

# PARAGRAPH and PAGE SETUP

## 1 - Individual work. 15 min

- ✓ Create a new word document and copy the text bellow
- ✓ Change the paper size and the text alignment and page margins as specified bellow:

RONAN THE BEST  
Amazon Town  
Cambodia

Kosal Suy  
Mango Byte  
Koh Pich Street

Phnom Pen, Cambodia, April 18th 2023

Dear Mr. Kosal,

I would like to express my deep interest in a position as editorial assistant for your publishing company.

As a recent graduate in Computer Science, specialized in Software development, I believe I am a strong candidate to apply as web developer at Mango Byte

I received my Associate Degree from Passerelles Numériques in Cambodia, and have two years' experience in software development. In my current position, I am developing a mobile application on React Native and also in charge of the user experience.

Please find my resume attached. Feel free to contact me if you have any further questions you would like to discuss.

Thank you for taking the time to consider my application. I look forward to hearing from you.

Sincerely,

Ronan The Best

# EVALUATION GRID

Objective	Evaluation (YES / NO)
<b>PAGE SETUP</b>	
Set page margins	YES
Set paper size	YES
<b>FORMATING</b>	
Algin text on right	YES
Set text font	YES