

# The Ark Documentation.

## Researcher

Log in and select your study by clicking the hyperlink corresponding to the name of your study.

Once you have chosen your study we will be able to adjust study details or select modules and functions available in that study (for which you have privileges).

The screenshot shows a web browser window for 'prod.the-ark.org.au'. At the top left is the 'Centre for Genetic Epidemiology & Biostatistics' logo from 'THE UNIVERSITY OF WESTERN AUSTRALIA'. At the top right is 'THE ARK OPEN SOURCE SOFTWARE FOR MEDICAL RESEARCH' logo. The header includes a 'Logout' link. Below the header, there are tabs for 'Study' (which is selected), 'Reporting', and 'Admin'. Under 'Study', a sub-menu 'Study Details' is selected. The main content area contains form fields for 'ID' (with value 1), 'Status' (dropdown menu 'Choose One'), 'Principal Contact' (text input), 'Study Name' (text input), and 'Date of Application' (text input with placeholder '(dd/mm/yyyy)'). Below these fields are buttons for 'Search', 'Reset', and 'New'. A table lists study details:

ID:	Study Name:	Principal Contact:	Date of Application: (dd/mm/yyyy)
1	Lifepool	Lisa Devereux	
333	TIG		
566	Health Twist		
568	PMH Demonstration		
573	PathWest LM Demo		
577	IID Demonstration	Maxine Dennis	
580	LEI		
583	SNU Test		

Alternatively if you have a very long list of studies under your management you may use the search palette/panel at the top of the page. You can search/filter by id, name, principal contact, status of the study or date of application. Once you have added your filtering criteria, click the search button;

The screenshot shows a web-based application interface for managing studies. At the top, there's a header bar with the URL 'prod.the-ark.org.au'. On the left, the 'Centre for Genetic Epidemiology & Biostatistics' logo from the University of Western Australia is visible. On the right, the 'THE ARK' logo with the tagline 'OPEN SOURCE SOFTWARE FOR MEDICAL RESEARCH' is displayed. Below the header, a welcome message 'Welcome arksuperuser@ark.org.au | Logout' is shown. A navigation menu at the top includes 'Study', 'Reporting', and 'Admin'. Under 'Study', a sub-menu 'Study Details' is selected. The main content area contains a search form with fields for 'ID', 'Status' (a dropdown menu), 'Principal Contact' (a text input field), 'Study Name' (with a value 'pedigree' highlighted in blue), and 'Date of Application' (a date input field). Below the search form is a table listing studies. The table has columns: 'ID', 'Study Name', 'Principal Contact', and 'Date of Application (dd/mm/yyyy)'. The data is as follows:

ID:	Study Name:	Principal Contact:	Date of Application: (dd/mm/yyyy)
1	Lifepool	Lisa Devereux	
333	TIG		
566	Health Twist		
568	PMH Demonstration		
573	PathWest LM Demo		
577	IID Demonstration	Maxine Dennis	
580	LEI		
583	SNU Test		
584	random new		
585	IMRC Test		

As you can see the filter has helped us find our chosen study and we can click the hyperlinked study name as discussed before;

Centre for  
Genetic Epidemiology  
& Biostatistics  
THE UNIVERSITY OF WESTERN AUSTRALIA

prod.the-ark.org.au

THE ARK  
OPEN SOURCE SOFTWARE  
FOR MEDICAL RESEARCH

Welcome arksuperuser@ark.org.au | Logout

Study Reporting Admin

Study Details

ID:   
Status: Choose One   
Principal Contact:

Study Name: pedigree  
Date of Application: (dd/mm/yyyy)  17

Search Reset New

ID:	Study Name:	Principal Contact:	Date of Application: (dd/mm/yyyy)
579 << < 1 > >>	Pedigree WIP + Indicates a child study	Dr Adrian Bickerstaffe	07/02/2014

Open # on this page in a new tab the-ark 1.2 Copyright © the-ark.org.au. All rights reserved.

Once you have chosen your study we will be able to adjust study details or select modules and functions available in that study (for which you have privileges). The module we wish to select is Work Tracking – Researcher.

Work Tracking module is created with the intention of allowing collaborating researchers to log work and charges (billable items) to studies/researchers.

The first simple page is for controlling the list of researchers and their details. As you can see the same standard lay out of a list and filterable fields starts us off. You can see we have two researchers listed so far.

The screenshot shows a web-based application interface for 'THE ARK OPEN SOURCE SOFTWARE FOR MEDICAL RESEARCH'. At the top, there are navigation links for 'Centre for Genetic Epidemiology & Biostatistics' (University of Western Australia), a logo of a tree with people, and the 'THE ARK' logo. The main header says 'Welcome arksuperuser@ark.org.au | Logout' and 'Study: Pedigree WIP'. Below this is a horizontal menu bar with tabs: Study, Subject, Datasets, LIMS, Reporting, **Work Tracking**, Disease, Admin. Under 'Work Tracking', there are sub-tabs: Researcher, Billable Item Type, Work Request, Billable Item. The main content area is titled 'Researcher' and contains form fields for ID, Organization, First Name, Last Name, Created Date (dd/mm/yyyy), Role, and Status (with a 'Choose One' dropdown). Below the form is a search bar with 'Search', 'Reset', and 'New' buttons. A table lists researcher details:

ID:	Organization:	Full Name:	Created Date: (dd/mm/yyyy)	Role:
1	CEB	Phil Simmons	05/02/2014	Research Assistant
2	CEB	Melinda White	05/02/2014	Research Assistant

At the bottom left is a link 'Display a menu' and at the bottom right is copyright information: 'the-ark 1.2 Copyright © the-ark.org.au. All rights reserved.'

We will now add a 3<sup>rd</sup> researcher.

Start by clicking the new button. The following will appear;

The fields are all self-explanatory. The only note is that any field with a “\*” is required/compulsory.

The screenshot shows a web browser window for 'prod.the-ark.org.au'. At the top, there are navigation icons, a search bar, and the university logo for 'Centre for Genetic Epidemiology & Biostatistics' and 'THE UNIVERSITY OF WESTERN AUSTRALIA'. To the right is the 'THE ARK' logo with the tagline 'OPEN SOURCE SOFTWARE FOR MEDICAL RESEARCH'. Below the header, the URL 'prod.the-ark.org.au' is displayed. The main content area is titled 'Study: Pedigree WIP'. A horizontal menu bar includes 'Study', 'Subject', 'Datasets', 'LIMS', 'Reporting', 'Work Tracking', 'Disease', and 'Admin'. Under 'Work Tracking', the 'Researcher' tab is selected, highlighted in blue. The form itself has two sections. The first section contains fields for personal information: 'ID' (input field), 'Title/First Name' (dropdown with asterisk), 'Role' (dropdown with asterisk), 'Status' (dropdown with asterisk), 'Address' (input field with asterisk), 'Created Date' (input field with value '01/02/2016'), 'Comment' (text area), 'Organization' (input field with asterisk), 'Last Name' (input field with asterisk), 'Office Phone' (input field), 'Mobile Phone' (input field), and 'Email' (input field). The second section contains fields for banking information: 'Account Name' (input field with asterisk), 'Bank' (input field with asterisk), 'BSB' (input field with asterisk), 'Billing Type' (dropdown), and 'Account Number' (input field with asterisk). At the bottom of the form are three buttons: 'Save', 'Cancel', and 'Delete'.

Then click save;

If you have no issues and it has correctly saved, the you will have a green message at the top of the page telling you so. If there were any issues (rare on this page), a message will show up in red describing what you have done wrong.

Welcome [arksuperuser@ark.org.au](#) | [Logout](#)

**Study: Pedigree WIP**

**Researcher**   [Billable Item Type](#)   [Work Request](#)   [Billable Item](#)

o Researcher John Skinner was updated successfully

ID:	3	Organization:	UWA *
Title/First Name:	Prof * John *	Last Name:	Skinner *
Role:	Principal Investigator *	Office Phone:	
Status:	Active *	Mobile Phone:	0123456789
Address:	UWA Crawley *	Email:	
Created Date: (dd/mm/yyyy)	01/02/2016	Fax:	
Comment:			
Account Name:	*	Billing Type:	Choose One *
Bank:	*	Account Number:	
BSB:	*	<a href="#">Save</a> <a href="#">Cancel</a> <a href="#">Delete</a>	