



Prozesshandbuch

Organisation: Universität Ulm

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1 Receipt of application

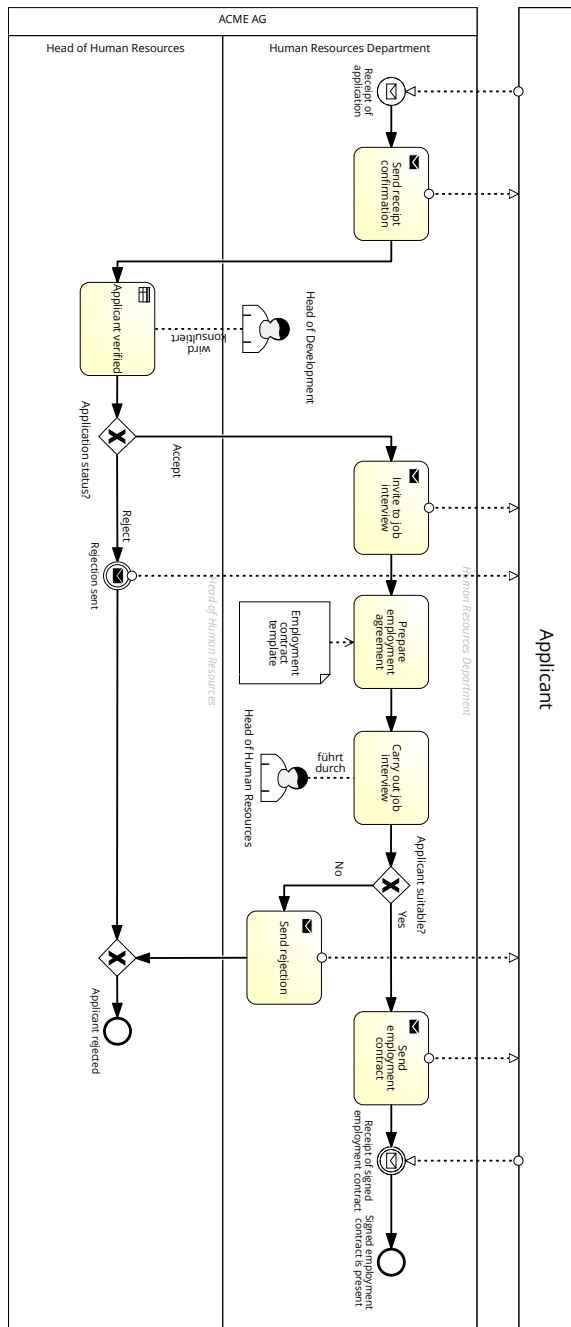
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1 Receipt of application

<i>Diagrammtyp</i>	Prozessdiagramm (BPMN 2.0)
<i>Pfad</i>	Gemeinsame Dokumente / SAP-SAM
<i>Autor</i>	Marvin Völter
<i>Revisionsnummer</i>	1
<i>Zuletzt geändert</i>	21.11.2023
<i>Diagrammlink</i>	https://academic.signavio.com/p/editor?id=8ee85edeb182428597f3692b78212736

1.2 Beschreibung



1.2 Beschreibung

The receipt of application process describes the procedure for when an application is received. The applicant may possibly be invited to a job interview or the applicant will receive a rejection. This decision is made with the assistance of a decision table.



1.3 Elemente

Prozess-Elemente

Receipt of application

Start Message Event

Organisationseinheiten: ACME AG - Human Resources Department

Send receipt confirmation

Task

The applicant directly receives a confirmation of receipt.

Mitgeltende Dokumente:

- Confirmation Template (<http://dehttp://en.wikipedia.org/wiki/Template:Confirmation>)

Organisationseinheiten: ACME AG - Human Resources Department

Zusätzliche Prozessbeteiligte: Applicant

Tasktyp: Sendend

Applicant verified

Task

Through this business procedure, a decision is made whether the applicant is to be accepted or rejected. This will be made on the basis of pre-defined specific criteria.

Organisationseinheiten: ACME AG - Head of Human Resources

Zusätzliche Prozessbeteiligte: Head of Development

Tasktyp: Geschäftsregel

Application status?

Exclusive (XOR) Gateway

Organisationseinheiten: ACME AG - Head of Human Resources

Invite to job interview

Task

If the applicant has been accepted, they will be invited to an interview.

Organisationseinheiten: ACME AG - Human Resources Department

Zusätzliche Prozessbeteiligte: Applicant

Tasktyp: Sendend

Prepare employment agreement

Task

The employment contract is prepared with the help of an employment contract template.

Organisationseinheiten: ACME AG - Human Resources Department

Datenobjekte: Employment contract template

Carry out job interview

Task



Organisationseinheiten: ACME AG - Human Resources Department

Zusätzliche Prozessbeteiligte: Head of Human Resources

Applicant suitable?

Exclusive (XOR) Gateway

Organisationseinheiten: ACME AG - Human Resources Department

Send employment contract

Task

Organisationseinheiten: ACME AG - Human Resources Department

Zusätzliche Prozessbeteiligte: Applicant

Tasktyp: Sendend

Receipt of signed employment contract

Intermediate Message Event

Organisationseinheiten: ACME AG - Human Resources Department

Signed employment contract is present

End Event

Nachfolgerprozesse:

- Weblink (/model/c9cf6c9c5735437cbf871f3c3a05a985)

Organisationseinheiten: ACME AG - Human Resources Department

Send rejection

Task

If the decision is made through the verification phase to reject the application, the applicant is sent a rejection.

Organisationseinheiten: ACME AG - Human Resources Department

Zusätzliche Prozessbeteiligte: Applicant

Tasktyp: Sendend

Rejection sent

Intermediate Message Event

If the decision was made to reject the applicant during the verification, the applicant is sent a rejection.

Organisationseinheiten: ACME AG - Head of Human Resources

Zusätzliche Prozessbeteiligte: Applicant

Exclusive (XOR) Gateway

Exclusive (XOR) Gateway

Organisationseinheiten: ACME AG - Head of Human Resources

Applicant rejected

End Event

Organisationseinheiten: ACME AG - Head of Human Resources

Organisationseinheiten

ACME AG



Pool

Applicant

Collapsed Pool

Head of Development

Additional Participant

Organisationseinheit: ACME AG - Human Resources Department

Head of Human Resources

Additional Participant

Organisationseinheit: ACME AG - Human Resources Department

Head of Human Resources

Lane

Organisationseinheit: ACME AG

Human Resources Department

Lane

Organisationseinheit: ACME AG

Daten / IT-Systeme

Employment contract template

Data Object

Mitgeltende Dokumente:

- Template Arbeitsvertrag (<http://de.wikipedia.org/wiki/Arbeitsvertrag>)

Organisationseinheit: ACME AG - Human Resources Department