

**ORGANIZATIONAL MEETING AGENDA**  
**BOARD OF EDUCATION**  
**WEDNESDAY, NOVEMBER 13, 2019 – 7 pm**

**Telephone 604 668 6000**  
**Fax Secretary Treasurer at 604 233 0151**  
**Fax Superintendent of Schools at 604 233 0150**  
Visit our Web Site @ [www.sd38.bc.ca](http://www.sd38.bc.ca)

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiṇəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

- 1. *Adoption of Agenda***
- 2. *The Year in Review***
- 3. *Appointment of Returning Officer and Scrutineer***

**RECOMMENDATION.**

- 4. *Election of Officers***
  - (a) Board Chairperson
  - (b) Board Vice Chairperson
- 5. *Election - BC School Trustees Association Provincial Council Representative***

The election of a BCSTA Provincial Council Representative and an alternate is required.

- 6. *Election - BC Public Schools Employers' Association Representative***

The election of a BCPSEA Representative and an alternate is required.

- 7. *Destruction of Ballots***

**RECOMMENDATION:** THAT the ballots of the November 13, 2019 organizational meeting be destroyed.

**8. Authorized Signatories**

**RECOMMENDATION:** The following recommendation is a requirement for signing authority.

**THAT** the approved signing authorities of the Board of Education (Richmond) effective immediately and until they are so changed, shall be the Board Chairperson, \_\_\_\_\_, and the Secretary Treasurer, except for the issuance of cheques when the required signatures shall be:

**Any one of:**

Board Chairperson: \_\_\_\_\_

Board Vice-Chairperson: \_\_\_\_\_

Superintendent: Scott Robinson

**And any one of:**

Secretary-Treasurer: Roy Uyeno

Assistant Secretary-Treasurer: Maria Fu

Manager Financial Services: Pramod Chauhan

*Such signatures may be affixed by hand, or by cheque-writing facsimile machine in accordance with established Board policy.*

**9. Committee Appointments**

Each Trustee to notify the Chairperson to indicate which Committees they would be willing to serve on. Please email the Chairperson by Monday, December 2, 2019.

**10. School Liaison Trustee Assignments**

The current Trustee liaison assignments list is attached and will remain in effect until the end of this Board's current term of office.

**11. Adjournment**