



Process documentation

Organization: Universität Ulm

Author: Marvin Völter

Creation date: 30.12.2023

Version: 1.0.0



Table of contents

1 0_model

3

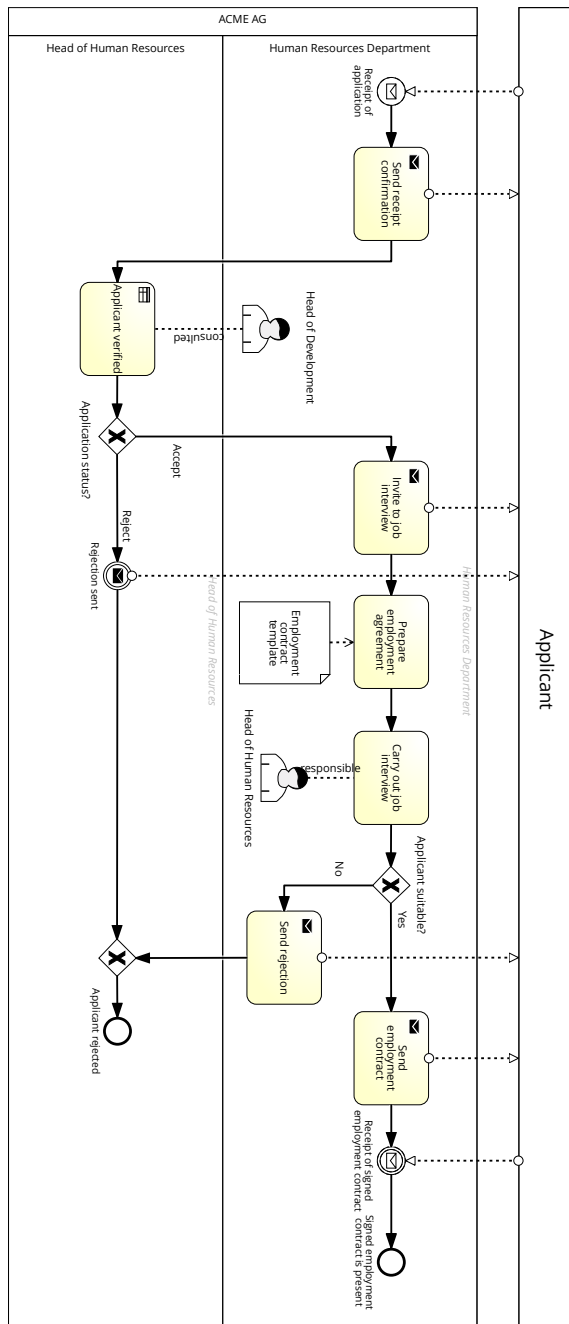


1 0_model

<i>Diagram Type</i>	Business Process Diagram (BPMN 2.0)
<i>Path</i>	Shared documents / SAP-SAM
<i>Author</i>	Marvin Völter
<i>Revision Number</i>	1
<i>Last modified</i>	Dec 30, 2023
<i>Diagram Link</i>	https://academic.signavio.com/p/editor?id=d3dbffb6b6e54b10bb5d8dce22042fb2



1.1 Diagram



1.2 Description

The receipt of application process describes the procedure for when an application is received. The applicant may possibly be invited to a job interview or the applicant will receive a rejection. This decision is made with the assistance of a decision table.



1.3 Elements

Process elements

Receipt of application

Start Message Event

Organization units: ACME AG - Human Resources Department

Send receipt confirmation

Task

The applicant directly receives a confirmation of receipt.

Mitgeltende Dokumente:

- Confirmation Template (<http://dehttp://en.wikipedia.org/wiki/Template:Confirmation>)

Organization units: ACME AG - Human Resources Department

Additional process participants: Applicant

Task type: Send

Applicant verified

Task

Through this business procedure, a decision is made whether the applicant is to be accepted or rejected. This will be made on the basis of pre-defined specific criteria.

Organization units: ACME AG - Head of Human Resources

Additional process participants: Head of Development

Task type: Business rule

Application status?

Exclusive (XOR) Gateway

Organization units: ACME AG - Head of Human Resources

Invite to job interview

Task

If the applicant has been accepted, they will be invited to an interview.

Organization units: ACME AG - Human Resources Department

Additional process participants: Applicant

Task type: Send

Prepare employment agreement

Task

The employment contract is prepared with the help of an employment contract template.

Organization units: ACME AG - Human Resources Department

Data objects: Employment contract template

Carry out job interview

Task



Organization units: ACME AG - Human Resources Department

Additional process participants: Head of Human Resources

Applicant suitable?

Exclusive (XOR) Gateway

Organization units: ACME AG - Human Resources Department

Send employment contract

Task

Organization units: ACME AG - Human Resources Department

Additional process participants: Applicant

Task type: Send

Receipt of signed employment contract

Intermediate Message Event

Organization units: ACME AG - Human Resources Department

Signed employment contract is present

End Event

Nachfolgerprozesse:

- Weblink (/model/c9cf6c9c5735437cbf871f3c3a05a985)

Organization units: ACME AG - Human Resources Department

Send rejection

Task

If the decision is made through the verification phase to reject the application, the applicant is sent a rejection.

Organization units: ACME AG - Human Resources Department

Additional process participants: Applicant

Task type: Send

Rejection sent

Intermediate Message Event

If the decision was made to reject the applicant during the verification, the applicant is sent a rejection.

Organization units: ACME AG - Head of Human Resources

Additional process participants: Applicant

Exclusive (XOR) Gateway

Exclusive (XOR) Gateway

Organization units: ACME AG - Head of Human Resources

Applicant rejected

End Event

Organization units: ACME AG - Head of Human Resources

Organization units

ACME AG



Pool

Applicant

Collapsed Pool

Head of Development

Additional Participant

Organization unit: ACME AG - Human Resources Department

Head of Human Resources

Additional Participant

Organization unit: ACME AG - Human Resources Department

Head of Human Resources

Lane

Organization unit: ACME AG

Human Resources Department

Lane

Organization unit: ACME AG

Data / IT-Systems

Employment contract template

Data Object

Mitgeltende Dokumente:

- Template Arbeitsvertrag (<http://de.wikipedia.org/wiki/Arbeitsvertrag>)

Organization unit: ACME AG - Human Resources Department