

PUBLIC

# **Agile Transition to SAP S4HANA with SAP Solution Manager and Focused Build**

## **DT263**

Exercises / Solutions: Simplification Item Management and Work Package Maintenance  
Joerg Marenk / SAP SE

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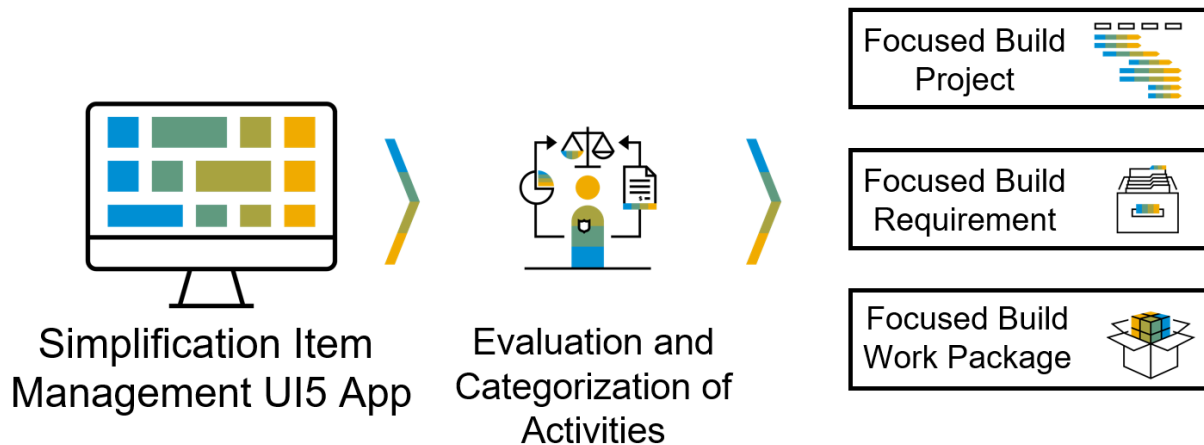
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In this exercise you will learn how to use different filter criteria in the Simplification Item Management Application to identify different Conversion Activities for which Requirements or Work Packages are created or Projects assigned. The Work Package will be enhanced with a functional specification and a Work Item will be scoped.

### TRANSFER CONVERSION ACTIVITIES INTO FOCUSED BUILD ITEMS

In the Simplification Item Management users can benefit from various filter criteria to identify Conversion Activities, e.g. related to their area and depending on the desired timeframe. You will create one Requirement and assign an existing implementation project to different activities which need to take place before the Conversion Project starts.





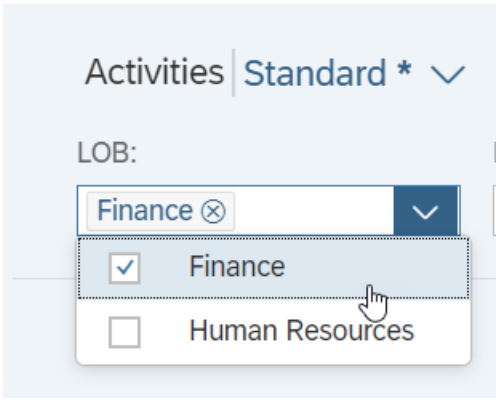
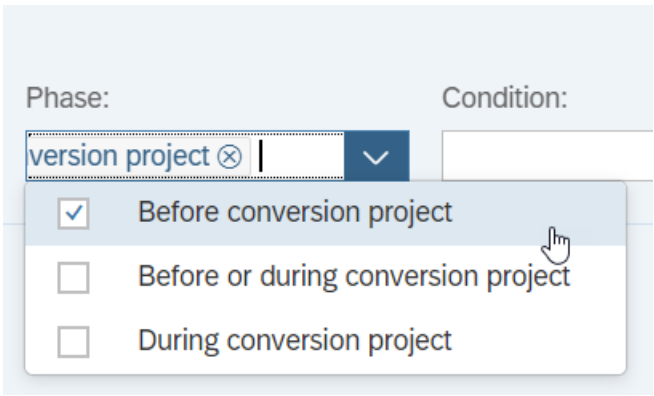

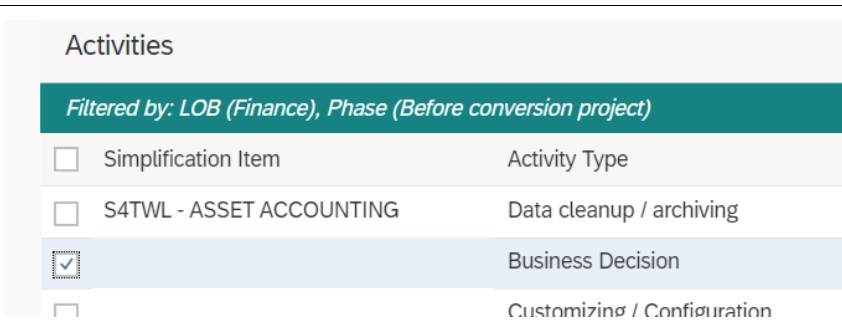
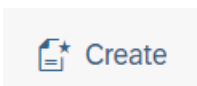
### CREATE A WORK PACKAGE AS FOLLOW-UP

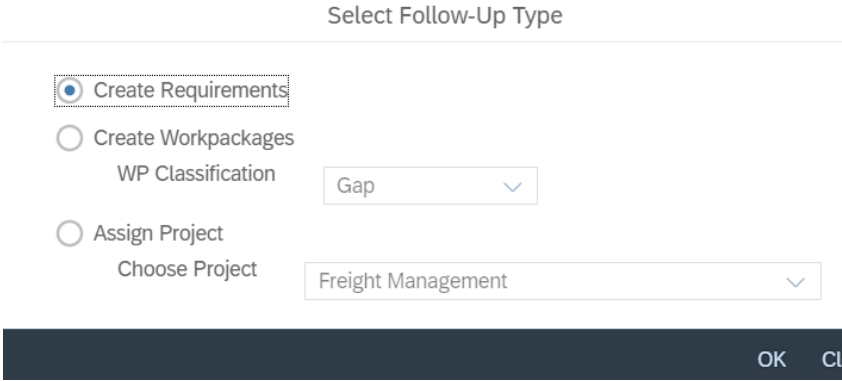
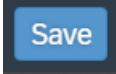
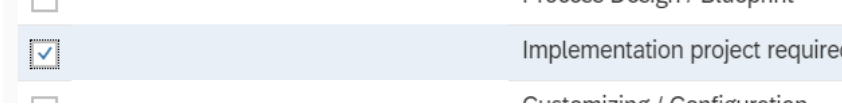
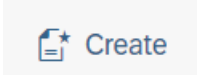
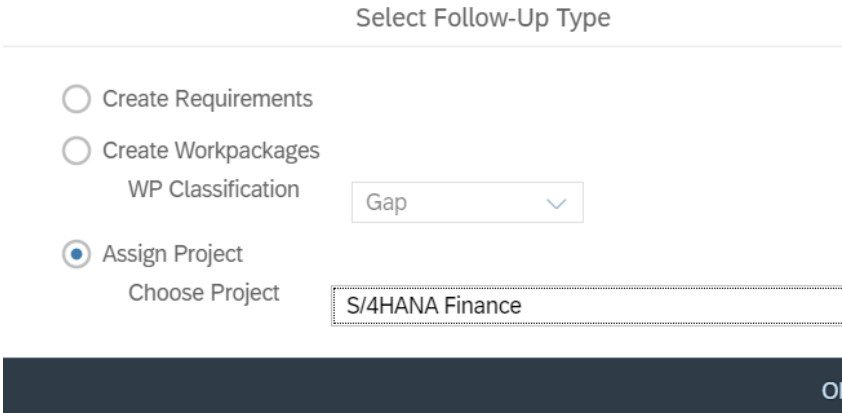

As part of the Conversion Project there are also mandatory activities with regards to configuration and/or customizing that definitely need to be done. For those activities a Work Package is required as follow-up document.

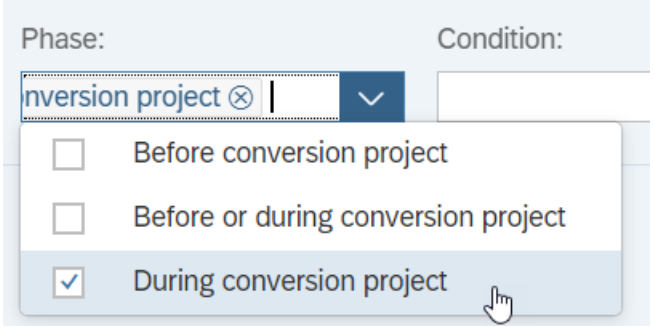
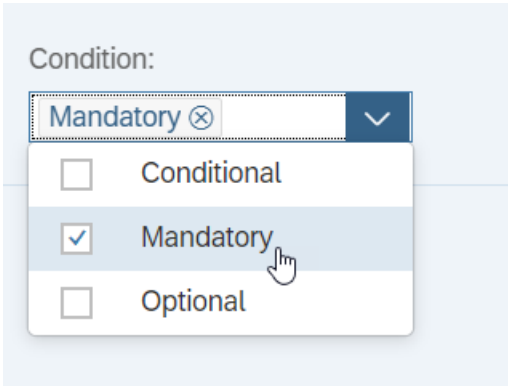
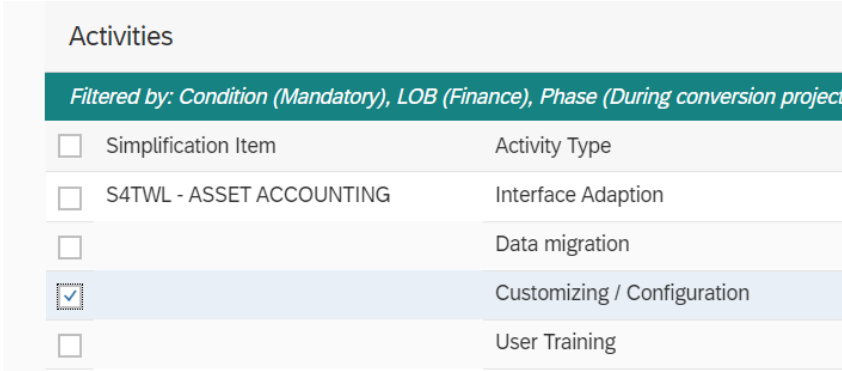
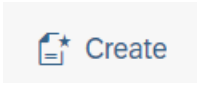
### ENHANCE WORK PACKAGE

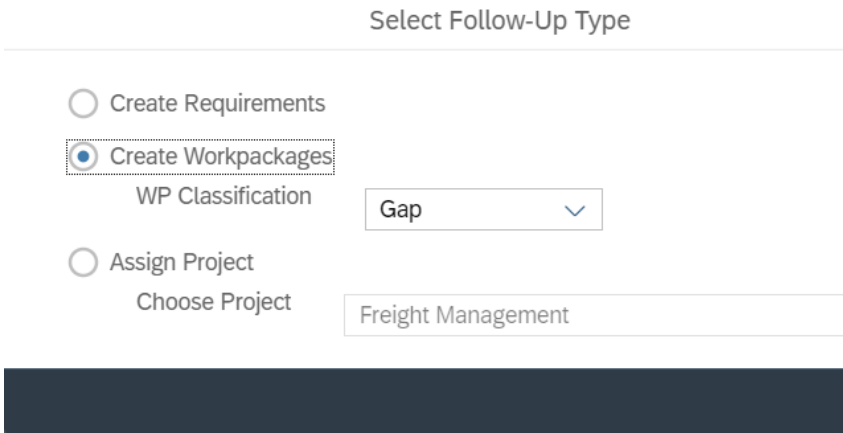

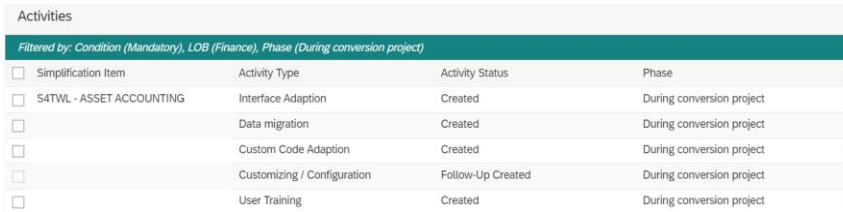

To the previously created Work Package you will add now documentation and decide how to spread the Work Package into Work Items which can be later assigned to developers for documenting their actions.

Explanation	Screenshot
1. Start the Simplification Item Management Application by clicking on the tile.	<div><div>Simplification Item Management for System Conversion</div><div></div></div>
2. Navigate to your analysis containing the numbers associated with your user.	<div><div>Analysis</div><div>Search by Analysis des... </div><div>DT263-24 Readiness Check</div><div>DT263-23 Readiness Check</div><div>DT263-22 Readiness Check</div><div>DT263-21 Readiness Check</div></div>

Explanation	Screenshot
3. Use the LOB-filter to filter for Finance-Activities.	
4. In addition, choose the Phase 'Before Conversion project'.	
5. Click on Go to start the filter.	
6. After the filter were applied the graphical charts are adjusted and in the table view you will only find activities that match the chosen filter criteria. Select one activity of Activity Type 'Business Decision'.	
7. Click on Create.	

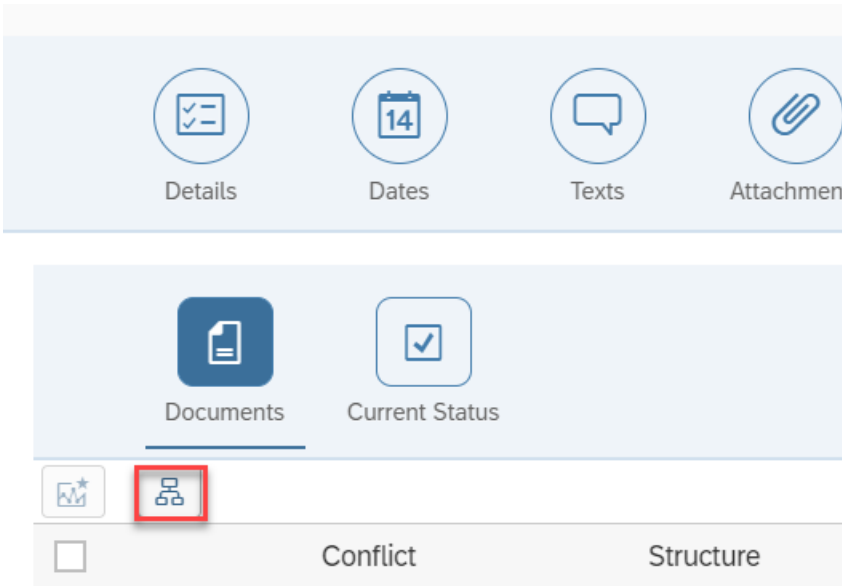
Explanation	Screenshot
<p>8. In the opened popup, choose 'Create Requirements'. Click on OK.</p>	
<p>9. In the next screen, you can leave everything as it is. Click on Save.</p>	
<p>10. You are guided back to the overview screen. For the chosen Activity, a Requirement has been created. Please note: It can happen that the refresh is not performed directly. In this case press F5 for a browser refresh. Now select an Activity of type 'Implementation Project required'.</p>	
<p>11. Click on Create.</p>	
<p>12. In the opened popup, select 'Assign Project'. Choose one of the projects you created in the exercise before, e.g. ##_BUILD_FINANCE where ## represents your user number.</p>	
<p>13. In the next screen, click on Save.</p>	

Explanation	Screenshot
<p>14. You are guided back to the overview screen, the Project assignment was done. Please note: It can happen that the refresh is not performed directly. In this case press F5 for a browser refresh. Now adjust the filters. Change the Phase-filter to 'During conversion project'.</p>	
<p>15. In addition, select Mandatory as Condition Filter and click on Go.</p>	
<p>16. The table view is adjusted according to the chosen filters. Select an activity of type Customizing/Configuration.</p>	
<p>17. Click on Create.</p>	

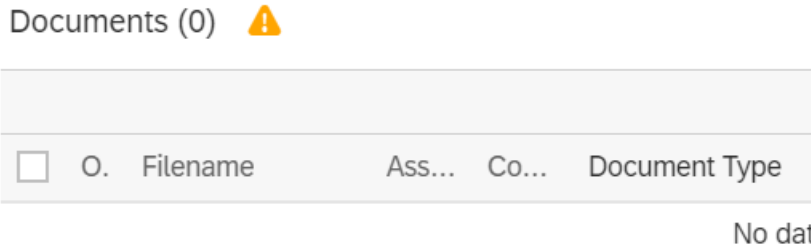
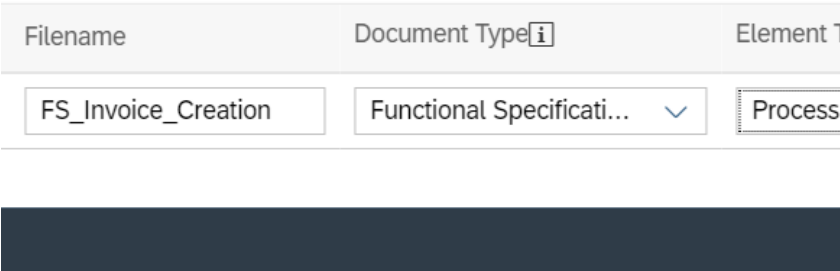
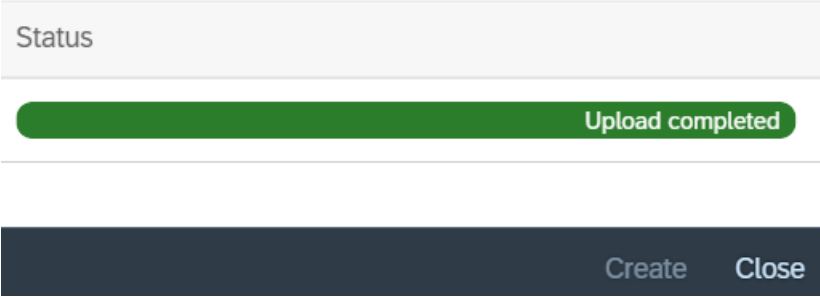
Explanation	Screenshot
18. In the opened popup, choose 'Create Workpackages' and click on OK.	
19. In the next screen, click on Save.	
20. You are guided back to the overview screen. For the chosen Activity, a Work Package has been created. Please note: It can happen that the refresh is not performed directly. In this case press F5 for a browser refresh. Click on the link in column Follow-Up ID to open the Work Package.	
21. In the opened window, click on Edit.	

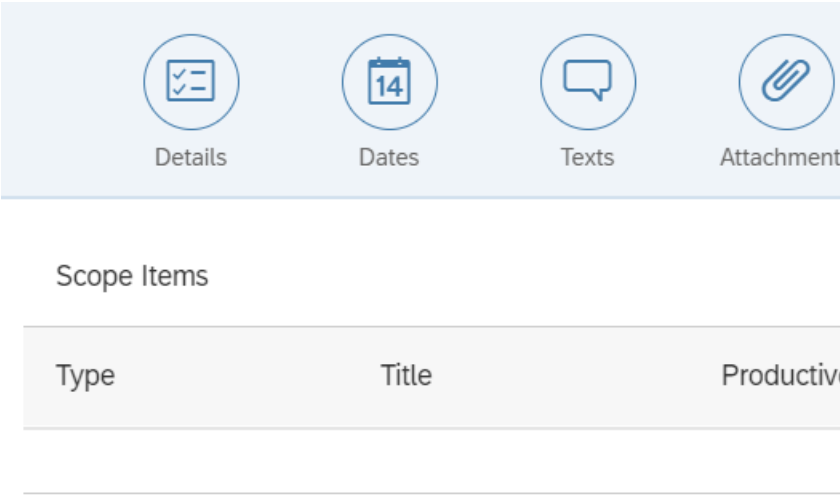


Explanation	Screenshot						
22. Maintain a Project from the previous exercise and a Wave. Afterwards, click on Save.	<div><div>Title: S4TWL - ASSET ACCOUNTING</div><div>Priority: 4: Low</div><div>Effort Points: 0</div><div>Value Points: 0</div><div>Work Package Classification: Gap</div><div>Created By: Agatha Bauer</div><div>Last Changed By: Agatha Bauer</div><div>Category:</div><div>Completion Rate: 0%</div><div><div>Project: S/4HANA Finance [EN]</div><div>Wave: Wave 1</div></div><div>Actual Release:</div><div>Requested Release:</div></div> <div><table><thead><tr><th>Function</th><th>Name</th></tr></thead><tbody><tr><td>Business Process Expert</td><td></td></tr><tr><td>Work Package Owner</td><td>Agatha Bauer</td></tr></tbody></table></div>	Function	Name	Business Process Expert		Work Package Owner	Agatha Bauer
Function	Name						
Business Process Expert							
Work Package Owner	Agatha Bauer						
23. Click on Action – Define Scope. The status of the Work Package is changed to Scoping.	<div><div>Define Scope</div><div>Reject</div><div><div></div>Action</div></div>						

Explanation	Screenshot
24. Switch to the Documentation tab and click on Assign Structure.	 The screenshot shows a software interface with a top navigation bar containing four circular icons: 'Details' (checklist), 'Dates' (calendar with '14'), 'Texts' (speech bubble), and 'Attachments' (paperclip). Below this, the 'Documentation' tab is active, showing two main sections: 'Documents' (with a document icon) and 'Current Status' (with a checkmark icon). At the bottom, there is a navigation bar with three items: a small icon, 'Conflict', and 'Structure'. A red box highlights the 'Assign Structure' icon, which is a small square with a structure diagram, located between the 'Conflict' and 'Structure' labels.

Explanation	Screenshot
25. Drill down to a process step (e.g. Create Invoice) and mark this step. Afterwards, click on Apply.	<div><div><div><div><div></div></div><div>Scope Attribute</div><div>Show All</div></div><div><div>Select from Hierarchy</div><div>Select from List</div></div></div><div><div>Element Name</div><div><div>Business Processes</div><div>Corporate Solution</div><div>A. End-to-End Processes</div><div>E2E Maintenance Emergency Correction</div><div>E2E Procure-to-Pay</div><div>E2E_Order-to-Cash..<div><div>E2E_OTC_Sale-from-Stock (CHARM-Development)</div><div>E2E_OTC_Sale-from-Stock Direct Sales<div><div>Adding Freight Costs in the Outbound Delivery (Optional)</div><div>Billing</div><div>Check Batches (optional)</div><div>Confirm Goods Issue</div><div>Create Invoice</div></div></div></div></div></div><div><div><div>Solution Name</div><div>Element Description</div><div>Element Type</div></div><div><div>Corporate Solution</div><div>Create Invoice</div><div>Process Step &lt;Re</div></div></div></div></div>
26. In the popup for the automatic document creation, press No.	<div><div><div></div><div>Cor</div></div><div>If you choose yes, the application will create all mandatory docum</div></div>

Explanation	Screenshot
27. Create a new document by clicking on the respective icon.	
28. Maintain a filename, as document type choose Functional specification. Select an Element Type and an Element. Click on Create.	
29. After the upload was performed, click on Close.	

Explanation	Screenshot
30. Switch to the Scope-tab. Click on the plus-icon.	 <p>The screenshot displays a user interface with a light blue header bar containing four circular icons and labels: 'Details' (checklist icon), 'Dates' (calendar icon with '14'), 'Texts' (speech bubble icon), and 'Attachment' (paperclip icon). Below this bar is a section titled 'Scope Items'. Underneath the title is a table with three columns: 'Type', 'Title', and 'Productiv'. The table is currently empty, showing only the header row.</p>

31. In the opened popup, select as Work Item Type Work Item (NC). The productive system is filled automatically. Choose a Work Item Classification. Ensure that you assign the process step and the uploaded functional specification. Click on Save.

Edit Work

\*Type: Work Item (NC)

Title:

Sprint:

\*Productive System: S4H INITIAL 804

Comment for Work Item:

\*Work Item Classification: Conversion

Partners

Function

Development Team

Developer

Tester

Solution Documentation

Select All Deselect All

Assigned

▼

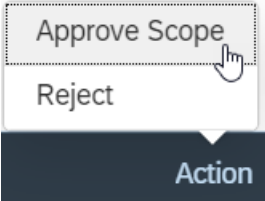
☒

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Description

Create Invoice

FS\_Invoice\_Creation

Explanation	Screenshot
<p>32. Click on Action – Approve Scope. The status of the Work Package is changed to Scope Finalized.</p>	 A screenshot of a software interface showing a dropdown menu. The menu is open, displaying three options: 'Approve Scope' at the top, 'Reject' in the middle, and 'Action' at the bottom. A mouse cursor is hovering over the 'Approve Scope' option. The 'Action' option is highlighted with a dark blue background and white text.

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