Ordinance
Community Management (1st Edition)

I. General

1. In order to standardize community management and maintain a good communication environment, these Regulations are formulated in accordance with the Microsoft Services Agreement and relevant laws and regulations.
2. This policy applies to all communication activities conducted through the Microsoft Teams platform, including but not limited to one-on-one chats, group messaging, and community interactions.

II. Basic Principles

3. Community members are expected to adhere to the following core values:
   - Respect and inclusion: Respect members from different backgrounds and perspectives.
   - Safe and Friendly: Eliminate harassment and hate speech of any kind.
   - Integrity and responsibility: ensure that the information is true and reliable, and do not spread false content.
   - Legal Compliance: Strictly adhere to local laws and regulations.

III. Code of Conduct

4. Prohibited information:
   - Content involving violence and terrorism.
   - Information on the transaction of drugs, firearms and other contraband.
   - Content that infringes intellectual property rights.
   - Physical threats or intimidation
   - Discriminatory speech against specific groups
   - Content that is not suitable for minors
   - Spam ads and repeated screen swiping
   - Malware spread
   - Account impersonation and fraud
   - Other illegal information.
5. The information released should:
   - Truthful and accurate.
   - Suitable for all ages.
   - Related to community themes.
   - Maintain rational discussions.
   - Avoid personal attacks.

IV. Privacy Protection

6. Disclose personal information of others, take screenshots to disseminate private

conversations, and collect user data on a large scale.

7. If privacy leaks are discovered, they should immediately report to the platform, assist in taking protective measures, and report to the police in a timely manner if necessary.

V. Supervision and Enforcement

8. Members can use the "Report and Follow" function to report violations and feedback on inappropriate behavior.

9. Handling of violations:
Depending on the severity of the situation, it is possible: delete illegal content, restrict account functions/permanently ban accounts.

10. Additional requirements for community administrators: Prompt handling of reports, neutrality and impartiality, and regular cleanup of offending members.

VI. Supplementary Provisions

11. The Regulations are the responsibility of the Management Studio, and the amendments are subject to the approval of the relevant procedures.

12. These regulations shall come into force on the date of promulgation.

Management Studio

July 22, 2025