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Oakdale Police Department 2025 ALPR Audit (Motorola)

Executive Summary

Prepared for City of Oakdale Police Department

November 10, 2025



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Background:

The Oakdale Police Department retained Minnesota Security Consortium to audit its agency's use of their new Motorola ALPR System against the requirements of MN Statute 13.824. Minnesota Security Consortium does not operate or have access to their ALPR systems, therefore allowing it to audit the systems as an independent auditor. Oakdale Police Department had their new Motorola ALPR system operational between 9/1/23 to 8/30/25. They had approximately 14 active Motorola mobile ALPR units and Approximately 4 stationary devices at the time of this audit.

Department Policy & Procedures:

The Oakdale Police Department has an ALPR Policy in place entitled, "Policy Section 426: Automated License Plate Readers (ALPR)." A review of this policy found that the Oakdale Police Department was compliant with MN Statute 13.824.

Record Retention:

The Oakdale Police Department ALPR Motorola administrative control panel was audited to ensure that each setting was set for a retention period of no more than 60 days. The entire Motorola ALPR system had a 30-day Read and Hit retention period. This was confirmed by the Motorola Active LPR Data Retention Policy settings. The Oakdale Police Department was found to be compliant with this part of the statute.

Data Security and Access Control:

The Oakdale Police Department's ALPR system is protected by an Access Control system built into the Motorola backend application. Users and groups were found to be current and appropriate for the intended use by the agency, allowing users only the minimum access that they need to perform their functions. User accounts and role-based accounts are reviewed on a regular basis by ALPR Administrator. The ALPR Administrators are appointed by the Oakdale Police Department Chief of Police. The Oakdale Police Department was found to be compliant in this part of the statute.

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Data Classification:

Oakdale Police Department ALPR Data that has been collected is classified as private unless access is permitted by law. Public data requests of data collected on a license plate owner's vehicle are readily available through a proper records request via the Oakdale Police Department.

Citizens can also make a request for their privately classified ALPR data by visiting front desk of the Police Department lobby, using the paper form "Data Request Form." This form can also be emailed into the Police Records Department at policerecords@oakdalemn.gov.

Oakdale Police Department was found to be compliant with this part of the statute.

Sharing Among Law Enforcement Agencies:

Appropriate sharing of ALPR data is conducted for criminal Investigations. Oakdale Police Department processes ALPR data requests by other agencies and documents the case number. Agencies can make their request via email or the online Data Request Form.

Oakdale Police Department was found to be compliant with this part of the statute.

Public Log of Use:

Oakdale Police Department now compiles monthly reports that contain the requirements of 13.824 Subd. 5. Sample reports from the past month were reviewed during the audit process. These public logs of use are readily available through a proper records request through the Oakdale Police Department. As a result of this audit, the Oakdale Police Department is now in compliance with this part of the statute.

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Notification to Bureau of Criminal Apprehension:

Oakdale Police Department has made the required notification to the Bureau of Criminal Apprehension. This was validated on the BCA website. Oakdale Police Department was found to be compliant with this part of the statute.

Biennial Public Accountability Audit:

This is their first ALPR Audit of the new Motorola system, and they plan on continuing an independent audit every two years, per MN Statute 13.824. Command and IT Staff were very cooperative throughout the entire audit process and understood the intent of the public accountability and provided easy access to policies and procedures, staff interviews, and audit of their ALPR Reports. Oakdale Police Department was found to be compliant with this part of the statute.

Breach Notification:

The Oakdale Police Department utilizes their Incident Response Plan which includes procedures for Breach Notification. This is consistent with MN Statute 13.055 and MN Statute 13.824. The Oakdale Police Department was found to be compliant with this part of the statute

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Conclusion:

Based on the results of the Oakdale Police Department ALPR Audit conducted by Minnesota Security Consortium, we can demonstrate that they were using the ALPR System as an effective law enforcement tool for the purpose of combating auto theft and other crimes linked to vehicle license plates. The Oakdale Police Department also demonstrated that their security, public accountability, and administration of the program followed MN Statute 13.824.

This Audit was conducted and attested to by:

Dimitrios Hilton

Senior Auditor, Minnesota Security Consortium.

Submitted to:

- Oakdale Chief of Police
- Minnesota Commissioner of Administration
- Legislative Commission on Data Practices and Personal Data Privacy
- Required Chairs of Legislative Committees
- Minnesota Legislative Library