



## Data Handling Guidelines:

1. **File Formats:** Accepted data formats include Excel spreadsheets (.xlsx), CSV files (.csv), JSON files (.json), and GeoJSON files (.geojson).
2. **Entity Requirements:** Each data entity must include the following fields: address, city, and state. In addition to these required fields, entities may contain any other data as needed.
3. **Merging Files:** When merging files, ensure that the files are of the same format and have consistent column names across all files.

## Valid Data Examples:

\* These are the minimum required fields; additional data can be included as needed.

### Excel / CSV

	A	B	C	D
1		Address	City	State
2	0	1422 29th st	Denver	CO
3	1	525 Denver blvd	Denver	CO
4	2	1725 ave	Denver	CO
5	3	3110 main st	Denver	CO
6	4	417 colorado ave	Denver	CO
7	5	101 wilshire blvd	Denver	CO
8	6	702 bay ave	Denver	CO
9	7	1707 4th st	Denver	CO
10	8	201-211 broadway	Denver	CO
11	9	829 broadway	Denver	CO
12	10	808 wilshire blvd	Denver	CO
13	11	1540 6th st	Denver	CO

## JSON

```
1  [  
2    {  
3      "address": "1333 2nd St",  
4      "city": "Santa Monica",  
5      "state": "CA"  
6    },  
7    {  
8      "address": "1451-1457 3rd Street Promenade",  
9      "city": "Santa Monica",  
10     "state": "CA"  
11   },  
12   {  
13     "address": "120 Broadway",  
14     "city": "Santa Monica",  
15     "state": "CA"  
16   }  
17 ]
```

## GeoJSON \*\*If data has its own coordinates the tool will use the given coordinates

```
1  {  
2    "type": "FeatureCollection",  
3    "name": "Test File",  
4    "features": [  
5      {  
6        "type": "Feature",  
7        "properties": {  
8          "Address Line 1": "111 havana st",  
9          "City": "aurora",  
10         "State": "CO"  
11       },  
12       "geometry": {  
13         "type": "GeometryCollection",  
14         "geometries": []  
15       }  
16     }  
17   ]  
18 }
```