# **Apartment Maintenance - Implementation**

# IMPORTANT NOTE: The password for the database is CMPSC487. Username: The Log In screen will be displayed upon activation. Log In Log In Log In

# **Manager Account**

To Log In as a Manager the Username is "M" and the password is "123456789". Once the manager clicks the "Log In" button, the Manager Interface will be displayed.

Apartment Maintenance	
Tenant Account Maintenance Team M	Member Account
Add Delete Update	
Add N	lew Tenant Account
Tenant ID: T5	New Password: T11111115
Apartment Number:	Tenant Name:
Phone Number:	Email Address:
Date of Check-In:	Date of Check-Out:
A	add New Tenant

# Add a Tenant

To add a Tenant Account, the Manager must navigate to the "Add" tab of the "Tenant Account" tab. The Tenant ID (also the tenant's username) and the new tenant's password is automatically generated. All the other information must be filled in by the Manager. All fields must be filled out, or a message will display saying "All fields must be completed".

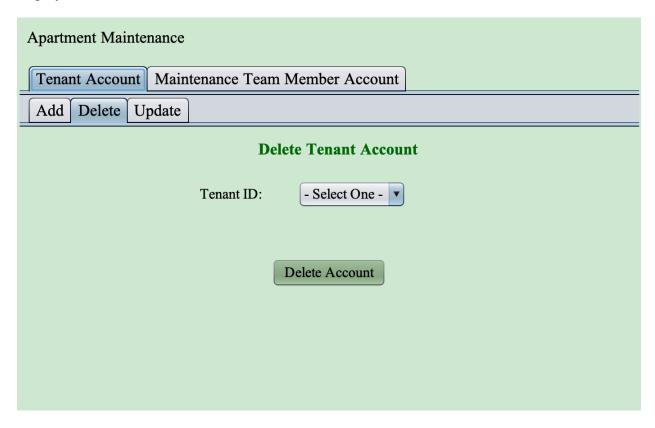
Apartment Maintenance	
Tenant Account Maintenance Team I	Member Account
Add Delete Update	
Add N	lew Tenant Account
Tenant ID: T5	New Password: T11111115
Apartment Number:	Tenant Name:
Phone Number:	Email Address:
Date of Check-In:	Date of Check-Out:
All fie	lds must be completed
A	Add New Tenant

Once all the fields are completed, the Manager must click the "Add New Tenant" button. Once clicked, a message confirms the tenant has been added, and the fields reset automatically.

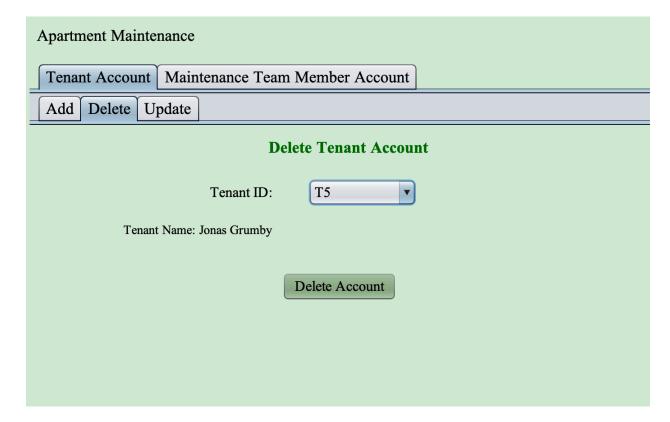
Apartment Maintenance							
Tenant Account Maintenance Team I	Member Account						
Add Delete Update							
Add New Tenant Account							
Tenant ID: T6	New Password: T11111116						
Apartment Number:	Tenant Name:						
Phone Number:	Email Address:						
Date of Check-In:	Date of Check-Out:						
Jonas (	Grumby has been added as a new tenant						
Add New Tenant							

# **Delete a Tenant**

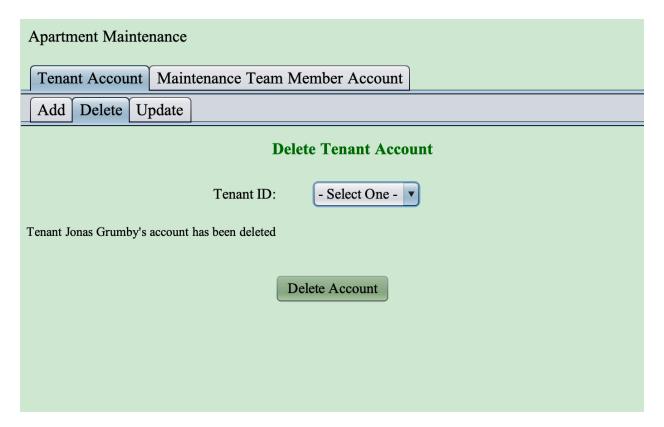
To delete a tenant, navigate to the "Delete" tab of the "Tenant Account" tab. The following is displayed.



The Manager must select the Tenant ID that is to be deleted from the dropdown box. Once the Manager chooses a Tenant ID, a message providing the name of the tenant will display.



When the Manager is ready to delete the account, the Manager must click the "Delete Account" button. Once clicked, a message will display, saying the tenant's account has been deleted. The dropdown box updates automatically.

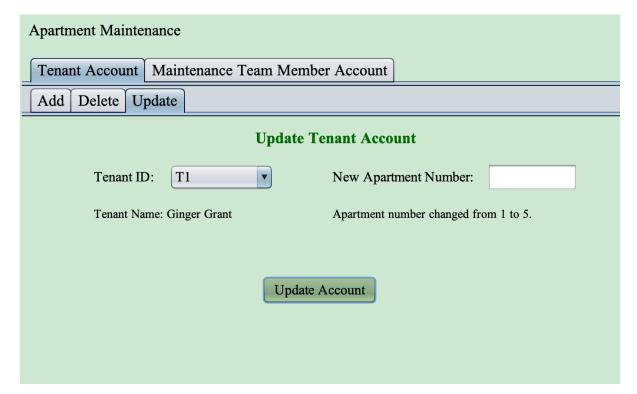


# **Update a Tenant**

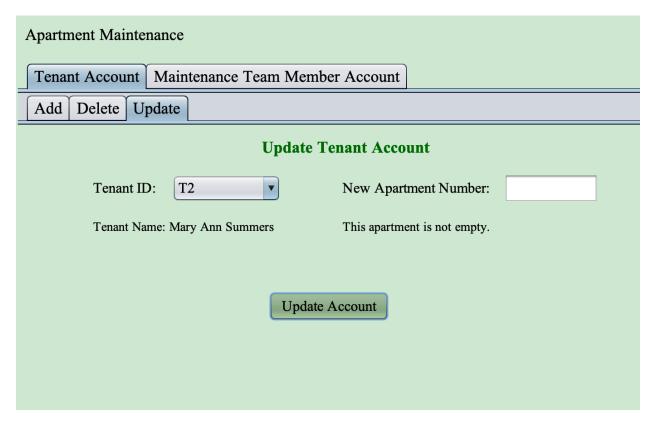
To update the apartment number of a tenant, the Manager must navigate to the "Update" tab of the "Tenant Account" tab. The following will be displayed.



The Manager must choose the Tenant ID of the tenant who is moving to another apartment from the dropdown box. Once selected, a message will display with the name of the tenant. The Manager must input the apartment number the tenant is moving to in the "New Apartment Number" text field. The Manager must click the "Update Account" button to update the account.



A message displays, listing the tenant's original apartment number and the new apartment number. If the Manager types a currently occupied apartment number in the "New Apartment Number" a message will inform the Manager, and the system will not allow the switch.



# Add a Maintenance Team Member

To add a Maintenance Team Member account, the Manager must navigate to the "Maintenance Team Member Account" tab, then the "Add" tab. The following will be displayed.

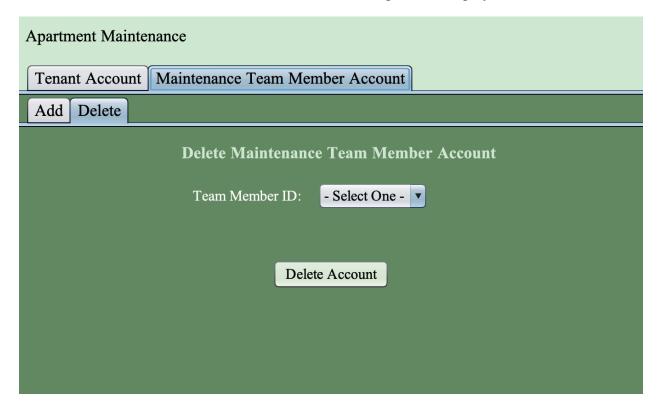
Apartment Maintenance					
Tenant Account Maintenance Team Member Account					
Add Delete					
Add Maintenance Team Member Account					
Team Member ID:	M3 Team Member Name:				
Phone Number:	Email Address:				
Password: M111111	113				
	Add Account				

Similar to adding a Tenant Account, the Team Member ID (username) and password are automatically generated. Again, similar to adding a Tenant Account, all fields must be completed or a message will inform the Manager. Once all the fields are filled, the Manager must click "Add Account" to add a Team Member Account. Once clicked, a message confirming the Team Member was added will be displayed.

Apartment Maintenance	
Tenant Account Maintenance Team	n Member Account
Add Delete	
Add Mainten	ance Team Member Account
Team Member ID: M4	Team Member Name:
Phone Number:	Email Address:
Password: M11111114	
Alfre	d Bellows has been added as a new team member
	Add Account

# **Delete a Maintenance Team Member Account**

To delete a Maintenance Team Member the Manager must navigate to the "Delete" tab of the "Maintenance Team Member Account" tab. The following will be displayed.



The functionality is the same as deleting a Tenant Account. To delete an account, the Manager must select a Team Member ID and click the "Delete Account" button to delete the account.

# **Tenant Account**

To Log In as a Tenant, the tenant must use their Tenant ID as their username, and their assigned password as the password. Upon Log In the following will be displayed.

Apartment Maintena	nce					Tenant ID:	T1
Request Form Requ	ests Status						
		Requ	uest For	m			
Apartment Maintenance  Request Form Request Status  Request Form Tenant Name: Ginger Grant Apartment Number: 5  Request ID: R7 Status: Pending  Brief Description:  Area of Problem:  No Image  Upload Image  Submit							
Request Form  Request Form  Tenant Name: Ginger Grant Apartment Number: 5  Request ID: R7 Status: Pending  Brief Description:  Image: (optional)  No Image							
Brief Description:				Area of P	roblem:		
Image: (optional)			No Image				
Upload Ima	ige						
			Submi	t			

The information contained in the gray boxes is automatically generated. Additionally, the tenant's ID is located in the top right corner.

# Make a Request

Upon Log In, the Tenant sees the "Request Form". The request ID is automatically generated and the status is set to "Pending". To submit a form. The Tenant must type a brief description of their maintenance issue and the area of the problem. The Tenant may submit an image if they wish, but is not a necessary field. To upload an image, the Tenant must click "Upload Image" and select an image from their files.

		Request Fo	rm			
Tenant Name: Gir	nger Grant	Apartn	nent Number	: 5		
Request ID: R7	Status:	Pending				
Brief Description:	Description must be under 50 characters		Area of P	roblem:	Living Room	
Image: (optional)		No Image	2			
Upload I	mage					
		Subm	nit			

If the tenant types a description that is too long, then the request will not be submitted, and will display a message telling the Tenant the description must be less than 50 characters. The Tenant must click "Submit" to submit a request. Once submitted, the fields will be reset, and the request ID will be updated.

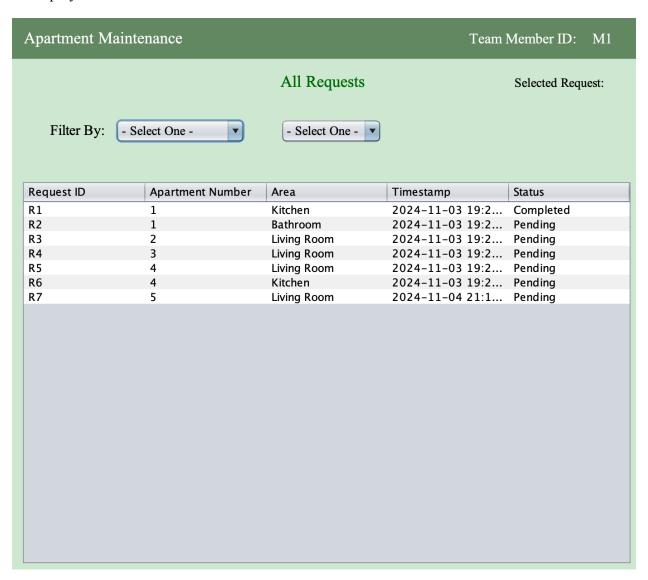
# **Requests Status**

To view all Requests the Tenant has sent, the Tenant must navigate to the "Requests Status" tab. Here a list of Requests and their information is displayed for the Tenant.



# **Maintenance Team Member Account**

To Log In as a Maintenance Team Member, the Team Member must use their Team Member ID as their username and their assigned password as the password. Upon Log In, the following will be displayed.



# **View Request Details**

The Team Member ID is displayed in the upper right corner. Here, the Team Member can see all requests sent by all Tenants. To view all the information of a request, the Team Member must click the row corresponding to the request they would like to view. Once clicked, more details about the Request will appear.



All the information is generated. In the example, the request has an image. If a request has no image, then the gray box will appear with a message saying "No Image".

# Mark Request as Completed

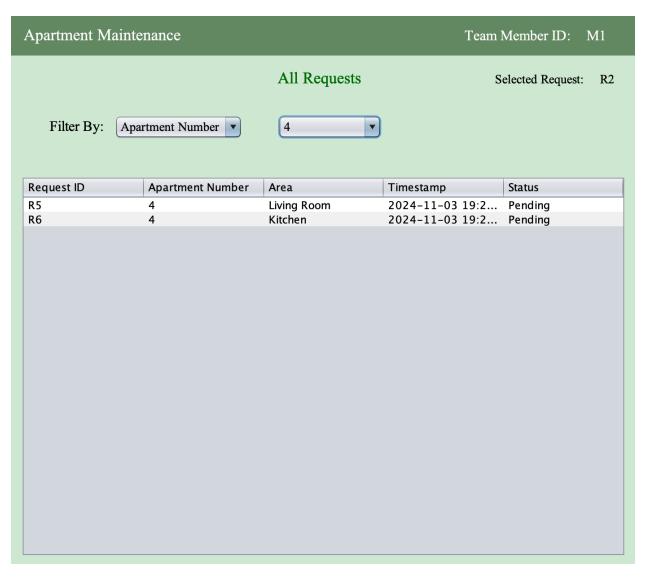
To mark a request as completed, the Team Member must view request details, by clicking a request from the table. To mark a request as completed, the Team Member must click the "Mark as Completed" button. Once clicked, the "Status" will be updated from "Pending" to "Completed".



To return to the list of requests, the Team Member must click the "Exit" button.

# **Filter Requests**

There are four "Filter By" choices in the dropdown box. "Apartment Number", "Area", "Date Range", and "Status". If "Apartment Number" is selected, the second dropdown box fills with all apartment numbers that have requests in the table. Once a choice is selected from the second dropdown box, the table will only display requests from that apartment.



If "Area" is selected, the second dropdown box fills with all the different areas listed in the table. Once a choice is selected, only choices from that area will be displayed in the table. If "Status" is selected, the second dropdown box will fill with "Pending" and "Completed". Selecting "Pending" will display all "Pending" requests, while selecting "Completed" will display all the "Completed" requests.

If "Date Range" is selected, the following will be displayed.



The "From" and "To" text fields are filled with the required formatting for the date. Once a text field is clicked, the required formatting will disappear. If an incorrect format is inputted, the text fields will reset themselves with the required formatting. Once accepted dates are inputted, the Team Manager must click the "Filter" button. The table will then fill with all requests made in the time range.

### Note:

The system can be extended in the future to allow users to choose their own username and password. The system can also be extended in the future to be more secure.