**Meeting # 1**

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| # | Group mEMBERS | **PRESENT?** |
| 1 | Muhammad usman | Yes |
| 2 | MUZAMMIL ABDULLAH | yES |
| 3 | UMER ZEB KHAN | YES |
| 4 | UMAR FAROOQ | yes |
| 5 | mUHAMMAD ADNAN | YES |
| 6 | AKHTAR ZAMAN | yes |
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| TIME OF MEETING | 1:00 pm |
| Meeting Date | 13-dec-2017 |
| dURATION (in mins) | 30 |
| location | Mess Hall |

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| summary of Discussion |
| The agenda of the meeting was to brainstorm some ideas and to select one for the project. We decided to go with android studio developing an android chat application which will work on Local LAN. Every group member was asked to learn socket programming. |

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| Action items to be executed | Person responsible |
| Installation of Android Studio | All members |
| Meeting Minutes (Yearly) | Akhtar Zaman |