

## **Minutes the Executive Committee meeting of the State Child Protection Society, Assam**

The Executive Committee meeting of the State Child Protection Society, Assam, was held on 13<sup>th</sup> May 2014 at the office Chamber of the Commissioner & Secretary, Social Welfare, Department, Dispur at 11.30am under the chairmanship of Sri H.K. Sarma, IAS, the Chairman of SCPS.

The meeting was attended by the following members:-

<b>S.N.</b>	<b>Name</b>	<b>Designation</b>
01	Shri H.K. Sharma. IAS Commissioner & Secretary to the Govt of Assam Social Welfare Department	Chairperson
02	Shri D. Barthakur, IAS Director, Social Welfare	Member Secretary
03	Shri R.R. Saikia Director, Finance Department (For Secretary, Finance Department)	Member
04	Fr. Lukose Cheruvalel Founder, Snehalaya	Member
05	Smti Bandana Bhuyan Regional Director, NIPCCD	Member
06	Smti M. Barua Jt Secretary, Social Welfare Department	
07	Smti. K. Mahanta Dy. Secretary	
08	Smti Sunanda Das Jt. Secy, ICCW	Member
09	Smti N. Hazarika Member, IICW	

At the outset Sri D. Borthakur Member Secy SCPS briefed about the purpose of the meeting and placed before the Committee about the action taken on the resolutions of the last meeting. First of all a report of the action taken on the resolutions adopted in the last meeting was presented one by one.

- ✓ As regards to the guidelines for registration of NGOs it has been forwarded to Snehalaya and NIPCCD but the views of the other members have not been incorporated in the draft except NIPCCD

The meeting decided to circulate the guidelines among the members once again and obtain their views so as to incorporate in the final draft and explanation should be noted if the views could not be incorporated.

- It has also been decided to form a screening Committee for J J guidelines.

- ✓ It has been conveyed that although letters have been issued to the Principal Magistrates about the quick disposal of JJB cases, the result is not satisfactory. The meeting directed to issue letters once again to the Principal Magistrate to remind them about the matter. The District Child Protection Officers should monitor the disposal of the cases of JJBs regularly and State Child Protection Society will keep watch on the report of the DCPOs about the pending cases.

A monthly report could be placed before the Chairperson of the SCPS, Assam regularly.

- ✓ While discussing on the awareness programmes on adoption, it has been decided to submit proposal to the authority for SAAs in Dibrugarh and Golaghat Districts. Advertisements may be issued after approval.
- ✓ Regarding After Care, it was discussed that 4 young adults above 21 years of age would be paid Rs. 50,000 for one time and they would be allowed to leave the children's Home at Fatasil Ambari.

1. A threadbare discussion was held in the meeting on the recruitment process. The chairperson suggested that the recruitment procedure should be outsourced to the Assam Institute of Management and prior to it clear guidelines should be formulated. It was also suggested that for some posts District wise recruitment could be held.

2. Regarding release of fund to the NGO run Children's Home, the Chairperson directed that fund could not be released if there are no children in the Homes. And

- a. Children Home housing 10-25 children may keep 5 staff (*Superintendent cum Counsellor, Case Worker, House Father or mother, Cook and Helper*)
- b. Children's Home having 25 – 50 children may keep 7 staff (*Superintendent cum Counsellor, Case Worker, House Father or mother, Paramedical staff, Cook Helper and sweeper*)

It was also decided that a show cause notice will be issued to the organisations where a home has below 10 children. Rent will not be released to those homes which have less than 10 children. DCPOs will have to submit monthly report in this regard.

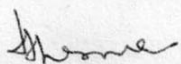
In view of the communal violence in Kokrajhar, although many children have been displaced, no children has been registered at Dhubri Children's Home. As such, there should be a probe.

District Child Protection Officer, Goalpara will visit the Ajmal's Children's Home, Goalpara and give a report on the adherence of rules and guidelines under JJ Act.

*be*

3. The committee discussed on the new ICPS guidelines with new financial norms. To make effective the salary of the staff of SCPS, DCPU as per new norms, SCPS will initiate necessary steps.
4. The extension period of staffs of SCPS, SPSU, SARA and DCPUs have been considered for approval.
5. Engagement of Administrative officer was also discussed. The Member Secretary said that the salary of the Administrative Officer is little and hence it requires to be increased with the approval of the Chairperson, SCPS. The Committee approved the proposal.
6. The status of the construction of the Homes was also discussed. The members were updated about the present status of the home regarding construction.
  - a. Silchar: The home at Silchar renovated for the purpose of Observation Home is being made functional. A part of the building is ready to be used but is yet to be furnished. The Chairperson said that within next two months that is by July 1, 2014, the Silchar Home should be fully made functional with inmates in it. The rest of the building should be completed and fully functional by 1<sup>st</sup> September, 2014, so that it could be inaugurated accordingly.
  - b. Jalukbari: Most of the works like latrine, bathrooms, separation wall, Gate, Security Barrack, Sentry shed, wall with fencing have been completed.
  - c. Fatasil Ambari: The old wooden house should be dismantled. Notice/tender can be issued in the news papers or it may be auctioned. An estimate for filling up of the area may be made.
  - d. Jorhat: Special Home is to be built at the place allotted. The committee has given a go ahead signal for the construction of the home and by next month the work should be started.
  - e. Lakhimpur: Lakhimpur Home is to function as an observation home. The walls need to be raised, a separation wall, gate, kitchen to be made to be fully functional. Staffs need to be deployed and make it fully functional.
7. Auditing can be done by a CA to be subsequently placed before the Executive Committee. The problem of people trying to withdraw money from the account of SCPS was discussed. The Executive Committee approved the closure of the present account in IIBM Branch and opening of a new account at Beltola Branch. Term Deposit account is to be maintained in the new account.

The meeting ended with a vote of thanks.

  
Chairperson  
State Child Protection Society,  
Assam



## **Addendum**

### **Minutes of the Executive Committee meeting of the State Child Protection Society, Assam**

In continuation with the earlier minutes of the Executive Committee Meeting held on 13<sup>th</sup> May, 2014, the following resolutions have been incorporated as part of the minutes since they were left out in the main minutes.

1. The Executive Committee resolved that the State Child Protection Society will release an amount of RS. 85, 000 only to Childline, Guwahati for supporting their innovative sponsorship programme.
2. It was also resolved that the staff of SCPS, DCPU may be sent for an exposure visit to Maharashtra, Gujarat or any other places where ICPs has been rolled out and all structures are in place.

#### ***Resolution no 6 (a) at page 3 of the minutes may be read as***

Silchar: The home at Silchar renovated for the purpose of Observation Home is being made functional. A part of the building is ready to be used but is yet to be furnished. The Chairperson said that within next two months that is by July 1, 2014, the Silchar Home should be fully made functional with inmates in it. The rest of the building should be completed and made fully functional by 1<sup>st</sup> November, 2014, so that it could be inaugurated accordingly.

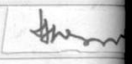
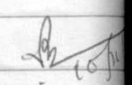

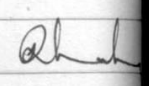
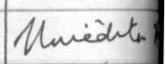
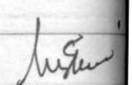
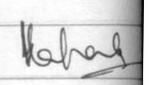


Chairperson  
State Child Protection Society,  
Assam

(40)

# EXECUTIVE BODY MEETING OF SCPS, ASSAM

DATE : 10<sup>TH</sup> NOV, 2014

Sl. No.	Name	Designation	Signature
1.	Shree. H. K. Sarma. IAS.	Chairperson.	
2.	Shree. D. Banthakur. IAS.	Member Secretary	
3.	Fr. Lakope Cherruwal (Founder Shohulaya)	Member	
4.	Smti Ruprekha Muchahori (Co-Ed Director, CHILD LINE, Ghy.)	Member	
5.	Smti Nivedita Hazarika (V.P. ICW, ASB)	Member <del>Nivedita</del> → "	
7.	Smti. M. Banthakur Dept. of Labour & Employment.	Member	
8.	Smti M. Kanyashree Mahanta		
9.	Smti Bandana Bhuyan Director. NIPED.	Member.	