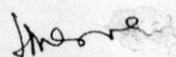


**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE
STATE CHILD PROTECTION SOCIETY, ASSAM ON 30TH MAY, 2013 AT
HOTEL NAKSHATRA**

The fourth Meeting of the State Child Protection Society, Assam was held on 30th June 2013 in Hotel Nakshatra, Guwahati at 10.00 A.M. The meeting was presided over by the Chairperson, State Child Protection Society & Commissioner & Secretary, Social Welfare Department. The following members were present.

Sl.No	Members	Designation
1	Shri H.K.Sharma, IAS Commissioner & Secretary to the Govt. of Assam, Social Welfare Department, Dispur	Chairperson
2	Shri D. Barthakur, Director Social Welfare Department, Assam	Member Secretary
3	Shri Mahadananda Hazarika, ACS Joint Secretary, Deptt. of Home & Political	Representative from home Deptt.
4	Shri D. Goswami Dy. Labour Commissioner	Representative from Labour and Employment Deptt.
5	Shri A.H. Mazumdar Dy. Secretary Finance (E.C.)	Representative from Deptt. of Finance
6	Dr. Bandana Bhuyan, Regional Director, NIPCCD	Member
7	Fr. Lukose Cheruvalel Founder & Director, Snehalaya	Member
8	Mrs. Ruprekha Mushahary Director, CHILDLINE	Member
9	Shri Vedprakash Gautam	Representative from UNICEF

The Chairperson chaired the meeting by taking the leave of absence Smti. Anjali Boruah, President of Indian Council for Child Welfare was absent in the meeting. As the minutes of the 3rd Executive Committee Meeting of State Child Protection Society was unavailable with the members, the Chairperson directed that the same be circulated once again for their views and opinions, after which the minutes will be confirmed.



1. The meeting started with the discussions on the resolutions adopted in the previous SCPS Executive meeting held on 15th June, 2012. The Chairperson discussed on the action taken report against the resolutions adopted in the last meeting.
2. Chairperson enquired about the Children's Homes, whether all the children residing in CCIs are placed before CWC. He also exhorted that while reporting, CWC referral number should be included in the format. The members expressed their views on the need for a children's Home in Kokrajhar as the area is more vulnerable and prone to violence and trafficking.
3. While discussing about the Releasing of Fund to CCIs, it was said that the fund should be released as per the number of children in the homes even if the capacity is beyond 25. The maintenance grant fee in the name of every child should be released.
4. Commenting on financial status, the accountant was asked to keep the records of financial expenditure intact and to produce a statement of expenditure within one week's time. Regarding the release of honorarium for CWC and JJB the Chairperson said that the honorarium must be released on quarterly basis.
5. The Programme Manager, Child Protection suggested to disburse an advance TA for Social Workers in the districts. The Chairperson asked to release the TA amount through District Child Protection Officers on monthly basis.
6. Regarding Sponsorship programme by Childline for which Rs. 85,000/- was released last year, it was decided to continue supporting the Childline Sponsorship Programme and release the rest of the amount, as requested. With regard to providing vehicle the Chairperson said that the Childline should manage with their own fund for the same.

Moving on to the main agenda of the meeting the following things were discussed.

Ms. Archana Santi presented the status of adoption in the State. It was felt that awareness regarding adoption is a pivot. Smt. Ruprekha Mushahary, Collab Director, Childline highlighted a difficulty with regard to PAPs whose composite age is little above than the required. She enquired if some relaxation could be given with regard to

More

age. The Member Secretary suggested that in this kind of cases it would be better if they seek technical advice from CARA.

Regarding Fostercare and Sponsorship Programme Mr. Tazkir Inam, Consultant ICPS, initiated the discussion. Chairperson foreseeing the problem in the case of sponsorship said that the sponsorship programme should be started immediately for children residing all CCIs (Govt. & Non-Govt.) The Central guidelines on Sponsorship developed by MWCD, GoI should be notified and Sponsorship works should be started. The aftercare programme was discussed and it was agreed that the NGO model of Aftercare Programme will be adopted and aftercare guidelines should be notified at the earliest. Expression of Interest (EoI) should be floated, inviting NGO partners to start the Aftercare programme at Guwahati.

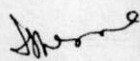
The members were apprised that the Children's Home - Bikalanga Kalyan Kendra, Lakhimpur has been kept under suspension derecognised due to unavailability of requisite infrastructure. But it was decided that, a warning should be given and if they fail to improve; thereafter it should be derecognised.

The members were also apprised on the track child programme, that the data are being uploaded by the children homes, CWCs and JJBs. The training was held on 27th and 28th May, 2013. The chairperson stressed that within 3 months, track child should be rolled out entirely and all the data should be uploaded by them.

With regard to construction of Homes in different districts it was agreed that a construction committee needs to be formed for the purpose of monitoring and speeding up the works of construction. The following members would form the construction committee:

- | | |
|---------------------------------------|--|
| 1. Director of Social welfare | Chairperson |
| 2. Superintendent of Home | Member Secretary |
| 3. District Child Protection Officer | Member |
| 4. Engineer Engineer
PWD, Building | Member (<i>Technical person of the district</i>) |
| 5. Administrative Officer, SPSU | Member |
| 6. OSD, (Tech) DSW's Office | Member |

The member Secretary, while discussing about training, IEC, etc. expressed that training should bring about notable changes in the works. He enquired if there is any feedback from those who have taken training. The SCPS staff members shared that, notable change have been seen on performance after the training programmes.



The staff of State Child Protection Society, requested the committee for an increment of 25% in their salary. The Member Secretary and the other members discussed on the issue and approved it on principle and state that Financial Committee should be set up and the matter should be placed before it and same can be forwarded to the Department for approval after the committee vets the proposed increment on salary.

On the issue of TA/DA and leave rules the Member Secretary said that the Chairperson (Commissioner and Secretary, SWD) would take the decision and can approve the same.

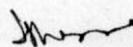
✓ The committee decided to extend engagement period of the staff members in SPSU, SCPS, SARA and DCPU staff by another 11 months. However, member secretary said that the file for extension should be placed one month before hand from the date of expiry of contract.

In the miscellaneous, agenda with regard to registration of NGOs and Institutions working with children was discussed. It was discussed that homes and orphanages run by government should also be registered.

The Victim Compensation Scheme for the state, as mandated under Section 375 A CrPC was also discussed. It was informed to the committee by the Department of Home's representative that the compensation scheme has already been developed and was notified in 2012, October 18.

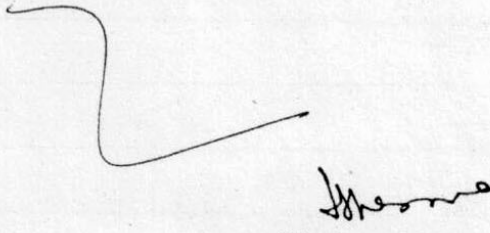
After a threadbare discussion on the agenda the following resolutions were adopted:

1. A directive should be given to all the orphanages / Children Home run by various departments / NGOs to get registered under JJ Act. To find out the unregistered Institutions in the districts, a circular to be given to all the SPs (CID) in districts through DIG, CID.
2. SCPS to request Hon'ble Gauhati High Court to issue directives to dispose of the pending cases in JJB.
3. To create mass awareness on adoption One Day Awareness programme in all the districts involving all the departments to be organized.
4. After care programme to be run by NGOs. Therefore worthy NGOs should be identified to run the programme.



5. Issue a warning to Bikalanga Kalyan Kendra, Lakhimpur before derecognizing them as Children's Home.
6. Track Child should start full swing within 3 months.
7. A Construction Committee to be formed for monitoring and overseeing the work of construction of Homes.
8. Sponsorship and Aftercare guideline should be framed and notified.
9. TA/DA Rules should be placed before Member Secretary for approval.
10. Financial Committee should be set up to vet and forward increment proposal for approval to Department of Social Welfare, Govt. of Assam.
11. Sponsorship money to Childline, Guwahati should be released.
12. TA to all district offices (DCPU) should be released in advance in every month.
13. Statement of accounts and minutes of last executive meeting should be circulated among all members.

The meeting was concluded with a vote of thanks by the Member Secretary of State Child Protection Society, Assam.



Chairperson
State Child Protection Society,
Assam

Meeting of the Executive Body of State Child Protection Society

Date: 18th January, 2014

Venue: Office of the State Child Protection Society, Beltola Survey

Sl. No.	Name	Designation	Signature
1	Shri H.K. Sharma, IAS	Commissioner & Secretary, SWD & Chairperson, SCPS	<i>Sharma</i>
2	Shri D. Barthakur, IAS	Director, Social Welfare & Member Secretary, SCPS	<i>Shri D. Barthakur</i>
3		Department of Home	
4		Department of Labour & Employment	
5	M. C. Das.	Sr. Research Officer. Department of Finance	<i>M. C. Das.</i>
6	Smti Bandana Bhuyan <i>Dr. D.K. Barua</i> <i>Dep. R.D. NIPCCD</i>	Regional Director, NIPCCD <i>Dr. Director</i>	<i>Bandana Bhuyan</i>
7	Fr. Lukose Cheruvalel	Founder, Snehalaya	<i>Fr. Lukose</i>
8	Smti Ruprekha Mushahary	Collab Director, Childline	<i>Ruprekha Mushahary</i>
9	Smti Anjali Boruah	President, ICCW	<i>Anjali Boruah</i>
10	Mr. Vedprakash Gautam	Child Protection Specialist, UNICEF, Assam	<i>Vedprakash Gautam</i>

11. Mrs. M. Barua Jt. Secretary, Social Welfare

M. Barua
18/1/14