PUBLIC

Agile Transition to SAP S4HANA with SAP Solution Manager and Focused Build – DT263

Exercises / Solutions: Easy Project Setup

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THE BEST RUN SAP

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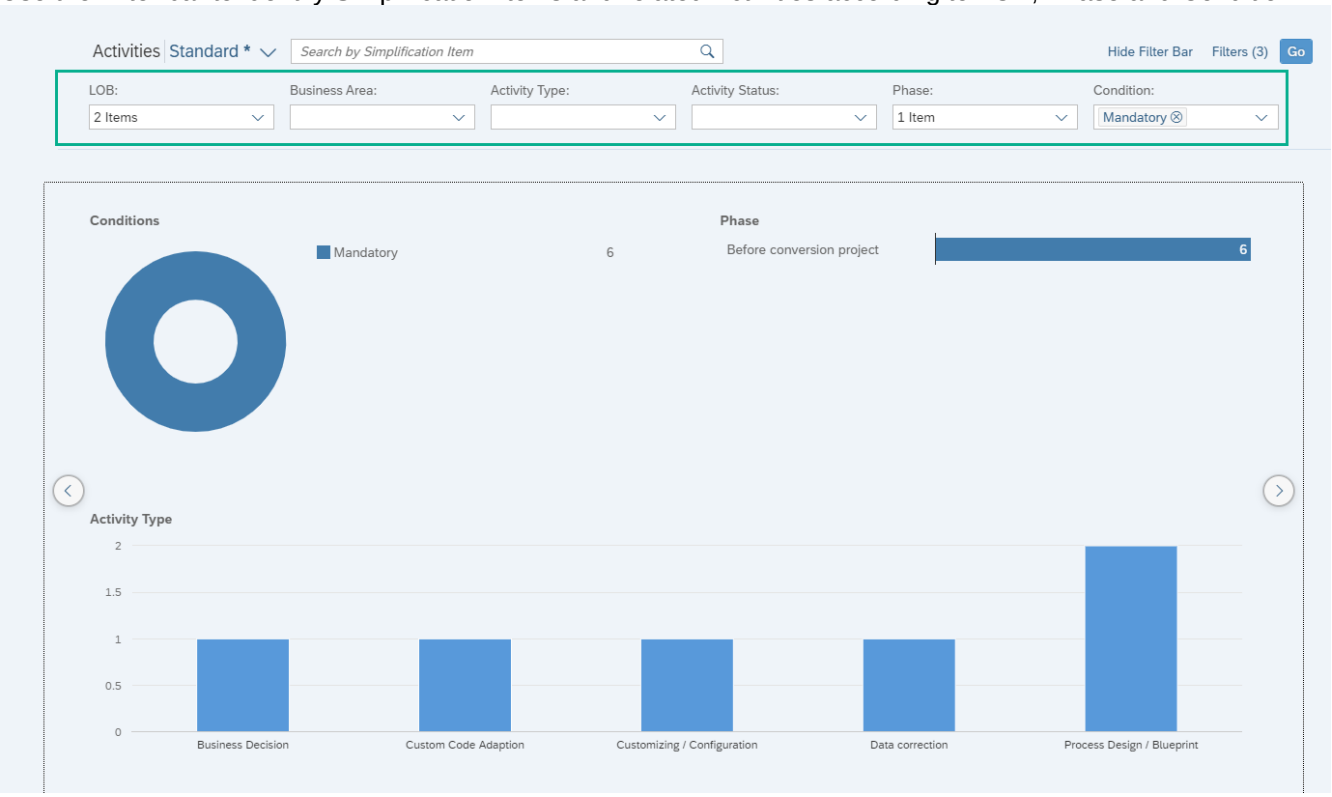
In this exercise we would like to evaluate the imported Simplification Items and related Activities coming from Readiness Check and define required follow-up items to be created in Focused Build.

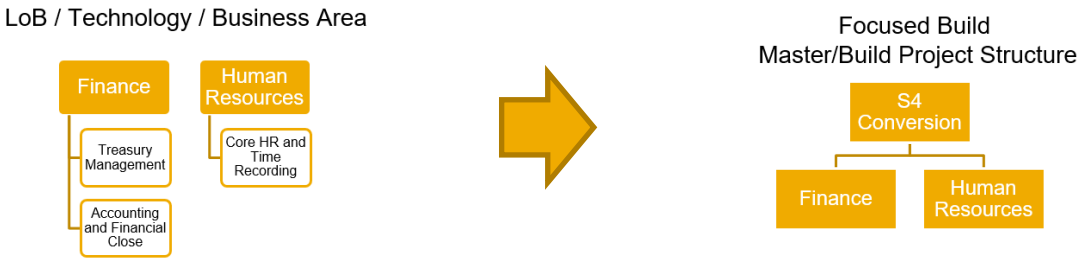
EVALUATE THE IMPORTED SIMPLIFICATION ITEMS AND RELATED ACTIVITIES.

Use the Filter bar to identify Simplification Items and related Activities according to LOB, Phase and Condition

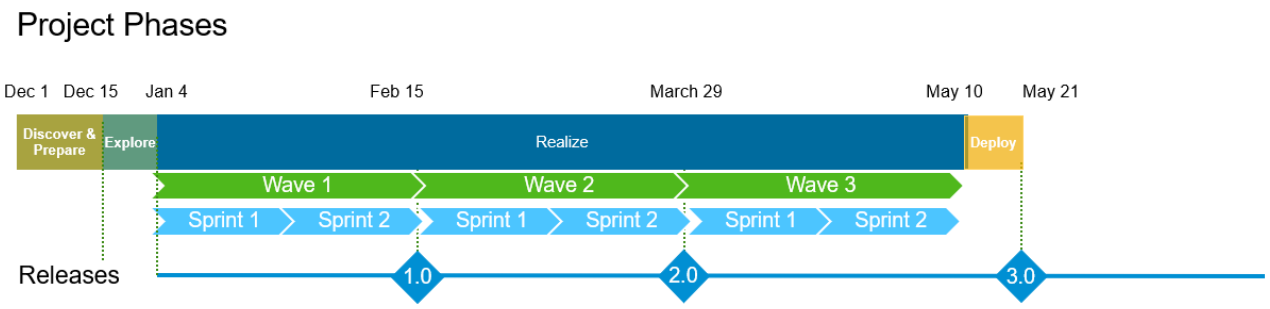


DEFINE PROJECT STRUCTURE

You could use the LOBs to define the structure of your projects. In our simplified example we create 1 Build Project for Finance and another Build Project for Human Resources, both linked to the Master Projects



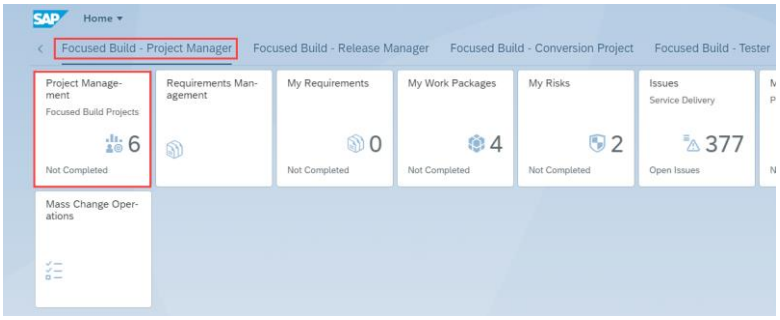
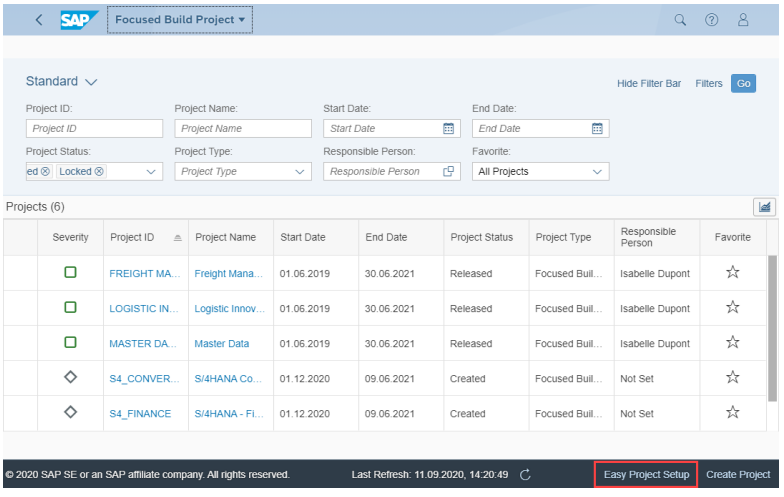
CREATE PROJECTS USING EASY PROJECT SETUP AND ASSIGN RELEASES

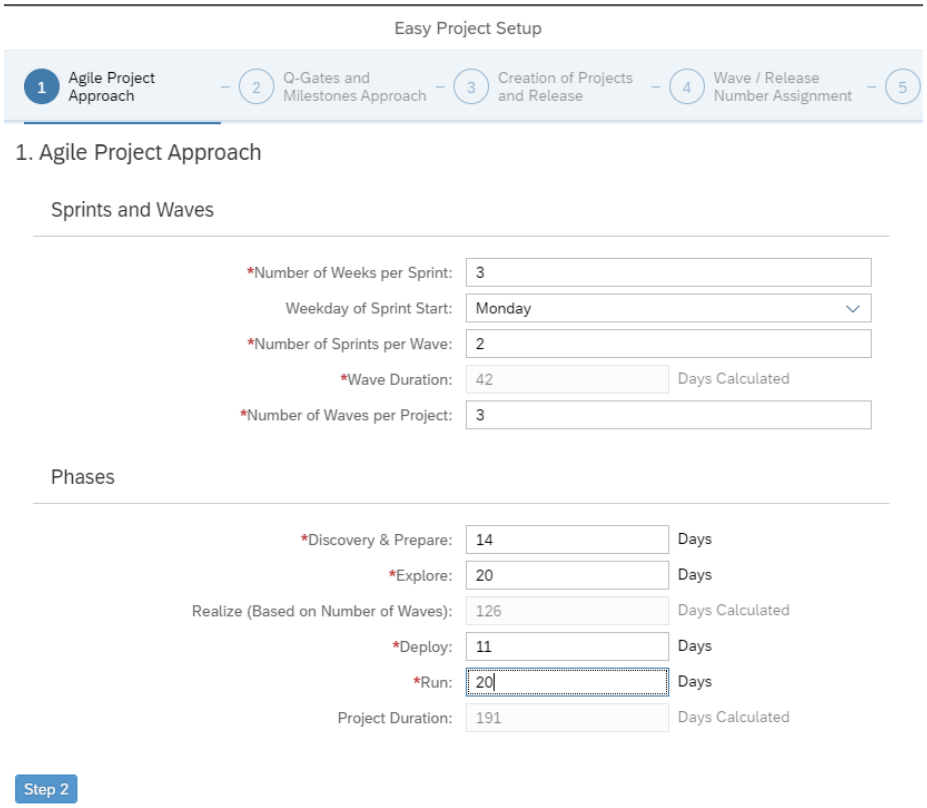


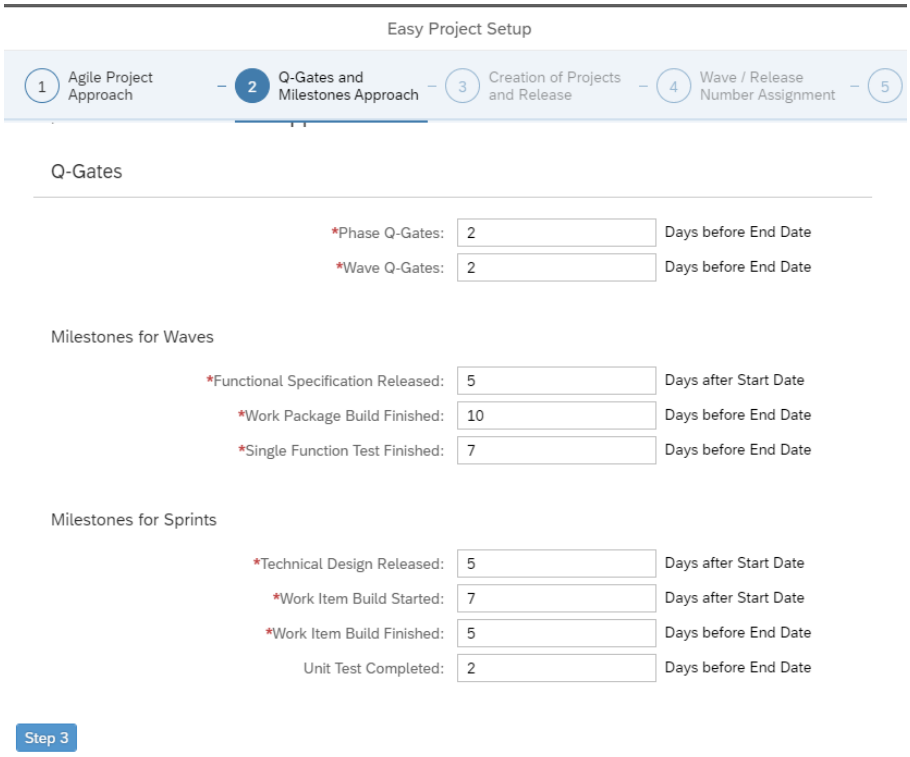
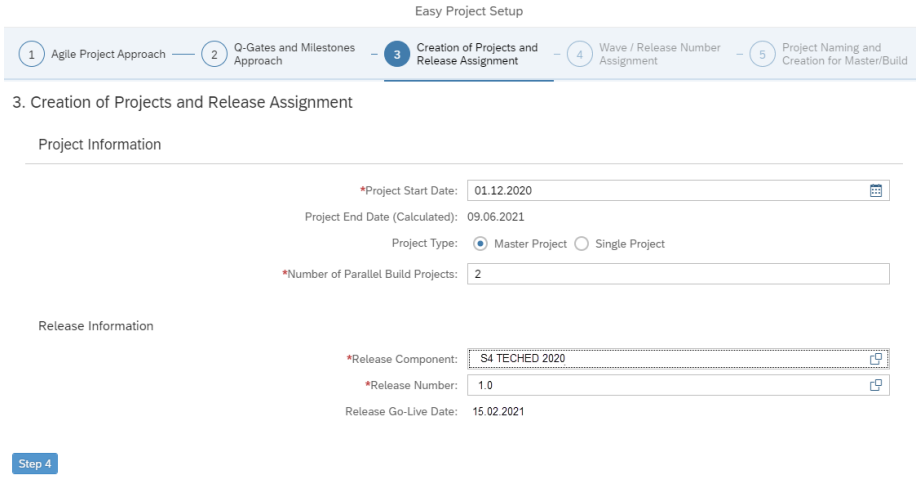
	Master Project	Build Project 1	Build Project 2	Change Control Landscape / Release Cycles
Project Name	## S4/4HANA Conversion	## Finance	## Human Resources	S4_TECHED
Project ID	##_MASTER_S4HANA	##_BUILD_FINANCE	##_BUILD_HR	
Number of Weeks per Sprint	3			
Number of Sprints per Wave	2			
Number of Waves per Project	3			
Start date of Project	December 1, 2020			
Duration Discovery & Prepare phase (days)	14			
Duration Explore phase (days)	20			
Duration Realize phase (days)	126 (based on # of Waves/Sprints)			
Duration Deploy phase (days)	11			
Duration Run phase (days)	20			
Project/Wave/Release Mapping	Wave 1			1.0 (GoLive: February 15, 2021)
	Wave 2			2.0 (GoLive: March 29, 2021)
	Wave 3			3.0 (GoLive: May 21, 2021)

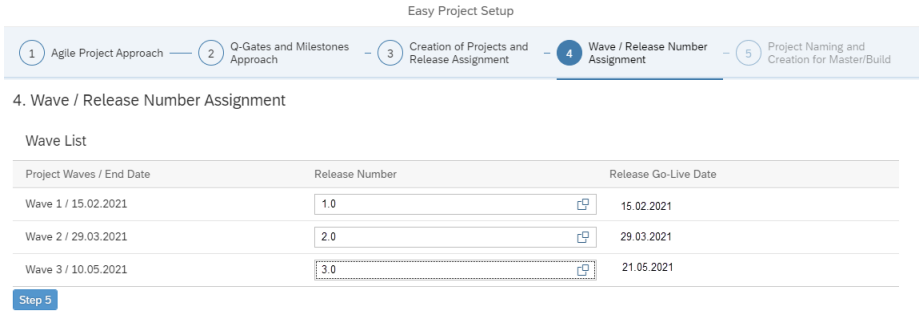
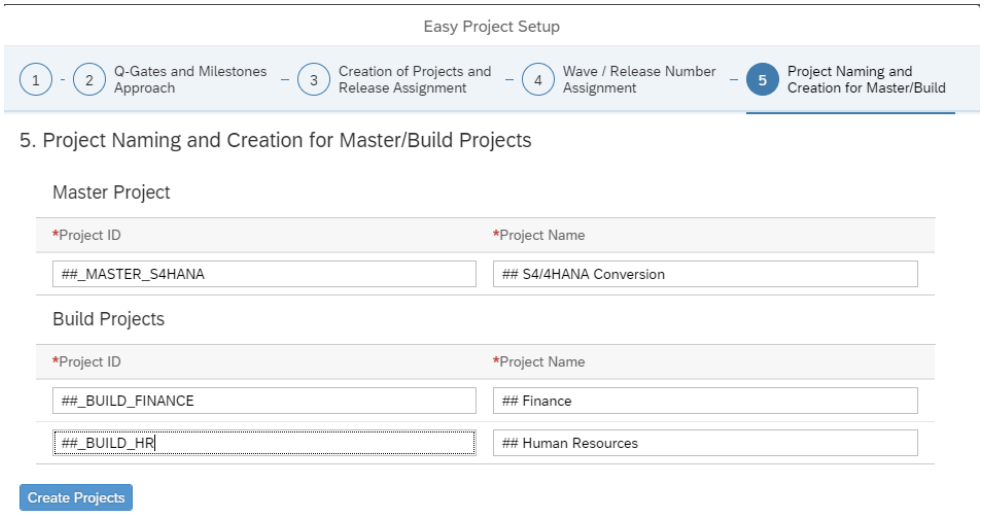
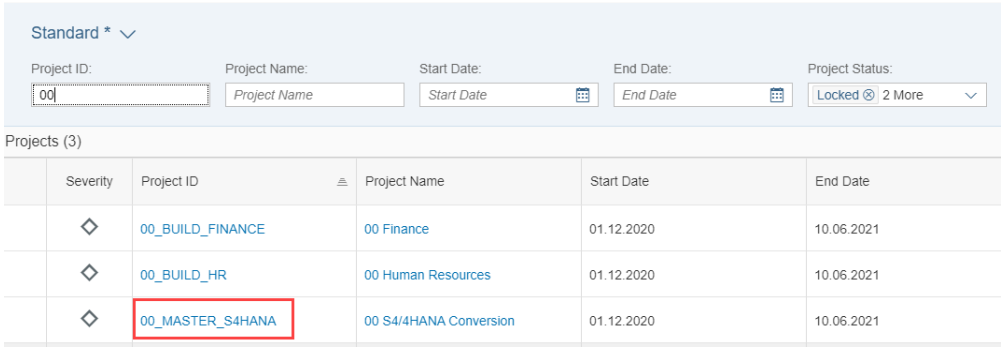
Q-Gates	Dates
Phases	2 days before end of Phase
Waves	2 days before end of Wave

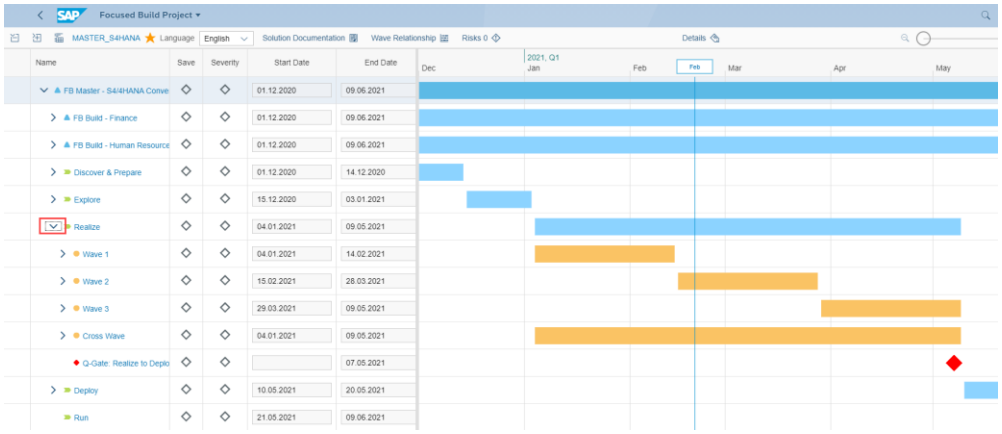
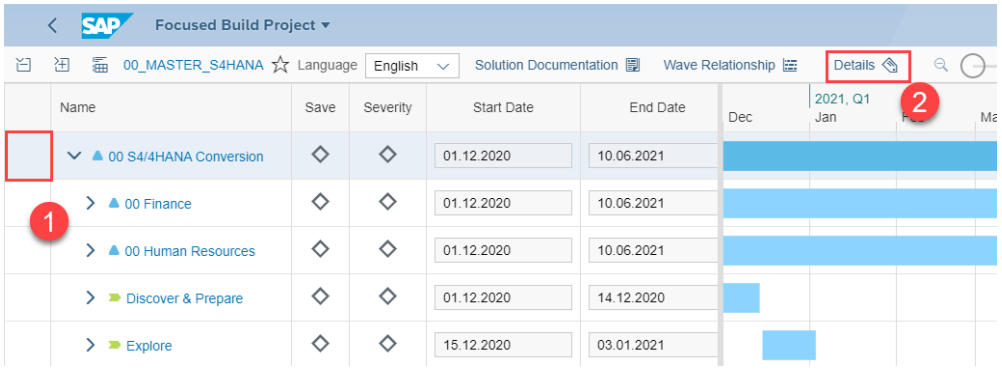
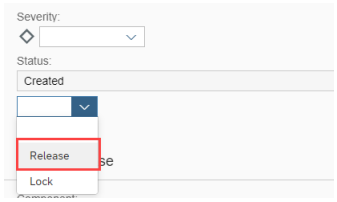
Wave Milestone	Sprint Milestone	Dates
Functional Specification released		5 days after Wave start
Work Package build completed		10 days before Wave end
Single Functional Test completed		7 days before Wave end
	Technical Design available	5 days after Sprint start
	Work Item Build started	7 days after Sprint start
	Work Item Build completed	5 days before Sprint end
	Unit Test completed	2 days before Sprint end

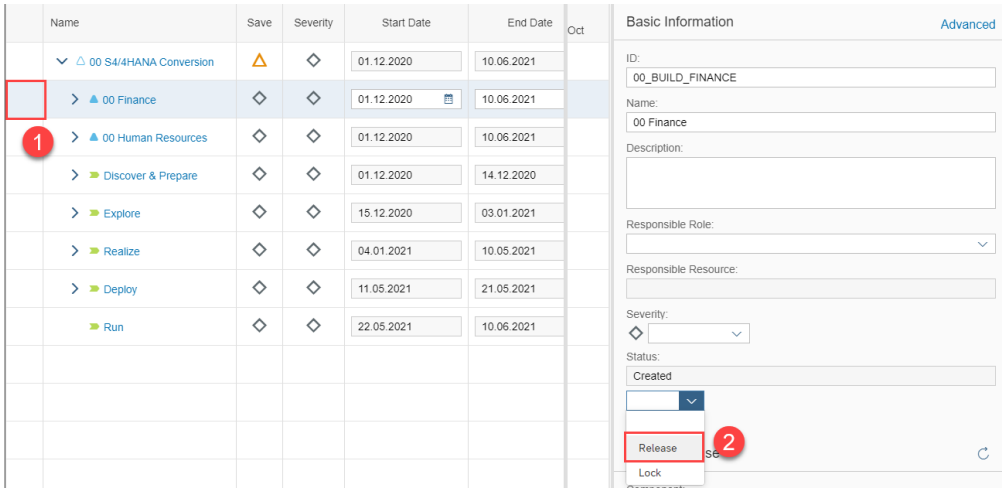
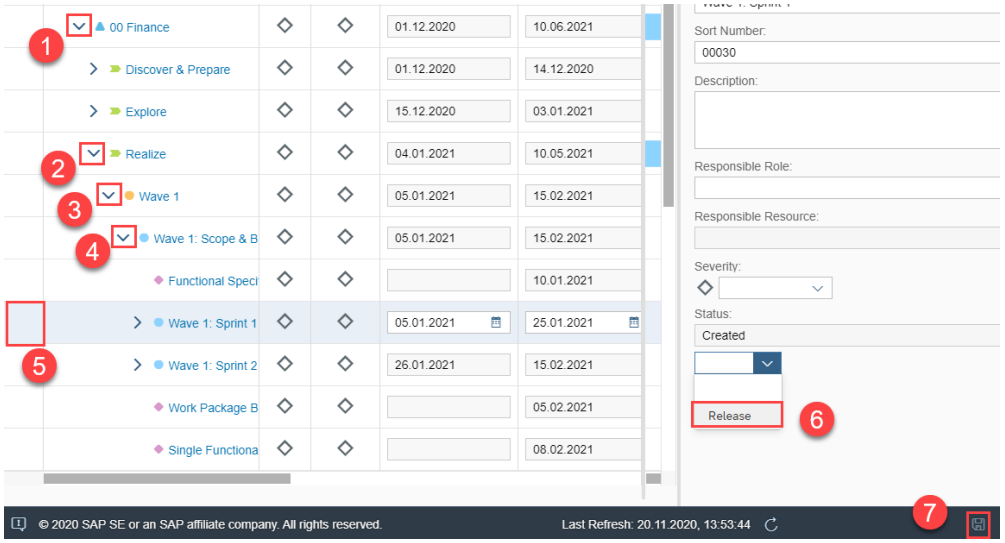
Explanation	Screenshot
1. In the GitHub page for this session, scroll down to section ‘Exercises’ and use the link to the workshop system and logon with the user / password provided during the live session (for on demand session user is provided in GitHub page)	
2. Select launchpad group ‘Focused Build – Project Manager’ and then select tile ‘Project Management - Focused Build Projects’	
3. On the lower right corner select ‘Easy Project Setup’ to open the related Project Creation Wizard.	

Explanation	Screenshot
4. Enter the data for your planned Agile Project Approach as shown in the screenshot and then select ‘Step 2’	

Explanation	Screenshot
5. Enter the data for your planned Q-Gates & Milestones Approach as shown in the screenshot and then select ‘Step 3’	
6. Enter the data for your planned Project Start Date, the number of Build Projects and assign the related Release ‘S4_TECHED_2020 1.0’ as shown in the screenshot and then select ‘Step 4’	

Explanation	Screenshot
7. Assign the Releases to the Projects Waves as shown in the screenshot and then select ‘Step 5’	
8. Enter IDs and names of projects to be created as shown in the screenshot and then select ‘Create Projects’. **Please replace ## by suffix of your User ID (e.g. DT263-##)**	
9. Back in the Focused Build Project landing page you should find the created projects (e.g. using the ## prefix). Click on the Master project entry to open the Project details.	

Explanation	Screenshot
10. Here you can see the schedule of the Master project, related Build Projects, Waves, Sprints, Q-Gates and Milestones via expanding the project structure and using the Gantt chart	
11. Select header of the Master Project and then ‘Details’	
12. Select edit button on the lower right corner and then in the details pane the status ‘Released’	

Explanation	Screenshot
13. Repeat the last 2 steps for both Build Projects and press save. This allows to assign Work Packages to these Build Projects later in the process.	
14. Expand the project structure of the 1st Build Project down to Wave 1: Sprint 1 and set the status to ‘Released’ Repeat this for 2nd Build Project and Save. This allows to assign Work Items to these Sprints later in the process.	

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