Instruction Manual for the Digital Inclusion Website

Purpose of the Website

The purpose of this website is 1) to inform the user of the different programs in the San José Digital Inclusion Fund and 2) to collect user data that can be helpful when matching the user to a grantee. The website aims to achieve these through a journey map that has clear steps for the user to follow. The ultimate goal is to make it as simple as possible for the user to access information and resources that might be of help to them.

Main Components of the Website

On the top of the website, there is a section that helps the user determine if they need to go through the Journey Map. If they are looking for either low-cost internet packages, computer and internet lessons, or free access to digital devices, they are in the right place and should go through the Journey Map. If they are looking for something else, they can simply jump to Step 4 of the Journey Map to contact the staff.

There are four steps in the Journey Map: 1) "Explore Our Programs", 2) "See What You Are Eligible For", 3) "Learn More About the Grantees", and 4) "Any Questions?". By clicking on the first step, a pop-up page would appear with information about the access programs, the digital literacy trainings, and the device programs. Each of the circles in this page is linked to the website of its corresponding programs. The second step is linked to a three-page questionnaire that asks the user a series of questions about their basic information and their digital needs. Upon finishing the questionnaire, the user would see a congratulations page. By clicking on the third step, the user would be directed to a webpage with the full list of grantees. In the fourth step, there would be a message box that allows the user to ask any questions they might have.

How to Access the Code

This website is programmed in React. To access the code:
- open it in GitHub (PASTE LINK HERE AFTER THE PROJECT IS RELEASED)
- download Visual Studio Code here: https://code.visualstudio.com/.
- download GitHub Desktop and clone the repository from GitHub by following instructions here:
  https://docs.github.com/en/desktop/installing-and-configuring-github-desktop/overview/getting-started-with-github-desktop (in Part 3, please follow the instructions for **Clone Repository**). After the repository is cloned, click "Open in Visual Studio Code" as shown

below.

No local changes

There are no uncommitted changes in this repository. Here are some friendly suggestions for what to do next.

Open the repository in your external editor
Select your editor in Preferences
Repository menu or ⌘ ⇧ A

Open in Visual Studio Code

View the files of your repository in Finder
Repository menu or ⌘ ⇧ F
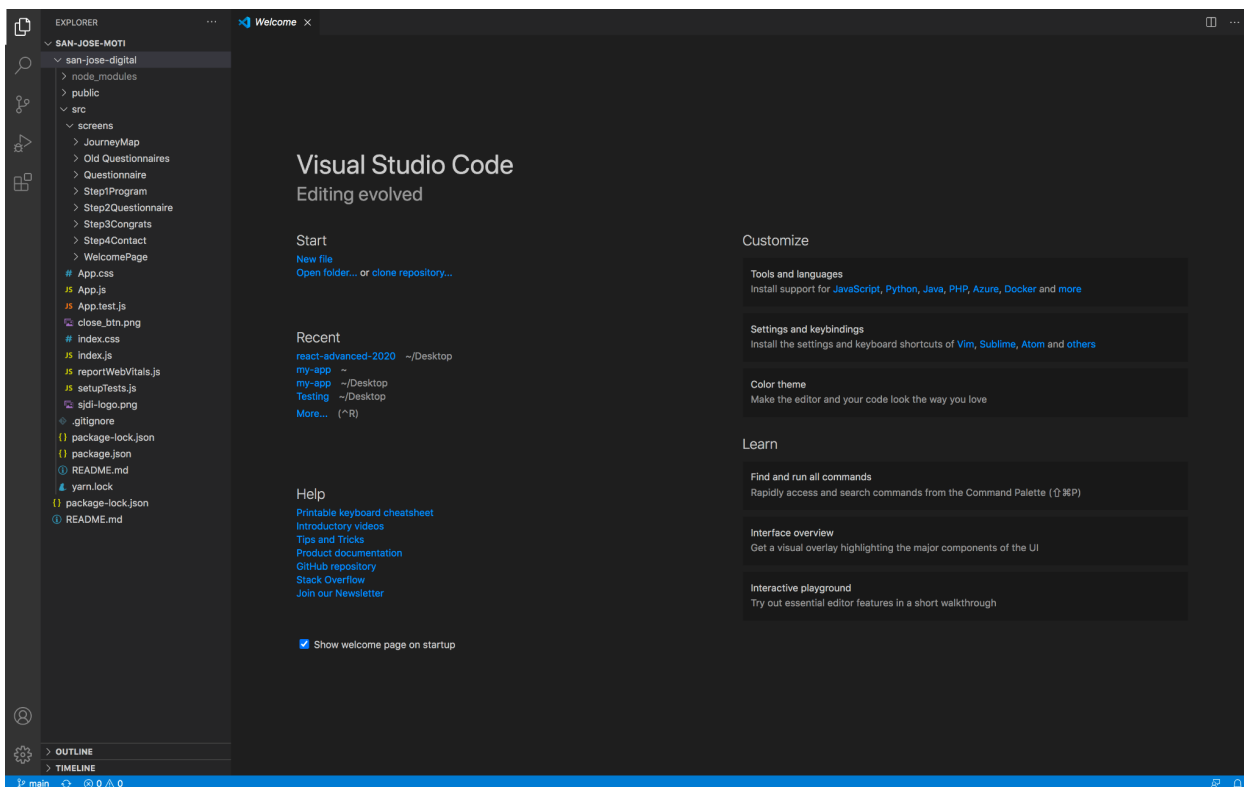
Show in Finder

Open the repository page on GitHub in your browser
Repository menu or ⌘ ⇧ G

View on GitHub

Main Components of the Code

Once the code is opened in Visual Studio Code, this would be how the screen would look like.

On the left, all the folders and files in this repository can be seen. Most of the code that we wrote for the website is in the files under "screen".
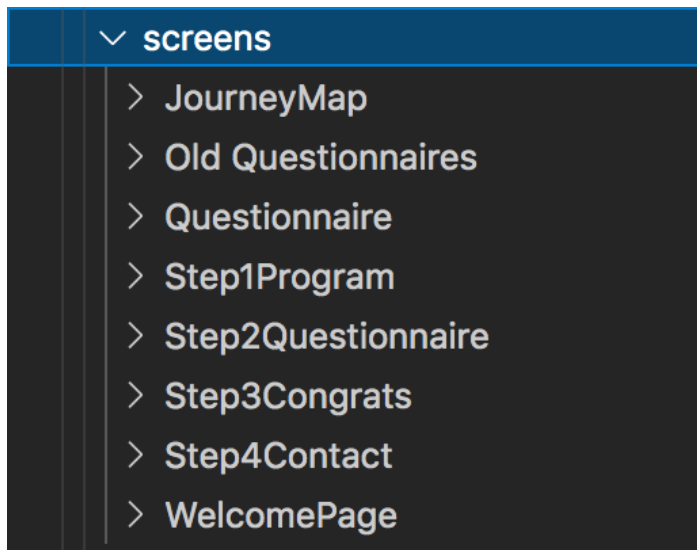
Each of these folders (except for "Old Questionnaires") corresponds to a certain part of the website:

WelcomePage: the section on the top of the website that identifies the user's needs

JourneyMap: the overall structure of the Journey Map

YOUR JOURNEY
WHERE ARE YOU ON THE PATH TO DIGITAL INCLUSION?

1 EXPLORE OUR PROGRAMS

2 SEE WHAT YOU ARE ELIGIBLE FOR
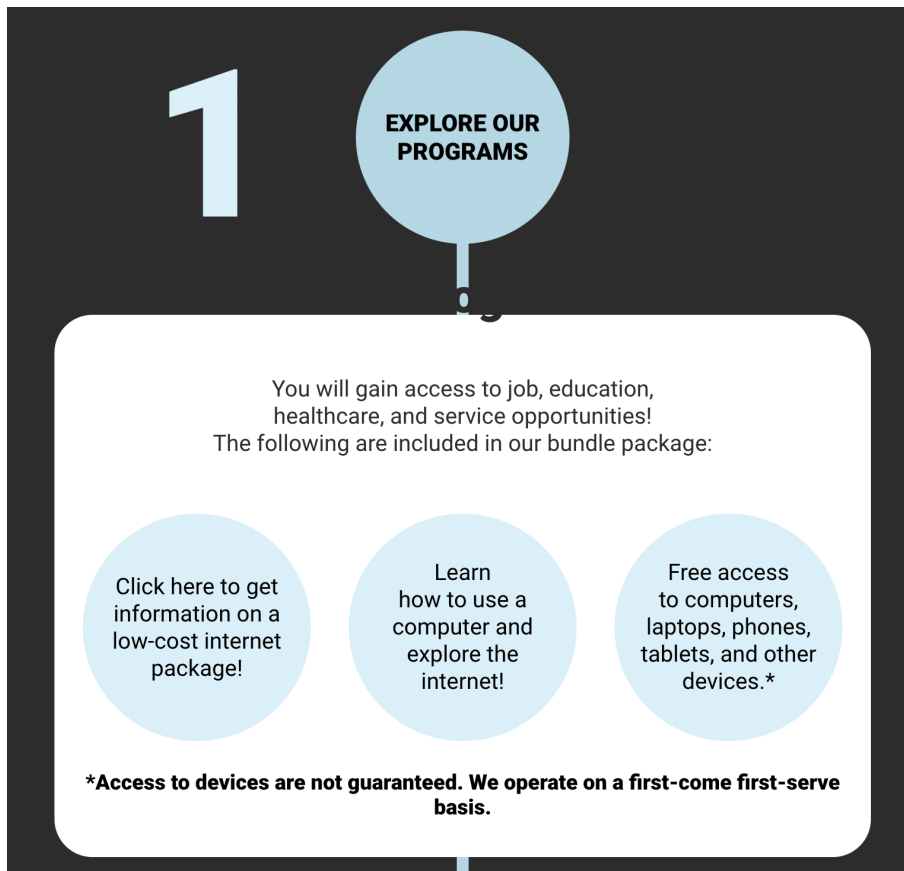
3 LEARN MORE ABOUT THE GRANTEES

Step1Program: the pop-up page under Step 1 that introduces the access programs

1 EXPLORE OUR PROGRAMS

You will gain access to job, education, healthcare, and service opportunities!
The following are included in our bundle package:

Click here to get information on a low-cost internet package!

Learn how to use a computer and explore the internet!

Free access to computers, laptops, phones, tablets, and other devices.*

*Access to devices are not guaranteed. We operate on a first-come first-serve basis.

Step2Questionnaire: the three-page questionnaire that asks for the user's basic information and digital needs

Questionnaire: back-end information storage for the questionnaire
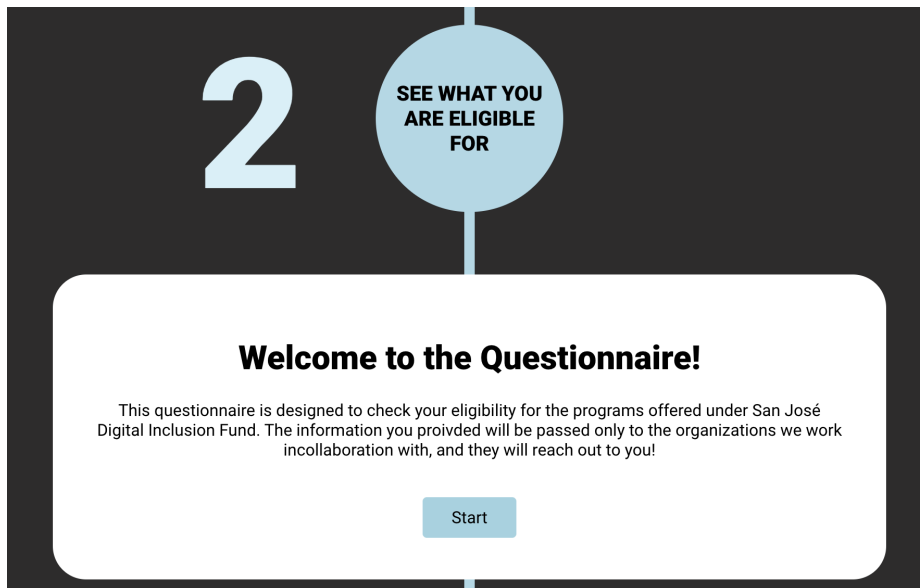
Step3Congrats: the congratulations page that pops up after the user submits the questionnaire

Step4Contact: the contact page where the user can ask questions or give feedback

4 ANY QUESTIONS?

Are you looking for funding, mentorship, collaboration, and volunteering opportunities, or ways to donate to impactful digital inclusion programs?

CLICK HERE TO VISIT THE SAN JOSÉ DIGITAL INCLUSION FUND WEBSITE!

Questions or comments? We'd love to hear from you!
Fill out the form below to get in touch with our Program Director, Charlene Tatis!

Name

Enter name

Email

Enter email

Phone number

Enter phone number

Subject

Enter subject

Message

Type message

Submit

How to add questions to the questionnaire