



Hamilton

RE: 201984903

June 8, 2022

Bitwayiki Elias
1-98 Sussex St
Hamilton ON L8S 2E3

Dear Bitwayiki Elias:

I am writing to you about your financial assistance from Ontario Works.

Congratulations! We understand that you have started a business.

How a job will increase your total income

When you are working, you will earn more money than if you were on financial assistance and not working. Here is some information you should know when you start working.

- You are eligible for the exemptions if you earned money from a job, a training program, self-employment, providing private home day care, or the operation of a farm.
- To qualify for the income exemptions you must also have been receiving Ontario Works for three consecutive months.
- **Remember:** Most other non-earned income such as Employment Insurance is deducted at 100%. Please contact your caseworker if you have any other income to report.

How we can help when you are working

- You may receive money to help with the costs of services and supports you need when you are working or participating in an employment-related activity. If your caseworker has not already discussed employment and participation benefits with you, please contact us right away to learn more.

What you need to do

You must tell us each month about any income and expenses that you receive. You can report your income by:

- filling out the Income Reporting Statement you get each month with your direct bank deposit statement,
- reporting by telephone through the Interactive Voice Response at 1-800-808-2268, or
- if you have a MyBenefits account, you can report your earnings online at Ontario.ca/MyBenefits.

If you had income from self-employment, providing private home day care, or the operation of a farm, you must also fill out a Business Income and Expense Reporting form. This will allow you to report all income and claim any business expenses.

You must fill out the forms to tell us about any income that you receive from a job, a training program, or a business.

Keep all pay stubs and any receipts for expenses. You will be asked to provide them when reviewing your case.

Remember: Even if you had no earnings during the month, you still need to tell us. This is because we will not know how much financial assistance to give you until we get your monthly information.

If you have questions or need more information

If you would like to talk to someone about this letter or your case, please contact me by calling 905–546–4800 ext. 2066.

You can find more information about social assistance on the ministry's website at www.ontario.ca/community.

Sincerely,

Deann Smith
For the Ontario Works Administrator

Legislative Authority

Sections 39, 49, 54, and 55 of Ontario Works Regulation 134/98

How was our service? www.ontario.ca/SocialAssistanceSurvey