

Statement of Project Completion

In order to ensure satisfactory delivery of the final information systems project, we ask clients and teams to fill out the following form. This form must be signed and delivered to your faculty advisor before any grade can be issued for the team. The team will see that the signed document is delivered; you can leave it with them. Thank you for the opportunity to serve you this semester.

A. Delivery of Materials

We, PA Parent and Family Alliance, verify that we have received the following materials from the Carnegie Mellon University IS Project Team in satisfactory condition:

Item Delivered	Date Delivered	Client Initials
User Testing Data (Link)	5/4/21	KAG
Pre-Intervention User testing Insights (Link)	4/27/21	KAG
Post-Intervention User testing Insights (Link)	5/4/21	KAG
User Testing Prompts (Link)	5/4/21	KAG
All Design Wireframes (Link)	4/27/21	KAG
New Family's Page on Wix	4/27/21	KAG
New Landing Page on Wix	4/27/21	KAG
New Upcoming Event Page on Wix	4/27/21	KAG

New Resource Page on Wix	4/27/21	KAG
New Video Page on Wix	4/27/21	KAG
Rise Alternative (Google Form)	4/27/21	KAG
Updated Individual Pages with Uniform Template Resource Pages	5/4/21	KAG
Membership/Engagement Report	4/27/21	KAG
All system software: all system files and databases* are installed on the client server(s) and the system is in working order	4/27/21	KAG
Printed copies of any and all usernames and passwords needed to log into the system	N/A	
The client has been given either a repository or a CD containing all system files and databases*	N/A	
Printed or electronic copy of a technical manual to guide future development teams in extending or otherwise modifying the system (design decision list)	4/27/21	KAG
Written instructions for reinstalling the system should that be necessary (may be included in technical manuals)	N/A	
Printed list of any outstanding issues remaining with the system development (Link)	5/4/21	KAG
Any training of client staff that is deemed necessary has been completed	4/27/21	KAG
Copies of any additional training materials that have been produced (tutorial videos)	4/27/21	KAG

** “all system files” includes, but not limited to, all source code files, online help files, copies of databases, project or make files, installation files, and any other appropriate files needed for the system to function properly.*

B. Evidence of System Performance

In addition, the Project Team has verified that the system was installed and in good working order by demonstrating the following use cases in our presence. We, the client, accept the demonstration of these use cases from the computer/server of our choice as sufficient evidence of a fully-working system.

Test Case Demonstrated	Date Shown	Client Initials
New Family's Page	4/27/21	KAG
New Landing Page	4/27/21	KAG
New Upcoming Event Page	4/27/21	KAG
New Resource Page	4/27/21	KAG
New Video Page	4/27/21	KAG
Updated Individual Pages with Uniform Template Resource Pages	5/4/21	KAG

C. Completion of Project

All of the items specified above have been delivered and/or demonstrated to the client's satisfaction. The materials have been provided to the client on a pro bono basis; no fees or monies have been paid or will be paid to either the team or the University for this Project. The client is aware of and accepts the fact that any materials or intellectual property furnished pursuant to this project is furnished on an "as is" basis. The Project Team and Carnegie Mellon University make no warranties of any kind, either expressed or implied, as to any matter, including, but not limited to, warranty of fitness for purpose, merchantability, exclusivity or results obtained from use; nor shall either party hereto be liable to the other for indirect, special, or consequential damages, such as loss of profits or inability to use.



Client Representative (signed) Team Representative (signed)

Kristen A Grebey

Sebastian Yang

Client Representative (printed) Team Representative (printed)

4/27/21

5/5/2021

Date Received Date Delivered

One signed copy of this agreement must be returned to the faculty advisor before any team grade can be assigned. It is strongly suggested that an additional signed copy be left with the client for their records.