

NORMS

C-TALK

Version 1.2

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Team members :

TEAM MEMBER	ID
Bhoopendra Singh	201452020
Shikhar Dhing	201452021
Venkata Sandeep	201452037
Anjali Kumari	201452042
Vipin Sahu	201452051
Prahlad	201452052
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Revision History

Version	Description	Authors	Reviewers
1.2	NORMS	Shikhar Dhing (201452021), Knneth Tenny (201452066)	Sai Prahlad (201452052) ,Anjali Kumari (201452042)

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1 Norms

- We will speak and treat each member of group respectfully and equally.
- We Elected Anjali Kumari as our Team Leader. Everyone will have a specific role assigned to him/her and he/ she will act accordingly. There would be a person as a representative for our team
- Well always try to plan things beforehand and try to stick to it.
- Well maintain a proper discipline and decorum in the group. Well not use any mobile phones during our meetings. Well let everyone put forward their opinions in a ordered and disciplined way.
- We will have trust on each and every member of the group for better performance. We will try to make sure that every group Team Norms Group 2 Software Engineering member has some or the contribution in every aspect of our project by modularising our work.
- Well have a proper discussion about what all we did during a lab or in a meeting at the end of it.
- We will maintain proper documentation for every possible thing regarding the project.
- Well divide our project into small sub projects that would be worked on one by one, in order to increase our efficiency.
- We will organise a meeting at least once in a week on Sunday at 6 PM. If required, Well schedule more meetings during the week as and when necessary.
- We will make a Whatsapp group in order to communicate with each other and to share information easily among everyone.

- Every team members perspective would be considered.
- If anyone in the group misses the lab session continuously, Then We will inform and share with them all the related information.
- Small efforts can make our project concepts strong and more productive. So everyone will try to put their maximum effort to make it possible.