



2017 Brooklyn Center Police Department Automated License Plate Reader (ALPR) Audit Executive Summary

October 27, 2017

Background:

The Brooklyn Center Police Department retained the Local Government Information Systems (LOGIS) Security Specialist in order to audit the Agency's use of ALPRs against the requirements of Minnesota Statutes 13.824 that went into effect on August 1, 2015. The Brooklyn Center Police Department signed an Audit Agreement on July 24, 2017. The Brooklyn Center Police Department has ALPR systems on three squad cars and no stationary ALPR units at the time of the audit.

Department Policy & Procedures:

The Brooklyn Center Police Department has an ALPR policy in place and has been keeping it updated to reflect the most current version of Minnesota Statutes 13.824. A thorough review of this policy found that Brooklyn Center Police Department was compliant in this part of the statute.

Data Security:

The Brooklyn Center Police Department ALPR system is protected by access control users and groups that protect access to the ALPR data on a permitted basis only. User accounts and role based accounts are reviewed on a regular basis by ALPR Administrators. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Record Retention:

The Brooklyn Center Police Department ALPR backend Back Office Server Software (BOSS) system was audited to ensure that each device setting was set for a retention period of no more than 60 days. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Data Classification:

The Brooklyn Center Police Department ALPR data that is collected is classified as private and access is limited, permitted otherwise by law. The ALPR system is on premises and the collected data is not stored in a state depository. Data requests pursuant to the Minnesota Government Data Practices Act (MNGDPA) of data collected on a license plate owner's vehicle are readily available through a proper records request via the Brooklyn Center Police Department. The Brooklyn Center Police Department was found to be compliant in this part of the statute.



Sharing Amongst Law Enforcement Agencies:

Appropriate sharing of ALPR data is conducted through inter-agency requests. The requests are logged and reviewed by agency command staff. Agencies that have requested ALPR data from the Brooklyn Center Police Department all appear to be Minnesota Statute 13.824 compliant. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Public Log of Use:

The Brooklyn Center Police Department compiles monthly reports that contain the requirements of Minnesota Statutes 13.824, subdivision 5. These public logs of use are readily available with a proper MNGDPA request through the Brooklyn Center Police Department. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Notification to Bureau of Criminal Apprehension:

The Brooklyn Center Police Department has made the required notification to the Minnesota Bureau of Criminal Apprehension (BCA), which was validated on the BCA's website. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Biennial Public Accountability Audit:

The Brooklyn Center Police Department signed an ALPR audit agreement on July 24, 2017. Agency command staff understood the intent of the public accountability and provided access to policies and procedures, staff interviews, and audit of the ALPR Systems. The Chief of Police acknowledges their intent to comply with Minnesota Statutes 13.824, completing audits every two years. The Brooklyn Center Police Department was found to be compliant in this part of the statute.

Conclusion:

Based on the results of the Brooklyn Center Police Department ALPR Audit conducted by LOGIS, we are able to demonstrate that the Brooklyn Center Police Department is using the ALPR System as an effective law enforcement tool for the purpose of combating auto theft and other crimes linked to vehicle license plates. The Brooklyn Center Police Department also demonstrates that the security, public accountability and administration of the program is in compliance with Minnesota Statues 13.824.

This Audit was conducted and attested to by:



Dimitrios Hilton

LOGIS Security Specialist

Submitted to: Brooklyn Center Chief of Police
Minnesota Commissioner of Administration
Legislative Commission on Data Practices and Personal Data Privacy
Chairs of Legislative Committees