

VIA University College  
Software Technology Engineering

## User Guide - Learnify

Semester Project - Group 3  
3rd Semester

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# 1 User Guide

## 1.1 Learner Guide

### 1.1.1 Register an account

1. Click on Login

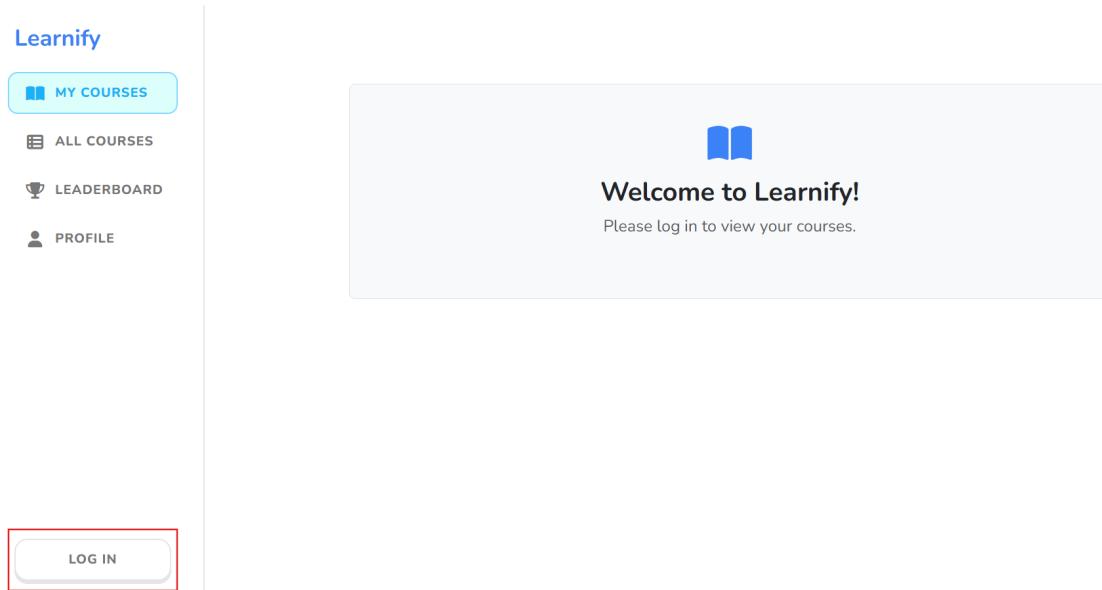


Figure 1: Starting page

2. Go to Register

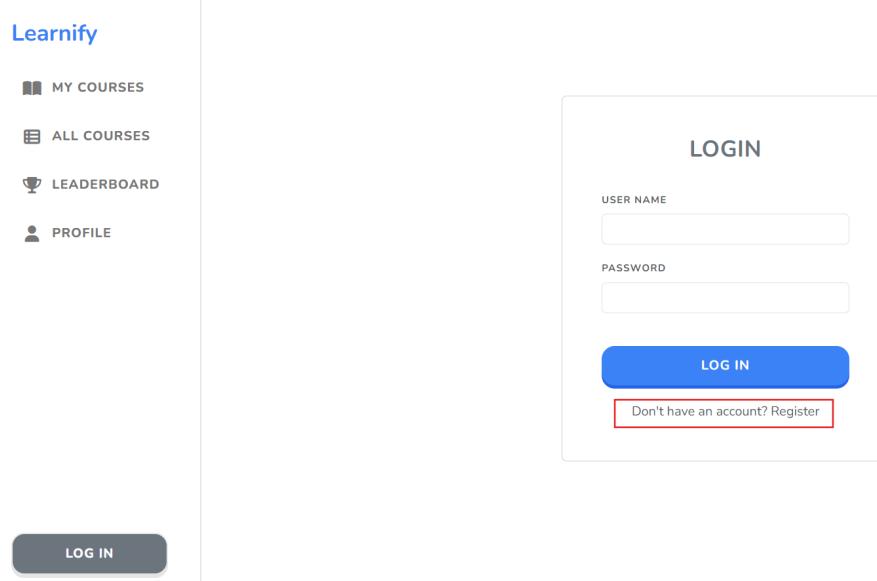


Figure 2: Login click on register

3. Complete the fields and register the new user.

**Learnify**

- MY COURSES
- ALL COURSES
- LEADERBOARD
- PROFILE

[LOG IN](#)

**REGISTER**

USER NAME

PASSWORD

REPEAT PASSWORD

**REGISTER**

Already have an account? [Login](#)

Figure 3: Register a user

**1.1.2 Login**

1. Click on Login

**Learnify**

- MY COURSES
- ALL COURSES
- LEADERBOARD
- PROFILE

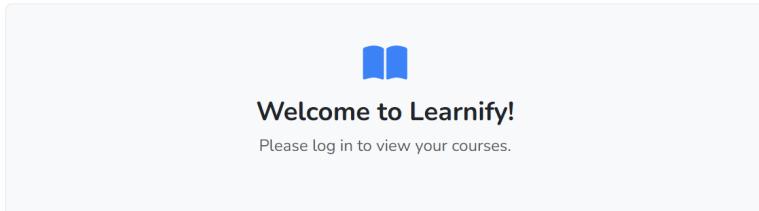
[LOG IN](#)

Figure 4: Starting Page

2. Complete the fields and log in with your user.

**Learnify**

- MY COURSES
- ALL COURSES
- LEADERBOARD
- PROFILE

**LOGIN**

USER NAME

PASSWORD

**LOG IN**

Don't have an account? Register

**LOG IN**

Figure 5: Login

**1.1.3 See my courses**

1. Click on My Courses in the NavMenu.

**Learnify**

MY COURSES

- ALL COURSES
- LEADERBOARD
- PROFILE

**LOG OUT**

CONTINUE LEARNING

**The Roman Empire**

You are on Step 2 of 5

**RESUME ▶**

**My Courses**

HISTORY

**The Roman Empire**

by superuserito

AN IN-DEPTH LOOK AT THE EVENTS OF THE ROMAN EMPIRE. • ENG

20%

Q. Search courses...    All Categories

Figure 6: My Courses

**1.1.4 Continue Learning from started course**

[Starting point, end of See my courses]

1. Click on the course desired to resume.

The screenshot shows the 'My Courses' section of the Learnify app. On the left, a sidebar menu includes 'MY COURSES' (selected), 'ALL COURSES' (highlighted with a red border), 'LEADERBOARD', and 'PROFILE'. Below the sidebar is a 'LOG OUT' button. The main area displays a course card for 'The Roman Empire' by 'superuserito'. The card features a yellow icon of a classical building, the course title, the author's name, a brief description, and a progress bar indicating 20% completion.

Figure 7: Resume Course

### 1.1.5 See All Courses

1. Click on All Courses in the NavMenu.

This screenshot is similar to Figure 7, showing the 'My Courses' section. The 'ALL COURSES' option in the sidebar is highlighted with a red border. The main area shows the course card for 'The Roman Empire', which is identical to the one in Figure 7, including the red border around the course box.

Figure 8: All Courses

### 1.1.6 Filter Courses

[Starting point, end of See All Courses]

There are two different options for filtering, by course name and by course category.

The screenshot shows the Learnify platform interface. On the left sidebar, there are links for 'MY COURSES', 'ALL COURSES' (which is currently selected and highlighted with a blue border), 'LEADERBOARD', and 'PROFILE'. Below the sidebar is a 'LOG OUT' button. The main content area is titled 'All Courses' and contains a search bar with the placeholder 'Search courses...' and a dropdown menu labeled 'All Categories'. Below the search bar, there are two course cards: one for 'minecrfat' (category: DEFAULT) and one for 'The Roman Empire' (category: HISTORY). The 'The Roman Empire' card includes a progress bar indicating 20% completion.

Figure 9: Filtering Options

#### 1.1.6.1 Filter by name, which shows only the courses containing the desired characters

1. Click on the search bar and write the desired text.

This screenshot shows the Learnify platform after a search has been performed. The search bar now contains the text 'Rom'. The results show one course card for 'The Roman Empire' under the 'HISTORY' category. The course card includes a thumbnail icon of a classical building, the title 'The Roman Empire', the author 'superuserito', a description 'AN IN-DEPTH LOOK AT THE EVENTS OF THE ROMAN EMPIRE.', and a progress bar showing 20% completion.

Figure 10: Search by Course Name

#### 1.1.6.2 Filter by category

1. Click on All Categories and select the desired one.

Figure 11: Search by Category

2. You will see all courses matching that category.

Figure 12: Matching Courses

### 1.1.7 Unenroll from a course

[Starting point, end of See my courses]

1. Click on the bin icon in the top right corner of the course.

The screenshot shows the 'My Courses' section of the Learnify platform. At the top, there's a blue header bar with the text 'CONTINUE LEARNING' and the course title 'The Roman Empire'. Below this, a progress bar indicates 'You are on Step 2 of 5'. To the right is a 'RESUME' button. Below the header, there's a search bar labeled 'Search courses...' and a dropdown menu for 'All Categories'. The main content area is titled 'HISTORY' and features a card for the course 'The Roman Empire' by 'superuser99'. The card includes a thumbnail of a classical building, the course title, the author, a brief description ('AN IN-DEPTH LOOK AT THE EVENTS OF THE ROMAN EMPIRE. • ENG'), and a progress bar showing 20% completion. To the right of the card is a small red box highlighting the 'Unenroll from course' button. At the bottom left of the page is a 'LOG OUT' button.

Figure 13: Unenroll from Course

### 1.1.8 See Leaderboard

1. Click on the Leaderboard button on the NavMenu.

The screenshot shows the 'Leaderboard' section of the Learnify platform. On the left, the 'NavMenu' is visible with the 'LEADERBOARD' button highlighted by a red box. The main content area is titled 'Leaderboard' with the subtitle 'See who is learning the most!'. It displays a user profile for 'newuser99 (You)', which includes a trophy icon, a level indicator 'N', and '40 XP'. At the bottom left is a 'LOG OUT' button.

Figure 14: Leaderboard

## 1.2 Teacher Guide

### 1.2.1 Submit a Course Draft

[Starting point, then end of See All Courses]

1. Click on Create Draft button.

The screenshot shows the Learnify interface. On the left, there's a sidebar with links: MY COURSES, ALL COURSES (which is highlighted in blue), LEADERBOARD, PROFILE, and ADMIN PANEL. Below the sidebar is a 'LOG OUT' button. The main area is titled 'All Courses' and features a search bar and a dropdown menu for 'All Categories'. A large blue box labeled 'DEFAULT' contains a course card for 'minecrfat' by 'superuserito'. The card includes a book icon, the title 'minecrfat', the author 'superuserito', a note 'THIS IS NOT A COURSE • ENG', and a 'Start' button. Below this is a section titled 'HISTORY' with two yellow-outlined boxes, each containing a building icon. In the top right corner of the main area, there is a blue button with a white plus sign and the text '+ CREATE DRAFT', which is also highlighted with a red box.

Figure 15: Start Create Draft

2. Complete fields and click on Create Draft.

The screenshot shows the 'Create New Course Draft' form. The left sidebar is identical to Figure 15. The main form has a title '← Create New Course Draft'. It contains fields for 'TITLE' (filled with 'Spain's history'), 'LANGUAGE' (set to 'Spanish'), 'CATEGORY' (set to 'History'), and 'DESCRIPTION' (containing the text 'in this course you will learn about spain's XX century history'). At the bottom right of the form is a blue 'CREATE DRAFT' button, which is also highlighted with a red box.

Figure 16: Create a Draft

### 1.2.2 See the courses done by your user

[Starting point, then end of See All Courses]

1. Click on My Workspace.

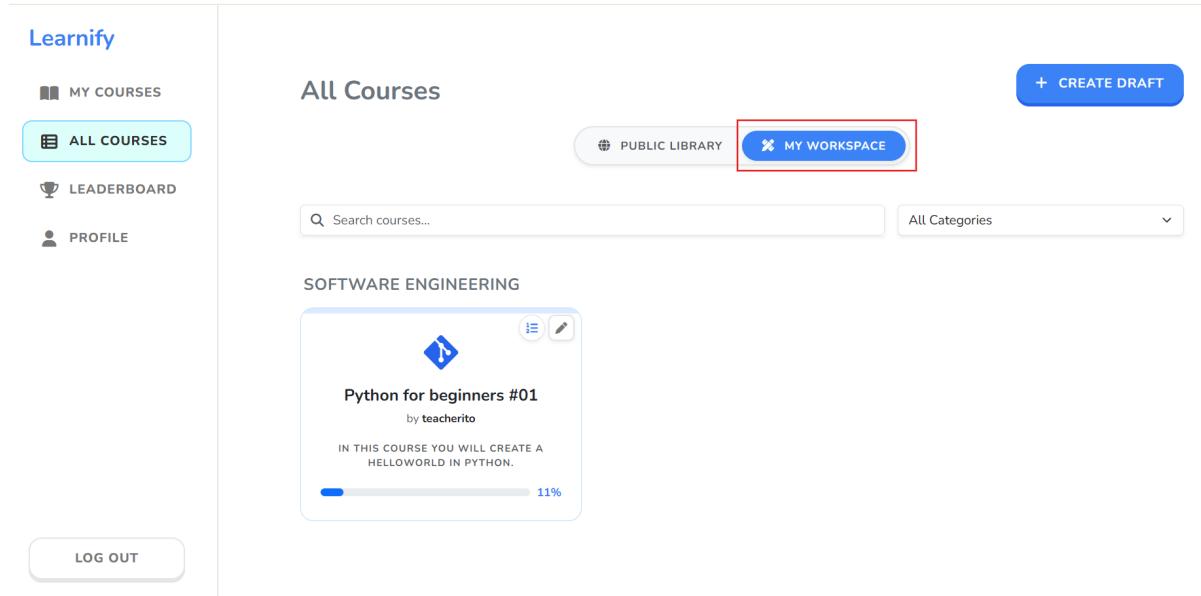


Figure 17: See My courses

### 1.2.3 Manage Course Content

#### 1.2.3.1 Modify an existing step [Starting point, then end of See All Courses]

1. Click on the first icon from the top right corner on the desired course.

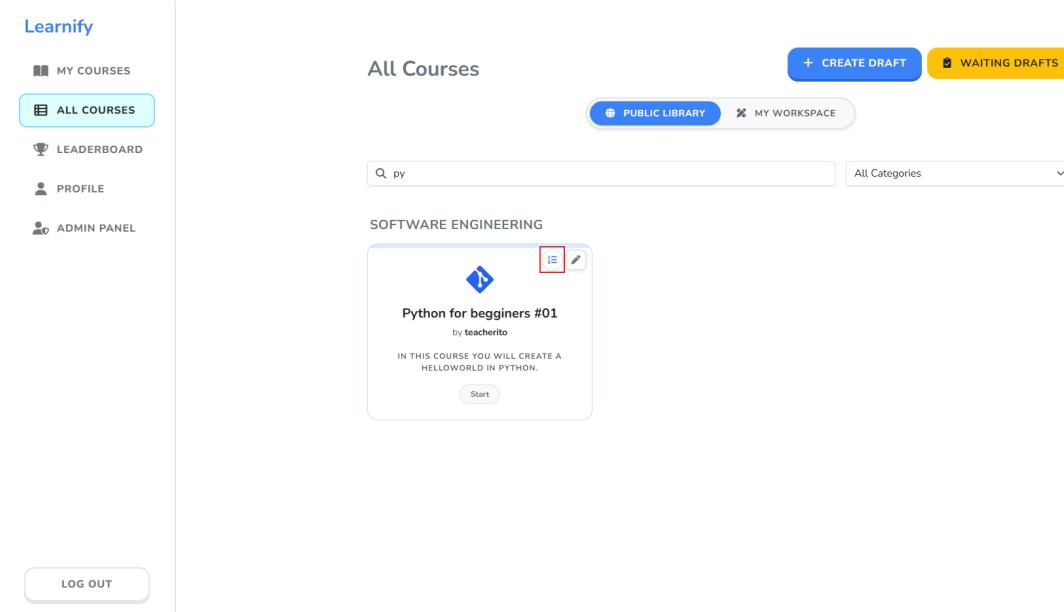


Figure 18: Start Edit

2. Complete fields and click on Save Changes.

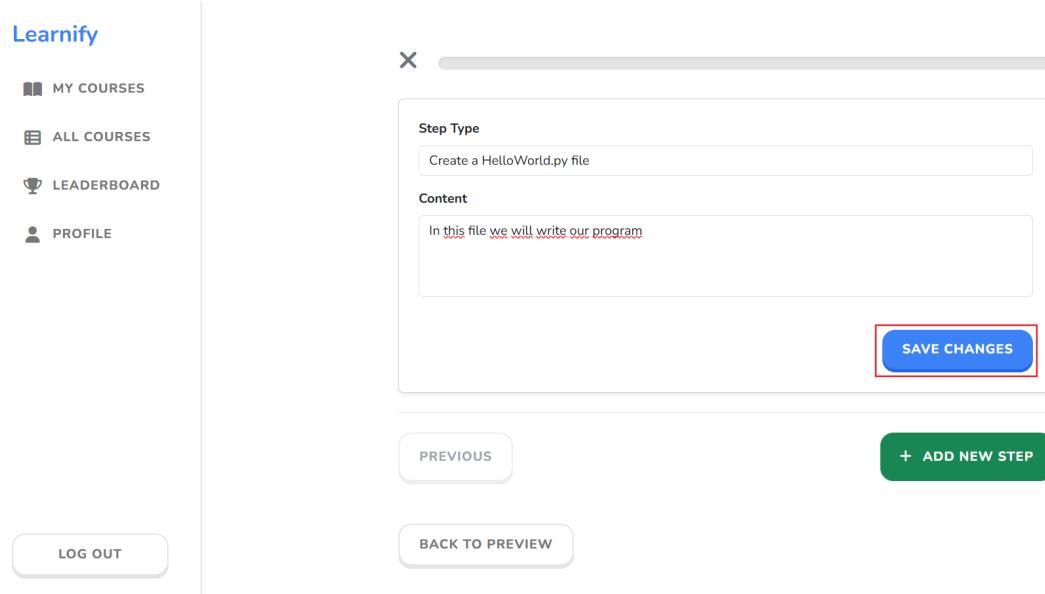


Figure 19: Edit Step information

3. To see what will be displayed to the user, click on Back to Preview button.

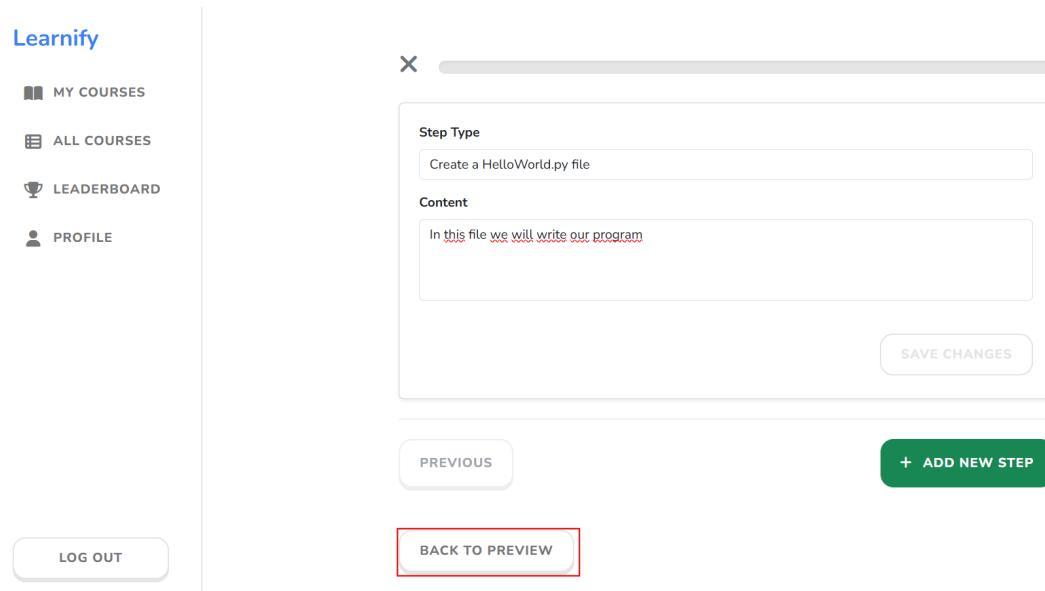


Figure 20: Preview Step

#### 1.2.3.2 Create a learning step [Starting point, end of step 1 of Modify an existing step]

1. Click on Next until you see the screen to create a new learning step.

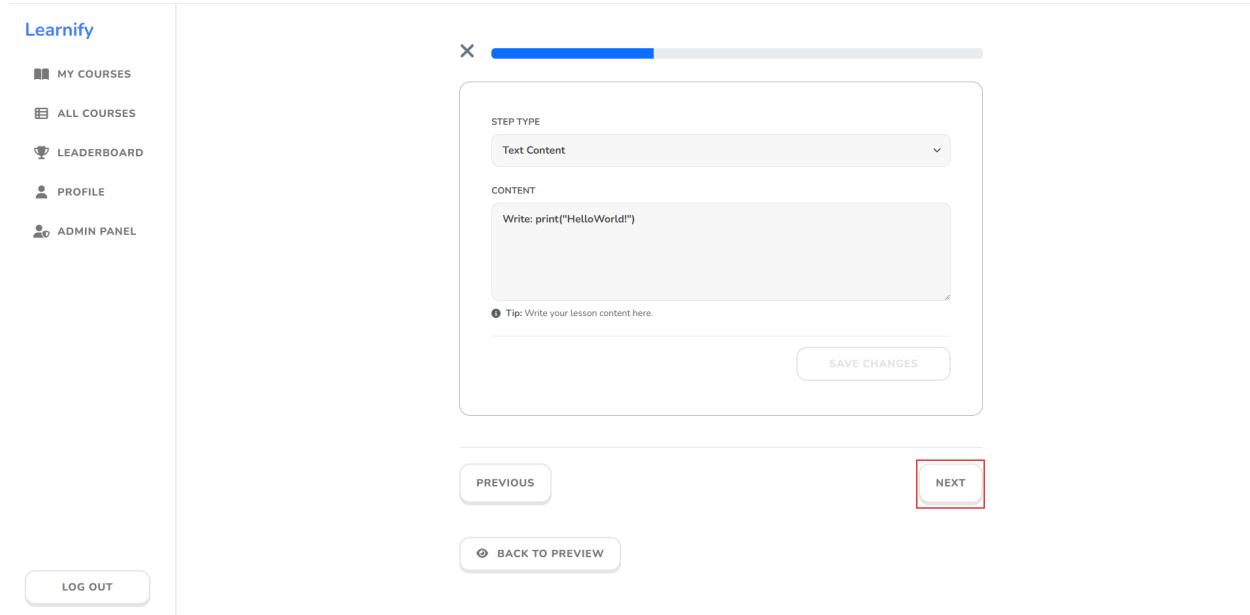


Figure 21: Next Learning Step

1. Click on Add New Step button.

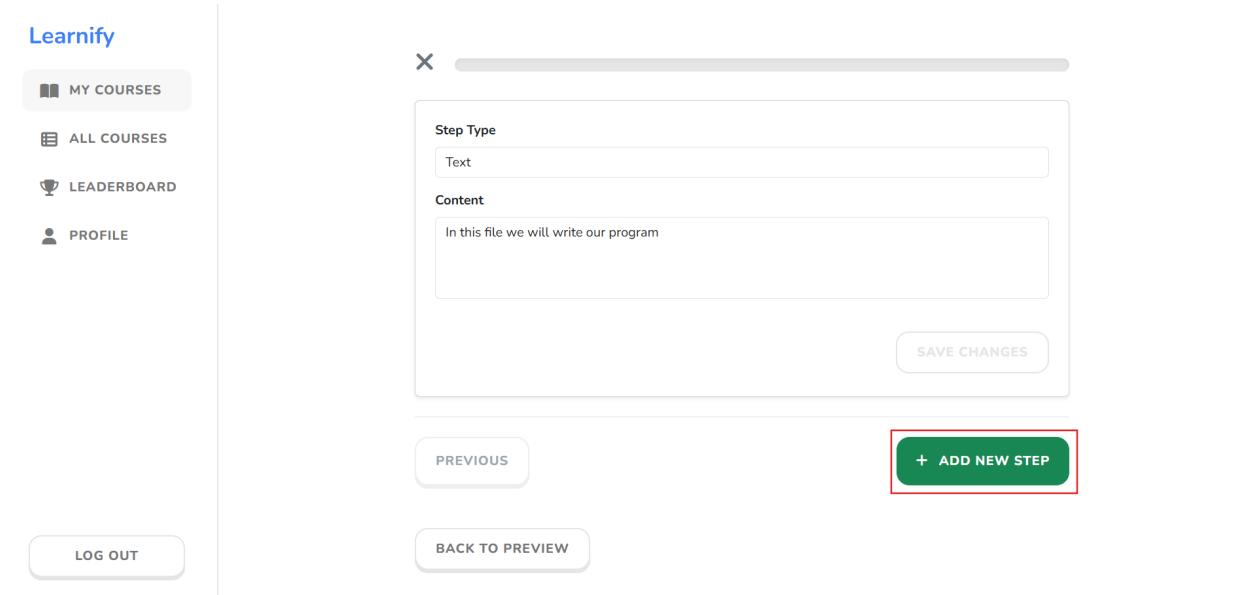


Figure 22: Add new learning step

2. Complete the fields as desired and click on Save Changes button.

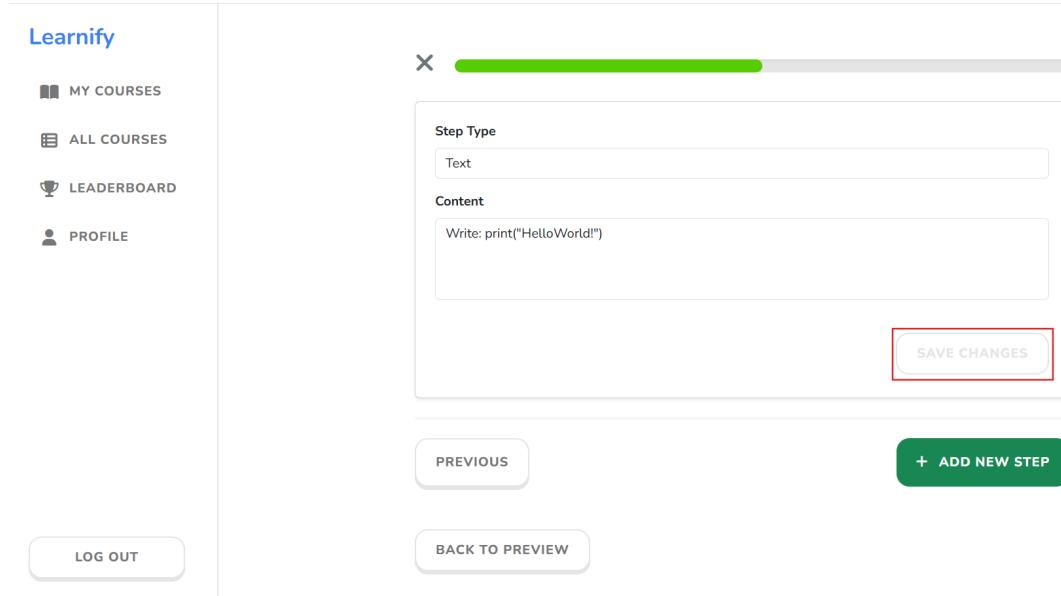


Figure 23: Save Learning Step

#### 1.2.4 Edit Course Information

1. Click on the pencil icon on the top right corner of the desired course.

Figure 24: Start Edit Course Information

2. Modify the fields and click on Save.

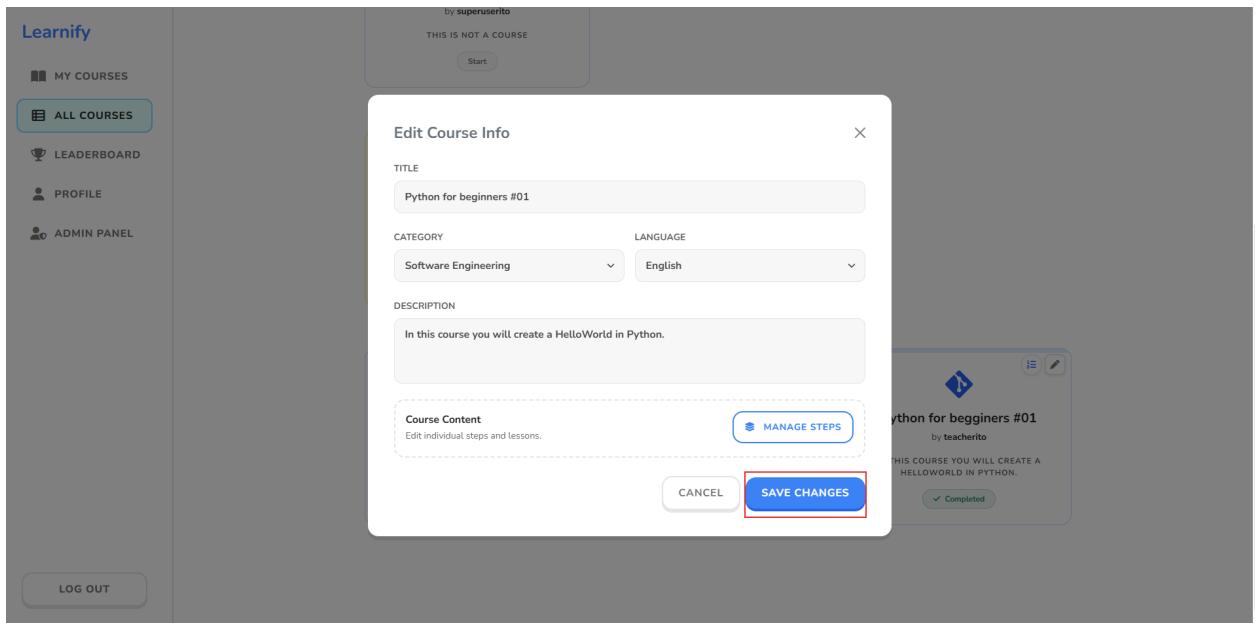


Figure 25: Edit Course Information

### 1.3 Admin Guide

#### 1.3.1 See All Drafts

[Starting point, end of Login]

1. Click on Waiting Drafts Button.

Figure 26: Start Waiting Drafts

#### 1.3.2 Approve Course Draft

[Starting point, end of See All Drafts]

1. Click on Approve & Publish Button.

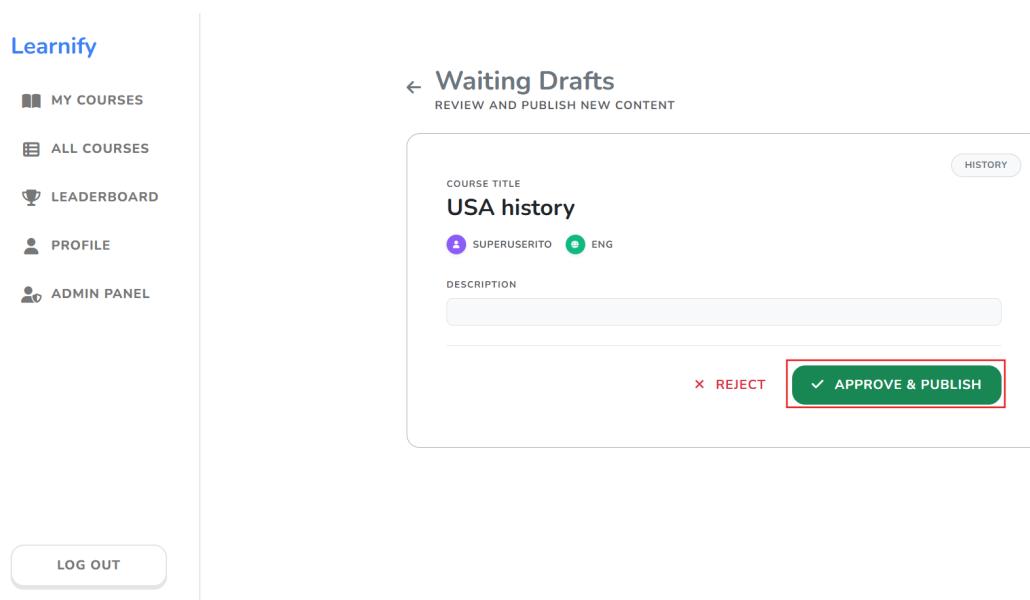


Figure 27: Approve & Publish

### 1.3.3 Disapprove Course Draft

[Starting point, end of See All Drafts]

1. Click on Reject Button.

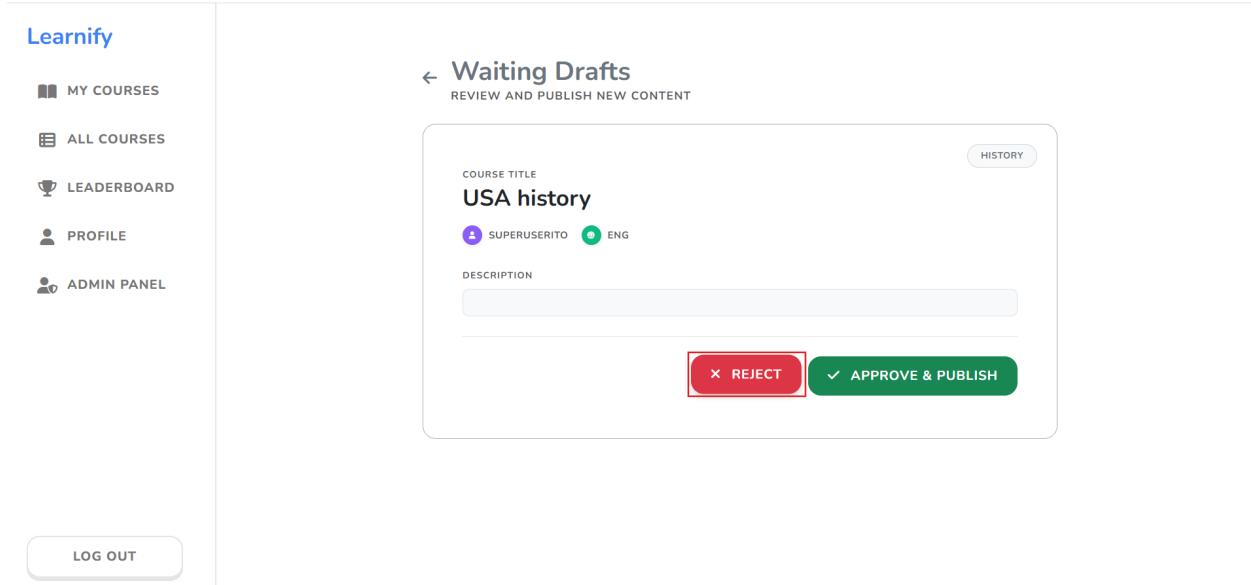


Figure 28: Dissaprove Draft

### 1.3.4 Open Admin Panel

[Starting point, end of Login]

1. Click on Admin Panel on the NavMenu.

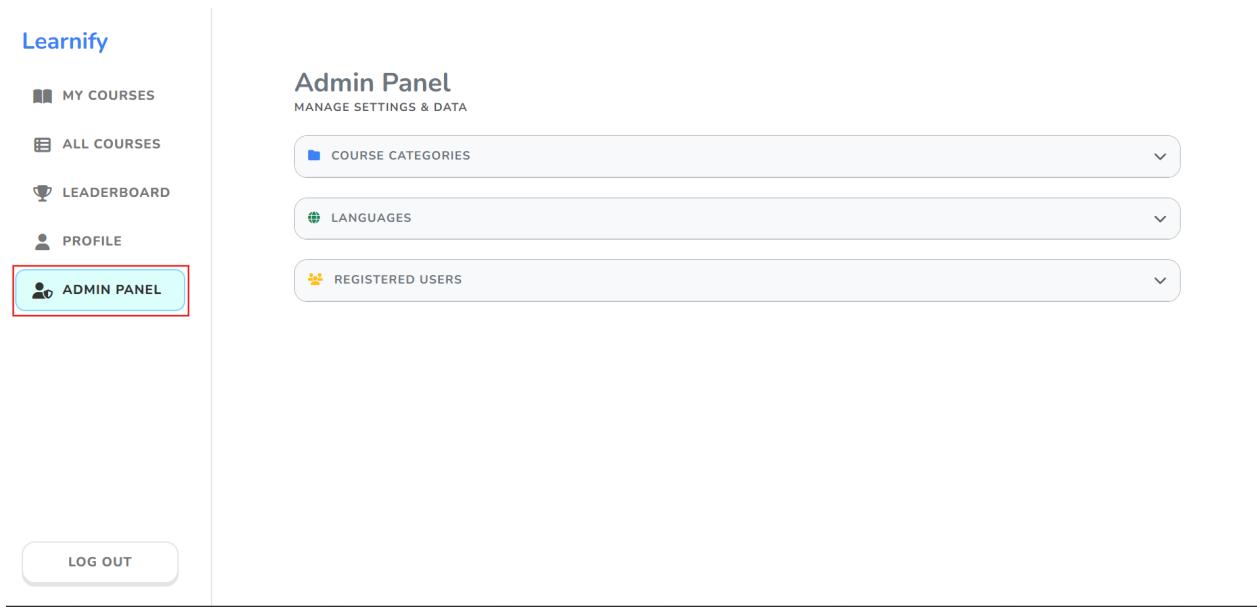


Figure 29: Enter Admin Panel

#### 1.3.4.1 Add Course Category [Starting point, end of Open Admin Panel]

1. Click on Course Categories.

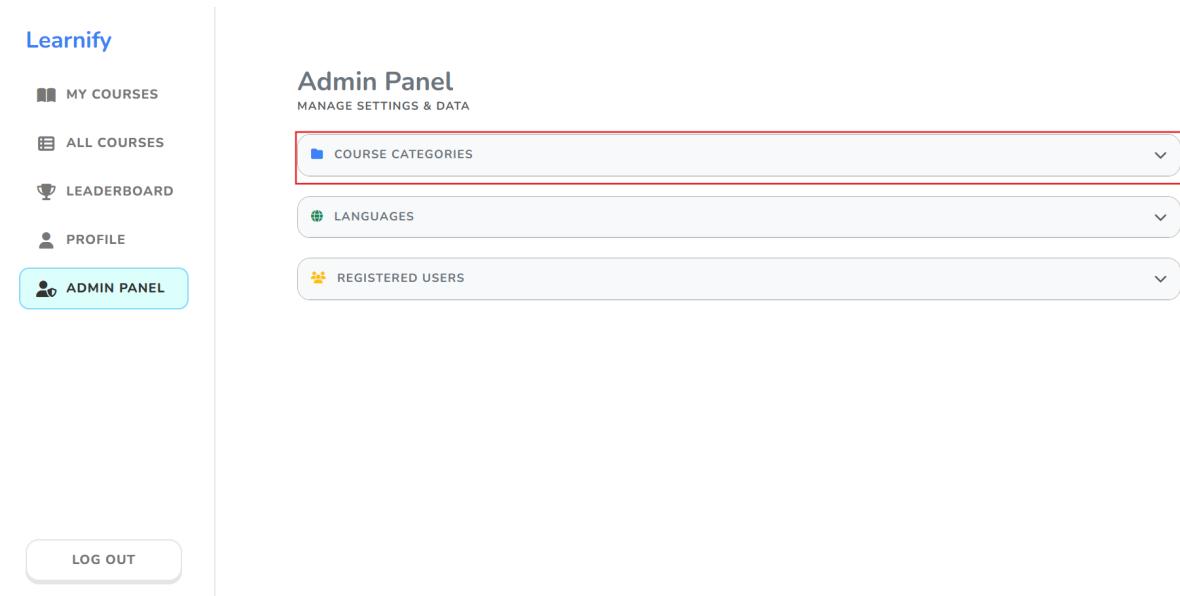


Figure 30: Start Course Categories

2. Complete fields and click on Create.

**Learnify**

**Admin Panel**  
MANAGE SETTINGS & DATA

**COURSE CATEGORIES**

**CREATE NEW CATEGORY**

- Biology Courses about anatomy and general biology **CREATE**
- History Courses related to historical events and perio...
- Software Engineering Courses focused on software development pr...
- default
- Mathematics Courses related to mathematics.

**LANGUAGES**

**REGISTERED USERS**

**LOG OUT**

Figure 31: Create Category

**1.3.4.2 Add Language** [Starting point, end of Open Admin Panel]

1. Click on Languages.

**Learnify**

**Admin Panel**  
MANAGE SETTINGS & DATA

**COURSE CATEGORIES**

**LANGUAGES**

**REGISTERED USERS**

**LOG OUT**

Figure 32: Start Add Language

2. Complete fields and click on Add.

The screenshot shows the 'Admin Panel' interface under 'MANAGE SETTINGS & DATA'. On the left, a sidebar menu includes 'MY COURSES', 'ALL COURSES', 'LEADERBOARD', 'PROFILE', and 'ADMIN PANEL' (which is selected and highlighted with a blue box). Below the sidebar is a 'LOG OUT' button. The main content area is titled 'Admin Panel' and 'MANAGE SETTINGS & DATA'. It features sections for 'COURSE CATEGORIES' (with a dropdown arrow), 'LANGUAGES' (with an upward arrow), and 'REGISTERED USERS' (with a downward arrow). In the 'LANGUAGES' section, there is a sub-section titled 'ADD NEW LANGUAGE' with a radio button next to 'DK'. A text input field contains 'Danish', and a blue 'ADD' button is highlighted with a red box. Below this, there are two other language options: 'English' (ENG) and 'Spanish' (ES).

Figure 33: Add Language

### 1.3.5 Manage Users' Roles

[Starting point, end of Open Admin Panel]

#### 1.3.5.1 Add Role to User

1. Click on Registered Users.

The screenshot shows the 'Admin Panel' interface under 'MANAGE SETTINGS & DATA'. The left sidebar menu is identical to Figure 33, with 'ADMIN PANEL' selected and highlighted with a blue box. The main content area is titled 'Admin Panel' and 'MANAGE SETTINGS & DATA'. It features sections for 'COURSE CATEGORIES' (with a dropdown arrow), 'LANGUAGES' (with an upward arrow), and 'REGISTERED USERS' (which is highlighted with a red box and has a downward arrow). The 'REGISTERED USERS' section is currently expanded, showing a list of users.

Figure 34: Registered users

2. Look for the user which role you want to manage.

**Learnify**

- MY COURSES
- ALL COURSES
- LEADERBOARD
- PROFILE
- ADMIN PANEL**

**REGISTERED USERS**

Filter by Username... Filter by ID...

#1	superuserito	ADMIN TEACHER
#2	adminito	ADMIN
#3	teacherito	TEACHER
#4	userito	
#5	guille123	ADMIN
#6	admin	
#7	newuser99	

LOG OUT

Figure 35: Users

3. There are filtering options, by name and by user ID.

**Learnify**

- MY COURSES
- ALL COURSES
- LEADERBOARD
- PROFILE
- ADMIN PANEL**

**Admin Panel**  
MANAGE SETTINGS & DATA

COURSE CATEGORIES

LANGUAGES

**REGISTERED USERS**

new Filter by ID...

#7	newuser99
----	-----------

LOG OUT

Figure 36: Filter Users

4. Click on the Users container and add the desired role.

The screenshot shows the Learnify Admin Panel interface. On the left, there's a sidebar with links: MY COURSES, ALL COURSES, LEADERBOARD, PROFILE, and ADMIN PANEL (which is highlighted). Below the sidebar is a 'LOG OUT' button. The main area is titled 'Admin Panel' and 'MANAGE SETTINGS & DATA'. It contains sections for 'COURSE CATEGORIES' and 'LANGUAGES', both with expandable/collapsible arrows. The 'REGISTERED USERS' section is expanded, showing a list with one item: 'newuser99'. To the right of this list are two buttons: 'MAKE TEACHER' and 'MAKE ADMIN'.

Figure 37: Add desired role

### 1.3.5.2 Remove Role from User [Starting point, end of Add Role to User]

1. Click on Remove on the desired Role.

This screenshot shows the same Admin Panel interface as Figure 37, but with a different state. The user 'newuser99' now has two roles assigned: 'ADMIN' (in red) and 'TEACHER' (in purple). At the bottom of the user list, there are two red rectangular buttons with white text: 'X REMOVE TEACHER' and 'X REMOVE ADMIN'.

Figure 38: Remove Role