



Ordinance

Voting Management (1st Edition)

I. General

1. These regulations are formulated to standardize voting conduct, ensure the fairness and impartiality of voting activities, and safeguard the legitimate rights and interests of participants.
2. These regulations apply to all voting activities initiated or managed by the studio, including but not limited to elections, evaluations, satisfaction surveys, etc.
3. Voting activities shall adhere to the following principles:
 - **Fairness:** Ensure all participants enjoy equal voting rights.
 - **Transparency:** Voting rules, procedures, and results shall be publicly accessible.
 - **Legality:** Any behavior that violates laws, regulations, or disrupts social order and good customs is strictly prohibited.

II. Voting Eligibility and Registration

4. Participants in voting must meet the following conditions:
 - Be a member or guest of the studio within the applicable scope of the vote.
 - Have completed identity verification or registration procedures.
5. Voting registration methods:
 - **Online registration:** Submit information via Teams and obtain voting eligibility after review.
 - **Offline registration:** Present a studio pass to the management studio to complete registration procedures.
6. The following circumstances shall be deemed as voluntarily forfeiting voting eligibility:
 - Failure to complete registration within the specified time.
 - Providing false information or impersonating others.

III. Voting Rules

7. Voting time:
 - Specific start and end times shall be announced officially; votes cast outside this period are invalid.
 - If voting is interrupted due to force majeure, the time may be extended or adjusted with public notice.
8. Voting methods:
 - **Online voting:** Operate via the Teams platform, requiring login with a verified account.
 - **Offline voting:** Use standardized ballots, fill them out on-site, and



deposit them into sealed ballot boxes.

Note: If both online and offline voting are conducted simultaneously and conflicts arise, the offline results shall prevail. Members who have participated in either method may not vote again.

9. Ballot requirements:

- Mark options as instructed; ballots with alterations, damage, or non-compliance are invalid.
- Ballots must not contain any marks that identify individuals.

IV. Supervision and Violation Handling

10. The following behaviors constitute violations:

- Ballot stuffing or technical tampering.
- Cheating, such as using false identities.
- Bribing or coercing others to vote or inducing specific choices.
- Spreading false information to disrupt voting order.

11. Violation handling:

- Invalidate the involved ballots and disqualify the violators from voting in the current and subsequent 1-3 sessions.
- For severe cases, legal liability shall be pursued according to the law.

V. Result Announcement and Appeals

12. Result announcement:

- Preliminary results shall be announced within 3 working days after voting ends, with a public notice period of no less than 7 days.
- Final results shall be released through official channels after review.

13. Appeal process:

- Those with objections to the results may submit a written appeal and evidence during the public notice period.
- The Management Studio shall complete the review within 10 working days and provide a written response.

VI. Supplementary Provisions

14. These regulations shall be interpreted by the management studio, and revisions must be approved through relevant procedures.

15. These regulations shall take effect from the date of issuance. Previous voting activities shall be executed by reference.

Management Studio
July 21, 2025