



# Process documentation

Organization: Universität Ulm

Author: Marvin Völter

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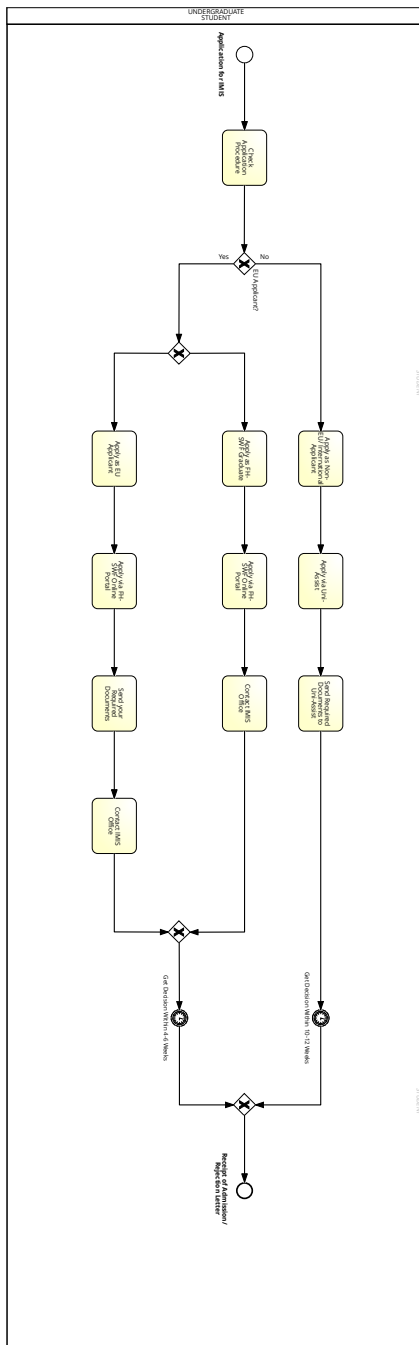


# 1 103\_model

<i>Diagram Type</i>	Business Process Diagram (BPMN 2.0)
<i>Path</i>	Shared documents / SAP-SAM
<i>Author</i>	Marvin Völter
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<i>Last modified</i>	Dec 30, 2023
<i>Diagram Link</i>	<a href="https://academic.signavio.com/p/editor?id=a306fab179844f4d8ee3746aaac04ca8">https://academic.signavio.com/p/editor?id=a306fab179844f4d8ee3746aaac04ca8</a>



## 1.1 Diagram



## 1.2 Description

When applying for IMIS, undergraduate students check the application procedure at [www.fh-swf.de](http://www.fh-swf.de). Non-EU/ International Applicants should apply via Uni-Assist, and send the required documents, then wait for 10-12 weeks to get the final decision. While, FH-SWF Graduates should apply via FH-SWF Online Portal, and contact IMIS Office. Similarly, EU Applicants should also apply via FH-SWF Online



Portal, and send the required documents before contacting IMIS Office. Both FH-SWF Graduates and EU Applicants have to wait then for 4-6 weeks to get the final decision.  
All applicants receive at the end a letter of admission or rejection from the FH-SWF.

## 1.3 Elements

### Process elements

#### Application for IMIS

*Start Event*

*Start Event*

Organization units: UNDERGRADUATE STUDENT

#### Check Application Procedure

*Task*

*Check Application Procedure on fh-swf.de*

Organization units: UNDERGRADUATE STUDENT

#### EU Applicant?

*Exclusive (XOR) Gateway*

*Exclusive (XOR) Gateway*

Organization units: UNDERGRADUATE STUDENT

#### Apply as Non-EU/ International Applicant

*Task*

*Non-EU/ International Applicant*

Organization units: UNDERGRADUATE STUDENT

#### Apply via Uni-Assist

*Task*

*Apply via Uni-Assist*

Organization units: UNDERGRADUATE STUDENT

#### Send Required Documents to Uni-Assist

*Task*

*Send Certified Documents to Uni-Assist*

Organization units: UNDERGRADUATE STUDENT

#### Get Decision Within 10-12 Weeks

*Intermediate Timer Event*

*Get decision within 10-12 weeks*

Organization units: UNDERGRADUATE STUDENT

#### Exclusive (XOR) Gateway

*Exclusive (XOR) Gateway*

Organization units: UNDERGRADUATE STUDENT

#### Apply as FH-SWF Graduate

*Task*



*FH-SWF Student/ Graduate*

Organization units: UNDERGRADUATE STUDENT

**Apply via FH-SWF Online Portal**

*Task*

*Apply via FH-SWF Online Portal*

Organization units: UNDERGRADUATE STUDENT

**Contact IMIS Office**

*Task*

*Contact IMIS Office*

Organization units: UNDERGRADUATE STUDENT

**Apply as EU Applicant**

*Task*

*EU Applicant*

Organization units: UNDERGRADUATE STUDENT

**Apply via FH-SWF Online Portal**

*Task*

*Apply via FH-SWF Online Portal*

Organization units: UNDERGRADUATE STUDENT

**Send your Required Documents**

*Task*

*Send your Certified Documents*

Organization units: UNDERGRADUATE STUDENT

**Contact IMIS Office**

*Task*

*Contact IMIS Office*

Organization units: UNDERGRADUATE STUDENT

**Exclusive (XOR) Gateway**

*Exclusive (XOR) Gateway*

Organization units: UNDERGRADUATE STUDENT

**Get Decision Within 4-6 Weeks**

*Intermediate Timer Event*

Organization units: UNDERGRADUATE STUDENT

**Exclusive (XOR) Gateway**

*Exclusive (XOR) Gateway*

Organization units: UNDERGRADUATE STUDENT

**Receipt of Admission/ Rejection Letter**

*End Event*

*Receipt of Admission/ Rejection Letter*

Organization units: UNDERGRADUATE STUDENT



## Organization units

### Lane

*Lane*

Organization unit: UNDERGRADUATE STUDENT

### UNDERGRADUATE STUDENT

*Pool*