GANDAKI UNIVERSITY
BIT PROGRAM
Mahendrapool Pokhara

A
Project Proposal on
****

Submitted by :
ABC (****)
CDE (****)
XYZ (****)

Submitted to :

Project Supervisor Name

(Specimen for the Proposal Cover page Contents)

GANDAKI UNIVERSITY
<font size 14, style bold>
Mahendrapool, Pokhara-**
<font size 12, style regular>

A
Project Proposal on
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****

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<u>Submitted by :</u>
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ABC (****)
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Project Supervisor
BIT program
2022
<font size 12, style regular>

PROJECT PROPOSAL FORMAT

Before starting on any project, a concise but thoroughly thought out project proposal standardizes the research work. This process will help you clarify your project plan. It provides a precise concept about the project itself and guides you towards iterative refinement on the project plan.

The project proposal must include:

❖ **GENERAL INFORMATION**
1. Name of the Institution
2. Project Title: Name of the project; be concise informative
3. Team Members (inclusive of Roll numbers)

❖ **PROJECT DETAILS**

PROJECT DETAILS

- **Project Title**

- **Executive Summary**

  Provide a brief overview and summary of the project. It should provide a credible statement and establishes the significance of the project.

- **Background**

  It should describe the social, economic and geographical aspect of the project.

- **Literature Review**

  Under this topic preliminary study of the project and the list of the similar tasks that has been done should be included.

- **Scope of the Work**

- **Project Objectives**

The objectives should describe the intended outcome of the project and should be SMART (Simple, Measurable, Accurate, Realistic and Time Bound)

- **Feasibility Study**

It should describe the evaluation of sustainability of the project from the different aspect of cost, technology and equipment, academic knowledge and time.

- **Methodology**

Generally, this section starts with a description of the overall approach, its effectiveness and innovativeness. Then it should give details on methodology, the population being addressed and how the anticipated problems will be managed.

- **Limitations**

Provide the list of limitations of the project.

- **Project Schedule**

Describe how long specific tasks or components of the project will take. Include gantt chart representation.

- **Expected Outcome**

Project Proposal Content Specimens:

1. Page Dimension (except for cover page)
   <Paper size A4, top margin: 1.5", bottom margin :1", left margin:1.5, right margin :1">

2. Cover Page Specimen
   <Paper size A4, font Times New Roman, Alignment Center, top margin: 2", bottom margins: 1", left margin:1.5, right margins :1" >

3. Specimen for all the texts (except for cover page)
   <font Times New Roman, color Black, Alignment Justified>

4. Specimen for all the headings (Project Title, Aim, & so on)
   <font size 12, style Bold, spacing: before 24pts, after 6 pts, line spacing: 1.5>

5. Specimen for all the descriptions after each heading
   <font size 12, style regular>

6. Specimen for paragraph
   i.   Alignment <justified>
   ii. Line Spacing <1.5>
   iii. Spacing <before: 0 pts, after: 6pts>

Students must follow the above specimens and prepare the proposal in the same format provided by Department.

BIT Program

Mahendrapool , Pokhara

April 03, 2022