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**City of St. Louis Park Police Department**  
**Automated License Plate Reader (ALPR) Biennial Audit**  
**Results Report**  
**July 10, 2025**

At the request of the City of St. Louis Park Police Department (SLPPD), LOGIS has conducted the biennial audit of their Automated License Plate Reader (ALPR) System pursuant to Minnesota Statute §13.824 Subd. 6.

Minnesota Statute §13.824 data elements include:

- Data Collection, Classification and Use Restrictions
- Destruction of Data
- Sharing Among Law Enforcement Agencies
- Log of Use Required
- Biennial Audit
- Authorization to Access Data
- Notification to the Bureau of Criminal Apprehension (BCA)

After analysis of the statutory requirements and evaluation of the City of St. Louis Park Police Department's management and use of Automated License Plate Reader technology, LOGIS has found the City of St. Louis Park Police Department in compliance with Minnesota Statute §13.824 based on the following findings:

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Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
1	§13.824 Subd. 2	Data collection; classification; use restrictions	<p>Reviewed SLPPD Automated License Plate Reader Policy 425 sections on operations &amp; data collection and retention.</p> <p>SLPPD provided screen print of sample license plate read from the ALPR systems showing proper limited collection of data.</p> <p>SLPPD provided screen print of collected license plate data only being matched with data in the Minnesota license plate data file and hot lists used in active criminal investigations.</p> <p>SLPPD provided screen print from ALPR systems requiring Reason for Action when looking up plate reads. Reasons for Action must include case number, type of case, description and reason.</p> <p>Interviewed SLPPD staff and officers responsible for ALPR system administration.</p>	No exceptions found

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Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
2	§13.824 Subd. 3	Destruction of data required	Reviewed SLPPD Automated License Plate Reader Policy 425 section on data collection and retention.  SLPPD provided screen print from ALPR Systems showing retention settings set to 30 days.	No exceptions found
3	§13.824 Subd. 4	Sharing among law enforcement agencies	Reviewed SLPPD Automated License Plate Reader Policy 425 section on releasing ALPR data.  SLPPD provided screen print from ALPR systems requiring Reason for Action when looking up plate reads. All searches must include case number and reason.  Interviewed SLPPD staff and officers responsible for ALPR system administration.	No exceptions found
4	§13.824 Subd. 5	Log of use required	Reviewed SLPPD Automated License Plate Reader Policy 425 sections on data collection and retention & log of use.  SLPPD provided the most recent public log of use.	No exceptions found
5	§13.824 Subd. 6	Biennial audit	Reviewed SLPPD Automated License Plate Reader Policy 425 section on accountability.  Reviewed MN Legislative Reference Library for past audits.	No exceptions found

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Control #	Statute Subd.	Control Objective	Testing Procedure	Testing Result
6	§13.824 Subd. 7	Authorization to access data	<p>Reviewed SLPPD Automated License Plate Reader Policy 425 sections on operations and releasing ALPR data.</p> <p>SLPPD provided screen print from ALPR Systems showing retention settings set to 30 days.</p> <p>Confirmed breaches of personal data are addressed as set forth in the Protected Information Policy (Minn. Stat. § 13.055) per SLPPD ALPR Policy.</p> <p>Interviewed SLPPD staff and officers responsible for ALPR system administration.</p>	No exceptions found
7	§13.824 Subd. 8	Notification to Bureau of Criminal Apprehension	<p>Reviewed SLPPD Automated License Plate Reader Policy 425 sections on operations and notifications.</p> <p>Reviewed SLPPD License Plate Reader listing on Bureau of Criminal Apprehension website.</p>	No exceptions found

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The findings in the Automated License Plate Reader Audit are impartial and based on information and documentation provided by the City of St. Louis Park Police Department and examined by LOGIS information security staff and management. It demonstrates that the security, public accountability and administration of the SLPPD ALPR program is in compliance with MN Statute §13.824.

Local Government Information Systems (LOGIS) attested this audit on  
July 10, 2025:

  
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Blake Tyra  
LOGIS  
Information Security Specialist

Respectfully submitted to the following:

Bryan Kruelle, City of St. Louis Park, Chief of Police  
Minnesota Commissioner of Administration  
Legislative Commission on Data Practices and Personal Data Privacy  
Chairs of Legislative Committees

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