

# Specifying a Font For the Current Printer

1. Choose **Print** on the **File** menu.

click

title bar

The **Print to (printer name)** window appears. The window names the default printer.

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2. Click the **Printer** tab.

3. Select the printer you want to use if you do not want to use the default printer.

4. Click the **Initial Font** button. The Printer Initial Font window appears.

5. Select the font face you want.

6. Select the font size you want.

7. Select the font style you want.

Note

HINT

If the font you are looking for is not contained in the list, the currently selected printer does not support that font.

Split this into 2 steps

8. Click **OK** to confirm your selections, then click **Close** to return to the document window.

Having chosen the initial font, this font setting is for the currently selected printer. If a new printer is selected, repeat the steps above to specify a font for the new printer.

Using this procedure, you can choose an initial font for the printing of the document. To print to a file instead of a printer, refer to **Printing to a File** below.

See

Do not use italics on cross-references

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