**Activity 1 - Grid**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | NO | IN  PARTS | YES | COMMENTS |
|  | | | | |
| Conciseness – *writing is clear and to the point, without any unnecessary information.* |  |  |  | Yes |
| Concreteness – *Writing is specific and provides concrete examples or details.* |  |  |  | Yes |
| Clarity – *The writing is easy to understand and follow.* |  |  |  | Yes |
| Completeness - *The writing includes all of the necessary information.* |  |  |  | Yes |