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| --- |
| «${cand.firstName}» «${cand.lastName}»  «${cand.address}»· «${cand.phone}»  «${cand.email}» |
|  |

## Dear Sir or madam,

Are you looking for a «${cand.jobTitle}» with:

* «${cand.yearsOfExperience}» years of hands-on experience in «${cand.fieldOfExpertise}»?
* Knowledge of the latest technology in «${cand.industry}»?
* Excellent written and oral communication skills?
* A passion to learn and to increase his skills?

If so, then you need look no further. You will see from my enclosed resume that I meet all of these qualifications and more.

I would very much like to discuss opportunities with your company. To schedule an interview, please call me at «${cand.phone}». Also, you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

«${cand.firstName}» «${cand.lastName}»