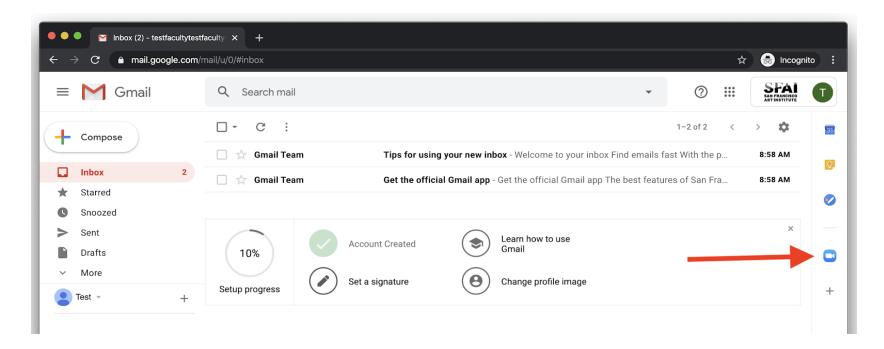
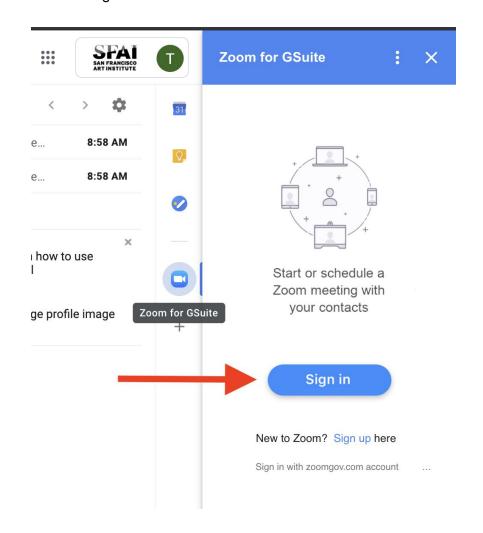
## **Activating Zoom from Gmail**

Your SFAI Google account now allows you access to an enterprise Zoom account. To access your account you must first activate your account.

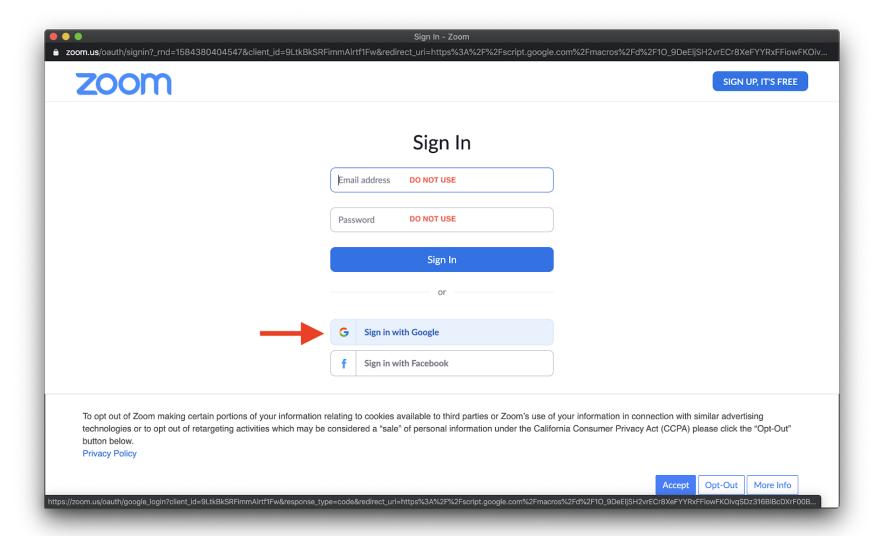
- 1. Sign into your SFAI Gmail account here: <a href="http://mail.sfai.edu">http://mail.sfai.edu</a>
- 2. Click the Zoom for G Suite button in the left task bar



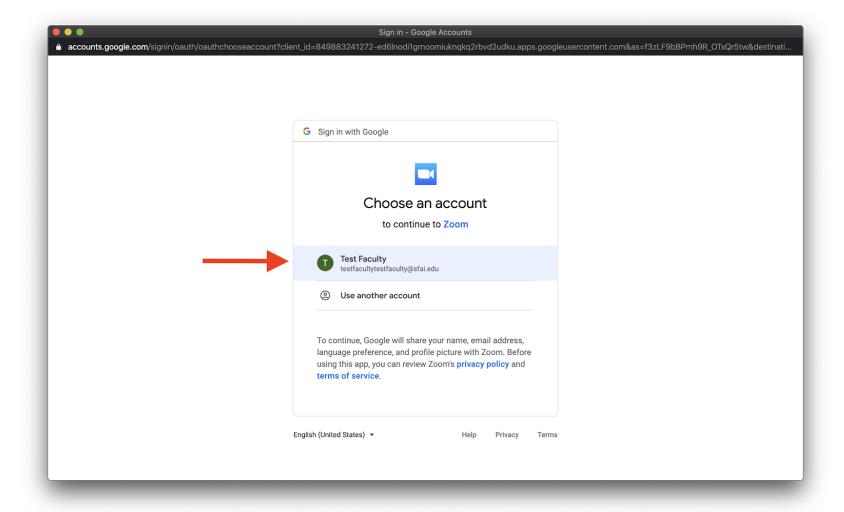
## 3. Click the Sign in button



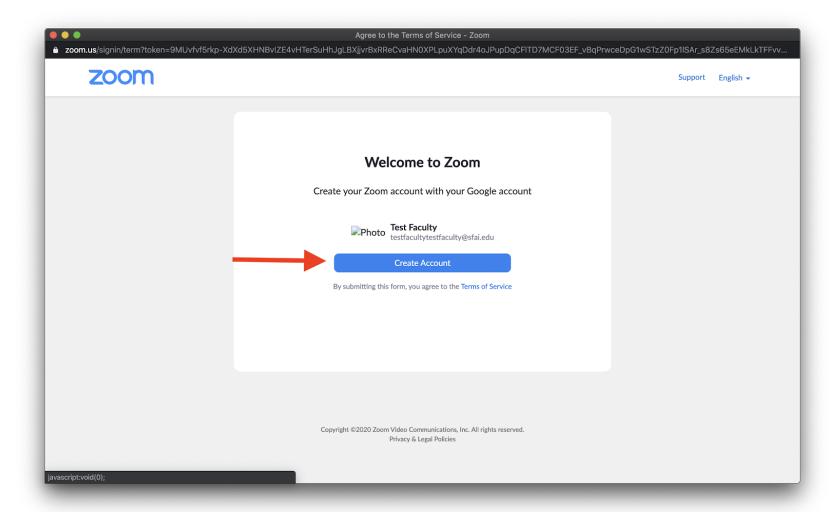
4. In the new browser window choose Sign in with Google



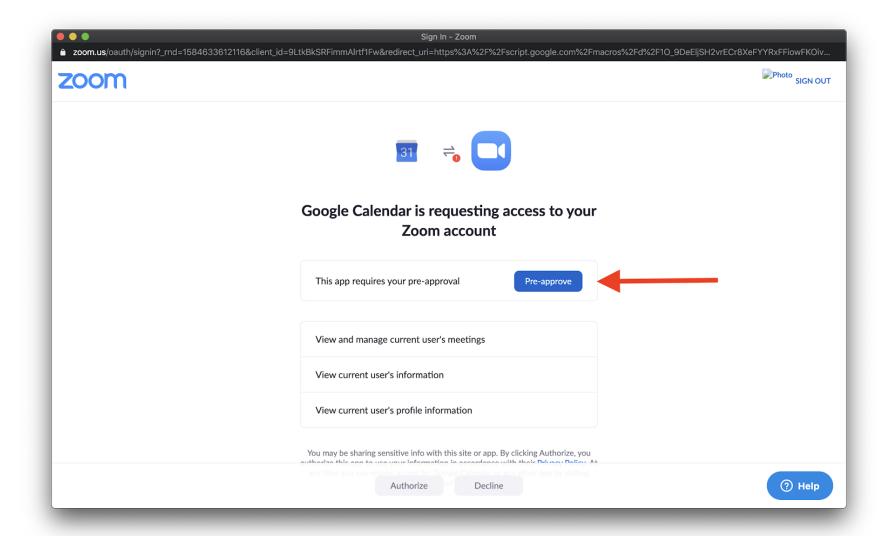
5. Select your SFAI Google account (not a personal Google account)



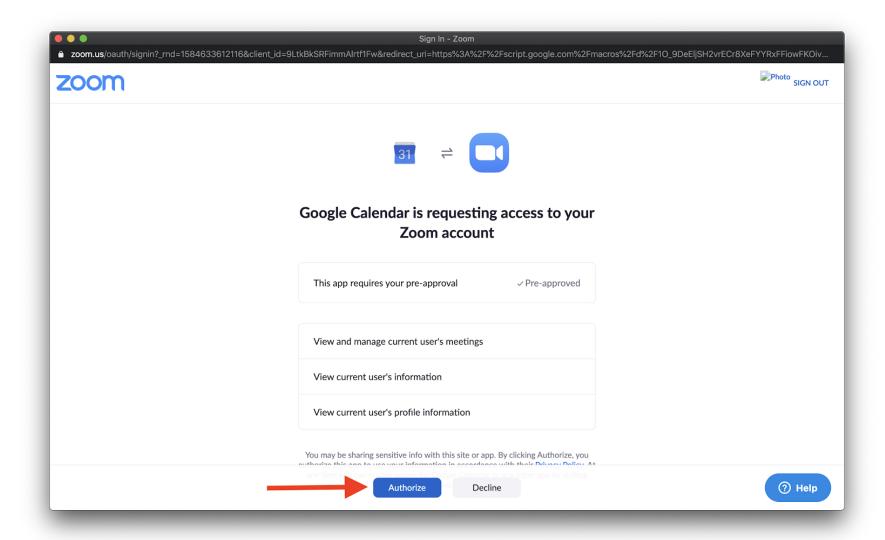
## 6. Click Create account



7. Click Pre-approve, this will allow the Zoom app to place meetings on your calendar.



## 8. Click Authorize



9. Once you have activated your Zoom account clicking the Zoom button will give you the option to Visit Zoom to schedule meetings.

