



Process documentation

Organization: Universität Ulm

Author: Marvin Völter

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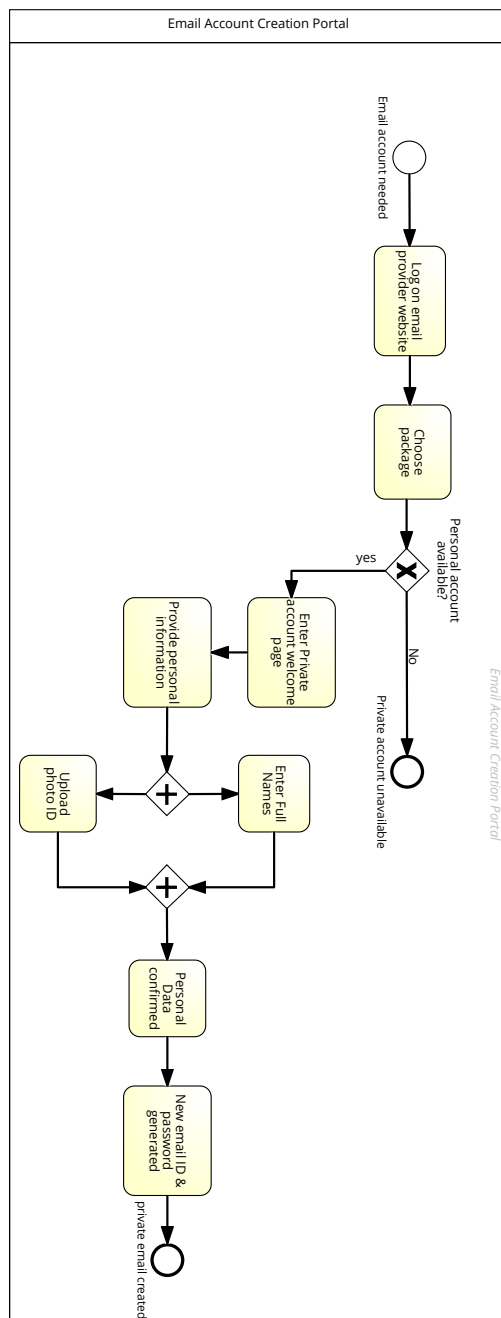


1 17_model

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1.1 Diagram



1.2 Elements

Process elements

Email account needed

Start Event



This is the start event that starts the whole process. It represents the need to open a private email account.

Organization units: Email Account Creation Portal

Log on email provider website

Task

This task implies that the individual needing a private email account needs to log onto the internet, to search for an email provider that offers free email service, in order to create an account.

Organization units: Email Account Creation Portal

Choose package

Task

The individual will have to pick an email package that caters for needs personal needs. If the online email provide does not offer personal email options but only professional or business email package - the individual will log out and search for another online provider with personal account option.

Organization units: Email Account Creation Portal

Personal account available?

Exclusive (XOR) Gateway

Organization units: Email Account Creation Portal

Private account unavailable

End Event

This end event implies that the individual did not find the needed personal package and ended the process.

Organization units: Email Account Creation Portal

Enter Private account welcome page

Task

This task represents the page the individual with use to register and create his email account.

Organization units: Email Account Creation Portal

Provide personal information

Task

This task involves him/her providing their personal details during account creation.

Organization units: Email Account Creation Portal

Parallel Gateway

Parallel Gateway

Organization units: Email Account Creation Portal

Enter Full Names

Task

The individual provides full names during account creation.

Organization units: Email Account Creation Portal

Upload photo ID

Task



This task requires the account creator to upload their passport photograph during the personal account creation process.

Organization units: Email Account Creation Portal

Parallel Gateway

Parallel Gateway

*This gateway waits for the **full name and photo ID** simultaneously and proceeds as a single event.*

Organization units: Email Account Creation Portal

Personal Data confirmed

Task

this task displays the confirmation message that the personal data have been recorded and validated.

Organization units: Email Account Creation Portal

New email ID & password generated

Task

This task implies the new email ID (username) and Password are provided

Organization units: Email Account Creation Portal

private email created

End Event

This end event completes the entire process and proves the desired personal email account has been created.

Organization units: Email Account Creation Portal

Organization units

Email Account Creation Portal

Pool

Lane

Lane

Organization unit: Email Account Creation Portal