

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC
ON WEDNESDAY, OCTOBER 9, 2019
AT 7 P.M.**

Present:	Chairperson	K. Hamaguchi
	Trustees	S. Nixon
		N. Goldstein
		H. Larson
		D. Sargent
		D. Tablotney
		S. Robinson
		R. Ryan
		R. Uyeno
		L. Archer
		W. Lim
		L. Buchanan
		F. Geyer
		R. Laing
		D. Sadler
		C. Cleary
	Superintendent of Schools	
	Deputy Superintendent	
	Secretary Treasurer	
	Assistant Superintendent	
	Assistant Superintendent	
	Executive Director, Human Resources	
	Executive Director, Planning & Development	
	Executive Director, Learning & Business Technology	
	Director, Communications & Marketing	
	Executive Assistant (Recording Secretary)	

Regrets: R. Lee

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓q̓əmi̓ñəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

The Chairperson called the meeting to order at 7:05 pm.

1. Recognition of Visitors, Announcements and Updates from Trustees

(a) Recognition of Visitors

The Chairperson welcomed the gallery to the meeting.

(b) Announcements

Trustee Sargent – World Teachers Day on October 5, 2019

The Richmond School District recognizes and celebrates the significant contributions that teachers make to public education and the lives of their students each and every day. Teachers play a fundamental role in our success both as individuals and as a society and we are so fortunate in Richmond to have such a dedicated, committed and professional community of teachers in our classrooms.

Trustee Goldstein – Support Staff Recognition Day on November 5, 2019

The Richmond School District will acknowledge its first annual Support Staff Recognition day, that is an opportunity to celebrate the many contributions of the District's support staff. Although sometimes the efforts of support staff occur behind the scenes, their support is vital to the day to day operations of the District and the success of students.

Trustee Nixon – Boundary Catchment Changes

The Richmond School District's Board of Education gathered valuable information from the public during its consultation on the Long Range Facilities Plan (LRFP) from February through to June 2019. On October 21, 2019, the District will begin the next phase of facilities planning. A number of proposed boundary changes will be shared throughout the district and will be open for public feedback. It is important to note that current students and their siblings that live in an area with a proposed boundary move *will not* be affected by the boundary changes. The Board of Education is committed to a robust consultation process and asked for feedback and comments by November 15, 2019 on the Let's Talk website or by submitting written feedback to your school. All comments will be considered prior to the Board of Education making a decision on the proposed boundary changes on December 11, 2019.

Assistant Superintendent Archer arrived at the meeting at 7:09 pm

- (c) Any materials not included in packages available to the public.

The Secretary Treasurer noted that printed copies of a letter from Todd Stone, MLA Kamloops – South Thompson were available on the side table. Also, copies of the Fall Enrolment Report 2019 under Agenda item #6, were available on side table.

2. Adoption of Agenda

174/2019 MOVED BY H. LARSON AND SECONDED BY N. GOLDSTEIN:

THAT the Wednesday, September 11, 2019 regular agenda of the Board of Education (Richmond) be adopted as circulated.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

- (a) Presentations

- (i) W.D. Ferris Elementary named Canada's Greenest School for 2019

Assistant Superintendent Lim provided an overview of the Board of Education's approved Environmental Stewardship Policy and history of achievements. Following the overview of Richmond School District's many years of support and stewardship, Ms. Lim introduced Principal Diane Steele, Grade 5-6 teacher Kevin Lyseng and students Joyann Hua and Ethan He from Ferris Elementary. Mr. Lyseng presented a video on how they developed the recycling and sustainable projects program winning top place for Canada's Greenest School for 2019.

Trustees thanked students and Mr. Lyseng for their hard work and great effort. Trustees had comments and questions for the students on some of the initiatives the school has worked on including the impressive 80 per cent reduction in garbage, walking and cycling to school, growing their own fruits and vegetables among other initiatives.

(b) Special Recognitions

(i) Burnett Robotics Team

Staff and students from the Burnett robotics team were recognized by the Board of Education (Richmond) for placing first in the Team Alliance Category of the Canadian Pacific Regional Championships in Victoria. Students received Recognition Certificates and lapel pins.

(ii) McRoberts Concours d'art Oratoire Team

Chelsea Wang & Angie Wang were recognized by the Board of Education (Richmond) for placing First at the Provincial Canadian Parents for French Concours d'art Oratoire Competition. Students received Recognition Certificates and lapel pins.

(c) Briefs

Nil.

(d) Questions from the Public

Nil.

4. Executive

The Superintendent spoke to: 1) A two day leadership conference held at Spul'u'kwuks Elementary for grade 6/7s in late September that featured speakers Assistant Superintendent Wendy Lim, as well as a former Richmond student who talked about how giving back to the community has changed his life; 2) Walter Lee Elementary welcomed Teacher Consultant in Aboriginal Education Lynn Wainwright, to present to their school community. Ms. Wainwright helped increase the school community's awareness of the importance of Orange Shirt Day by sharing background of the origins of this day; 3) schools across the district participated in the Terry Fox Run to support the Terry Fox Marathon of Hope. Among those schools was Burnett Secondary who participated in the Run on Sept 27th. Students and staff honoured Canadian hero Terry Fox by wearing red and white and donated close to six hundred dollars for cancer research; and 5) on behalf of the executive team, thank you to the RTA and CUPE executives – we are very grateful for the positive and mutually respectful relationships with both groups.

5. Approval of Minutes

(a) Regular meeting of the Board held Wednesday, September 11, 2019 for approval.

175/2019 MOVED BY N. GOLDSTEIN AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, September 11, 2019 Regular meeting as circulated.

CARRIED

- (b) A record of In-camera meeting of the Board held Wednesday, September 11, 2019 was included with the agenda package for information.

6. Business Arising

- (a) A memorandum from the Deputy Superintendent on student enrolment was available in hard copies at the meeting.

The Deputy Superintendent presented an overview on the report highlighting school aged full time equivalent (FTE) totals for the month of September 2019. There was an increase at the elementary level which was offset by a decrease at the secondary level. Overall, enrolment is higher than the prior year. Trustees had questions and comments on some of the projected numbers and whether there would be any budgetary impact. The Deputy Superintendent noted that increased FTE enrolment would result in an increase to the operating grant funding for the District. The additional funding will be designated in part for teacher and education assistant staffing aligned with the enrolment increases.

Trustees had questions and comments on whether we look at other districts for comparison. The Deputy Superintendent noted that we do check against other districts for similar programming and enrolment comparatives.

7. New Business

Nil.

8. Questions from the Public: Tonight's Agenda

Liz Baverstock, President of the Richmond Teacher's Association asked if there were significant changes in enrolment growth for special education that relate specifically to Level 2 and the impact to funding with the new funding model. The Secretary Treasurer noted that there has been work completed by the various working groups on the funding model with those reports now finalized and available on the Ministry website. The new funding model has not been released by the Ministry.

9. Standing Committee Reports

- (a) Audit Committee
Chair: Donna Sargent
Vice Chair: Debbie Tablotney

The next meeting is scheduled for Monday, January 6, 2020 at 4 pm at the school district office.

- (b) Education Committee
Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein

A meeting was held on September 18, 2019. The next meeting is scheduled for Wednesday, October 16, 2019 at 5 pm at the school district offices.

- (c) Facilities and Building Committee
Chair: Debbie Tablotney
Vice Chair: Sandra Nixon

- (i) For information: Minutes of meeting held September 4, 2019 attached.

A meeting was held Wednesday, October 2, 2019. The next meeting is scheduled for Wednesday, November 6, 2019 at 5 pm at the school district offices.

- (d) Finance and Legal Committee
Chair: Ken Hamaguchi
Vice Chair: Richard Lee

- (i) RECOMMENDATION: Trustee Expenses for three months ending June 30, 2019 Report from the Chairperson

176/2019 MOVED BY K. HAMAGUCHI AND SECONDED BY N. GOLDSTEIN:

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended June 30, 2019, in the amount of \$4,553.55.

CARRIED

- (ii) For Information: Minutes of meeting held June 19 and September 18, 2019 attached.

The next meeting is scheduled for Wednesday, October 16, 2019 at 11 am at the school district offices.

- (e) Policy Committee
Chair: Sandra Nixon
Vice Chair: Donna Sargent

- (i) RECOMMENDATION: Policy 512.4 & 512.4-R: *French Program*

177/2019 MOVED BY S. NIXON AND SECONDED BY D. SARGENT:

In accordance with Board Policy 204: Creation and Revision of Policy and Regulations, **THAT** the Board of Education (Richmond) approve this RECOMMENDATION at the October 9, 2019 Public meeting of the Board of Education (Richmond) to place proposed revisions to Policy 512.4 & 512.4-R: *French Programs* into the stakeholder review process for questions and feedback by January 10, 2020.

CARRIED

- (ii) RECOMMENDATION: Policy 513.4 & 513.4-R, 513.5-R & 513.5-G; 513.6 & 513.6-R: *Learning Resources*

178/2019 MOVED BY S. NIXON AND SECONDED BY H. LARSON:

In accordance with Board Policy 204: Creation and Revision of Policy and Regulations, **THAT** the Board of Education (Richmond) approve this RECOMMENDATION at the October 9, 2019 Public meeting of the Board of Education (Richmond) to place proposed revisions to Policy 513.4 & 513.4-R, 513.5-R & 513.5-G; 513.6 & 513.6-R: *Learning Resources* into the stakeholder review process for questions and feedback by January 10, 2020.

CARRIED

- (iii) NOTICE OF MOTION: Policy 602.9: *Funds Raised for the School*

In accordance with Board Policy 204: Creation and Revision of Policy and Regulations, this is a Notice of Motion that a RECOMMENDATION will be presented at the November 13, 2019 Public meeting of the Board of Education (Richmond) that the clause, requiring a school principal or designate to be a signing officer on the PAC Bank Account, be removed from Policy 602.9-R.

The next meeting is scheduled for Monday, October 21, 2019 at 10:30 am at the school district offices and a Special Meeting will be held on Monday, November 4, 2019 at 10:30 am at the school district offices.

10. Correspondence

The letter sent to the Board of Education (Richmond) from Todd Stone, MLA, Kamloops - South Thompson and addresses the rise in youth vaping, and has been forwarded to the Education Committee for their next meeting agenda. Trustees had comments and questions on this issue.

11. Board Committee and Representative Reports

- (a) Council/Board Liaison Committee.

A meeting was held on Wednesday, October 2, 2019.

12. Adjournment

179/2019 MOVED BY D. TABLOTNEY AND SECONDED BY N. GOLDSTEIN:

THAT the regular meeting of Wednesday, October 9, 2019 of the Board of Education (Richmond) be adjourned at 9:10 pm.

CARRIED

K. HAMAGUCHI,
CHAIRPERSON

R. UYENO,
SECRETARY TREASURER