

# Guidelines for Institutions/Organizations Covid-19



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## Guidelines for Institutions / Organizations towards providing voluntary contribution for COVID19 response

Government of Odisha is taking all necessary steps to ensure that we are prepared well to face the challenge and threat posed by the growing pandemic of COVID-19 the Corona Virus. These are truly testing times. Over the last couple of months, the spread of Corona Virus Disease (COVID -19) across the world, continues to influence all of us. Tackling COVID-19 could be the biggest challenge, the world has faced in recent times with most countries impacted.

Odisha too goes under lock-down to help contain the highly infectious COVID -19. There are people from all walks of life, who are impacted both financially and emotionally. The most impacted of them are the daily wagers, the homeless and the underserved communities. We welcome contribution from institutions / organizations in the form of cash/ kind/ service to fight against this situation.

### In-kind donations

- 1.** Coordination of the relief efforts well-planned with State authorities. After registration in the portal, the departments will get in touch with you. In case you do not hear back, please get in touch with OSDMA with your proposed support.
- 2.** In case you are planning to donate supplies, these need to be priorities for life-saving supplies set forth by the government. These supplies can be in the form of necessary items appropriate for intended beneficiaries.
- 3.** Potential institutions and organizations should also consult the cluster focal point before finally deciding on their support. This is to get advice on whether the type of support is a priority at that time, is indeed a requirement for the response and is appropriate for the affected population.
- 4.** In case you have human resources, which you intend to deploy to support in relief operation, Government of Odisha will organize training for the personnel, particularly focusing on their safety and security. These personnel will need be deputed for a specific period and therefore the institutions/ organizations have to commit and plan resources accordingly.
- 5.** In case your institution/ organization have experience of working in health sector, we would specifically put you under health department. However, a proper assessment based on the existing protocol will be organized before such deployment.

**6.** Government of Odisha is also looking forward to organizations / institutions having expertise in assessment, research, evaluation, collection and analysis of data using technologies, particularly in the field of socio-economic issues. Government would require more robust data and analytical work to take an informed decision post crisis.

## What NOT to donate

**1.** Items that do not match an actual need can clog transportation channels and delay the transport of more vital items to affected areas. Re-examine whether your contribution is truly needed and usable by the humanitarian relief providers and the people you are trying to assist.

**2.** You should also consider the relative costs and delays involved in transporting your in-kind donations to the affected area. For instance, the cost of sorting, labeling, and transporting food may be higher than the cost of immediately buying it in the community of need.

**3.** Medicines that do not meet GoO, GoI and WHO specified requirements for in-kind contributions, or have expired or are near expiry will not be acceptable. Medicines must have a shelf life of at least six months after arriving in State and should ideally be included in the WHO Model List of essential drugs.

**4.** Used goods or items not in a good condition

**5.** Untested new technologies or medicines, and prototypes.

**6.** Products that are not sensitive to local cultural and religious norms.

**7.** Products with an expiry date less than one year from the date of shipment.

**8.** Products that do not have a clear contents label and a clear health consumption certificate.



## Services/Volunteers by organizations

1. In order to ensure that all resources are focused on the delivery of lifesaving or life-enabling programmes, potential donors should consult the relevant cluster focal point before dispatching any personnel.
2. The services offered should be self-sufficient in terms of accommodation, food, inland transportation, etc.

## Voluntary financial donation by organizations

Click on the **DONATE NOW** button to donate for the COVID-19 Response Fund, a secure digital portal. Donations received will go towards funding the activities of the preparedness and response to COVID-19, which include among others:

1. Putting in place activities to track and understand the spread of the virus;
2. Ensuring patients get the required medical care they need
3. Buying essential supplies such as masks, gloves and protective wear for front-line workers
4. Producing evidence-based guidelines and advice and ensuring health workers and responders get the information and training to detect and treat affected patients;
5. Producing guidance for general public and for particular groups on measures to prevent the spread and protect themselves and others
6. Accelerating efforts for tests and treatments.

— **Your support is highly appreciated** —

