

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO 38 (RICHMOND)
7811 GRANVILLE AVENUE, RICHMOND, BC
ON WEDNESDAY, SEPTEMBER 11, 2019
AT 7 P.M.**

Present:	Chairperson	K. Hamaguchi
	Trustees	S. Nixon
		N. Goldstein
		H. Larson
		R. Lee
		D. Sargent
		D. Tablotney
		S. Robinson
		R. Ryan
		R. Uyeno
		L. Archer
		W. Lim
		L. Buchanan
		F. Geyer
		R. Laing
		D. Sadler
		C. Cleary
	Superintendent of Schools	
	Deputy Superintendent	
	Secretary Treasurer	
	Assistant Superintendent	
	Assistant Superintendent	
	Executive Director, Human Resources	
	Executive Director, Planning & Development	
	Executive Director, Learning & Business Technology	
	Director, Communications & Marketing	
	Executive Assistant (Recording Secretary)	

The Richmond Board of Education acknowledged and thanked the First Peoples of the hən̓qəmiṇəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

The Chairperson called the meeting to order at 7:04 pm.

1. Recognition of Visitors, Announcements and Updates from Trustees

- (a) Recognition of Visitors
- (b) Announcements
- (c) Any materials not included in packages available to the public.

The Secretary Treasurer noted there were printed copies of the letter from the Honourable Katrine Conroy, Minister of Children and Family Development and Katrina Chen, Minister of State for Child Care available on the resources table.

2. Adoption of Agenda

156/2019 MOVED BY H. LARSON AND SECONDED BY D. SARGENT:

THAT the Wednesday, September 11, 2019 regular agenda of the Board of Education (Richmond) be adopted as circulated.

CARRIED

3. Presentations, Special Recognitions, Briefs and Questions from the Public

(a)

(i) All On Board Transit Campaign

Deirdre Whalen, Chair, Richmond Poverty Response Committee and colleague George Pope presented a brief on the *All On Board Transit Campaign* requesting endorsement of the initiative to provide free transit for 0-18 year olds and sliding scale passes for low-income adults.

Following Ms. Whalen's brief to the Board she asked that the Board endorse the campaign and support the resolution as included in the report.

Mr. Pope spoke about his personal challenges as a provider for a family of four on an income lower than the federal poverty level and that this resolution if it goes through, would help his family and many of his neighbours in similar situations. Accessing medical services and educational programs and field trips should be available for all in Richmond and poverty should not become a barrier to learning.

Trustees thanked the speakers and had further questions and comments. Discussion ensued.

Trustee Nixon then put forth a motion on behalf of the Board of Education (Richmond) in support of the *All on Board Campaign* as follows:

157/2019 MOVED BY S. NIXON AND SECONDED BY H. LARSON:

THAT the Board of Education (Richmond) endorse the All on Board Campaign by writing to TransLink and the Provincial and Federal governments requesting:

1. TransLink work with the Provincial government to secure funding to provide free transit for children and youth (0-18 years) and a sliding fee scale for low-income individuals;
2. TransLink consider modifying fare evasion ticketing practices; and
3. The Province and Federal government be requested to provide sufficient resources to address existing and projected ridership demand.

CARRIED
NEGATIVE: GOLDSTEIN
LEE
SARGENT

158/2019 MOVED BY S. NIXON AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) develop and submit a resolution to be brought forward for consideration to the Annual General Meeting of the B.C. School Trustees Association (BCSTA) in April, 2020 requesting endorsement of the All on Board Campaign.

Discussion ensued and following further questions and comments;

159/2019 MOVED BY S. NIXON AND SECONDED BY N. GOLDSTEIN:

THAT the second motion requesting endorsement from the BCSTA be withdrawn.

CARRIED

(b) Special Recognitions

Nil.

(c) Briefs

Nil.

(d) Questions from the Public

Liz Baverstock, President, Richmond Teacher's Association

Ms. Baverstock spoke to the impact of the Memorandum of Understanding and how the restored language has had an impact on the District in providing additional teachers and student supports. Ms. Baverstock asked if there was a way to track all of the additional costs associated with the impact of the restored language. The Secretary Treasurer referred her to the Classroom Enhancement Funds that are reported in the Audited Financial Statements.

4. Executive

The Superintendent reported that the opening of the schools throughout the District had gone smoothly and schools created fun interactive activities to welcome back students and staff. A presentation on some of these events included Book Houses, a dance party celebration, the Summer Reading Finale held at Richmond Public Library, and coffee and cookies on the first day back at school encouraging a warm welcome. Enrolment is up by approximately 200 students (all at the elementary level) over last year and details will be updated next month. The Superintendent thanked the HR department and the Richmond Teacher's Association along with District employees for making the opening to the school year so positive.

5. Approval of Minutes

(a) Regular meeting of the Board held Wednesday, June 12, 2019 for approval.

160/2019 MOVED BY S. NIXON AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, June 12, 2019 Regular meeting as circulated.

CARRIED

- (b) Special meeting of the Board held Wednesday, June 26, 2019 for approval.

161/2019 MOVED BY N. GOLDSTEIN AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, June 26, 2019 Special meeting as circulated.

CARRIED

- (c) Special meeting of the Board held Wednesday, July 3, 2019 for approval

162/2019 MOVED BY H. LARSON AND SECONDED BY D. SARGENT:

THAT the Board of Education (Richmond) approve the Minutes of Wednesday, July 3, 2019 Special meeting as circulated.

CARRIED

- (d) The Record of In-camera meetings of the Board held Wednesday, June 12, 2019 and Wednesday, July 3, 2019, and Special In-camera meetings held Wednesday, June 26, 2019 and Wednesday, August 7, 2019 were included with the agenda package for information.

6. Business Arising

- (a) Richmond International Education Program Update

Assistant Superintendent Lynn Archer introduced Shaun Sephton, Director, Richmond International Education.

The presentation provided an overview of highlights during the 2018-2019 school year. Activities and fun field trips were scheduled, collaboration with schools throughout the District was positive, and the Homestay program host families provide support for the international students. Accompanying the Director were four students: Amanda Schiaveto and Eri Katayama from Cambie School; and Ashley Seoye and Lin Zhao from MacNeill. Each student talked about the positive aspects of being in Richmond as well as some of the challenges faced with being away from family. Trustees had questions for the students and remarked on how well spoken and confident they were in their presentations.

7. New Business

Nil.

8. Questions from the Public: Tonight's Agenda

Liz Baverstock, President of the Richmond Teacher's Association noted that with the Climate emergency, students can be amazing advocates on climate change both now and in future. Ms. Baverstock asked if the Board would be supporting Climate Change events and clubs noting the upcoming World Events on September 20th and 27th this year? The

Chairperson noted Climate change events and clubs as student initiatives would be supported and included as an Agenda item at an upcoming Education Committee meeting.

9. **Standing Committee Reports**

- (a) Audit Committee
Chair: Donna Sargent
Vice Chair: Debbie Tablotney

The Secretary Treasurer introduced Andrew Clark, Partner from PWC who provided highlights from this year's Audit. The Secretary Treasurer thanked Maria Fu, Assistant Secretary Treasurer and the entire Finance team noting that the Richmond School District is in a very strong financial position. The Financial Statement Analysis and Discussion companion document was included for reference and overview to the Audited Financial Statement for 2018-2019.

163/2019 MOVED BY D. SARGENT AND SECONDED BY N. GOLDSTEIN:

THAT the Board of Education (Richmond) approve the Financial Statements for the Fiscal Year End 2018-2019 as presented;

AND FURTHER THAT the Chairperson of the Board, the Superintendent of Schools and the Secretary-Treasurer be authorized to sign the statements.

CARRIED

A meeting was held Monday, September 9, 2019. The next meeting is scheduled for Monday, January 6, 2020 at 4pm at the school district office.

- (b) Education Committee
Chair: Ken Hamaguchi
Vice Chair: Norman Goldstein

The next meeting is scheduled for Wednesday, September 18, 2019 at 6pm at the school district offices.

- (c) Facilities and Building Committee
Chair: Debbie Tablotney
Vice Chair: Sandra Nixon

- (i) RECOMMENDATION: School Building Planning Review Process – Seismic Mitigation Projects

164/2019 MOVED BY D. TABLOTNEY AND SECONDED BY D. SARGENT:

THAT NOTWITHSTANDING Policy 701.2 which sets out the school building planning review process;

THAT the Board of Education (Richmond) authorize the Superintendent and Secretary Treasurer to undertake a simplified planning and consultation process for all Seismic Mitigation Projects until such time as necessary revisions are made to Policy 701.2.

CARRIED

- (i) For information: Minutes of meeting held June 24, 2019 attached.

A meeting was held Wednesday, September 4, 2019. The next meeting is scheduled for Wednesday, October 2, 2019 at the school district offices.

- (d) Finance and Legal Committee
Chair: Ken Hamaguchi
Vice Chair: Richard Lee

The next meeting is scheduled for Wednesday, September 18, 2019 at 11am at the school district offices.

- (e) Policy Committee
Chair: Sandra Nixon
Vice Chair: Donna Sargent

- (i) RECOMMENDATION: Policy 401 and 401R: *Recruitment and Selection of Management and Administrative Personnel*

165/2019 MOVED BY S. NIXON AND SECONDED BY D. SARGENT:

THAT the Board of Education (Richmond) approve the final draft of changes to Policy 300-R: Selection and Appointment of Administrators [to be renamed and renumbered as Policy 401, 401-R: Recruitment and Selection of Management and Administrative Personnel.] THAT upon approval of Policy 401 and 401-R: Recruitment and Selection of Management and Administrative Personnel, current Policy 300-R: Selection and Appointment of Administrators be rescinded by the Board.

CARRIED.

- (ii) RECOMMENDATION: Policy 704 & 704-R: *Retirement of School Facilities*

166/2019 MOVED BY S. NIXON AND SECONDED BY D. TABLOTNEY:

THAT the Board of Education approve the attached draft revisions to Policy 704 and 704-R: Retirement of School Facilities (now entitled School Closure and/or Consolidation) for circulation to stakeholders for input and feedback; AND FURTHER THAT the Board of Education approve the attached new draft Policy 704.1 and 704.1- R: Disposal of School Board Land or Improvements (formerly part of Policy 704: Retirement of School Facilities) for circulation to stakeholders for input and all feedback to be submitted by Friday, November 1, 2019.

CARRIED.

(iii) NOTICE OF MOTION: Policy 512.4: *French Programs*

In accordance with Board Policy 204: Creation and Revision of Policy and Regulations, this is a Notice of Motion that a RECOMMENDATION will be presented to the October 9, 2019 Public meeting of the Board of Education (Richmond) to place proposed revisions to Policy 512.4 French Programs and 512.4-R: French Programs into the stakeholder review process for questions and feedback by November 1, 2019.

(iv) NOTICE OF MOTION: Policy 513.4: *Learning Resources*

In accordance with Board Policy 204: Creation and Revision of Policy and Regulations, this is a Notice of Motion that a RECOMMENDATION will be presented to the October 9, 2019 Public meeting of the Board of Education (Richmond) to place the proposed changes and revisions to Policy 513.4, 513.4-R, 513.4-G: Selection of Learning Resources; and Policy 513.6, 513.6-G External Resources into the stakeholder review process for questions and feedback by November 1, 2019.

(v) For Information: Minutes of June 5, 2019 attached.

(vi) Policy Status Summary to September 5, 2019 attached.

A meeting was held September 5, 2019. The next meeting is scheduled for Monday, October 21, 2019 at 10:30 am at the school district offices.

10. Correspondence

FOR ACTION:

- (a) Nil.

FOR INFORMATION:

- (a) Nil.

11. Board Committee and Representative Reports

- (a) Council/Board Liaison Committee

The next meeting is scheduled for Wednesday, October 2, 2019.

12. Adjournment

167/2019 MOVED BY H. LARSON AND SECONDED BY N. GOLDSTEIN:

THAT the regular meeting of Wednesday, September 11, 2019 of the Board of Education (Richmond) be adjourned at 9:10 pm.

CARRIED

K. HAMAGUCHI,
CHAIRPERSON

R. UYENO,
SECRETARY TREASURER