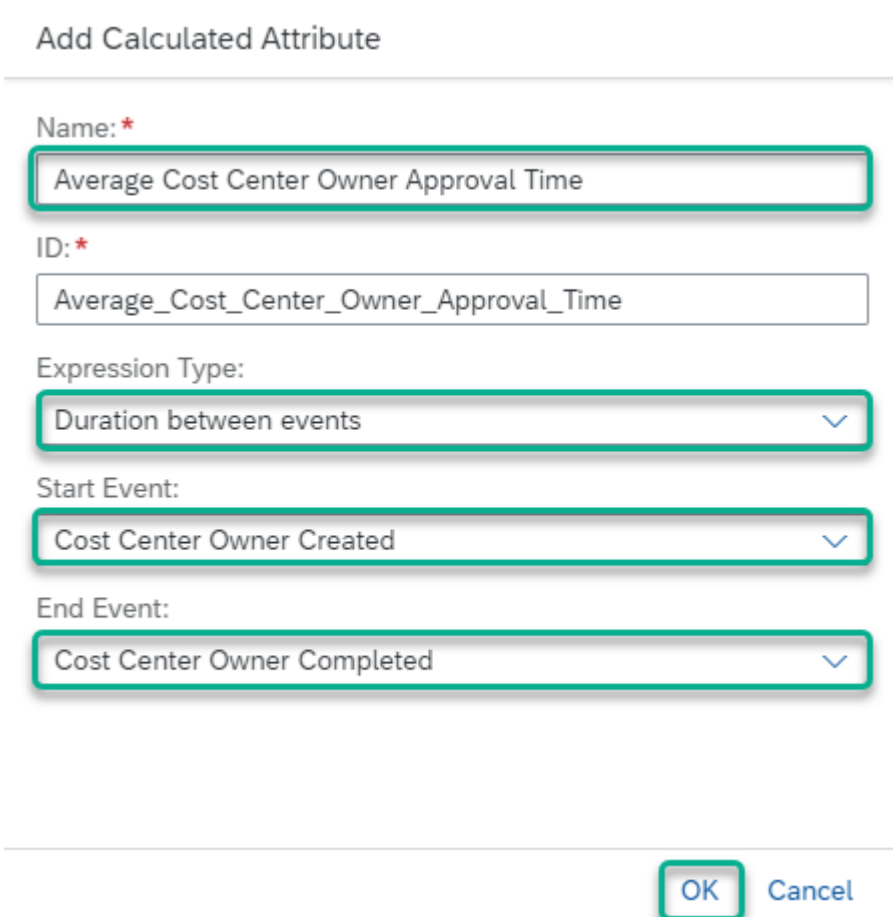
Explanation	Screenshot
25. Select <b>Cost Center Owner Created</b> as Start Events.	

Explanation	Screenshot
26. Select <b>Cost Center Owner Completed</b> as End Events.	

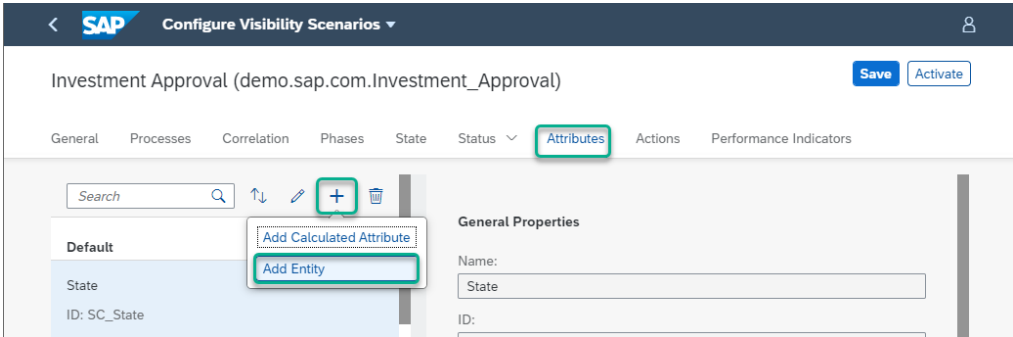
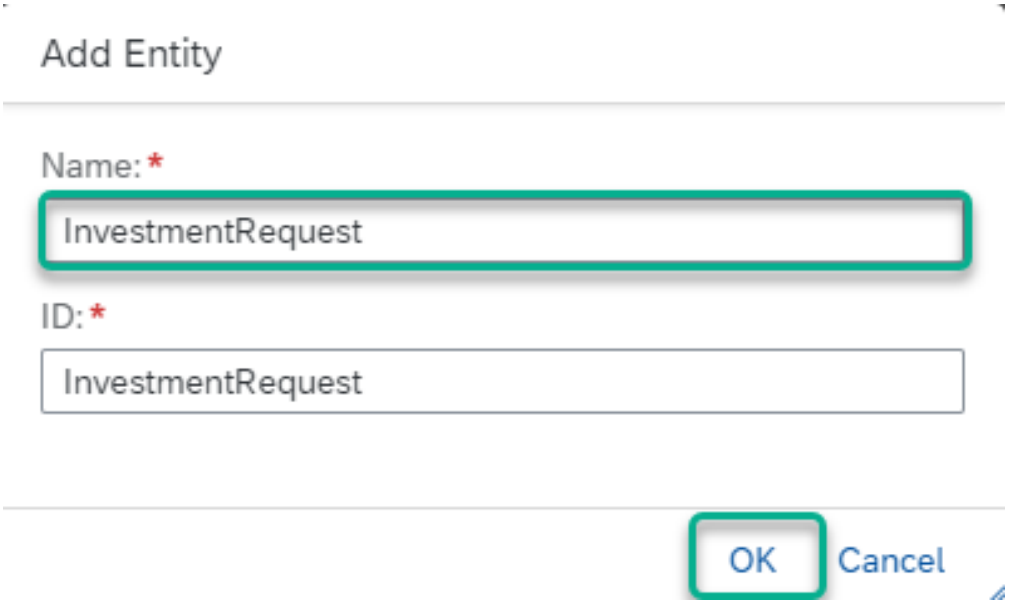
Explanation	Screenshot
<p>27. Select <b>Status</b> tab and set <b>Target Value</b> as 1 day.</p> <p>It is possible to configure the target a dynamic value using a date or datetime attribute.</p>	 <p>The screenshot displays the SAP 'Configure Visibility Scenarios' interface. The scenario is 'Investment Approval (demo.sap.com.Investment_Approval)'. The 'Status' tab is selected, showing configuration options for the 'Target' and 'Sub-Status'.</p> <p><b>Target Configuration:</b></p> <ul style="list-style-type: none"> <li>Target Type: Constant</li> <li>Target Value: 1 Days (The value '1' is highlighted with a red box in the original image)</li> <li>Threshold: 80 %</li> </ul> <p><b>Sub-Status Configuration:</b></p> <ul style="list-style-type: none"> <li>A list of sub-statuses is shown on the left, including 'Critical', 'At Risk', 'On Track', and 'Completed'.</li> <li>The 'Critical' sub-status is expanded, showing a description: 'Status of the instance is critical when one of the sub-statuses defined evaluates to true.'</li> </ul>

Explanation	Screenshot
<p><b>Configure Calculated Attributes</b></p> <p>28. Select <b>Attributes</b> tab.</p> <p>29. Click <b>+</b> button and Select <b>Add Calculated Attribute</b>.</p> <p>Calculated Attributes enable to define new attributes based on events or process context attributes.</p> <p>Please go through help portal to know more about <a href="#">Attributes</a>.</p>	 <p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface for 'Investment Approval (demo.sap.com.Investment_Approval)'. The 'Attributes' tab is selected. A list of attributes is shown on the left, including 'State' (ID: SC_State) and 'Status' (ID: SC_Status). A '+' button is highlighted, and a dropdown menu shows 'Add Calculated Attribute' and 'Add Entity'. The 'General Properties' section on the right shows fields for Name, ID, and Data Type.</p>
<p>30. Enter the following details</p> <p><b>Name:</b> CostCenterOwnerApprovalID</p> <p><b>Expression Type:</b> Process Information</p> <p><b>Type:</b> Process Instance ID</p> <p><b>Process:</b> CostCenterOwnerApproval</p> <p>31. Click <b>OK</b> button.</p> <p>Process Information enables to access process Instance / Task Instance ID.</p>	 <p>The screenshot shows the 'Add Calculated Attribute' dialog box. The fields are filled with the following values:</p> <ul style="list-style-type: none"> <li><b>Name:</b> CostCenterOwnerApprovalID</li> <li><b>ID:</b> CostCenterOwnerApprovalID</li> <li><b>Expression Type:</b> Process Information</li> <li><b>Type:</b> Process Instance ID</li> <li><b>Process:</b> CostCenterOwnerApproval</li> </ul> <p>The 'OK' button is highlighted at the bottom right.</p>

Explanation	Screenshot
<div>32. Select <b>Attributes</b> tab.</div> <div>33. Click <b>+</b> button and Select <b>Add Calculated Attribute</b>.</div>	 <p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface. The 'Attributes' tab is selected. A list of attributes is shown on the left, including 'State' (ID: SC_State) and 'Status' (ID: SC_Status). A '+' button is highlighted, and a dropdown menu is open showing 'Add Calculated Attribute' and 'Add Entity'. The 'General Properties' section on the right shows fields for Name, ID, and Data Type.</p>
<div>34. Enter the following details</div> <div><b>Name:</b> Day</div> <div><b>Expression Type:</b> Day of Attribute</div> <div><b>Attribute:</b> Start Time</div> <div>35. Click <b>OK</b> button.</div> <div>Day/Week/Month/Year of an attribute enable to get the respective values of a Date or Date Time attribute.</div>	 <p>The screenshot shows the 'Add Calculated Attribute' dialog. It contains four input fields: 'Name' (Day), 'ID' (Day), 'Expression Type' (Day of Attribute), and 'Attribute' (Start Time). The 'OK' button is highlighted.</p>

Explanation	Screenshot
<p>36. Select <b>Attributes</b> tab.</p> <p>37. Click <b>+</b> button and Select <b>Add Calculated Attribute</b>.</p>	 <p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface for 'Investment Approval'. The 'Attributes' tab is selected. A '+' button is highlighted, and a dropdown menu is open showing 'Add Calculated Attribute' and 'Add Entity'. The 'General Properties' section on the right shows fields for Name, ID, and Data Type.</p>
<p>38. Enter the following details</p> <p><b>Name:</b> Average Cost Center Owner Approval Time</p> <p><b>Expression Type:</b> Duration between events.</p> <p><b>Start Event:</b> Cost Center Owner Created</p> <p><b>End Event:</b> Cost Center Owner Completed</p> <p>39. Click <b>OK</b> button.</p> <p>Duration between events enable to calculate the time taken to execute two different transactions in a process Instance.</p>	 <p>The screenshot shows the 'Add Calculated Attribute' dialog. The fields are filled as follows:</p> <ul style="list-style-type: none"><li><b>Name:</b> Average Cost Center Owner Approval Time</li><li><b>ID:</b> Average_Cost_Center_Owner_Approval_Time</li><li><b>Expression Type:</b> Duration between events</li><li><b>Start Event:</b> Cost Center Owner Created</li><li><b>End Event:</b> Cost Center Owner Completed</li></ul> <p>The 'OK' button is highlighted.</p>



Explanation	Screenshot
<div>40. Select <b>Attributes</b> tab.</div> <div>41. Click <b>+</b> button and Select <b>Add Entity</b>.</div>	
<div>42. Enter <b>Name</b> as InvestmentRequest.</div> <div>43. Click <b>OK</b> button.</div> <div>Entity enable to identify distinct process instances. Please go through the <a href="#">help documentation</a> to know more about Entities.</div>	

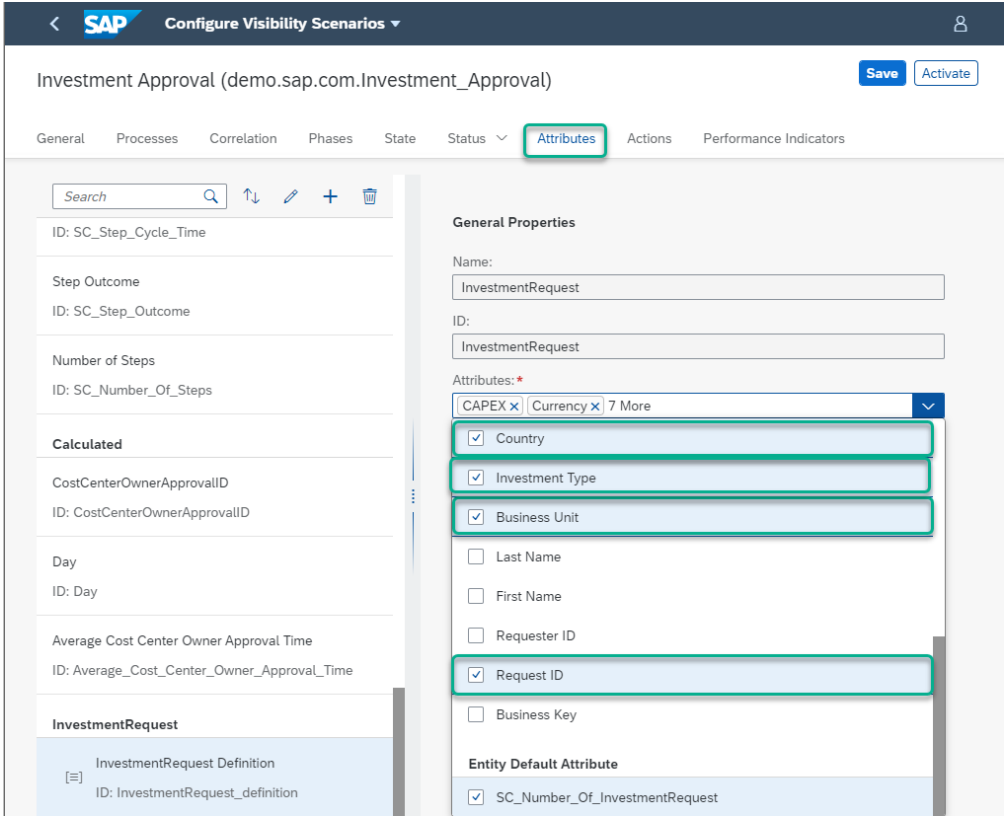
Explanation

44. Select the following attributes.

**CAPEX, OPEX, Total Cost, Country, Currency, Investment Type, Business Unit, Request ID**

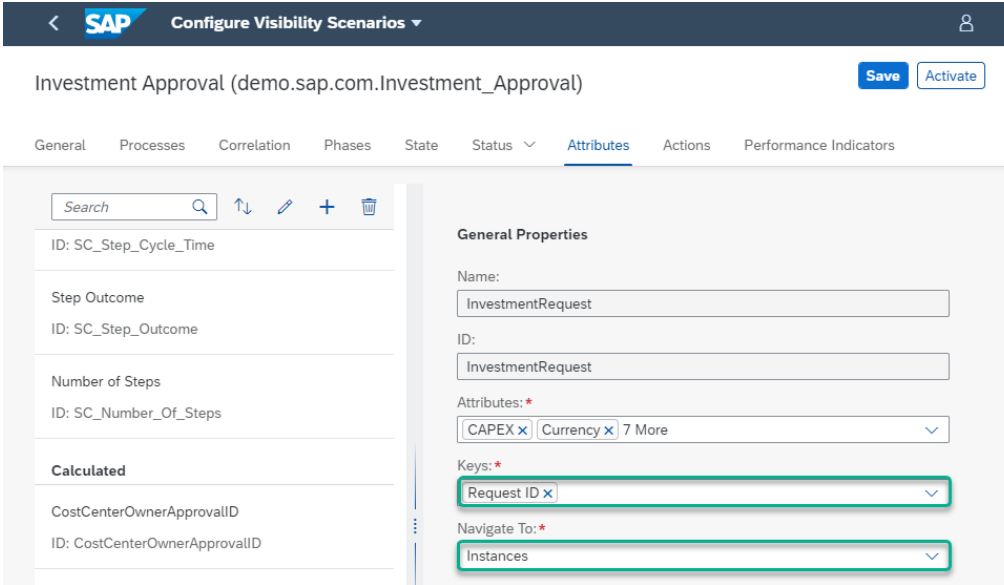
Select **SC\_Number\_Of\_Investment Request** as **Entity Default Attribute**.

Screenshot

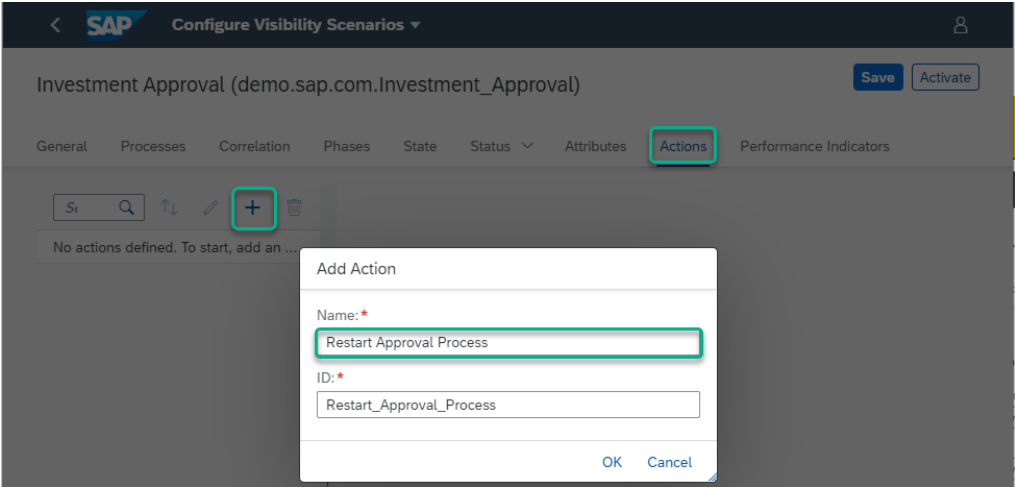


45. Select the following.

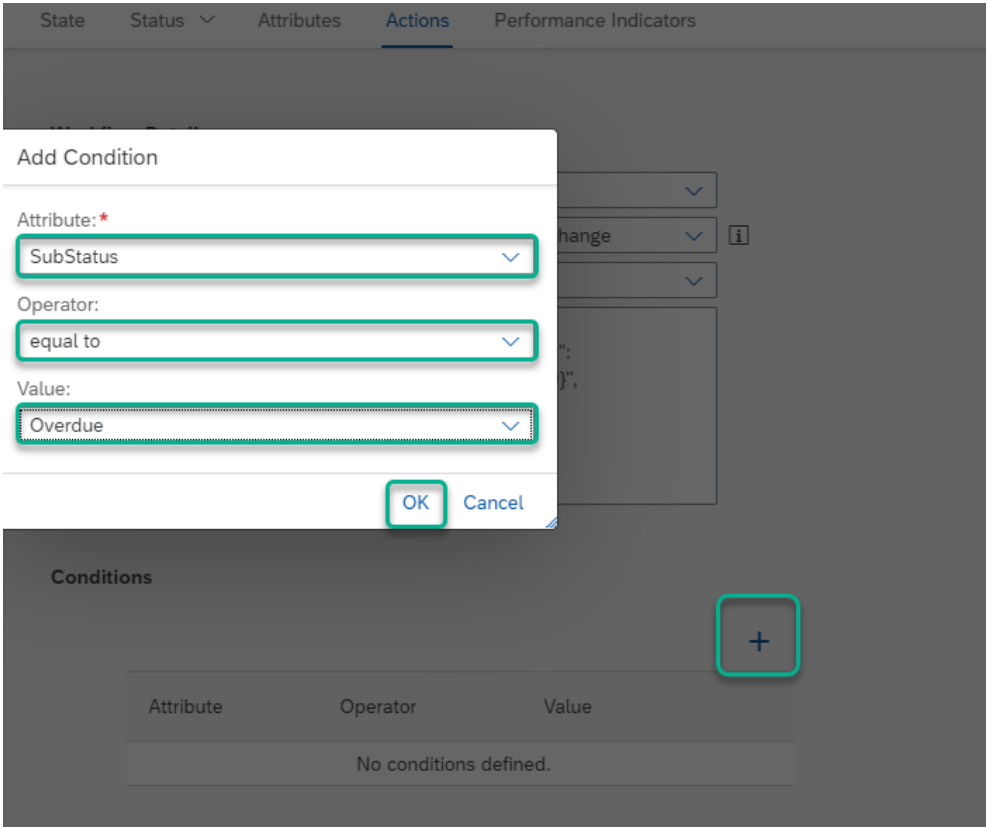
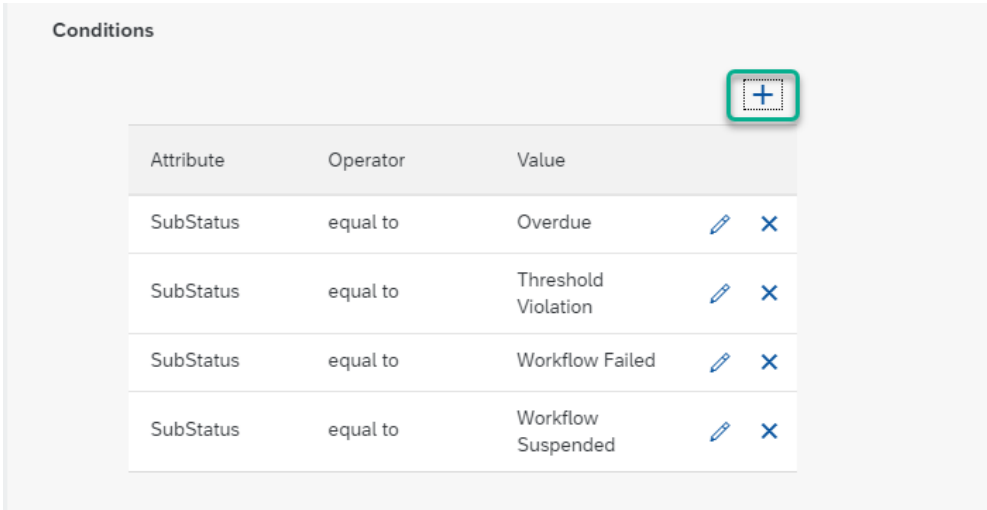
**Keys:** Request ID  
**Navigate To:** Instances

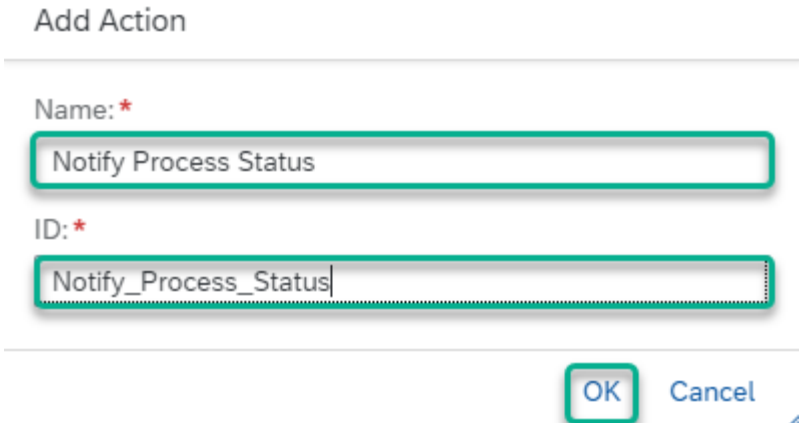
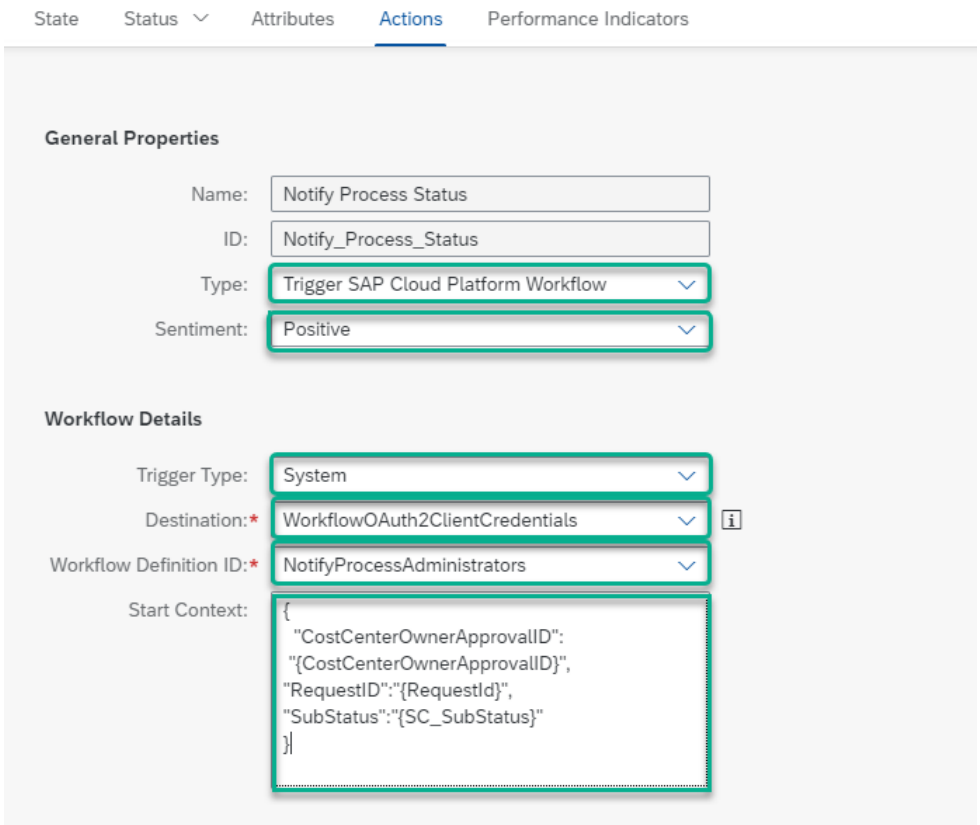


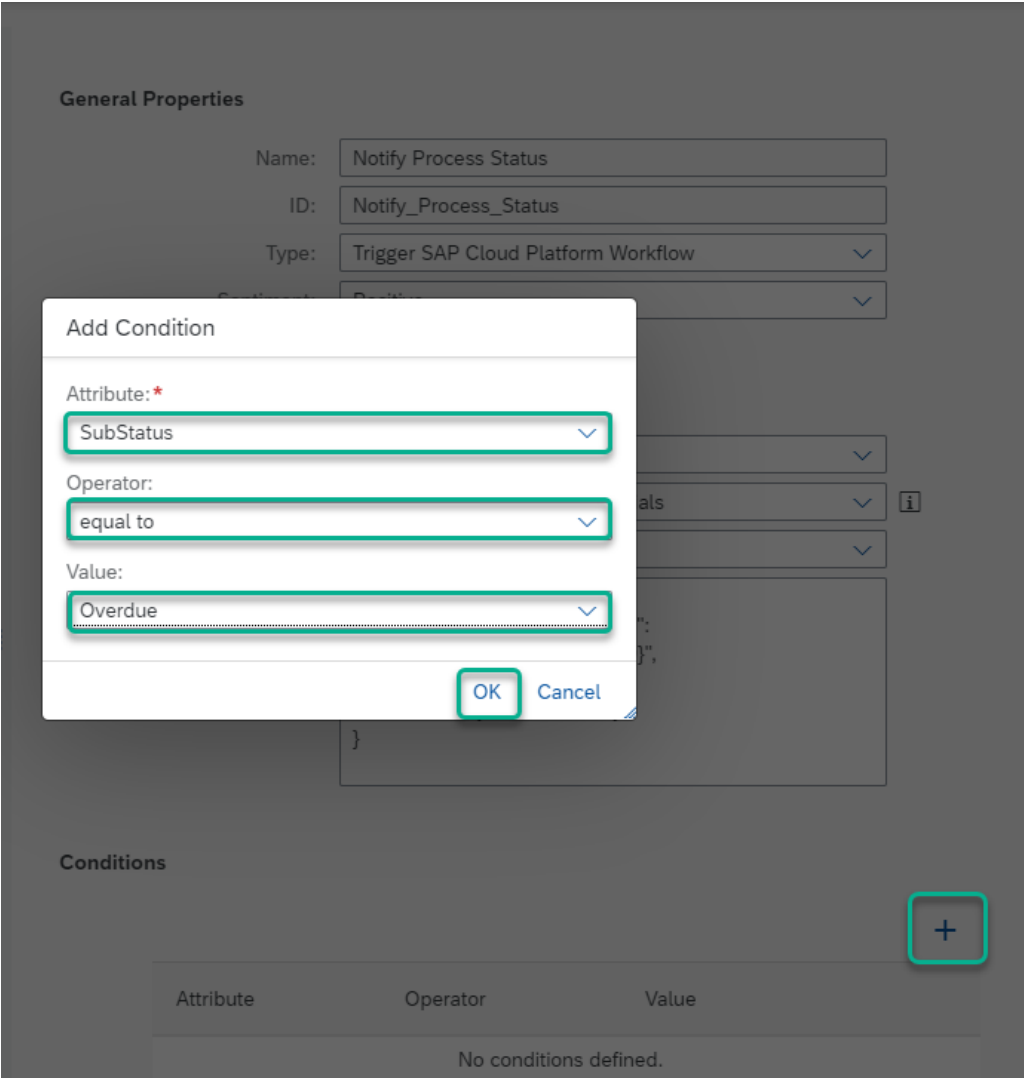
Explanation	Screenshot
<div>46. Select <b>Attributes</b>.</div> <div>47. Select <b>Total Cost</b>.</div> <div>48. Set <b>Unit Type</b> as <b>Attribute</b>.</div> <div>49. Set <b>Unit Value</b> as <b>Currency</b>.</div> <div>Repeat the same for <b>OPEX</b> and <b>CAPEX</b>.</div>	<p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface for the 'Investment Approval' scenario. The 'Attributes' tab is selected. On the left, a list of attributes includes 'Total Cost' (ID: TotalCost), 'OPEX' (ID: OPEX), and 'CAPEX' (ID: CAPEX), each highlighted with a green box. On the right, the 'General Properties' section for 'Total Cost' is shown, with 'Unit Type' set to 'Attribute' and 'Unit Value' set to 'Currency', both highlighted with green boxes. The 'Importance' is set to 'Key'.</p>

Explanation	Screenshot
<p><b>Configure Actions</b></p> <p>Configuring actions require workflows and please make sure you have completed <a href="#">Exercise3</a> and <a href="#">Exercise4</a>.</p> <p>Skip this section if you have not completed Exercise 3 and 4.</p> <p>50. Select <b>Actions</b>.</p> <p>51. Click <b>+</b> button to add a new action.</p> <p>52. Enter <b>Name</b> Restart Approval Process.</p> <p>53.Click <b>OK</b> button.</p> <p>Actions enable to configure workflows to manage process status changes.</p> <p>Please go through help portal to know more about <a href="#">Actions</a>.</p>	 <p>The screenshot displays the SAP 'Configure Visibility Scenarios' interface for 'Investment Approval (demo.sap.com.Investment_Approval)'. The 'Actions' tab is selected and highlighted with a red box. Below the tab, a '+ ' button is also highlighted with a red box. An 'Add Action' dialog box is open, showing the 'Name' field with the text 'Restart Approval Process' and the 'ID' field with the text 'Restart_Approval_Process'. The dialog box has 'OK' and 'Cancel' buttons at the bottom right.</p>

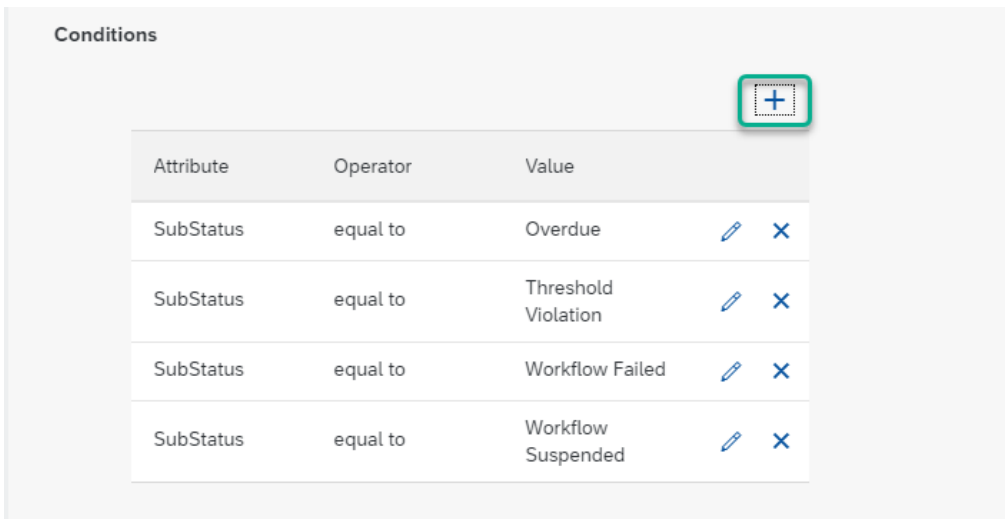
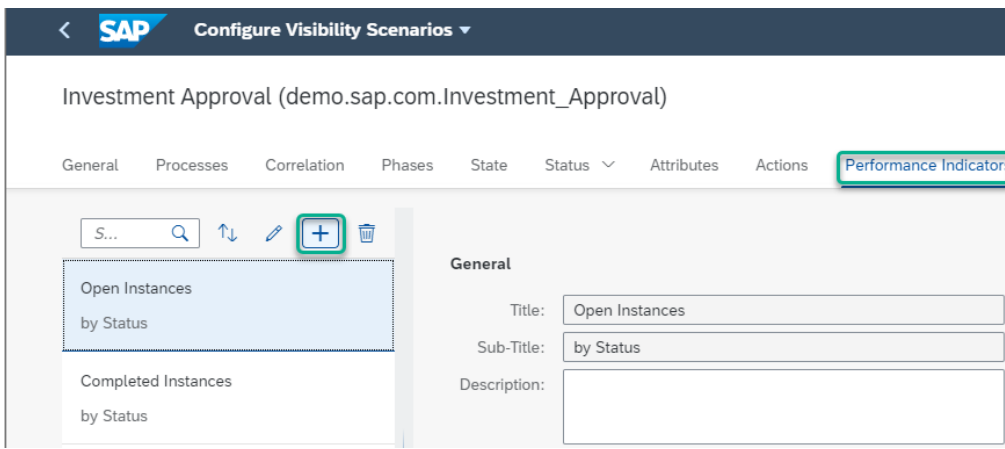
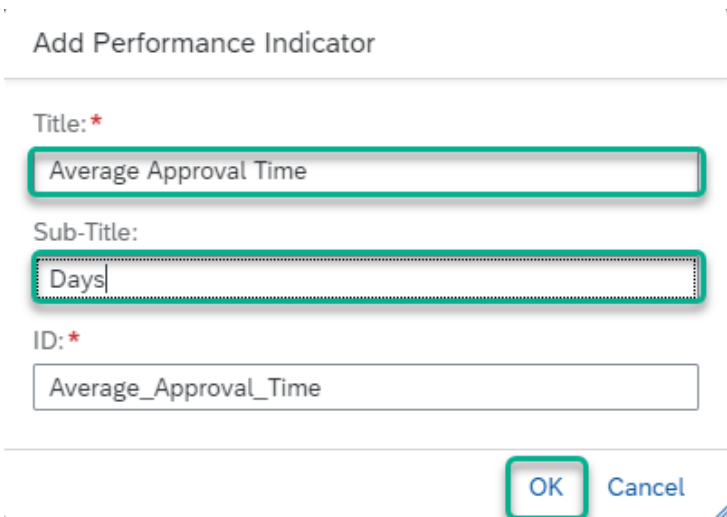
Explanation	Screenshot
<p>54. Enter the following Under General Properties and Workflow Details.</p> <p><b>Type:</b> Trigger SAP Cloud Platform Workflow</p> <p><b>Sentiment:</b> Positive</p> <p><b>Trigger Type:</b> User</p> <p><b>Destination:</b> WorkflowOAuth2UserTokenExchange</p> <p><b>Workflow Definition ID:</b> RestartCostCenterOwnerApproval</p> <p><b>Start Context:</b></p> <pre>{   "CostCenterOwnerApprovalID":     "{CostCenterOwnerApprovalID}",   "RequestID": "{RequestID}",   "SubStatus": "{SC_SubStatus}" }</pre> <p>Copy and paste the start context JSON from the attached <a href="#">Visibility Start Context file</a>.</p>	

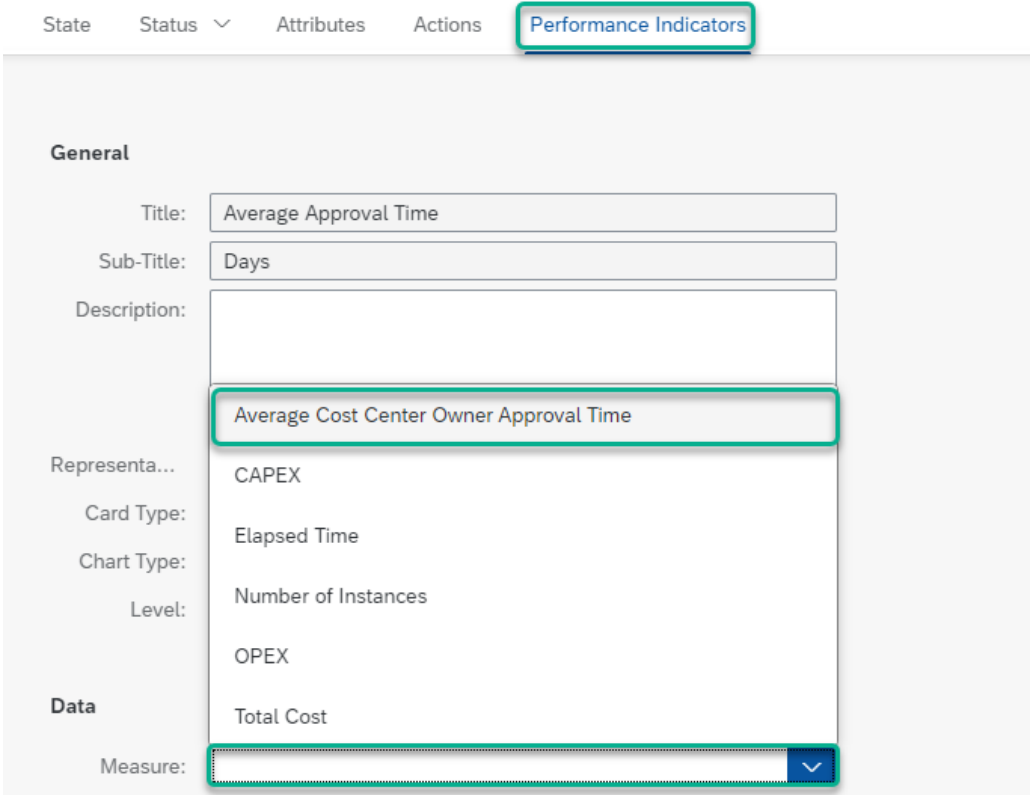
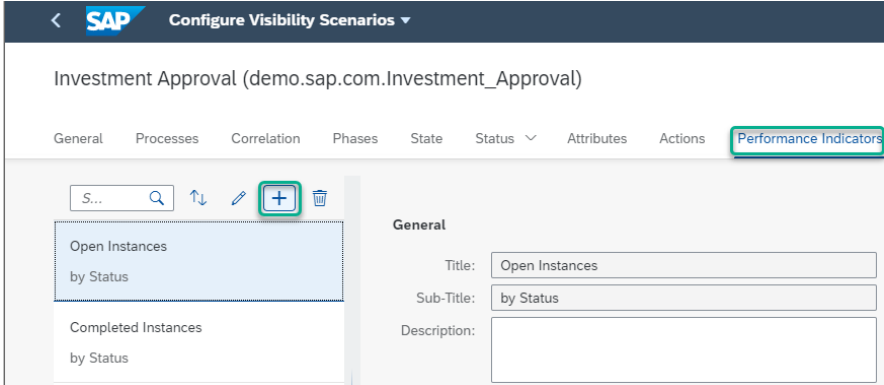
Explanation	Screenshot
<p>55. Click + button to add Conditions.</p> <p>56. Select the following conditions.</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Overdue</p> <p>57. Click <b>OK</b> button.</p>	
<p>58. Click + button to add three more Conditions.</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Threshold Violation</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Workflow Failed</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Workflow Suspended</p>	

Explanation	Screenshot
<p>59. Select <b>Actions</b>.</p> <p>60. Click <b>+</b> button to add a new action.</p> <p>61. Enter <b>Name</b> as Notify Process Status.</p> <p>62. Click <b>OK</b> button.</p>	 <p>The screenshot shows the 'Add Action' dialog box. The 'Name' field contains 'Notify Process Status' and the 'ID' field contains 'Notify_Process_Status'. The 'OK' button is highlighted with a green box.</p>
<p>63. Enter the following Under General Properties and Workflow Details.</p> <p><b>Type:</b> Trigger SAP Cloud Platform Workflow</p> <p><b>Sentiment:</b> Positive</p> <p><b>Trigger Type:</b> System</p> <p><b>Destination:</b> WorkflowOAuth2ClientCredentials</p> <p><b>Workflow Definition ID:</b> NotifyProcessAdministrators</p> <p><b>Start Context:</b></p> <pre>{   "CostCenterOwnerApprovalID":     "{CostCenterOwnerApprovalID}",   "RequestID": "{RequestID}",   "SubStatus": "{SC_SubStatus}" }</pre> <p>Copy and paste the start context JSON from the attached <a href="#">Visibility Start Context file</a>.</p>	 <p>The screenshot shows the 'Actions' tab in the configuration interface. The 'General Properties' section includes fields for Name (Notify Process Status), ID (Notify_Process_Status), Type (Trigger SAP Cloud Platform Workflow), and Sentiment (Positive). The 'Workflow Details' section includes fields for Trigger Type (System), Destination (WorkflowOAuth2ClientCredentials), Workflow Definition ID (NotifyProcessAdministrators), and a Start Context JSON block.</p>

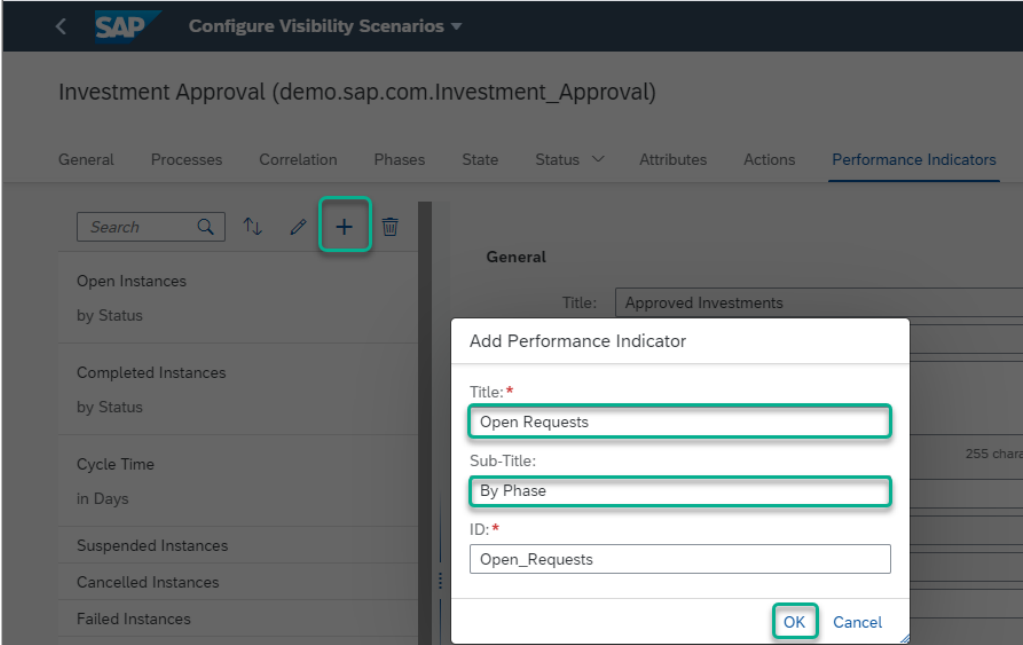
Explanation	Screenshot
<p>64. Click <b>+</b> button to add Conditions.</p> <p>65. Select the following <b>conditions</b>.</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Overdue</p> <p>66. Click <b>OK</b> button.</p>	

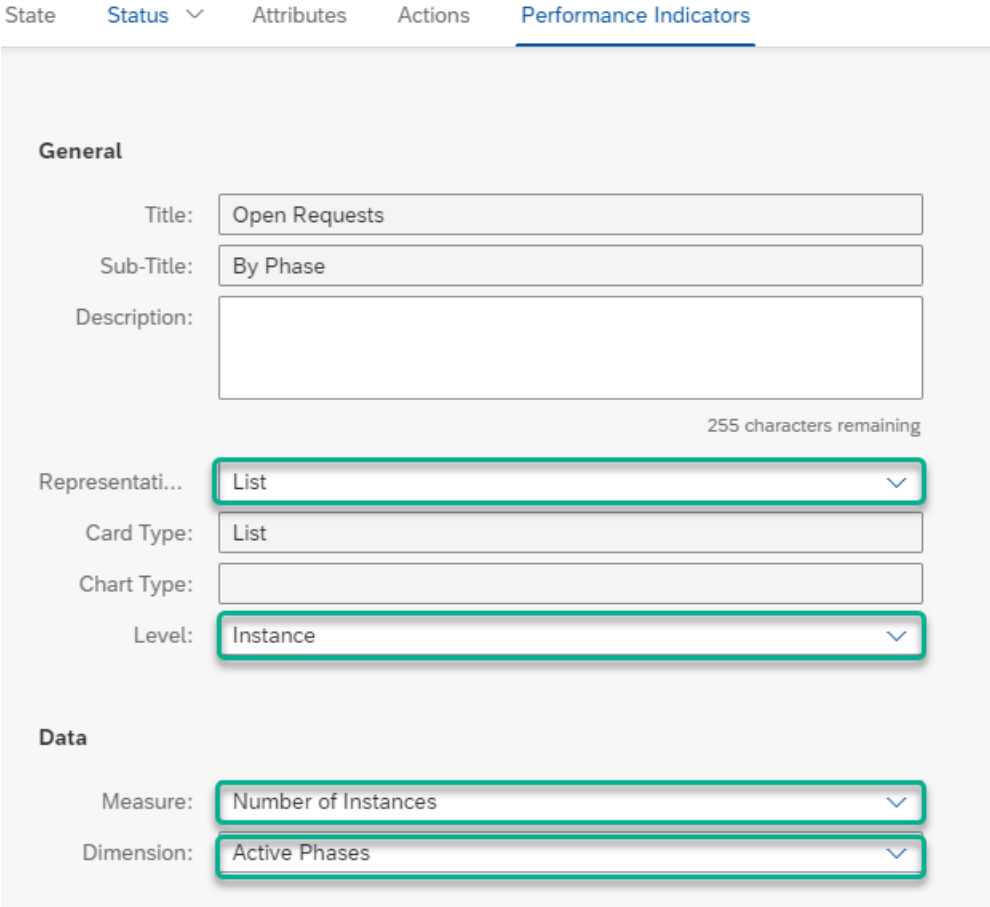


Explanation	Screenshot																									
<p>67. Click <b>+</b> button to add three more Conditions.</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Threshold Violation</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Workflow Failed</p> <p><b>Attribute:</b> SubStatus <b>Operator:</b> equal to <b>Value:</b> Workflow Suspended</p>	 <p><b>Conditions</b></p> <table><tr><th>Attribute</th><th>Operator</th><th>Value</th><th></th><th></th></tr><tr><td>SubStatus</td><td>equal to</td><td>Overdue</td><td></td><td></td></tr><tr><td>SubStatus</td><td>equal to</td><td>Threshold Violation</td><td></td><td></td></tr><tr><td>SubStatus</td><td>equal to</td><td>Workflow Failed</td><td></td><td></td></tr><tr><td>SubStatus</td><td>equal to</td><td>Workflow Suspended</td><td></td><td></td></tr></table>	Attribute	Operator	Value			SubStatus	equal to	Overdue			SubStatus	equal to	Threshold Violation			SubStatus	equal to	Workflow Failed			SubStatus	equal to	Workflow Suspended		
Attribute	Operator	Value																								
SubStatus	equal to	Overdue																								
SubStatus	equal to	Threshold Violation																								
SubStatus	equal to	Workflow Failed																								
SubStatus	equal to	Workflow Suspended																								
<p><b>Configure Performance Indicators</b></p> <p>68. Select <b>Performance Indicators</b> Tab.</p> <p>69. Click <b>+</b> button.</p>	 <p><b>Configure Visibility Scenarios</b></p> <p>Investment Approval (demo.sap.com.Investment_Approval)</p> <p>General Processes Correlation Phases State Status  Attributes Actions <b>Performance Indicators</b></p> <p>S...     </p> <p>Open Instances by Status</p> <p>Completed Instances by Status</p> <p><b>General</b></p> <p>Title: Open Instances</p> <p>Sub-Title: by Status</p> <p>Description:</p>																									
<p>70. Enter <b>Title</b> as Average Approval Time.</p> <p>71. Enter <b>Sub-Title</b> as Days.</p> <p>72. Click <b>OK</b> button.</p>	 <p><b>Add Performance Indicator</b></p> <p>Title: *</p> <p>Average Approval Time</p> <p>Sub-Title:</p> <p>Days</p> <p>ID: *</p> <p>Average_Approval_Time</p> <p>OK Cancel</p>																									

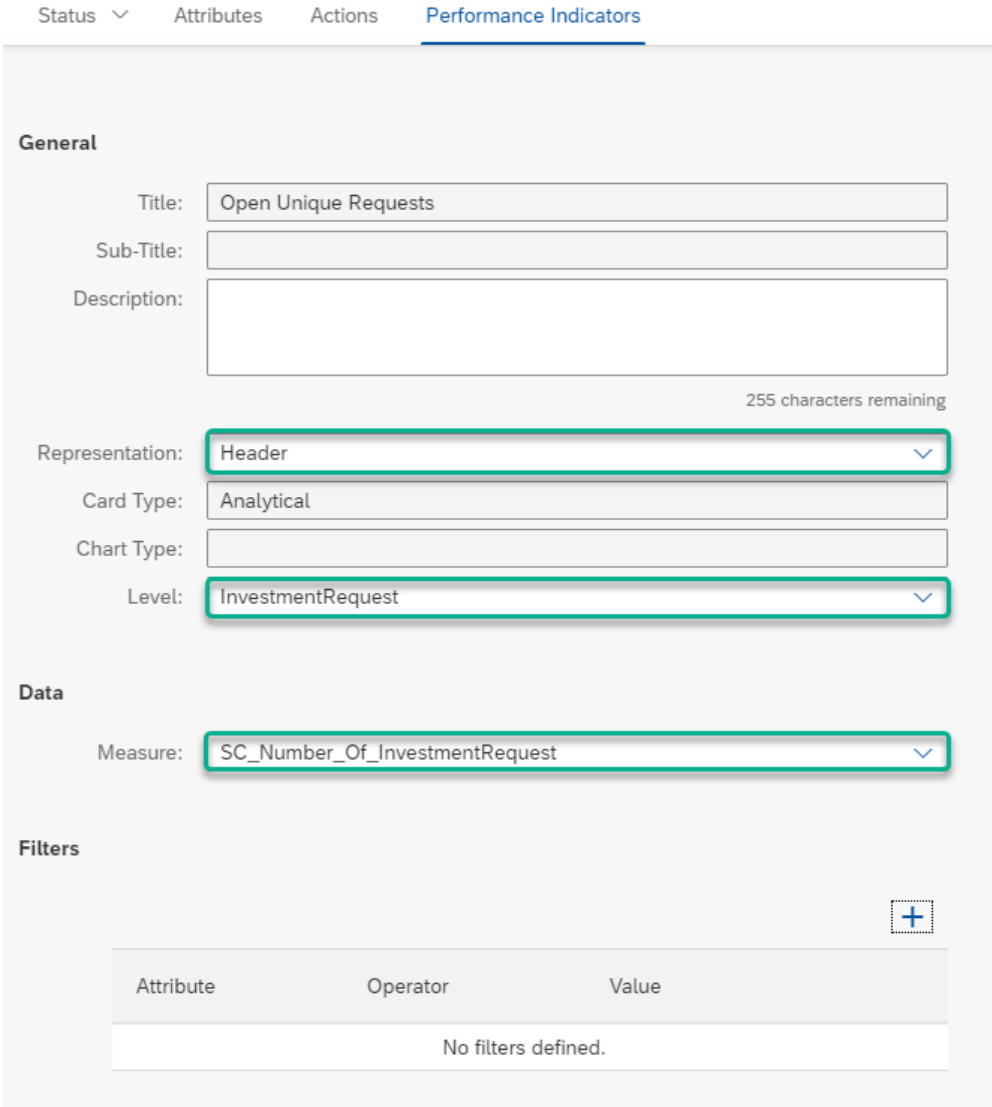
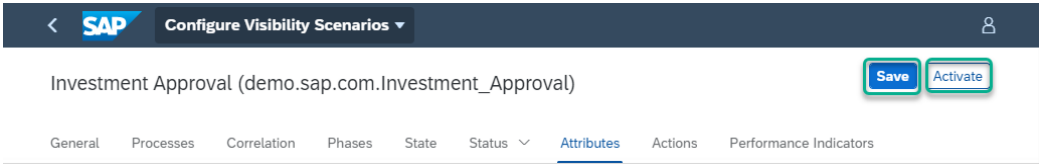
Explanation	Screenshot
73. Select <b>Average Cost Center Owner Approval Time</b> as <b>Measure</b> .	
74. Select <b>Performance Indicators</b> Tab. 75. Click <b>+</b> button.	

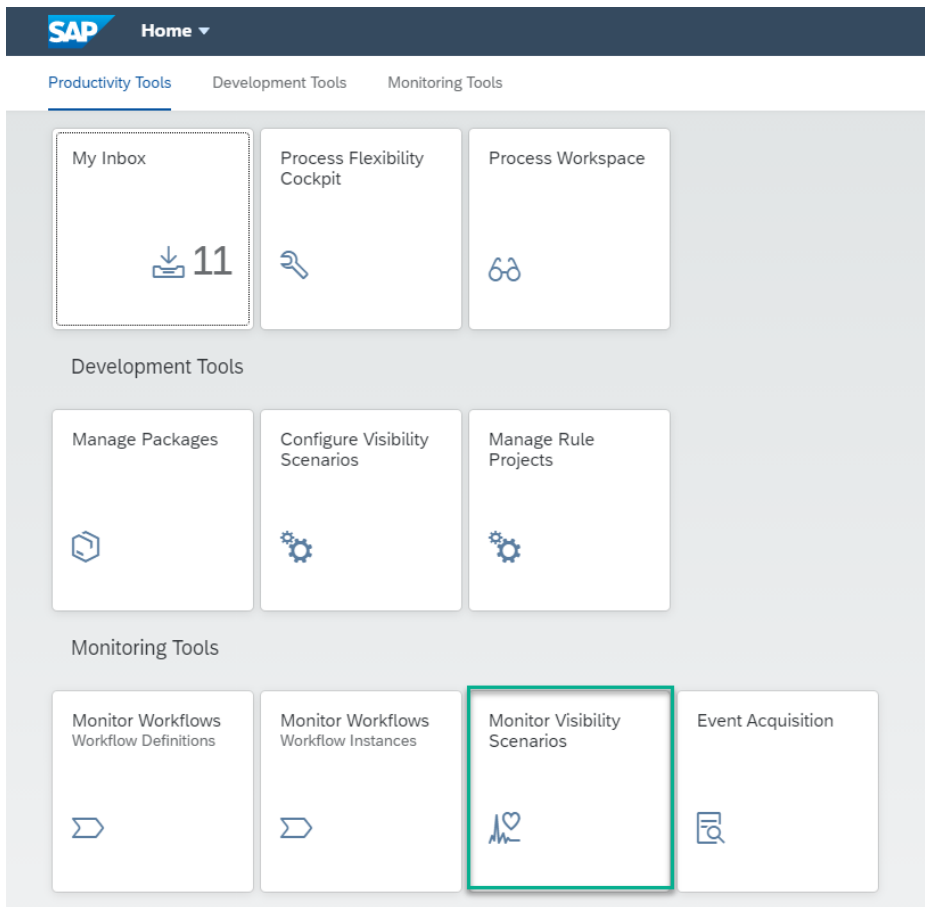
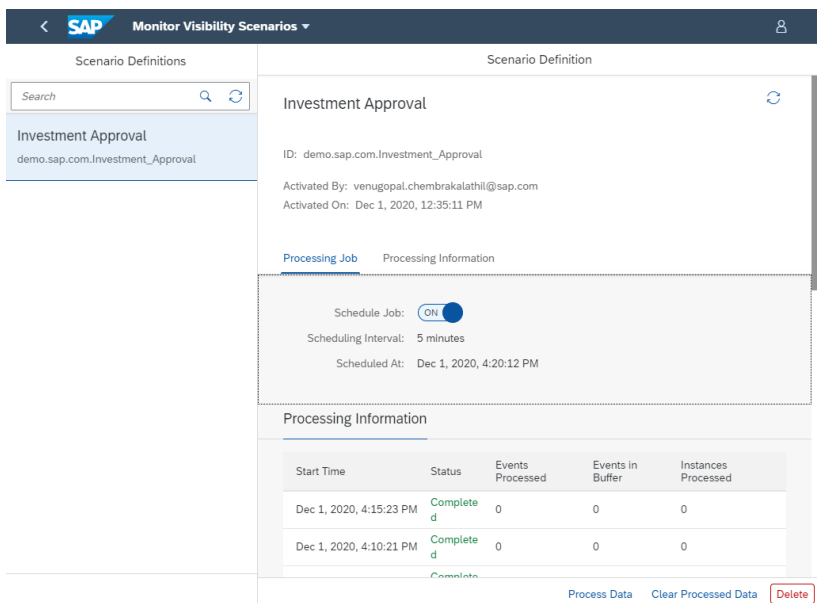
Explanation	Screenshot
<div>76. Enter <b>Title</b> as Approved Investments.</div> <div>77. Enter <b>Sub-Title</b> as Value.</div> <div>78. Click <b>OK</b> button.</div>	<div><div>Edit Performance Indicator</div><div>Title: * Approved Investments</div><div>Sub-Title: Value</div><div>ID: * Approved_Investments</div><div>OK Cancel</div></div>
<div>79. Enter following details.</div> <div><b>Representation:</b> Line Chart</div> <div><b>Level:</b> Instance</div> <div><b>Measure:</b> Total Cost</div> <div><b>Dimension:</b> End Time</div>	<div><div>Status ▾ Attributes Actions Performance Indicators</div><div><div>General</div><div>Title: Approved Investments</div><div>Sub-Title: Value</div><div>Description: <div>255 characters remaining</div></div><div>Representation: Line Chart ▾</div><div>Card Type: Analytical</div><div>Chart Type: Line</div><div>Level: Instance ▾</div><div>Data</div><div>Measure: Total Cost ▾</div><div>Dimension: End Time ▾</div></div></div>

Explanation	Screenshot
<p>80. Click <b>+</b> button.</p> <p>81. Enter <b>Title</b> as <b>Open Requests</b>.</p> <p>82. Enter <b>Sub-Title</b> as By Phase.</p> <p>83. Click <b>OK</b> button.</p>	 <p>The screenshot shows the SAP 'Configure Visibility Scenarios' interface for 'Investment Approval (demo.sap.com.Investment_Approval)'. The 'Performance Indicators' tab is active. A modal dialog titled 'Add Performance Indicator' is open, allowing configuration of a new indicator. The 'Title' field is set to 'Open Requests', the 'Sub-Title' is 'By Phase', and the 'ID' is 'Open_Requests'. The 'OK' button is highlighted with a green box. In the background, the '+', edit, and delete icons in the toolbar are also highlighted with green boxes.</p>

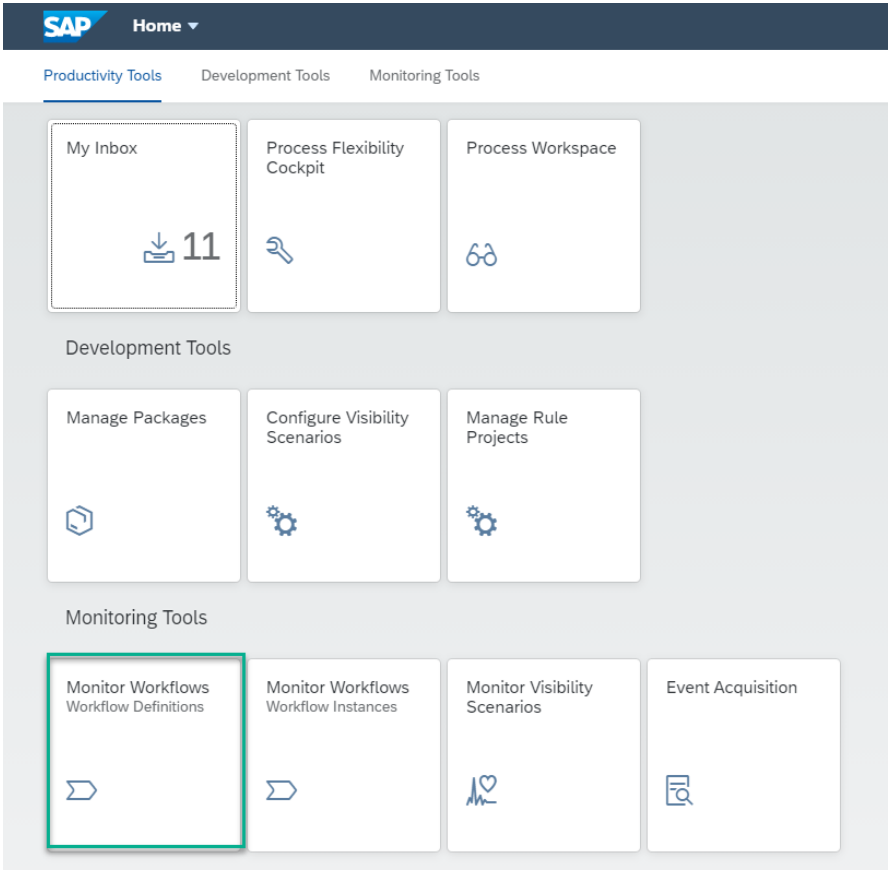
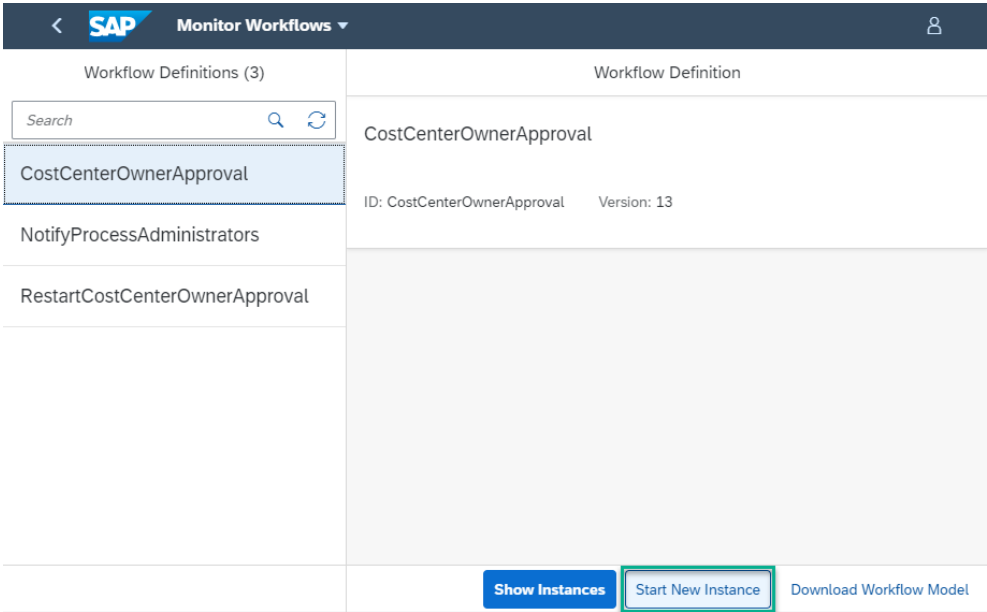
Explanation	Screenshot
<p>84. Enter following details.</p> <p><b>Representation:</b> List</p> <p><b>Level:</b> Instance</p> <p><b>Measure:</b> Number of Instances</p> <p><b>Dimension:</b> Active Phases</p>	

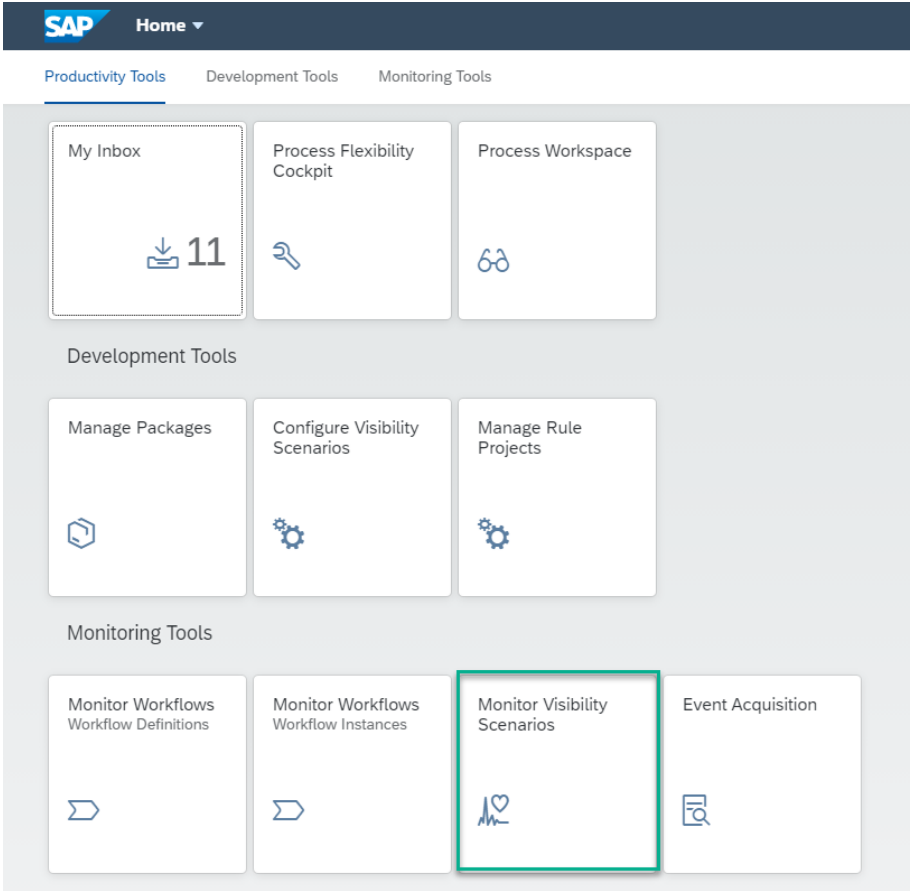
Explanation	Screenshot
<div>85. Click <b>+</b> button to add <b>Filters</b>.</div> <div>86. Select <b>State</b> as Attribute.</div> <div>87. Select <b>equal to</b> as Operator.</div> <div>88. Select <b>Open</b> as Value.</div> <div>89. Click <b>OK</b> button.</div>	
<div>90. Enter <b>Title</b> as <b>Open Unique Requests</b>.</div> <div>91. Click <b>OK</b> button.</div>	

Explanation	Screenshot
<p>92. Enter following details.</p> <p><b>Representation:</b> Header</p> <p><b>Level:</b> InvestmentRequest</p> <p><b>Measure:</b> SC_Number_Of_InvestmentRequest</p>	
<p>93. Click <b>Save</b> and <b>Activate</b> Button.</p>	

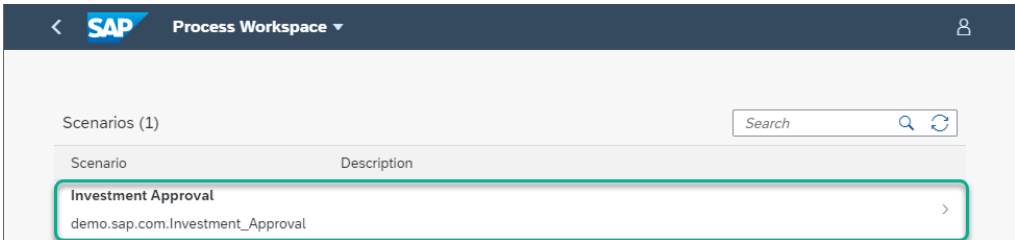
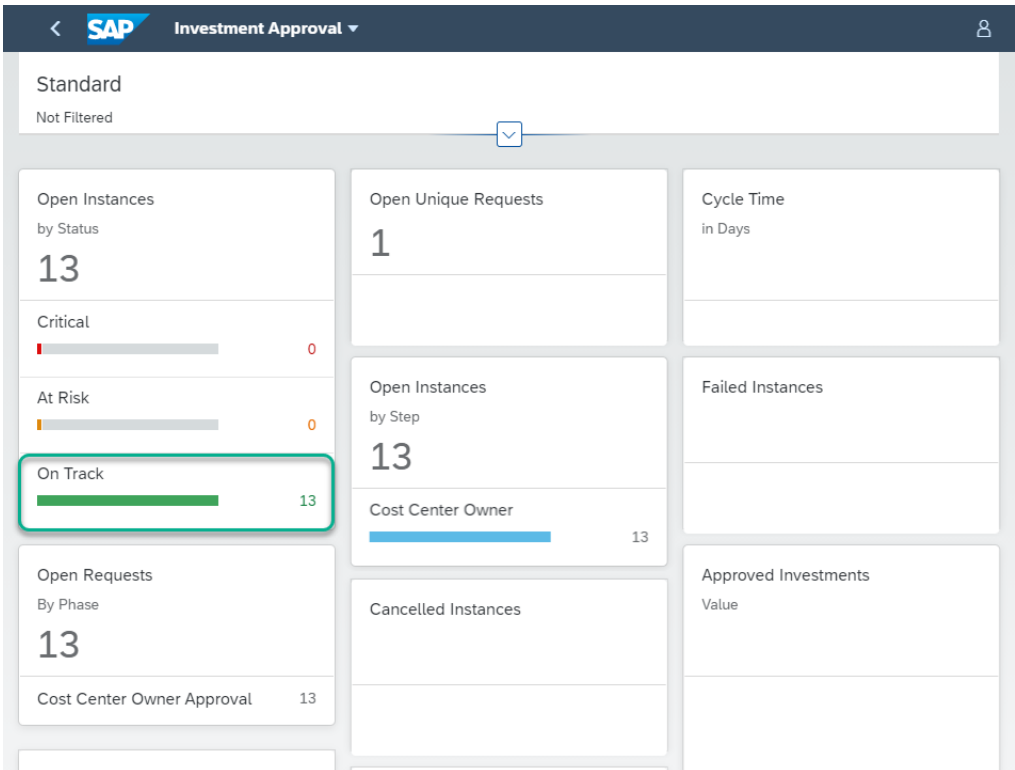
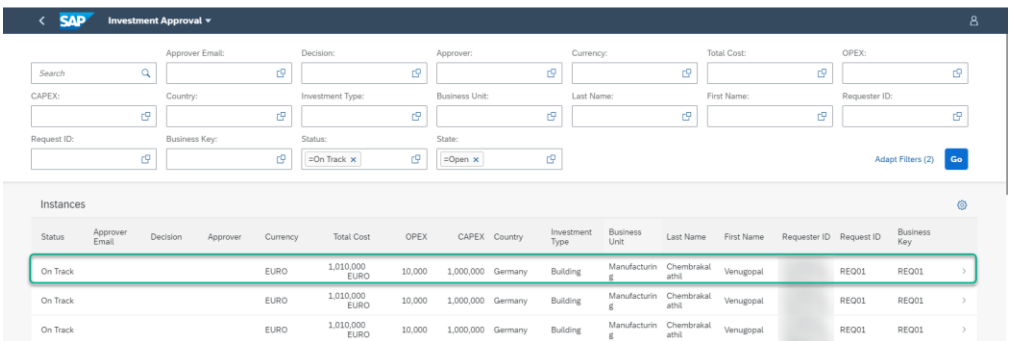
Explanation	Screenshot															
<p>94. Go to Home page.</p> <p>95. Select <b>Monitor Visibility Scenarios</b>.</p>	 <p>The screenshot shows the SAP Home page with a navigation bar at the top containing 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. Below the navigation bar, there are several tiles. The 'Monitor Visibility Scenarios' tile, located under the 'Monitoring Tools' section, is highlighted with a green border. It features a heart icon and a pulse line.</p>															
<p>You can see the Investment Approval scenario. Monitor scenario enable Administrators to track the event processing. The following actions are available to manage the processed data.</p> <p><b>Process Data:</b> Trigger the correlation job manually.</p> <p><b>Clear Processed Data:</b> Clear the correlated process data</p> <p><b>Delete:</b> Delete Scenario.</p>	 <p>The screenshot shows the SAP Monitor Visibility Scenarios page. The 'Investment Approval' scenario is selected, and its details are displayed. The 'Processing Information' section shows a table of processing jobs.</p> <table><thead><tr><th>Start Time</th><th>Status</th><th>Events Processed</th><th>Events in Buffer</th><th>Instances Processed</th></tr></thead><tbody><tr><td>Dec 1, 2020, 4:15:23 PM</td><td>Completed</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Dec 1, 2020, 4:10:21 PM</td><td>Completed</td><td>0</td><td>0</td><td>0</td></tr></tbody></table> <p>At the bottom of the page, there are buttons for 'Process Data', 'Clear Processed Data', and 'Delete'.</p>	Start Time	Status	Events Processed	Events in Buffer	Instances Processed	Dec 1, 2020, 4:15:23 PM	Completed	0	0	0	Dec 1, 2020, 4:10:21 PM	Completed	0	0	0
Start Time	Status	Events Processed	Events in Buffer	Instances Processed												
Dec 1, 2020, 4:15:23 PM	Completed	0	0	0												
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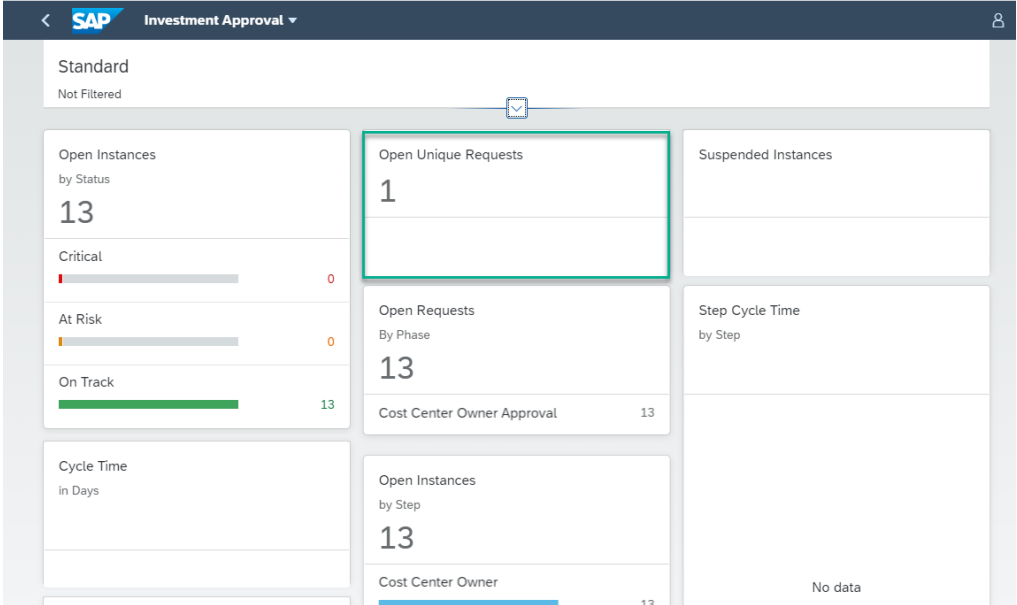
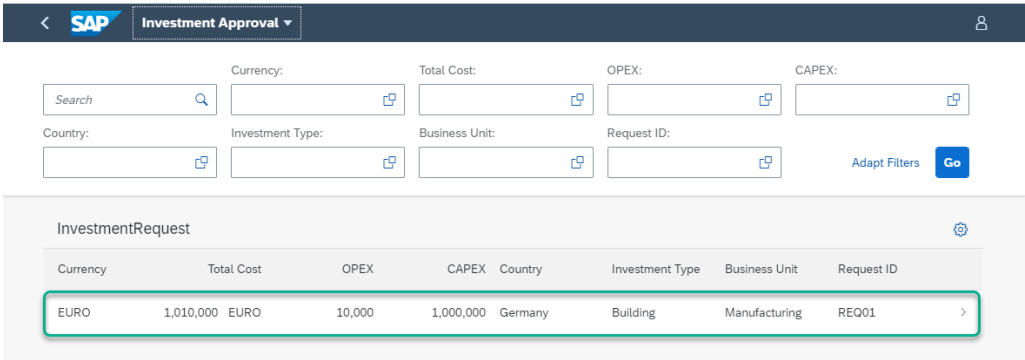
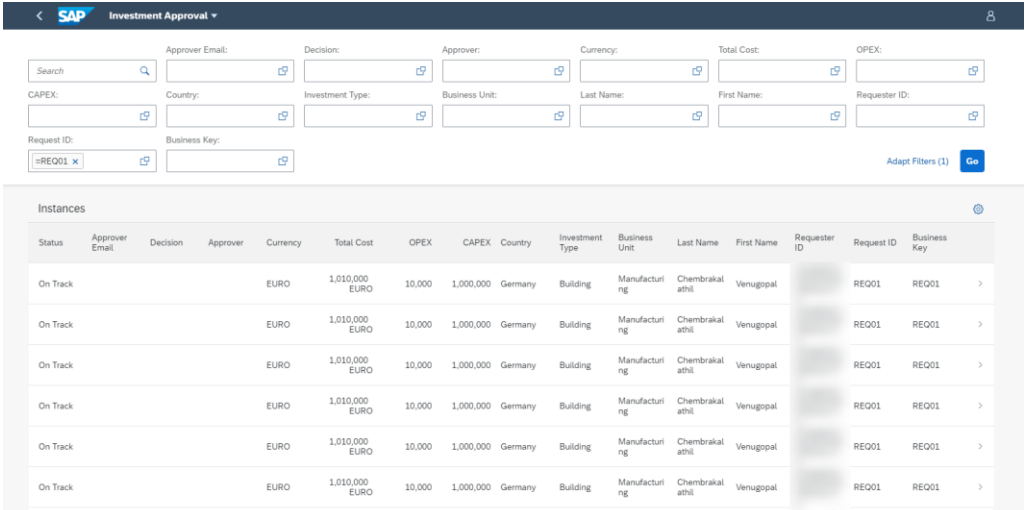
Explanation	Screenshot
<p><b>Create Workflow Instances</b></p> <p>96. Go to Home page.</p> <p>97. Select <b>Monitor Workflows Workflow Definitions</b>.</p>	 <p>The screenshot shows the SAP Home dashboard. The top navigation bar includes 'SAP' and 'Home'. Below it are tabs for 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. The main area displays several tiles: 'My Inbox' (11 items), 'Process Flexibility Cockpit', 'Process Workspace', 'Manage Packages', 'Configure Visibility Scenarios', 'Manage Rule Projects', 'Monitor Workflows Workflow Definitions' (highlighted with a green box), 'Monitor Workflows Workflow Instances', 'Monitor Visibility Scenarios', and 'Event Acquisition'.</p>
<p>98. Select <b>Workflow Definition CostCenterOwnerApproval</b>.</p> <p>99. Select <b>Monitor Workflows Workflow Definitions</b>.</p> <p>100. Click <b>Start New Instance</b>.</p>	 <p>The screenshot shows the SAP Monitor Workflows page. The top navigation bar includes 'SAP' and 'Monitor Workflows'. The page is divided into two main sections: 'Workflow Definitions (3)' on the left and 'Workflow Definition' on the right. The left section contains a search bar and a list of workflow definitions: 'CostCenterOwnerApproval' (highlighted with a blue box), 'NotifyProcessAdministrators', and 'RestartCostCenterOwnerApproval'. The right section displays details for the selected 'CostCenterOwnerApproval' workflow, including its ID and version. At the bottom right, there are three buttons: 'Show Instances', 'Start New Instance' (highlighted with a green box), and 'Download Workflow Model'.</p>

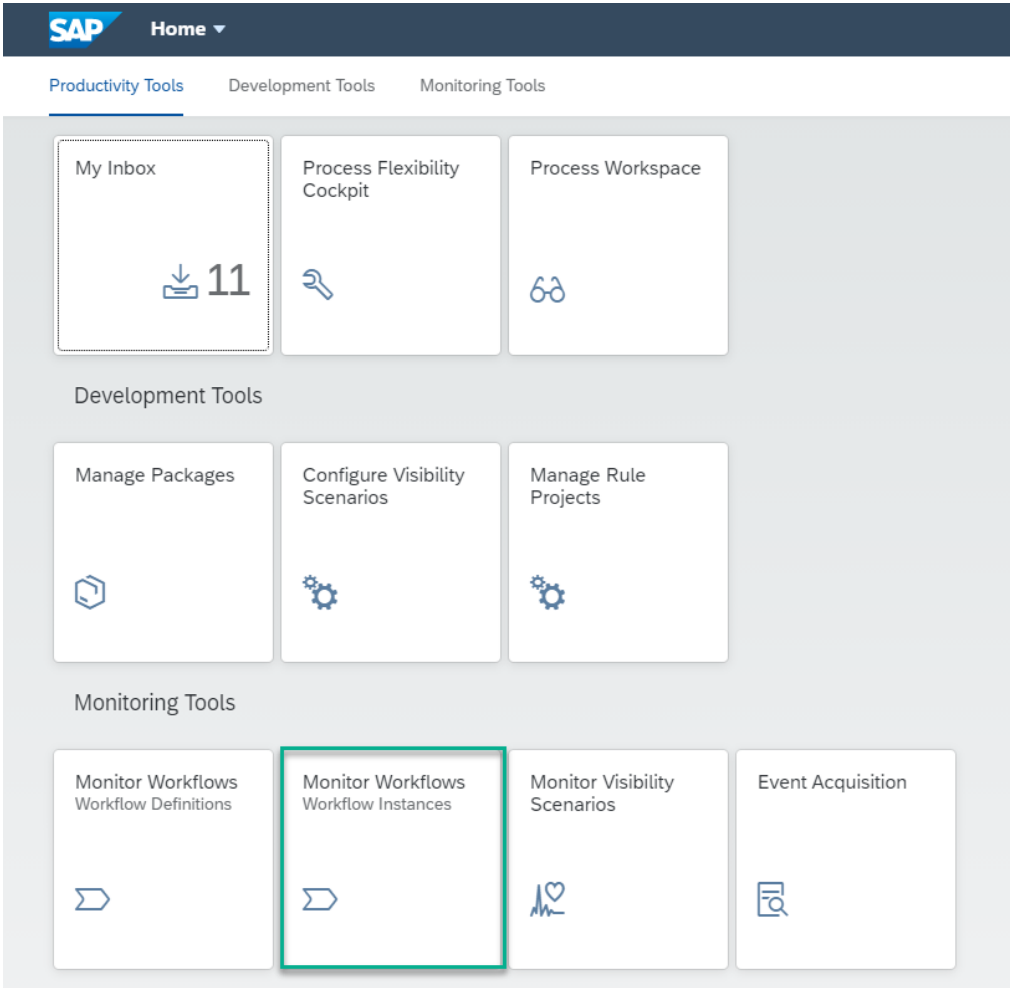
Explanation	Screenshot
<p>101. Update Request related information.</p> <p>102. Use the Same Request Information.</p> <p>103. Click <b>Start New Instance</b> multiple times to create multiple workflow instances.</p>	<p>Start New Instance</p> <p>Enter the JSON context with which to start the new instance:</p> <pre>{   "Request": {     "RequestId": "REQ01",     "FirstName": "Venugopal",     "LastName": "Chembrakalathil",     "Email": " ",     "UserId": " ",     "Comments": "Please approve the request"   },   "Investment": {</pre> <p>Start New Instance   Start New Instance and Close   Cancel</p>
<p>104. Go to Home page</p> <p>105. Select <b>Monitor Visibility Scenario</b>.</p>	 <p>The screenshot shows the SAP Home dashboard. The top navigation bar includes the SAP logo and a 'Home' dropdown menu. Below the navigation bar, there are three tabs: 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. The 'Monitoring Tools' tab is active. Under this tab, there are several tiles. The 'Monitor Visibility Scenarios' tile is highlighted with a green border. Other tiles include 'My Inbox' (with a count of 11), 'Process Flexibility Cockpit', 'Process Workspace', 'Manage Packages', 'Configure Visibility Scenarios', 'Manage Rule Projects', 'Monitor Workflows Workflow Definitions', 'Monitor Workflows Workflow Instances', and 'Event Acquisition'.</p>

Explanation	Screenshot																									
<p>106. Select <b>Investment Approval Scenario</b> and you can see a periodic job executing under <b>Processing Information</b>.</p> <p>107. This job will consume the workflow events and correlate to the scenario.</p> <p>The job runs in every 5 minutes. Please wait maximum 5 minutes to see the next job run. You can also click the <b>Process Data</b> button to manually trigger the job.</p>	<p>The screenshot shows the 'Scenario Definition' page for 'Investment Approval'. The left sidebar lists 'Investment Approval' with the ID 'demo.sap.com.Investment_Approval'. The main panel shows the 'Processing Job' tab, which is active. It displays the 'Schedule Job' as 'ON' with a 'Scheduling Interval' of '5 minutes' and 'Scheduled At' as 'Dec 1, 2020, 4:50:12 PM'. Below this is the 'Processing Information' table, which shows a list of processing events. The event 'Dec 1, 2020, 4:45:35 PM' is highlighted with a green border, showing a status of 'Completed', 18 events processed, 0 events in buffer, and 6 instances processed. At the bottom right, there are buttons for 'Process Data', 'Clear Processed Data', and 'Delete'.</p> <table><thead><tr><th>Start Time</th><th>Status</th><th>Events Processed</th><th>Events in Buffer</th><th>Instances Processed</th></tr></thead><tbody><tr><td>Dec 1, 2020, 4:46:06 PM</td><td>Completed</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Dec 1, 2020, 4:45:35 PM</td><td>Completed</td><td>18</td><td>0</td><td>6</td></tr><tr><td>Dec 1, 2020, 4:40:36 PM</td><td>Completed</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Dec 1, 2020, 4:35:20 PM</td><td>Completed</td><td>0</td><td>0</td><td>0</td></tr></tbody></table>	Start Time	Status	Events Processed	Events in Buffer	Instances Processed	Dec 1, 2020, 4:46:06 PM	Completed	0	0	0	Dec 1, 2020, 4:45:35 PM	Completed	18	0	6	Dec 1, 2020, 4:40:36 PM	Completed	0	0	0	Dec 1, 2020, 4:35:20 PM	Completed	0	0	0
Start Time	Status	Events Processed	Events in Buffer	Instances Processed																						
Dec 1, 2020, 4:46:06 PM	Completed	0	0	0																						
Dec 1, 2020, 4:45:35 PM	Completed	18	0	6																						
Dec 1, 2020, 4:40:36 PM	Completed	0	0	0																						
Dec 1, 2020, 4:35:20 PM	Completed	0	0	0																						
<p>108. Go to Home page Select <b>Process Workspace</b>.</p>	<p>The screenshot shows the SAP Home page. The top navigation bar includes 'SAP' and 'Home'. Below the navigation bar, there are three tabs: 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. The 'Productivity Tools' tab is active. It displays a grid of tiles. The 'Process Workspace' tile is highlighted with a green border. It shows a magnifying glass icon and the number '63'. Below the 'Process Workspace' tile, there are two sections: 'Development Tools' and 'Monitoring Tools'. The 'Development Tools' section includes tiles for 'Manage Packages', 'Configure Visibility Scenarios', and 'Manage Rule Projects'. The 'Monitoring Tools' section includes tiles for 'Monitor Workflows Workflow Definitions', 'Monitor Workflows Workflow Instances', 'Monitor Visibility Scenarios', and 'Event Acquisition'.</p>																									

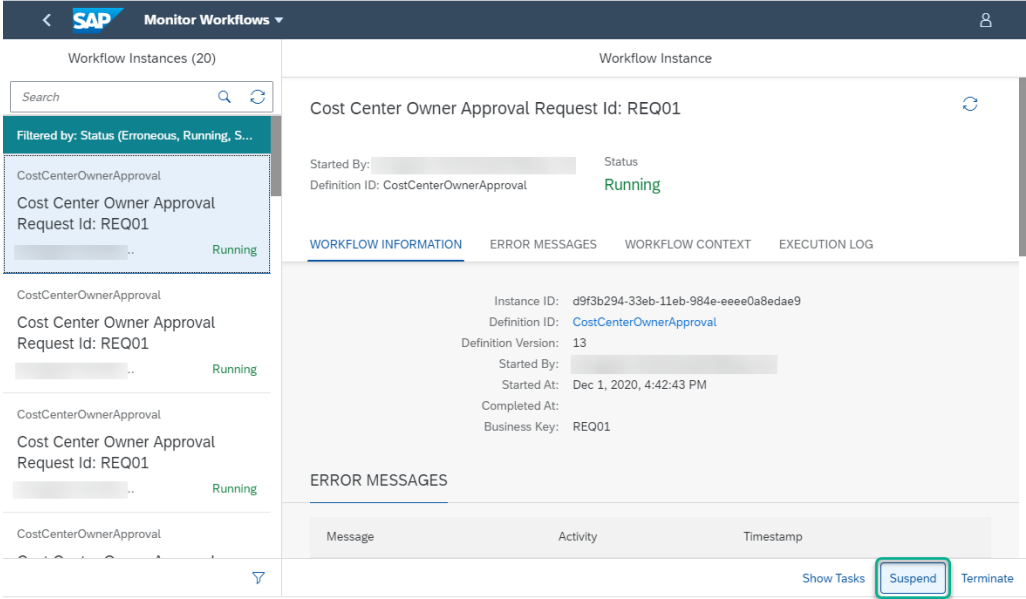
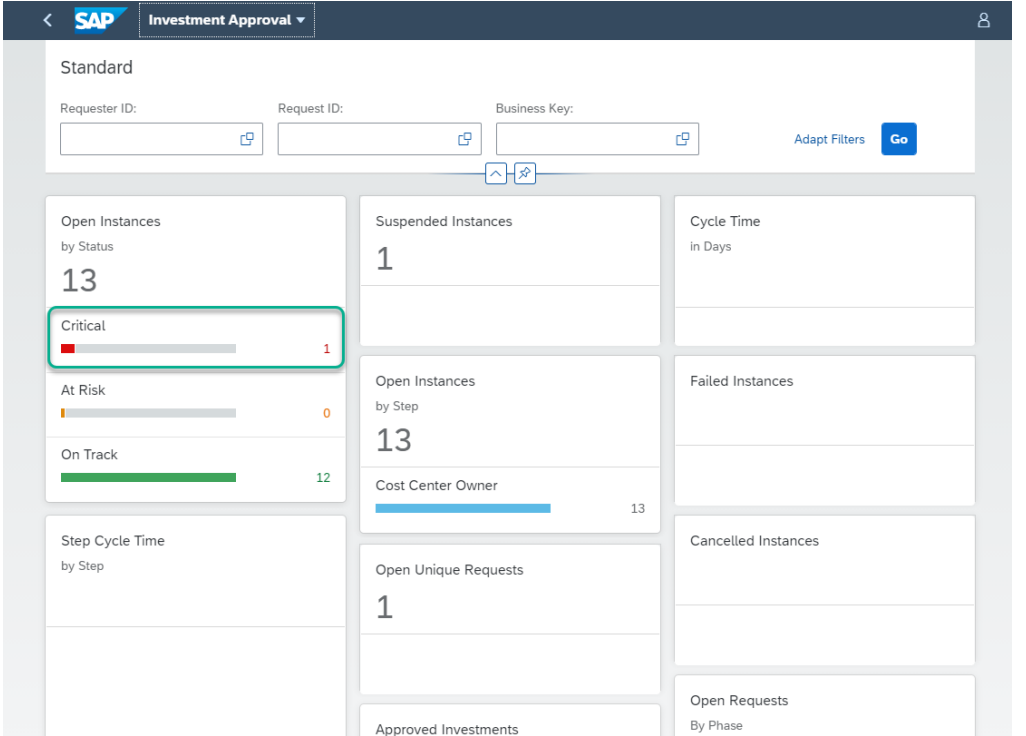
Explanation	Screenshot																																																																
109. Select <b>Investment Approval</b> Scenario.	 <p>The screenshot shows the SAP Process Workspace interface. At the top, there's a header with the SAP logo and 'Process Workspace'. Below it, a search bar is visible. A list of scenarios is shown, with 'Investment Approval' highlighted. The description for this scenario is 'demo.sap.com.Investment_Approval'.</p>																																																																
110. All Process Instances are available in your workspace.  111. Click <b>Open Instances - On Track</b> .  All Performance Indicators in process workspace enables users to navigate to a list view.	 <p>The screenshot displays the SAP Investment Approval dashboard. It features several performance indicators (KPIs) in a grid layout. The 'Open Instances by Status' KPI shows 13 instances, with a bar chart indicating their status: Critical (0), At Risk (0), and On Track (13). The 'Open Unique Requests' KPI shows 1 request. The 'Open Instances by Step' KPI shows 13 instances, with a bar chart indicating their status: Cost Center Owner (13). The 'Open Requests By Phase' KPI shows 13 instances, with a bar chart indicating their status: Cost Center Owner Approval (13). The 'Cycle Time in Days' KPI is also present. The 'Failed Instances' and 'Approved Investments Value' KPIs are also visible.</p>																																																																
112. Select a process instance to see the details.	 <p>The screenshot shows the SAP Investment Approval details page. It features a search bar and a list of filters. The 'Instances' table is displayed below the filters. The table has columns for Status, Approver Email, Decision, Approver, Currency, Total Cost, OPEX, CAPEX, Country, Investment Type, Business Unit, Last Name, First Name, Requester ID, Request ID, and Business Key. The first row of the table is highlighted, showing an 'On Track' instance with a total cost of 1,010,000 EURO and a requester ID of REQ01.</p> <table><tr><th>Status</th><th>Approver Email</th><th>Decision</th><th>Approver</th><th>Currency</th><th>Total Cost</th><th>OPEX</th><th>CAPEX</th><th>Country</th><th>Investment Type</th><th>Business Unit</th><th>Last Name</th><th>First Name</th><th>Requester ID</th><th>Request ID</th><th>Business Key</th></tr><tr><td>On Track</td><td></td><td></td><td></td><td>EURO</td><td>1,010,000</td><td>10,000</td><td>1,000,000</td><td>Germany</td><td>Building</td><td>Manufacturin g</td><td>Chembrakal athil</td><td>Venugopal</td><td>REQ01</td><td>REQ01</td><td>&gt;</td></tr><tr><td>On Track</td><td></td><td></td><td></td><td>EURO</td><td>1,010,000</td><td>10,000</td><td>1,000,000</td><td>Germany</td><td>Building</td><td>Manufacturin g</td><td>Chembrakal athil</td><td>Venugopal</td><td>REQ01</td><td>REQ01</td><td>&gt;</td></tr><tr><td>On Track</td><td></td><td></td><td></td><td>EURO</td><td>1,010,000</td><td>10,000</td><td>1,000,000</td><td>Germany</td><td>Building</td><td>Manufacturin g</td><td>Chembrakal athil</td><td>Venugopal</td><td>REQ01</td><td>REQ01</td><td>&gt;</td></tr></table>	Status	Approver Email	Decision	Approver	Currency	Total Cost	OPEX	CAPEX	Country	Investment Type	Business Unit	Last Name	First Name	Requester ID	Request ID	Business Key	On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>	On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>	On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>
Status	Approver Email	Decision	Approver	Currency	Total Cost	OPEX	CAPEX	Country	Investment Type	Business Unit	Last Name	First Name	Requester ID	Request ID	Business Key																																																		
On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>																																																		
On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>																																																		
On Track				EURO	1,010,000	10,000	1,000,000	Germany	Building	Manufacturin g	Chembrakal athil	Venugopal	REQ01	REQ01	>																																																		

Explanation	Screenshot
<p>113. The Instance detail view shows the following.</p> <p><b>Information:</b> Context data of a process instance</p> <p><b>Phases:</b> Phases with status including start and end time.</p> <p><b>Path:</b> Process path indicating the steps completed.</p> <p><b>Action Logs:</b> Actions triggered including user and time.</p>	
<p>114. Go to <b>Process Workspace</b> page.</p>	

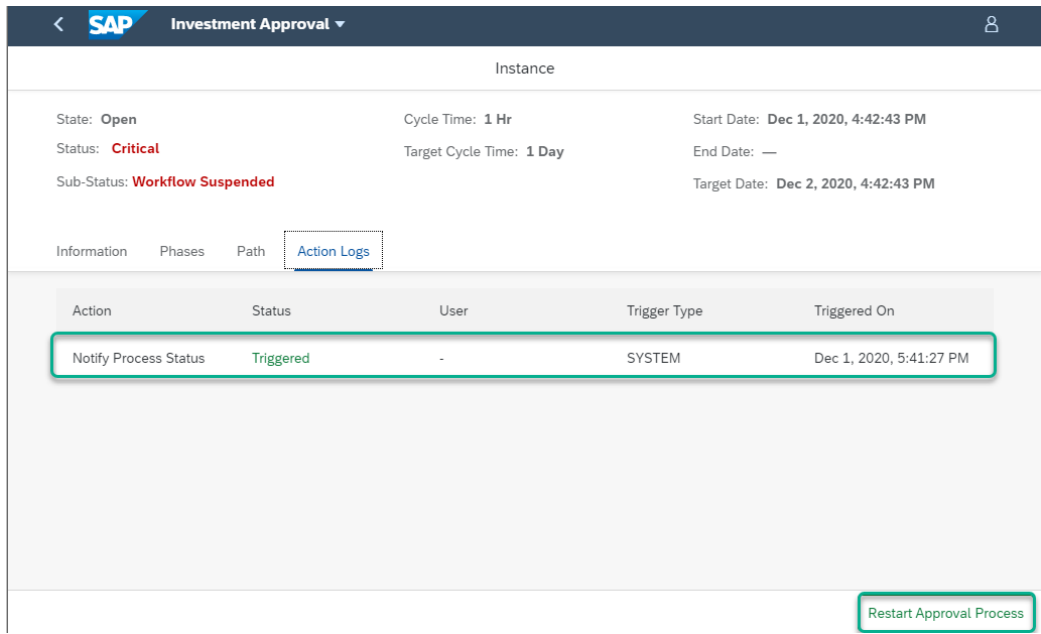
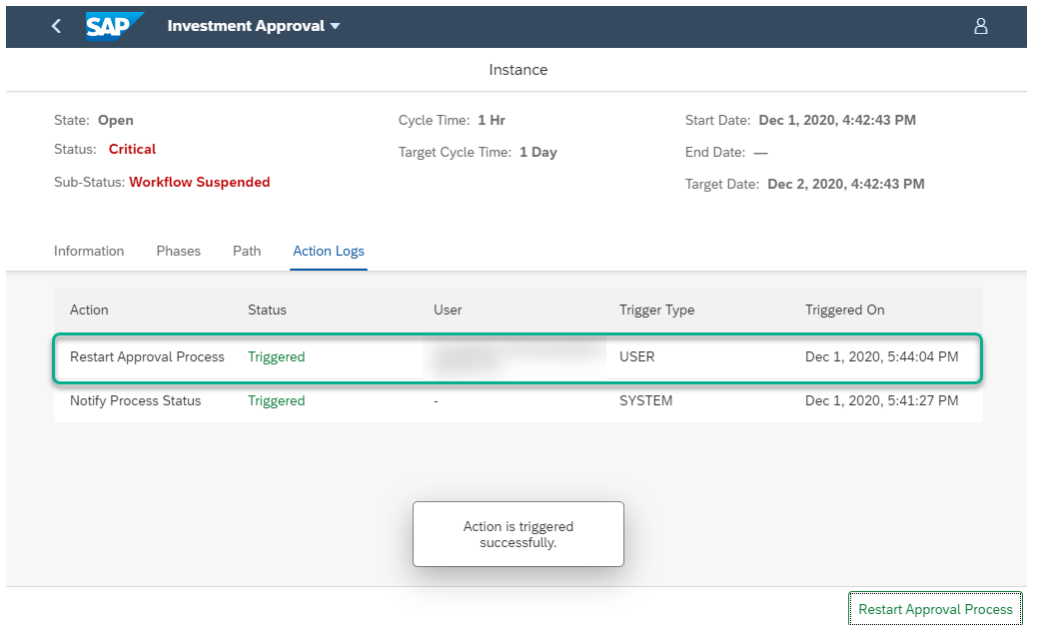
Explanation	Screenshot
<p>115. Click <b>Open Unique Requests</b>.</p> <p>Open Unique Requests group all instances based on the Request Id. If there are multiple process instances with the same Request ID, all be aggregated.</p>	 <p>The screenshot shows the SAP Investment Approval dashboard. The 'Open Unique Requests' tile is highlighted with a red box and contains the number 1. Other tiles show 'Open Instances by Status' with 13 total, 'Open Requests by Phase' with 13 total, and 'Open Instances by Step' with 13 total. The 'Suspended Instances' tile is empty, and the 'Step Cycle Time by Step' tile shows 'No data'.</p>
<p>116. Select the <b>Process Instance</b> and navigate to the instances view.</p> <p>You can see only attributes configured in the Entity.</p>	 <p>The screenshot shows the SAP Investment Approval search results for 'InvestmentRequest'. A table lists search results with columns: Currency, Total Cost, OPEX, CAPEX, Country, Investment Type, Business Unit, and Request ID. The first row is highlighted with a red box and shows: EURO, 1,010,000 EURO, 10,000, 1,000,000, Germany, Building, Manufacturing, and REQ01.</p>
<p>117. List all process instances part of the same Request ID.</p>	 <p>The screenshot shows the SAP Investment Approval 'Instances' view for Request ID REQ01. A table lists process instances with columns: Status, Approver Email, Decision, Approver, Currency, Total Cost, OPEX, CAPEX, Country, Investment Type, Business Unit, Last Name, First Name, Requester ID, Request ID, and Business Key. The first row is highlighted with a red box and shows: On Track, Approver Email, Decision, Approver, EURO, 1,010,000 EURO, 10,000, 1,000,000, Germany, Building, Manufacturing, Chembrakal athi, Venugopal, Requester ID, REQ01, REQ01, and Business Key.</p>

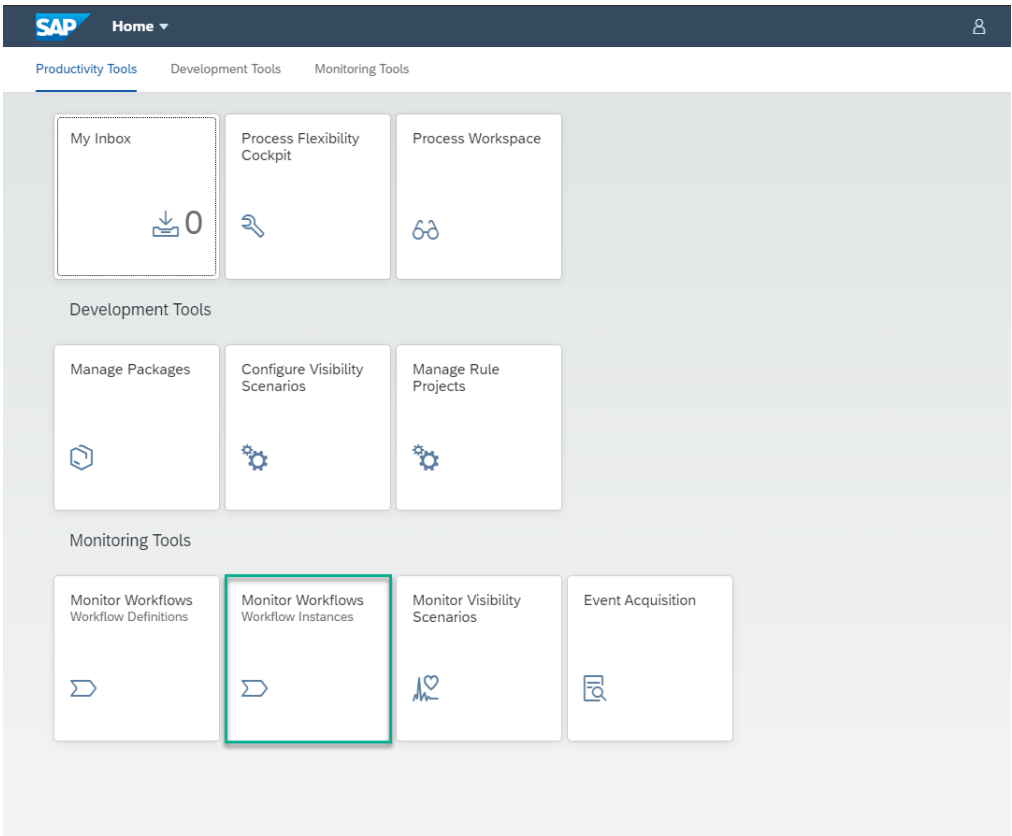
Explanation	Screenshot
<p><b>Trigger Actions</b></p> <p>In this section you will suspend a workflow instance to change the process status, it will trigger the system centric action and enable user action in process visibility.</p> <p>118.Click <b>Monitor Workflows – Workflow</b> Instances.</p>	 <p>The screenshot shows the SAP Home dashboard. At the top is a dark blue header with the SAP logo and a 'Home' dropdown menu. Below the header are three tabs: 'Productivity Tools' (active), 'Development Tools', and 'Monitoring Tools'. The main content area is divided into three sections. The first section, 'Productivity Tools', contains three tiles: 'My Inbox' (with a download icon and the number 11), 'Process Flexibility Cockpit' (with a wrench icon), and 'Process Workspace' (with a magnifying glass icon). The second section, 'Development Tools', contains three tiles: 'Manage Packages' (with a cube icon), 'Configure Visibility Scenarios' (with a gear icon), and 'Manage Rule Projects' (with a gear icon). The third section, 'Monitoring Tools', contains four tiles: 'Monitor Workflows Workflow Definitions' (with a right-pointing arrow icon), 'Monitor Workflows Workflow Instances' (with a right-pointing arrow icon and highlighted by a red border), 'Monitor Visibility Scenarios' (with a heart and pulse line icon), and 'Event Acquisition' (with a magnifying glass over a document icon).</p>

Explanation
<p>119. Select a Running instance and click <b>Suspend</b> button in the footer.</p> <p>It will take maximum 5 minutes to reflect this change Process Workspace.</p> <p>The job runs in every 5 minutes. You can also go to <b>Monitor Visibility Scenario</b> application and click the <b>Process Data</b> button to manually trigger the job.</p>
<p>120. Go to Process Workspace.</p> <p>121. In Open Instances you can see 1 instance with <b>critical</b> status.</p> <p>122. Click the <b>critical</b> instance and navigate to the <b>instance</b> view.</p>

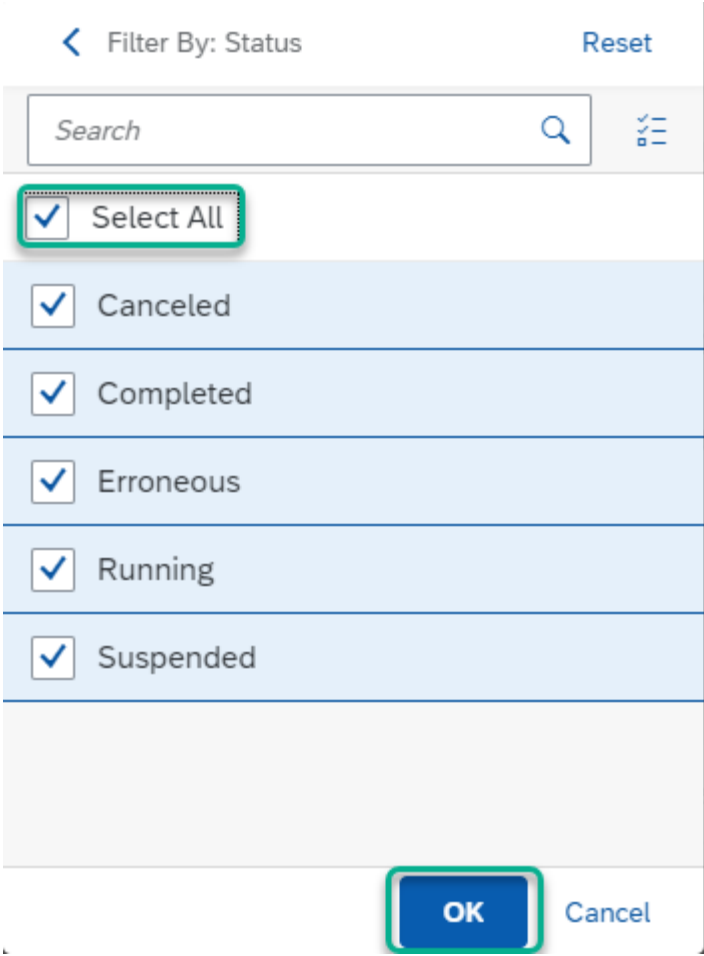
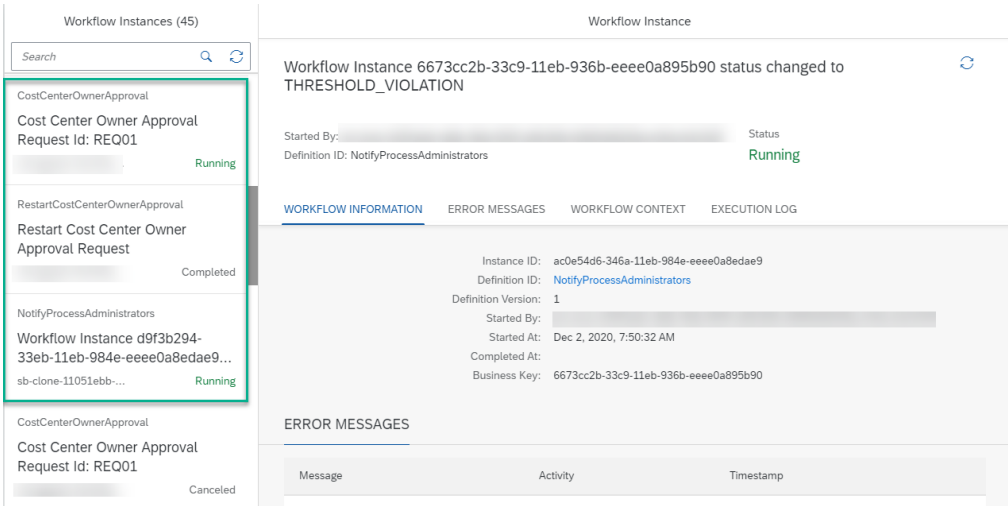
Screenshot
 <p>The screenshot shows the SAP Monitor Workflows interface. On the left, a list of workflow instances is displayed, filtered by status (Error, Running, Suspended). The selected instance is 'Cost Center Owner Approval Request Id: REQ01' with a status of 'Running'. The right pane shows the details for this instance, including its ID, definition ID, and status. The 'Suspend' button is highlighted in the bottom right corner.</p>
 <p>The screenshot shows the SAP Investment Approval dashboard. It features a 'Standard' header with search filters for Requester ID, Request ID, and Business Key. The main area contains several cards: 'Open Instances by Status' (13 total, 1 Critical, 0 At Risk, 12 On Track), 'Suspended Instances' (1), 'Open Instances by Step' (13 total, 13 Cost Center Owner), 'Open Unique Requests' (1), and 'Approved Investments'. The 'Critical' status in the 'Open Instances by Status' card is highlighted with a red box.</p>

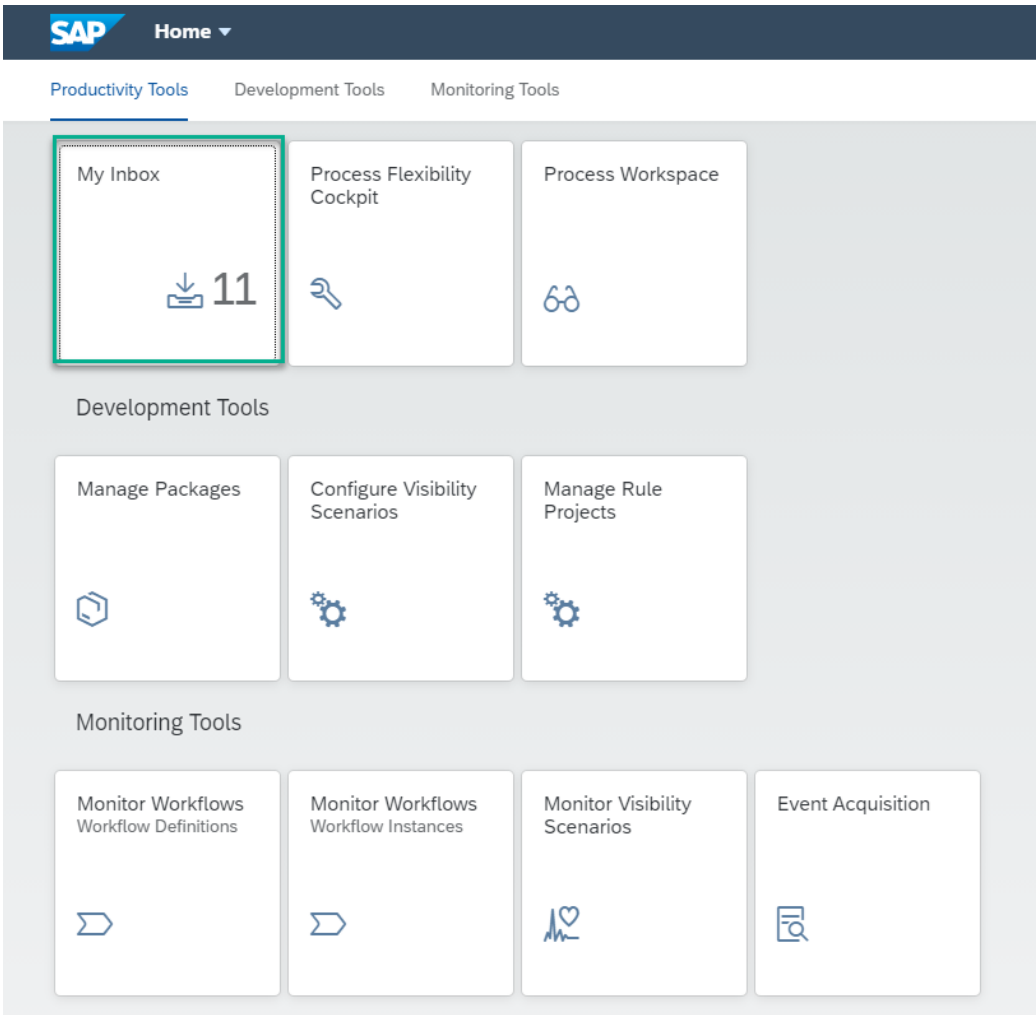


Explanation	Screenshot															
123. You can see <b>Restart Approval Process</b> action enabled on the footer.	 <p>The screenshot shows the SAP Investment Approval process instance. The 'Action Logs' tab is selected, displaying a table with one entry: 'Notify Process Status' triggered by the system on Dec 1, 2020, at 5:41:27 PM. The 'Restart Approval Process' button is visible in the bottom right corner.</p> <table><tr><th>Action</th><th>Status</th><th>User</th><th>Trigger Type</th><th>Triggered On</th></tr><tr><td>Notify Process Status</td><td>Triggered</td><td>-</td><td>SYSTEM</td><td>Dec 1, 2020, 5:41:27 PM</td></tr></table>	Action	Status	User	Trigger Type	Triggered On	Notify Process Status	Triggered	-	SYSTEM	Dec 1, 2020, 5:41:27 PM					
Action		Status	User	Trigger Type	Triggered On											
Notify Process Status		Triggered	-	SYSTEM	Dec 1, 2020, 5:41:27 PM											
124. Select <b>Action Logs</b> . You can see system action has already triggered.																
125. Click <b>Restart Approval Process</b> button.																
126. Now the <b>Action logs</b> shows both system and user triggered action logs.	 <p>The screenshot shows the SAP Investment Approval process instance. The 'Action Logs' tab is selected, displaying a table with two entries: 'Restart Approval Process' triggered by a user on Dec 1, 2020, at 5:44:04 PM, and 'Notify Process Status' triggered by the system on Dec 1, 2020, at 5:41:27 PM. A success message 'Action is triggered successfully.' is displayed in the center. The 'Restart Approval Process' button is visible in the bottom right corner.</p> <table><tr><th>Action</th><th>Status</th><th>User</th><th>Trigger Type</th><th>Triggered On</th></tr><tr><td>Restart Approval Process</td><td>Triggered</td><td>-</td><td>USER</td><td>Dec 1, 2020, 5:44:04 PM</td></tr><tr><td>Notify Process Status</td><td>Triggered</td><td>-</td><td>SYSTEM</td><td>Dec 1, 2020, 5:41:27 PM</td></tr></table>	Action	Status	User	Trigger Type	Triggered On	Restart Approval Process	Triggered	-	USER	Dec 1, 2020, 5:44:04 PM	Notify Process Status	Triggered	-	SYSTEM	Dec 1, 2020, 5:41:27 PM
Action	Status	User	Trigger Type	Triggered On												
Restart Approval Process	Triggered	-	USER	Dec 1, 2020, 5:44:04 PM												
Notify Process Status	Triggered	-	SYSTEM	Dec 1, 2020, 5:41:27 PM												

Explanation	Screenshot
<div>127. Go to Home page.</div> <div>128. Select <b>Monitor Workflow – Workflow Instances</b>.</div>	 <p>The screenshot shows the SAP Fiori Home page. At the top, there is a dark blue header with the SAP logo and a 'Home' dropdown menu. Below the header, there are three tabs: 'Productivity Tools', 'Development Tools', and 'Monitoring Tools'. The 'Monitoring Tools' tab is selected. The main content area displays several tiles. The 'My Inbox' tile shows a download icon and the number '0'. The 'Process Flexibility Cockpit' tile shows a magnifying glass icon. The 'Process Workspace' tile shows a link icon. Below these, there are three tiles under the 'Development Tools' section: 'Manage Packages' (cube icon), 'Configure Visibility Scenarios' (gears icon), and 'Manage Rule Projects' (gears icon). At the bottom, there are four tiles under the 'Monitoring Tools' section: 'Monitor Workflows Workflow Definitions' (arrow icon), 'Monitor Workflows Workflow Instances' (arrow icon, highlighted with a green border), 'Monitor Visibility Scenarios' (heart icon), and 'Event Acquisition' (document icon).</p>

Explanation	Screenshot
129.Click <b>Filter</b> button to see all workflow instances.	<p>The screenshot displays a workflow management application. On the left, a sidebar titled 'All Tasks (18)' contains a search bar, a 'REFRESH' button, and a list of tasks. The tasks are 'Investment Request REQ01' (Medium priority) and 'Workflow Instance d9f3b294-33eb-11eb-984e-eeee0a8edae9...' (High priority). The 'Filter' button, represented by a funnel icon, is highlighted with a green box at the bottom of the task list. On the right, the 'Workflow Details' page for the selected instance is shown. It includes a header 'Notify Process Admin' and a title 'Workflow Instance d9f3b294-33eb-11eb-984e-eeee0a8edae9 failed or suspended'. Below this, it shows 'Created On: Dec 1, 2020', 'Created By: sb-clone-11051ebb-dd8a-46bd-803f-a481266c1668b68229jworkflow/b10150', and 'Priority: High'. The 'Workflow Details' tab is active, showing fields for 'RequestID: REQ01', 'Subject: Cost Center Owner Approval Request Id: REQ01', 'Status: SUSPENDED', 'Started At: Dec 1, 2020, 4:42:43 PM', and 'Started By:'. Below these is an 'Error' section and a 'Messages' table with columns 'Activity', 'Message', 'Timestamp', and 'ErrorCode'. The messages table is empty, displaying 'No items available.' At the bottom right of the details page are buttons for 'Complete', 'Show Log', 'Claim', and a share icon.</p>

Explanation	Screenshot
130.Check Select All. 131.Click <b>OK</b> button.	
132. You can see three new instances.  <b>Cost Center Owner Approval</b> is restarted and in Running status.  <b>Restart Cost Center Owner Approval Request</b> created the new Cost Center Owner Approval request.  <b>Notify Process Administrator</b> created as escalation workflow instance with status <b>Running</b> .	

Explanation	Screenshot
133. Go to <b>Home</b> page. 134. Click <b>My Inbox</b> .	 <p>The screenshot displays the SAP Home dashboard. At the top, there is a dark blue header with the SAP logo and a 'Home' dropdown menu. Below the header, three tabs are visible: 'Productivity Tools' (which is selected and underlined), 'Development Tools', and 'Monitoring Tools'. The main content area is divided into three sections. The first section, under 'Productivity Tools', contains three tiles: 'My Inbox' (highlighted with a red border, showing a download icon and the number 11), 'Process Flexibility Cockpit' (with a wrench icon), and 'Process Workspace' (with a glasses icon). The second section, under 'Development Tools', contains three tiles: 'Manage Packages' (with a cube icon), 'Configure Visibility Scenarios' (with a gear icon), and 'Manage Rule Projects' (with a gear icon). The third section, under 'Monitoring Tools', contains four tiles: 'Monitor Workflows Workflow Definitions' (with a chevron icon), 'Monitor Workflows Workflow Instances' (with a chevron icon), 'Monitor Visibility Scenarios' (with a heart and pulse icon), and 'Event Acquisition' (with a magnifying glass icon).</p>

Explanation	Screenshot
<p>135. Select task instance with Subject begin with <b>Workflow Instance</b>.</p> <p>You can see the details of the workflow instance with Suspended status. This will enable technical Administrators to fix the issues and complete the task.</p>	

SUMMARY

You have modeled a process visibility scenario and able to monitor processes. Please go through [help documentation](#) for more details.

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